

OFFICIAL PROCEEDINGS OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M. ON WEDNESDAY, SEPTEMBER 14, 2022 HELD AT THE BONNIE NOBLE ADMINISTRATION BUILDING.

TRUSTEES PRESENT: Trustees Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alexander Sierra, Vice President Jacqueline Petty, and President Robert Johnson.

TRUSTEES ABSENT: None

STAFF PRESENT: Executive Director Emily Cahill, Brent Wheeler, Attorney Bill Streater, Attorney Kevin Day, Nick Conrad, Matt Freeman, Becky Fredrickson, Mike Friberg, Chief Todd Green, Mary Harden, Willie Howe, Scott Loftus, Jonelle McCloud, Mike Miller (v), Brittany Moldenhauer, Karrie Ross, Greg Walker, and Alicia Woodworth.

Note: (v) = Attended Virtually

OTHERS PRESENT: None

1. CALL TO ORDER

President Robert Johnson presided and called the meeting to order at 6:12 pm.

2. ROLL CALL

3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

4. MINUTES

4.A. Approval of Minutes of August 24, 2022 Regular Board Meeting

Trustee Bertschy MOVED TO APPROVE the minutes of August 24, 2022. Motion seconded by Trustee Sierra and carried on the following roll call vote: Trustees Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alexander Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 7 Ayes; 0 Nays).

5. STAFF REPORTS

5.A. Executive Director

Emily Cahill stated that she and Trustee Harant had the opportunity to meet with the Peoria Area Association of Realtors (PAAR) earlier in the week. PAAR is the recipient of one of three grants nationally with a focus on redevelopment, with a proposal to get assistance focused initially on the properties that were McKinley and Harrison schools. As a recipient, PAAR will receive guidance from their Councilors of Real Estate which is an international invitation-only group of realtors. The group will develop a strategy around reimagination to support not only the McKinley and Harrison spaces, but the entire 61605 zip code. PAAR has identified the Peoria Park District as a key stakeholder in that conversation. The Councilors will be in Peoria October 17, 18, and 19. They are asking to meet with representatives of the Park District in order to get feedback, ask questions, and gather and perform a needs assessment in order to develop their recommendations. If you are interested and able to be a part of that conversation when they come to Peoria, it certainly benefits the District to have many voices. Trustee Harant stated that

PAAR seemed very interest and receptive to the urban forestry idea in those and other spaces in 61605. Trustee Sierra thanked staff, Emily Cahill, and Trustee Harant for remaining steadfast as the process was definitely not linear. Urban forestry and strategic green space is a quality of life matter and the District should be a part of those conversations. He is confident this is the right thing to pursue and he looks forward to seeing what sort of development comes to fruition.

5.B. Superintendent of Planning, Design and Construction

Becky Fredrickson presented the August 2022 Project Report. *Please see Attachment A.* Of particular note, the Illinois American Water project along the trail has begun. There may be some potential closures and interruptions. The Trewyn playground has been installed but the surfacing has not as of yet. The shelter is done and the park looks very nice.

5.C. Chief of Police

Chief Todd Green presented the August 2022 Police Activity Report. *Please see Attachment B.*

6. COMMITTEE REPORTS

6.A. Golf Advisory Committee – Minutes of August 8, 2022 Meeting

Vice President and Chair Jackie Petty presented the approved minutes of the August 8, 2022 Golf Advisory Committee meeting.

6.B. Planning Committee – Minutes of August 2, 2022 Meeting

Trustee and Chair Joyce Harant presented the approved minutes of the August 2, 2022 Planning Committee meeting minutes.

6.C. Finance Committee – Minutes of July 27, 2022 Meeting

Trustee and Chair Timothy Bertschy presented the approved minutes of the July 27, 2022 Finance Committee meeting minutes.

6.D. Talent Management and Engagement Committee – Minutes of June 13, 2022 Meeting

Trustee and Chair Bertschy presented the approved minutes of the June 13, 2022 Talent Management and Engagement Committee meeting. Of particular note, the meeting was primarily a closed session. The minutes of that closed session will be presented at the next committee meeting however, Chair Bertschy noted that the topic has subsequently been discussed in full at the Board level.

