

OFFICIAL PROCEEDINGS OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M. ON WEDNESDAY, MARCH 22, 2023 HELD AT THE BONNIE NOBLE ADMINISTRATION BUILDING.

TRUSTEES PRESENT: Trustees Timothy Bertschy, Kyle Bright (v), Joyce Harant, Jackie Petty, Alexander Sierra, Vice President Laurie Covington, and President Robert Johnson.

Note: (v) = Attended Virtually

TRUSTEES ABSENT: None.

STAFF PRESENT: Executive Director Emily Cahill, Brent Wheeler, Attorney Bill Streater, Attorney Kevin Day, Nick Conrad, Becky Fredrickson, Chief Todd Green, Scott Loftus, Bryan Rodgers, Shalesse Pie, Karrie Ross, Nicole Staley (v), Yvonne Strode, Jenny Swanson, Nyk Sutter-Downs (v), Greg Walker, Sue Wheeler (v), and Alicia Woodworth.

Note: (v) = Attended Virtually

OTHERS PRESENT: Michael Van Cleve of 1111 W. Armstrong Ave., Peoria IL

1. CALL TO ORDER

President Johnson presided and called the meeting to order at 6:03 pm.

2. ROLL CALL

3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

4. MINUTES

4.A. Approval of Minutes of March 8, 2023 Regular Board Meeting

Trustee Harant MOVED TO APPROVE the March 8, 2023 Regular Board meeting minutes. Motion seconded by Trustee Bright and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

5. STAFF REPORTS

5.A. Executive Director

Emily Cahill stated that staff just learned that not all Board members have been receiving the IAPD Legislative Updates emails from IAPD and as such, staff is working to rectify that. There is one bill that is currently in process, HB3852 that proposes to raise the minimum wage for lifeguards to \$22.50/hour. As was discussed in yesterday's Diversity Equity Inclusion and Accessibility (DEIA) Committee meeting, this causes significant concern for not only PPD, but many other park districts that operate public pools to support their communities. This is a bill that if passed, in 2023 would impact PPD's operational budget for aquatics by approximately \$200,000. As per the discussion yesterday, an advocacy letter was drafted to be sent to Representatives Jehan Gordon-Booth and Ryan Spain that will be distributed to the Board for review and signature. The letter highlights the recognition that sometimes more dollars is not the way to fix a problem. Other highlights include the District's collaboration with Peoria Public Schools in order to try to pay students to learn to swim. The District offers free lifeguard certification training, free uniforms, and pay more than minimum wage currently and the District still struggles to hire lifeguards. This is a crisis that is happening across the country.

6. COMMITTEE REPORTS

6.A. Finance Committee - Approval of Accounts Payable

Trustee Bertschy reported the Finance Committee has examined the bills and moves that the President and Secretary be authorized to issue orders to the Treasurer for the several amounts shown in the agenda and MOVED TO APPROVE the current listing of accounts payable. Motion seconded by Trustee Sierra and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

6.B. Diversity, Equity, Inclusion and Accessibility Committee - Approval of Proposed Policy Addition - Section III BUSINESS 5.00 Solicitation and Hiring for Qualifying Construction Contracts

Trustee Petty stated that the DEIA Committee, staff and Trustees worked very hard on developing this resolution and policy and as such, she thanked everyone for their contribution, commitment, and dedication to it. Trustee Bertschy stated there was one comment from the public about whether the policy should also apply to disabled individuals. That is a topic that should be brought before the Park District's DEIA Committee and Trustee Bertschy encourages that individual to address that through the DEIA Committee so there can be a full discussion about it.

