

OFFICIAL PROCEEDINGS OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:30 P.M. ON WEDNESDAY, JUNE 12, 2024 HELD AT THE BONNIE NOBLE ADMINISTRATION BUILDING, 1125 WEST LAKE AVENUE, PEORIA, IL

TRUSTEES PRESENT: Trustees Timothy Bertschy, Laurie Covington, Joyce Harant (v), Reagan Leslie Hill, Steve Montez, Vice President Alexander Sierra, and President Robert Johnson

TRUSTEES ABSENT: None

STAFF PRESENT: Executive Director Emily Cahill, Brent Wheeler, Attorney William Streeter, Nick Conrad, Lin Du, Becky Fredrickson, Matt Freeman, Mike Friberg, Chief Todd Green, Mary Harden, Willie Howe, Miles Howley, Kristi Shoemaker, Edward Spencer, Shalesse Pie, Karrie Ross, Yvonne Strode, and Alicia Woodworth.

1. CALL TO ORDER

President Robert Johnson presided and called the meeting to order at 6:40 pm.

2. ROLL CALL

3. CALL FOR MOTION TO PERMIT TRUSTEE TO ATTEND MEETING ELECTRONICALLY

Trustee Harant requested to attend this meeting electronically due to a family emergency. Vice President Sierra MOVED TO ALLOW Trustee Harant attend this meeting electronically. Motion seconded by Trustee Hill and carried on the following roll call vote: Trustees Bertschy, Covington, Hill and Montez, Vice President Sierra, and President Johnson. (Results 6 Ayes; 0 Nays)

4. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

5. MINUTES

5.A. Approval of Minutes of May 22, 2024 Regular Board Meeting

Vice President Sierra MOVED TO APPROVE the May 22, 2024 Regular Board meeting minutes. Motion seconded by Trustee Hill and carried on the following roll call vote: Trustees Bertschy, Covington, Harant, Hill, Montez, Vice President Sierra, and President Johnson. (Results: 7 Ayes; 0 Nays).

6. PRESENTATION AND RECEIVE AND FILE OF 2023 AUDIT REPORT

Brian Mateas, CPA Director at CliftonLarsonAllen (CLA) presented the Park District's external audit results for year ending December 31, 2023. There were three audit deliverables: the Governance Communication Letter, Audited Financial Statements (ACFR), and the Government Auditing Standards Report.

The Governance Communication Letter included the following information: Accounting Policies – one significant new accounting policy was adopted; GASB 96 Subscription-based Information Technology Arrangements, Estimates – net pension (asset) liability and OPEB liability, Difficulties – no difficulties with management and no disagreements encountered in accounting practices/audit procedures, and Other – uncorrected misstatements were attached and no material audit adjustments were necessary.

The Audited Financial Statement (ACFR) (independent auditors' report) was submitted as an unmodified (clean) opinion. The Government Auditing Standards Report (independent auditors' report on internal controls over financial reporting and on compliance) was submitted as an unmodified (clean) opinion.

Trustee Bertschy MOVED TO RECEIVE AND FILE the 2023 Audit Report. Motion seconded by Vice President Sierra and carried on the following roll call vote: Trustees Bertschy, Covington, Harant, Hill, Montez, Vice President Sierra, and President Johnson. (Results: 7 Ayes; 0 Nays)

7. STAFF REPORTS

7.A. Executive Director

Executive Director Cahill congratulated staff and the community on this past weekend's very successful Park-A-Palooza. A big thank you to all staff and volunteers that made this happen.

Executive Director Cahill stated that as was previously shared, the initial findings of Peoria Zoo's AZA accreditation were fantastic, having given a glowing report. Big big thank you to Zoo staff and Peoria Zoo Director Yvonne Strode who is retiring in two days.

Executive Director Cahill expressed gratitude to Yvonne Strode for her many years of service and commitment to the animals and Peoria Zoo. Friday, June 14 is her last day and everyone is encouraged to stop by her office on that date 1-3 pm to wish her well in her new endeavors. On behalf of the Board of Trustees and personally, President Johnson expressed his gratitude and a big thank you for all of Yvonne's hard work and service over the years.

7.B. Superintendent of Planning, Design & Construction

Becky Fredrickson presented the May 2024 Project Report and stated that currently, there are no projects materially behind schedule. *Please see Attachment A.* There are several projects currently underway. Of particular note, construction of the Glen Oak Park playground is progressing well, with an anticipated opening of late July or August.