7. NEW BUSINESS

7.A. Approval of Proposed Financial Policy Revision - Section II 12.00 Admission Fees and Charges

Trustee Bertschy stated the Finance Committee has undertaken a review of financial policies across the District with the goal of updating them and bringing consistency and clarity to them. The first policy reviewed by the committee was the District's Fees and Charges Policy as presented at the previous regular board meeting.

Trustee Bertschy MOVED TO APPROVE the Proposed Financial Policy Revision – Section II 12.00 Admission Fees and Charges. Motion seconded by Trustee Sierra and carried on the following

roll call vote Trustees Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alexander Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 7 Ayes; 0 Nays)

7.B. OSLAD Grant Program Resolution of Authorization

This item has been pulled and will be placed on the next meeting agenda. Becky Fredrickson stated that staff is hoping to apply for an OSLAD grant for acquisition and development. This project was discussed in the Planning Committee recently, but staff is not yet ready to present to the Board for approval. Due to the pending due date for the grant of September 30, 2022, staff may submit the resolution via phone poll next week.

7.C. Acquisition History Certification

This item has been pulled and will be placed on the next meeting agenda. Becky Fredrickson stated that staff is hoping to apply for an OSLAD grant for acquisition and development. This project was discussed in the Planning Committee recently, but staff is not yet ready to present to the Board for approval. Due to the pending due date for the grant of September 30, 2022, staff may submit the resolution via phone poll next week.

8. CALENDAR OF CONSENT ITEMS

- 8.A. Request for Use – Autism Walk – Bradley Park**
- 8.B. Request for Use – Walk for Wishes - Donovan Park Trail**
- 8.C. Bid – Grain Products for the Peoria Zoo**
- 8.D. Bid – Equipment Service Center Vestibule Roof**
- 8.E. Bid – Children’s PlayHouse Museum Exterior Painting**
- 8.F. Quote – Ferris ISX3300 Mower**
- 8.G. Quote – Forest Park Nature Center Exterior Painting**
- 8.H. Quote – Glen Oak Park Curb and Gutter**
- 8.I. Quote – RiverPlex Chair Lifts**
- 8.J. Proposal – Purchase of a Demo Weiler P195 Asphalt Paver**

Trustee Bertschy thanked staff for including in bid materials the question about who owns the company and whether they subsidiary or parent companies. He expressed his frustration by companies that don’t answer the question. The answer to this question is extremely important, especially for voting Trustees as it would determine if the Trustee has a financial conflict of interest prior to voting. Item 8.D. is an example of the question not being answered on the bid form. Through discussion, it was decided the placement of the question on the form can be moved so there is no confusion by the company filling it out.

Trustee Bertschy stated that the Diversity Equity and Inclusion (DEI) Committee has been reviewing a policy, similar to one that Peoria Public Schools has, that relates to their bidding procedures to ensure there is appropriate majority representation within their subcontractors. There have been many discussions in the committee meetings regarding if it is a policy the Park District should develop. As such, he believes that discussion should be had at the Board level rather than at the DEI Committee level. He thinks DEI Committee Chair and Vice President Petty

has done a marvelous job chairing the committee, however, he feels some of the issues need the urgency of coming to the Board and having the Board address them. When we look today at some of the companies that we bid with and the statistics provided, only one or two companies have an adequate number of diverse/minority employees where most other companies do not. As such, he would like to ask that the Board take the issue of minority subcontracting of our contracts and bring it to the Board level and deal with it as a Board rather than to wait for something to surface from the DEI Committee. Trustee Harant stated that the Board developed the committee guidelines/charters, and they state that when a committee has a controversial or difficult issue, they can bring them to the Board for discussion and guidance, then back to the committee to make adjustments. She does not believe it should be taken away from the DEI committee. Trustee Bertschy feels that more importance would be shown to this issue if the discussion came to the Board. He feels this needs the urgency of the Board involvement in order to move it along quicker. Emily Cahill stated that the finalizing of this policy will be discussed at next week's DEI Committee meeting and will hopefully be ready to move to the Board on September 28. The latest version of that policy was emailed to the DEI Committee and Board last Friday. Through discussion, it was decided that the item will stay at the DEI Committee level, then move to the Board as appropriate, according to the committee charter.