Trustee Petty MOVED TO APPROVE the Proposed Policy Addition - Section III BUSINESS 5.00 Solicitation and Hiring for Qualifying Construction Contracts. Motion seconded by Trustee Bertschy and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

7. NEW BUSINESS

7.A. Ratification of Phone Poll dated 3.20.2023: July 3 2023 Fireworks Display

Karrie Ross stated that after receiving direction from the Board of Trustees on March 8, 2023, District staff began a national search for vendors who had the capacity and availability to provide the display. In that search, staff identified Starfire Corporation of St. Benedict, Pennsylvania. Starfire has availability for July 3rd and has submitted a proposal to provide the display at a cost of \$20,500. The rain date, if needed, will be on July 5, 2023. Reference checks were completed using current and/or previous clients of Starfire Corporation. All reference checks were positive and several comments were made indicating their agency or company would use Starfire Corporation again.

The proposed show will be set to music approved by the District and will be approximately twenty minutes in length. Below is a list of items that are noted as different from previous contracts.

-Starfire requires a 400' safety radius from the launch location compared with the 350' required by the previous vendor. This increased radius will likely require changes to parking lot access, and access to the back hillside near the cannon wall. The changes may require additional fencing and labor to ensure the areas are secured.

-Starfire will use a maximum of 4" shells, rather than the 5" max aerial shells used in prior shows, as they do not believe the tight space of Glen Oak Park is safe to launch that size.

-The District will be responsible for acquiring the necessary permits for the show and all fees associated with the permits with the assistance of Starfire Corporation. The District will also be responsible for notifying the FAA of the display date.

-The District will be responsible for providing hotel rooms for the technicians, if requested by Starfire Corporation, and for reimbursement of additional costs such as transportation surcharges or permitting fees if appropriate documentation is provided to validate these costs.

Trustee Sierra MOVED TO APPROVE the Ratification of Phone Poll dated 3.20.2023: July 3 2023 Fireworks Display. Motion seconded by Trustee Harant and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

7.B. Approval of Proposed Policy Revision - Rental Policy

Trustee Harant MOVED TO APPROVE the Proposed Policy Revision – Rental Policy. Motion seconded by Vice President Covington and carried on the following roll call vote: Trustee Bertschy - Aye, Trustees Bright - Aye, Harant - Aye, Petty - Aye, Sierra - Abstain, Vice President Covington - Aye, and President Johnson - Aye. (Results: 1 Abstain; 6 Ayes; 0 Nays).

7.C. Approval of Proposed Policy Revisions: Peoria Park District: Rules and Regulations: Part II, Section I - Personnel

Shalesse Pie stated that the proposed updated policy 5.00 – Longevity Plan increases the amounts based on tenure with the District. The proposed undated policy 17.00 – Sick Leave increases the incentive amount. The proposed revisions were presented for review at the last board meeting and is now presented for Board approval.

Trustee Bertschy MOVED TO APPROVE the Proposed Policy Revisions: Peoria Park District: Rules and Regulations: Part II, Section I - Personnel. Motion seconded by Trustee Harant and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

7.D. Proposed Policy Revisions: Peoria Park District: Rules and Regulations: Part II, Section I - Personnel – Vacations

Shalesse Pie stated that the proposed updated policy 16.00 – Vacation adds (5) vacation days to employees who have completed 90 calendars days of service. The effective date of this new policy will be January 1, 2023. The proposed revisions are presented for review at this time and will be back for approval at the next subsequent board meeting.

7.E. Rental Lease Agreement – IDOT Parcel

Becky Fredrickson stated that as part of the lease and development agreement with the Kim Group, the Peoria District agreed to follow up on acquiring the 0.5-acre excess right of way parcel at the corner of Knoxville Avenue and Northmoor Road to secure permanent access into the former IDOT property, now Keller Station, off of Northmoor Road. Staff has been working with the Illinois Department of Transportation to acquire the parcel, but due to the length of time required for legislative action needed for the transaction, IDOT leased the Park District the parcel to provide ingress and egress in 2020, 2021, and 2022. After a lengthy review process, it was determined that the tract of land is actually made up of at least two parcels. The State owns 0.277 acres, and the ownership of the other area is still undetermined at this time. It is most likely owned by the County.