7.C. Chief of Police

Chief Todd Green presented the May 2024 Police Activity Report. *Please see Attachment B.*

8. COMMITTEE REPORTS

8.A. Finance Committee – Approval of Accounts Payable

The Finance Committee Presents the Accounts Payable for Approval

Trustee and Finance Committee Chair Bertschy reported that the Finance Committee met earlier today and reviewed the accounts payable. The Committee unanimously recommends to the Board that the accounts payable that are shown in the materials attached to the agenda be paid. As Chair of the Finance Committee, Trustee Bertschy MOVES TO APPROVE the accounts payable items shown in the agenda materials. Motion seconded by Trustee Hill and carried on the following roll call vote: Trustees Bertschy, Covington, Harant, Hill, Montez, Vice President Sierra, and President Johnson. (Results: 7 Ayes; 0 Nays)

8.B. Diversity Equity Inclusion and Accessibility Committee - Minutes of March 19, 2024 and April 16, 2024 Meetings

Vice President and DEIA Committee Chair Sierra presented the approved minutes of the March 19, 2024 and April 16, 2024 DEIA Committee meetings.

8.C. Diversity Equity Inclusion and Accessibility Committee

The Diversity Equity Inclusion and Accessibility Committee presents to the full Board for Approval the Recommended Park District Target for Workforce Demographics

Executive Director Cahill stated that at its April meeting, the DEIA Committee voted to recommend that the Park District use Peoria County resident demographics as a target for minority workforce goals across the District. Peoria County currently reports a minority workforce percentage of 29.4%.

Vice President Sierra stated that the DEIA Committee has been focusing on how to further drive and best to achieve the Park District's workforce to reflect those it serves. As such, using Peoria County's minority residents of 29.4% is recommended as the Park Districts minority workforce goal, in which Board approval is requested.

Vice President Sierra MOVED TO APPROVE the Park District's Target for Workforce Demographics of a Minimum of 29.4%. Motion seconded by Trustee Hill and carried on the following roll call vote: Trustees Bertschy, Covington, Harant, Hill, Montez, Vice President Sierra, and President Johnson. (Results: 7 Ayes; 0 Nays).

8.D. Planning Committee - Memorial Bench - River Bluff Trail in Robinson Park

The Planning Committee Presents for Approval a Memorial Bench be Placed at the River Bluff Trail in Robinson Park

Trustee Covington MOVED TO APPROVE the Memorial Bench Request at River Bluff Trail in Robinson Park. Motion seconded by Trustee Bertschy and carried on the following roll call vote: Trustees Bertschy, Covington, Harant, Hill, Montez, Vice President Sierra, and President Johnson. (Results: 7 Ayes; 0 Nays).

8.E. Planning Committee - Nebraska Avenue Improvement Easements

The Planning Committee recommends for Board approval Easements for Nebraska Avenue Improvements

Becky Fredrickson stated that this project will include reconstruction of Nebraska Avenue from Park Avenue to Sterling Avenue modifying the road from four lanes with a median to three lanes, including a middle turn lane. This modification will require the replacement and improvement of two storm drainage structures at Newman Golf Course and a modification to the Newman Golf Course entrance. The permanent easement will consist of two small areas approximately 700 sf (300 sf and 400 sf). The temporary easement will consist of areas totaling approximately 6,619 sf.

Trustee Covington MOVED TO APPROVE the Nebraska Avenue Improvement Easements. Motion seconded by Trustee Bertschy and carried on the following roll call vote: Trustees Bertschy, Covington, Harant, Hill, Montez, Vice President Sierra, and President Johnson. (Results: 7 Ayes; 0 Nays).

9. NEW BUSINESS

9.A. Design Proposal – Peoria Zoo

Executive Director Cahill stated that as of June 7, 2024, the District has not yet completed negotiations with Torre Designs, but continues the process and will notify the board and ask for approval as soon as the contract is finalized. Staff has placed the item on the board agenda to answer any questions regarding the proposed process.

9.B. Pre-Travel Authorization for President Johnson to Attend IAPD Conference Committee Meeting

As required by state law and Peoria Park District policy, this pre-travel cost estimate for Board President Robert Johnson to attend an IAPD Conference Committee meeting in Schaumburg, IL on Wednesday, June 19. Trustees of the Board are required to complete the process by providing a post-travel audit of expenses including itemized receipts, which will also be presented to the Board for consideration.

