

**MINUTES OF A MEETING OF THE FINANCE COMMITTEE OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS HELD AT 4:30 PM ON WEDNESDAY, AUGUST 27, 2025 AT THE BONNIE W. NOBLE CENTER FOR PARK DISTRICT ADMINISTRATION, 1125 WEST LAKE AVENUE, PEORIA, IL**

**MEMBERS PRESENT:** Trustee and Chair Mark Slover, Trustee and Vice Chair Ron Silver, and Executive Director Emily Cahill

**MEMBERS ABSENT:** None

**TRUSTEES PRESENT:** Trustees Joyce Harant, Steve Montez, Alexander Sierra, Ron Silver, Mark Slover, Vice President Reagan Leslie Hill, and President Robert Johnson

**STAFF PRESENT:** Executive Director Emily Cahill, Nick Conrad, Becky Fredrickson, Matt Freeman, Scott Loftus, Karrie Ross, Jenny Swanson, Mike Friberg, Attorney Kevin Day, and Alicia Woodworth

**1. CALL TO ORDER**

Trustee Slover presided and called the meeting to order at 4:30 pm.

**2. ROLL CALL**

Roll call was taken.

**3. CALL FOR A MOTION TO PERMIT MEMBER TO ATTEND MEETING REMOTELY**

No committee member requested remote attendance.

**4. MINUTES**

**4.A. Approval of July 23, 2025 Finance Committee Meeting Minutes**

Trustee Silver MOVED TO APPROVE the minutes of the July 23, 2025 Finance Committee meeting. Motion seconded by Executive Director Cahill and carried by unanimous Aye vote of all members present.

Amendment noted: Trustee Slover clarified for the record that, after reviewing financial reports with the Finance Director and considering audit status, he felt confident the District was in a strong financial position; minutes APPROVED AS AMENDED.

**5. NEW BUSINESS**

**5.A. Review of Accounts Payable**

Trustee Silver MOVED TO SUBMIT to the Full Board the accounts payable for approval. Motion seconded by Executive Director Cahill and carried by unanimous Aye vote of all members present.

Discussion highlights on Accounts Payable and purchasing practices:

- Amazon commercial membership: District utilizes a business-level Amazon program arranged by Purchasing; provides shipping and product discounts tailored to purchasing needs.
- Professional development: SHRM/HR-related conference charges noted.

- Software subscriptions: monday.com used by select teams for project/task management; subscriptions vetted by IT for security, price, and cross-departmental reuse.
- Field equipment: charges related to an autonomous turf/line painter for sports fields.
- Fuel purchases: bulk gasoline/diesel (~\$11,000 in one instance) distributed across District tanks; usage charged back to departments via pump-log system; seasonal consumption varies.
- Utilities – Water: notable bills included ~\$57,000 at Kellogg (serving the 18-hole course, Executive 9, and the Golf Learning Center) and ~\$5,000 at Logan/Proctor; hot, dry weather and rate increases from Illinois American Water were key drivers.
- Golf water budget impact: 2025 proposed water budget for Golf was ~\$313,000; revised forecast ~\$453,000 (~\$140,000 increase) due to conditions.
- Negotiation limits: Illinois American Water rates governed by ICC approvals; municipality-level bulk discounts not available; consideration of legislative advocacy was discussed.
- Solar power contracts: Solar arrays on several facilities (e.g., Noble Center, Owens, RiverPlex, Lakeview) are owned by a third-party LLC; District purchases power at a reduced rate; optional purchase of panels may be considered after ~6 years; staff/consultant will evaluate economics and net-metering impacts.
- Alternative water sources: consultants evaluating options for Kellogg/Madison (e.g., wells or interconnects); prior studies suggested limited viability at Kellogg, but options continue to be explored.

#### **5.B. Review of Monthly Financials**

Karrie Ross stated that with the close of July, camps, summer sports, outdoor aquatics, and zoo admissions slow, while Owens, RiverPlex and RiverFront Events ramp up. A few items of note:

- Camps performed very well this summer, with nearly all camps filling to maximum all summer.
- The continued hot weather slowed the Zoo's admissions (down \$76k) and Golf's greens (down \$6k).
- The hot weather had a positive affect for RiverPlex memberships, which are up compared to prior year \$163k.
- PPRT taxes at the close of July are down \$653k from prior year. The District did budget a for a decrease; however, it's likely the District will miss it's PPRT revenue by approximately \$200k.
- The District's total cash and investment assets are down \$1.7MM compared to prior year, due largely to the GLC and Lakeview Splashpad capital projects. Much of this decrease will be reimbursed by grant dollars.

District staff are working to prepare their revised 2025 budgets and 2026 proposed budgets. Many of the upcoming September and October board and committee meetings will include conversations regarding budget and prioritization.

#### **5.C. 2025 Revised Budget Discussion**

Karrie Ross reported operating funds are materially performing to budget. Anticipated shortfalls in PPRT are expected to be offset in part by expense savings—

notably temporary vacancies/turnover (e.g., Park Maintenance, Park Police, RiverPlex leadership transition).

Interfund loans: As of July close, only Riverfront Events showed an interfund loan (\$50,000) for seasonal cash needs; staff noted August activity supported repayment. Successful August events were also noted.

Looking ahead to 2026 budget: Committee will receive operational previews and prioritization discussions at upcoming meetings on September 10, September 24, and October 8.

**6. PENDING BUSINESS**

None at this time.

**7. OTHER BUSINESS**

None at this time.

**8. ACTION ITEMS REVIEW**

None noted at this time.

**9. ADJOURNMENT**

At 5:31 pm, Trustee Silver MOVED TO ADJOURN. Motion seconded by Trustee Slover and carried on a unanimous aye of members present.

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Respectfully Submitted by Alicia Woodworth  
Executive Assistant and Board Secretary