

JOB OPENING

PEORIA PARK DISTRICT - PARKS DIVISION

PARK MAINTENANCE INTERN

POSITION: INTERNSHIP (SEPTEMBER 2023 – DECEMBER 2023)

PAY RATE: \$15.00 PER HOUR (HIGH SCHOOL LEVEL); \$17.00 PER HOUR (COLLEGE UNDERGRAD LEVEL)

RESPONSIBILITIES

- Cleaning and maintenance of park grounds and facilities.
- Mowing with push mower or riding mower.
- Trimming with power weed trimmers or manually.
- Emptying garbage barrels and picking up litter.
- Cleaning and maintaining public restrooms.
- Flower beds – planting, weeding, watering.
- Athletic field maintenance and preparation for games.
- Picnic shelter preparations and clean up after rentals.
- Set up and tear down for special events.
- General maintenance and care of assigned equipment.
- Report any vandalism, unusual condition, emergency situation, or incident to the Park Manager.
- Follow all safety procedures that pertain to the duties performed.
- Support all aspects of the Park District Safety Program.
- Perform other related duties as assigned.

SUCCESSFUL CANDIDATES WILL HAVE

- High school graduate or student status, either high school or college preferred.
- Must be at least 17 years of age.
- Must have a valid driver's license.
- Must be capable of lifting a minimum of 50 pounds.
- Must be able to work weekends, holidays, and special events.
- Employees must wear steel toe shoes and Park District staff shirt.
- Ability to follow written and oral instructions.
- Aptitude for on – the – job training.
- Ability to work well with the public and Park District personnel.
- Ability to effectively and courteously interact with the public.

OTHER

- Maximum of 15 hours per week for High School level; 20 hours per week for College Undergrad level.
- Please note, this internship is funded due to a grant from the Illinois Criminal Justice Information Authority. It is open to applicants who are current/active High School or Undergrad College Students. Ages 17+ for this specific position.
- To apply for this internship: Please complete the Employment Application Form located at: <https://peoriaparks.aimtrack.com/jobs/>