Trustee Sierra MOVED TO APPROVE Calendar of Consent Items 8.A., 8.B., 8.C., and 8.E thru 8.I. Motion seconded by Trustee Harant and carried on the following roll call vote Trustees Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alexander Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 7 Ayes; 0 Nays).

President Johnson MOVED TO APPROVE Calendar of Consent Items 8.D and 8.J. Motion seconded by Vice President Petty and carried on the following roll call vote Trustees Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alexander Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 7 Ayes; 0 Nays).

9. PENDING BUSINESS

Vice President Petty asked what was the status of Peoria Grown. Emily Cahill stated that the District met with them. They will be supplying staff with specs for shelving and equipment they are planning to buy so that staff can ensure that the pieces will work in Trewyn without any structural issues. After that review, staff will then be prepared to move to the next step with them, which involves both a collaboration agreement and a lease for longer-term use of the Trewyn Pavilion.

10. CITIZEN REQUEST TO ADDRESS THE BOARD

11. COMMUNICATIONS

None at this time.

12. OTHER BUSINESS

Trustee Sierra expressed how much he enjoyed the Power of Parks event held on September 8 and thanked staff for a job well done.

13. ACTION STEPS REVIEW

1. Work through the contractor policy in the next DEI Committee meeting in the hopes of bringing it to the Board on September 28.
2. Emily Cahill will follow up with the citizen that asked questions during the Facebook Live airing of this meeting.
3. Change the placement of the subsidiary/parent company question on the bid forms.

14. ADJOURNMENT

At 7:05 p.m. Vice President Petty MOVED TO ADJOURN. Motion seconded by Trustee Harant and carried on the following roll call vote: Trustees Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alexander Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 7 Ayes; 0 Nays)

Full discussion can be viewed at the following link: <https://fb.watch/fJNPwTvVKH/>

Respectfully Submitted by Alicia Woodworth
Executive Assistant and Secretary to the Board

