

JOB OPENING

PEORIA PARK DISTRICT – ADMINISTRATION

EDUCATION INTERN

POSITION: INTERNSHIP (NOV 2022 - FEB 2023)

PAY RATE \$13 PER HOUR (HIGH SCHOOL LEVEL); \$16 PER HOUR (COLLEGE LEVEL)

LOCATION: PROCTOR RECREATION CENTER

RESPONSIBILITIES

- Supervise and assist youth with homework, computers, or other after-school activities.
- Ensure the proper use of supplies and equipment during activities.
- Communicate effectively in verbal and written situations.
- Perform all other duties as assigned.

SUCCESSFUL CANDIDATES WILL HAVE

- Ability and willingness to perform assigned job duties.
- Status as a current High School or College student.
- Ability to learn and implement group management skills and activities to a diverse population.
- Ability to physically participate in activities with youth.
- Ability to follow internship dress code of business casual attire.

OTHER

- Maximum of 15 hours per week for high school level; Maximum of 20 hours per week for college level.
- To apply for this internship: Please complete the Employment Application Form located at:
<https://peoriaparks.aaimtrack.com/jobs/>