Trustee Sierra MOVED TO APPROVE the Rental Lease Agreement – IDOT Parcel. Motion seconded by Trustee Bertschy and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

8. CALENDAR OF CONSENT ITEMS

- 8.A. Request for Use - Bradley Park - Blue Crew Sand Wrestling**
- 8.B. Ratification of Phone Poll dated 3.11.2023: Quote - Turf Tank Autonomous Field Painter**
- 8.C. Request for Use - Bradley Park Disc Golf Course - Greater Peoria Open**
- 8.D. Request for Use - Grandview Drive - Strides for Justice 5k**
- 8.E. Bid - Newman Irrigation Controls Replacement**
- 8.F. Bid - RiverPlex Roof Coating**
- 8.G. Bid – Janitorial Services for the Golf Course Restrooms**
- 8.H. Proposal – 2023 F-150 Police Responder per State of IL Contract**
- 8.I. Proposals – Purchase of a Cushman Hauler per Sourcewell Contract**
- 8.J. Quote – Tru Turf R50 Greens Roller**
- 8.K. Proposals – Purchase of Ventrac Tractor per Sourcewell Contract**
- 8.L. Bid – Peoria Zoo Lodge Furniture**
- 8.M. Quote - Forest Park Nature Center Shelter**

Trustee Petty requested 8.M. be pulled. Trustee Harant requested items 8.G. and 8.H. be pulled.

Trustee Sierra MOVED TO APPROVE Calendar of Consent Items 8.A. thru 8.F. and 8.I. thru 8.L. Motion seconded by Trustee Bertschy and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

In regards to item 8.G., Trustee Harant inquired as to the level of experience the bidder may have because the bid was so low. Nicole Staley stated she did check their references and contacted the bidder to make sure they understood the scope of work requested at each location. They also conducted a site visit at the locations.

Trustee Harant MOVED TO APPROVE Calendar of Consent Item 8.G. Motion seconded by Trustee Petty and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

In regards to item 8.H., Trustee Harant stated she appreciates that an electric police responder vehicle is not available, however, are hybrids available? Matt Freeman stated that he is not aware of any available hybrid police responder vehicles or trucks. In this instance, a pickup truck is requested and there are no electric or hybrid options available at this time.

Trustee Harant MOVED TO APPROVE Calendar of Consent Item 8.H. Motion seconded by Trustee Sierra and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

In regards to item 8.M., Trustee Petty requested clarification asked if the generous donation noted as method of payment is actually paying for the shelter or is the Park District? Becky Fredrickson stated that the Park District receives the funds from the donor, then pays for the shelter from the donor's funds.

Trustee Petty MOVED TO APPROVE Calendar of Consent Item 8.M. Motion seconded by Vice President Covington and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

9. PENDING BUSINESS

None at this time.

10. CITIZEN REQUEST TO ADDRESS THE BOARD

None at this time.

11. COMMUNICATIONS

11.A. Thank You

Thank you letters were received from recipients of park passes, as these not-for-profits had requested for their fundraiser efforts.

12. ACTION STEPS REVIEW

1. Update Policy Manual to include policies approved at this meeting.
2. Provide advocacy letter opposing HB3852 to the Board tonight for their signature.

13. OTHER BUSINESS

13.A. Consideration of a Motion to Convene into Closed Session Under the Illinois Open Meetings Act Section 2(c)(1) The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal or Specific Employees of the Public Body.

At 6:30 pm, Trustee Bertschy MOVED TO CONVENE into Closed Session under Illinois Open Meetings Act Section 2(c)(1) The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal or Specific Employees of the Public Body. Motion seconded by Trustee Petty and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

At 7:45 pm, President Johnson reconvened and called to order the Regular Board meeting.

14. ADJOURNMENT

At 7:49 pm Trustee Bertschy MOVED TO ADJOURN. Motion seconded by Trustee Petty and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

Full discussion can be viewed at the following link: <https://fb.watch/jGPFgT5njP/>

Respectfully Submitted by Alicia Woodworth, Executive Assistant and Secretary to the Board