Vice President Sierra MOVED TO APPROVE the Pre-Travel for President Johnson to Attend an IAPD Conference Committee Meeting. Motion seconded by Trustee Bertschy and carried on the following roll call vote: Trustees Bertschy, Covington, Harant, Hill, Montez, Vice President Sierra, and President Johnson. (Results: 7 Ayes; 0 Nays).

10. CALENDAR OF CONSENT ITEMS

10.A. Bid - Lakeview Park Splashpad Equipment

10.B. Bid - Charter Oak Path Replacement

10.C. Bid - Grandview Drive Asphalt Pavement Patching

10.D. Quote - Noble Center Exterior Painting Phase 2

10.E. Quote - Noble Center Window Replacement

Vice President Sierra requested Calendar of Consent item 10.D. be pulled.

Trustee Bertschy MOVED TO APPROVE Calendar of Consent items 10.A., 10.B., 10.C., and 10.E. Motion seconded by Trustee Montez and carried on the following roll call vote: Trustees Bertschy, Covington, Harant, Hill, Montez, Vice President Sierra, and President Johnson. (Results: 7 Ayes; 0 Nays).

In regards to item 10.D., Vice President Sierra stated that from a DEIA lens, projects like this that come before the Board for approval, he thinks about the opportunity to support minority workforces and businesses. He noticed that in this item, there are very little racial minority utilization and participation from this particular contract. He believes an intentional look at vendor workforce profiles needs to occur, in addition to whether the contractor intends to hire minority subcontractors to potentially offset their own lack of workforce diversity.

Vice President Sierra MOVED TO APPROVE Calendar of Consent item 10.D. Motion seconded by Trustee Hill and carried on the following roll call vote: Trustees Bertschy, Covington, Harant, Hill, Montez, Vice President Sierra, and President Johnson. (Results: 7 Ayes; 0 Nays).

11. PENDING BUSINESS

None at this time.

12. CITIZEN REQUEST TO ADDRESS THE BOARD

No request to address the Board was received.

13. COMMUNICATIONS

None at this time.

14. ACTION STEPS REVIEW

None noted at this time.

15. OTHER BUSINESS

15.A. Consideration of a Motion to Convene into Closed Session Under the Illinois Open Meetings Act Section 2(c)(1) The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal or Specific Employees of the Public Body

At 7:30 pm, Vice President Sierra MOVED TO CONVENE into Closed Session under the Illinois Open Meetings Act Section 2(c)(1) The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal or Specific Employees of the Public Body. Motion seconded by Trustee Hill and carried on the following roll call vote: Trustees Bertschy, Covington, Harant, Hill, Montez, Vice President Sierra, and President Johnson. (Results: 7 Ayes; 0 Nays).

At 8:18 pm, President Johnson reconvened and called to order the Regular Board meeting.

16. ADJOURNMENT

At 8:20 pm Trustee Bertschy MOVED TO ADJOURN. Motion seconded by Vice President Sierra and carried by unanimous aye of those present.

Full discussion can be viewed at the following link: <https://www.youtube.com/watch?v=ZZCQ-MSjqpo&t=163s>

Respectfully Submitted by Alicia Woodworth
Executive Assistant and Board Secretary

**PLANNING, DESIGN, CONSTRUCTION DIVISION
MONTHLY PROJECT REPORT
MAY 2024**

PROJECTS IN PLANNING AND/OR DESIGN	PROJECTS OUT TO BID/QUOTE	PROJECTS UNDER CONSTRUCTION	COMPLETED PROJECTS
Bike Trail - Growth Cell 1A Section Bradley Serv. Bldg Restroom/Sewer Connect Bradley Sidewalks Bradley Softball Infield Bradley Dry Run Creek Retaining Wall Engr. Camp Wokanda Lodge Siding - Ph. 2 Camp Wokanda Road/Hill Improv Cassidy Walking Paths Cassidy Pier Upgrades Detweiller Restroom Building Improvements Detweiller Connect to Public Water - Bore Detweiller Drainage Improve off Rt 29 Donovan Covered Storage Bldg Donovan Storage Bins Donovan - Cyd's Lower Roofs Replace ESC - Purchasing Office Improv FPNC Parking Lot Renovation - Ph 1 FPNC Valley Loop Trail Bridges - Upgrades FRC Sidewalk by Concession Bldg FRC Playground Replace Giant Oak Park Fence GLC Irrigation Improvements Golf Cart Path Improvements Gun Range Road Improv. GVD Lower Sediment Basin Improvement GVD Pavilion Move GVD Erosion Repairs near Country Club Gwynn Asphalt Paths Kellogg Culvert Replace on #1 Kellogg Drainage in front of 7 & 9 Greens Exec Kellogg - Consult for Storm Water Capture Lakeview Family Aquatic Center - Demo Lakeview Splashpad Lakeview Rec Elevator Engineering Luthy Storage Area Fence Luthy Conservatory Boiler Burner Replace Madison Concrete NE of Clubhouse Repl. Morton Sq. Sidewalks Newman Replace Steps on Tee #1 Noble Center Ice/Snow Guards - Serv. Entr. Owens Back Bridge Decking Replace Peoria Players Rooftop Unit Engineering Peoria Zoo Path Lights Peoria Zoo Path Improvements - Ausi	Charter Oak Path Replace GLC Improvements - DCEO Grant GVD Full Depth Patching Lakeview Splashpad Equipment Noble Center Exterior Painting Ph. 2 Noble Center Front Window Replacement	Bike Trail Underdrains at Bishop Bradley Upper Playground Improv. Charter Oak Path Culverts Replace Charter Oak Tennis Court Crack Repair Detweiller Mill & Repave Edges of N. Road-Ph 2 Detweiller North Road Inlet Replace Detweiller Septic Tank Replace Events Walk-in Cooler Glen Oak Electric Train Glen Oak Electric Train Shelters Glen Oak Lagoon Path Glen Oak Lagoon Fence Removal Glen Oak Playground Replacement Glen Oak Tennis Court Lights - Upgrade Glen Oak Playground Perimeter Fence Glen Oak Shelter Golf - Add 3 Forward Tees GVD Erosion Repair at Grand View Ave HISRA Roof Coating Lakeview Prefab Restroom Building Lakeview Swings Logan Exercise Equipment Morton Square Arch Swing Newman Replace Irrigation Pump PlayHouse Slate Roof Replace PlayHouse Inlet Replace Rock Island Greenway Asphalt - Chanute Stadium Roadway Improve - Ph. 3 Trewyn Main Room Floor Replace Trewyn Swings Zoo Cooler/Freezer Zoo Africa Nighthouse Roof Coatings Zoo Spider Monkey Exterior Exhibit	Bradley Ballfield Dugout Improv. Camp Wokanda Replace Well Transformer Glen Oak Site Work Kellogg Pump House B/F Preventor Repl. Kellogg Canopy/Cart Parking Renovation Kellogg Irrigation Panel Installation Lakeview Park Repair Storm Sewer/Culvert Lakeview Rec Refinish Wood Gym Floor Lakeview Rec Gym Painting Logan Site Improvements Luthy Inlet Replace Madison Storage Building Morton Square Site Improvements Newman Storage Bldg Newman Pump House Door Installation Owens Zam Garage Door Repl Owens Locker Room Painting Proctor Wood Gym Floor Refinish Proctor Ext Window Trim Repair Proctor Pool Paint RiverPlex Pool Heat Exchangers Zoo Tiger People Barrier Zoo Swift Fox Exterior Exhibit
		<p style="text-align: center;">Bold Type indicates projects that have moved to a new column since last month.</p>	

PROJECTS IN PLANNING AND/OR DESIGN	PROJECTS OUT TO BID/QUOTE	PROJECTS UNDER CONSTRUCTION	COMPLETED PROJECTS
Peoria Zoo Boardwalk Staining Peoria Zoo Generators (Biocenter & Giraffe) Peoria Zoo Viewing Window Repl - Ph. 2 Peoria Zoo Lodge Thatch Roof Coating Pond Aerators Proctor Polish Locker Room Floors RiverPlex Refinish Wood Gym Floor RiverPlex Whirlpool Replace RiverPlex Vestibule Air Curtains Sommer Farm Living History Utility Improv. Tawny Oaks Visitor Center A/C Trewyn Fascia Painting			

POLICE ACTIVITY SUMMARY – May, 2024



TOTAL NUMBER OF ALL REPORTS: 15

CRIME REPORTS

<i>Location</i>	<i>Date/Time</i>	<i>Offense Type</i>	<i>Case #</i>
Glen Oak Park	05/01/24 1545	Battery Case Summary: Known adult male struck known juvenile female	24-65
Columbia Park	05/05/24 1900	Simple Assault Case Summary: Three unknown females made threats	24-68
Logan Park	05/07/24 0900	Theft Case Summary: Vehicle theft	24-69
Bradley Park	05/11/24 1837	Reckless Driving Case Summary: Fleeing and eluding, disregard for public safety and property	24-70
Leslie Rutherford Park	05/15/24 1515	Burglary Case Summary: Burglary to storage buildings	24-71
Madison Golf Course	05/15/24 1915	Criminal Damage to Property Case Summary: Unknown person car driving on grass	24-72
Riverplex	05/17/24 0717	Criminal Damage to Property Case Summary: Criminal damage to property; windows	24-73
Glen Oak Park	05/31/24 1935	Traffic Case Summary: Adult male arrested for speeding, fleeing and eluding, reckless driving, driving on suspended license	24-79

MONTHLY TOTAL – CRIME REPORTS: 8

NON-CRIME REPORTS

<i>Location</i>	<i>Date/Time</i>	<i>Offense Type</i>	<i>Case #</i>
Kellogg Golf Course	05/01/24 1957	Other Investigation	24-66
Owens Center	05/03/24 1500	Lost Property	24-67
Madison Golf Course	05/21/24 1630	Found Property	24-75
Grandview Park	05/23/24 1000	Other Investigation; Neighbor Interview	24-76

Children's Playhouse Museum	05/24/24 1130	Found Property	24-77
Columbia Park	05/28/24 1722	Service to other agency, Peoria Police	24-78

MONTHLY TOTAL – NON-CRIME REPORTS: 6

TRAFFIC CRASH REPORTS

<i>Location</i>	<i>Date/Time</i>	<i>Tickets Issued</i>	<i>Case #</i>
7323 N. Radnor Rd. (Kellogg Golf Course)	05/19/24 1430	None	24-74

MONTHLY TOTAL – TRAFFIC CRASH REPORTS: 1

TRAFFIC CITATIONS

<i>Location</i>	<i>Date/Time</i>	<i>Offense</i>	<i>Ticket #</i>
2500 Block W. Nebraska (Newman Golf Course)	05/11/24 2000	Moving Violation	24-2467
		Fleeing	24-2769
		Reckless driving	24-2770
Prospect & McClure (Glen Oak Park)	05/23/24 1831	Disregard signal to stop	24-3015
Bradley Park	05/26/24 1900	Ran stop sign	24-3076
N. Sterling Ave. (Newman Golf Course)	05/27/24 2140	Change lanes w/o signal child not in seat belt	24-3135
1300 Block N. Park Rd (Bradley Park)	05/27/24 1600	Ran Stop sign No valid insurance	24-3093
900 Block E. Paris Ave. (Glen Oak Park)	05/31/24 2000	Squealing Screeching Tires Fleeing attempt elude officer Reckless driving Driving above speed limit Driving on suspended license	24-3254

MONTHLY TOTAL – TRAFFIC CITATIONS: 14

ORDINANCE VIOLATIONS

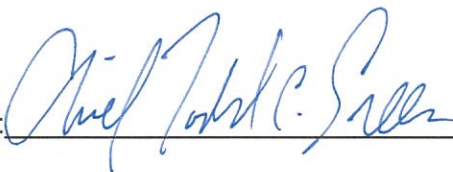
<i>Location</i>	<i>Date/Time</i>	<i>Offense</i>	<i>Case #</i>

MONTHLY TOTAL – ORDINANCE CITATIONS: 0

PARKING VIOLATIONS

Location	Date and Time	Offense	Ticket #
Glen Oak Park	05/03/24 1028-1308	No Parking Zone	08647 08650 08649 08648 04983
Glen Oak Park	05/04/24 1304-1306	No Parking Zone	04979 04980
Detweiller Park	05/04/24- 0930	No Parking Zone	04976
Glen Oak Park Zoo	05/08/24- 1315	Improper Parking	11565
Glen Oak Park Zoo	05/18/24- 1516	No Parking Zone	11566
Lower Bradley Park	05/18/24- 2141	Improper Parking	11567
Donovan Park	05/19/24- 1438	No Parking Zone	11568
Glen Oak Park Zoo	05/21/24- 1305	Improper Parking	04978
Riverplex	05/25/24- 0951	Improper Parking	05590
Glen Oak Park Zoo	05/26/24- 1542	No Parking Zone	11569
Bradley Park	05/26/24 0908-0935	Improper Parking	11571 11572 11573

MONTHLY TOTAL – PARKING VIOLATIONS: 18

Reviewed by: 

Date: 06/04/24