**PLANNING, DESIGN, CONSTRUCTION DIVISION
MONTHLY PROJECT REPORT
AUGUST 2022**

PROJECTS IN PLANNING AND/OR DESIGN	PROJECTS OUT TO BID/QUOTE	PROJECTS UNDER CONSTRUCTION	COMPLETED PROJECTS
Bicycle Safety Town Bridge Handrail Upgrade Bradley Upper Slide Replace Camp Wokanda Creek Repair-Black Feet Bridge Charter Oak Path Replace - Ph.1 Detweiller North Road Inlets Replace Detweiller Restroom Building Improvements Donovan Covered Storage Bldg Donovan Pump House Roof Replace FPNC ADA Access Improvements FPNC Office & Store Floor Replace FPNC Valley Loop Trail Bridges - Upgrades GLC Replace Leaking Buried Pipe - Pitch/Putt GLC Main Tee Improvements Golf Cart Path Improvements Gun Range Fence/Striping Improvements GVD Lower Bridge Column Repair GVD Lower Sediment Basin Improvement GVD New Sidewalk to Lower Pavilion GVD Pavilion Floor Repairs Kellogg Pump House B/F Preventor Repl. Kellogg Walking Bridge on #2 Kellogg Culvert Replace on #1 Lakeview Family Aquatic Center - Demo Lakeview Park Reline Culvert Lakeview Splashpad Luthy Conservatory Boiler Burner Replace Madison Extend Irrigation on #2 Madison Lean-To on Service Building Madison Pump House B/F Preventor Repl. Madison Concrete NE of Clubhouse Repl. Morton Sq. Sidewalks Newman Replace Isolation Valves Newman Pavement Behind Clubhouse Repl. Newman Irrigation Control/Satellite Boxes Newman Chemical/Storage Replacement Owens Generator Radiator Replace Owens Back Bridge Decking Replace Peoria Zoo Path Lights Peoria Zoo Replace Decking on Boardwalk Peoria Zoo Red River Hog Fence Improv. Playhouse Slate Roof Replace Proctor Gym Roof Proctor Balcony/Railing Upgrade Tawny Oaks House Flat Roof Repl. Tawny Oaks Garage Roof Repl. Tawny Oaks Visitor Center A/C	Camp Wokanda Replace Well Transformer Camp Wokanda Shower House Furnace Repl. ESC Vestibule Roof FPNC Exterior Building Painting GO Curb & Gutter Players Boiler Replace Playhouse Paint Exterior Trim Playhouse Parking Lot Improvements	Bike Trail - Repave Chanute Section Bradley Curb & Gutter Camp Wokanda Iroquois Cabin Windows Central Park Pool Mechanical Upgrades Detweiller Cross Country Bridge/Culvert Districtwide Chip & Seal GLC Erosion Repair at Radnor Glen Oak Lower Pergola Repairs Glen Oak Lagoon Path Glen Oak Lagoon Fence Removal Golf - 3 Forward Tees GVD Service Building Roof Replacement GVD Storage Building Roof Replacement Gwynn Playground Replacement Kellogg Storage Bldg Kellogg Lake Drain Tube on #6 Logan Roof Replacement Newman Storage Bldg Noble Center Front Doors Owens Front Doors Owens Interior Painting Owens Scoreboards Proctor Locker Room Improvements Proctor Roof Tile RiverPlex Natatorium Painting RiverPlex Resurface Pools RiverPlex Locker Room Improvements Trewyn Park Improvements - Playground Trewyn Park Improvements - Shelter Trewyn Park Improvements - Site Work Bold Type indicates projects that have moved to a new column since last month.	Bradley N. Fork Bridge Railing Upgrade Camp Wokanda Lodge Siding Replace Donovan Parking Lot Improv. By Dumpster FRC Elevator Repair FRC Lobby Painting & Flooring GLC Front Column Repair Glen Oak Spray Patch Gun Range Berm Improvement GVD WWI Terra Cotta Repairs Gwynn Basketball Courts Renovation Kellogg Dredge Silt/Bridge on Hole #15 Kellogg Service Bldg Roof Replace Lakeview Rec Scoreboard Logan Replace Flooring Luthy South Entrance Improvements Madison Exterior Building Improvements Pool Drain Cover Replacements RiverPlex Flat Roof Repairs RiverPlex Ext. Wall Repair Sommer Day Camp Restroom Roof Repl Sommer Farm Day Camp Concrete Sommer Farm Garage Roof Replacement Stadium Roadway Improvements Trewyn Pavilion Flooring Asbestos Abatement Trewyn Restroom Floors Zoo East Perimeter Fence Improvement Zoo Snake Exhibit Zoo Lodge Boiler

POLICE ACTIVITY SUMMARY – August, 2022



TOTAL NUMBER OF ALL REPORTS: 17

CRIME REPORTS

<i>Location</i>	<i>Date/Time</i>	<i>Offense Type</i>	<i>Case #</i>
Detweiller Park	8/4/22 – 1005	Criminal Damage to Property	22-102
Trewyn Park	8/4/22 – 1729	Criminal Damage to Property	22-103
Martin Luther King Park	8/4/22 – 1900	Armed Robbery	22-104
Forest Park Nature Center	8/11/22 – 1023	Burglary Motor Vehicle	22-105
Robinson Park	8/11/22 – 1055	Burglary Motor Vehicle	22-106
Detweiller Park	8/12/22 – 0910	Park Ordinance Violation	22-107
Newman Golf Course	8/16/22 – 0820	Criminal Damage to Property	22-108
Rock Island Trail – Alta Rd.	8/16/22 – 1230	Burglary Motor Vehicle	22-110
Glen Oak Park	8/19/22 – 1633	Theft	22-111
Donovan Park	8/19/22 – 1813	Criminal Damage to Property	22-112
Logan Park	8/21/22 – 1042	Motor Vehicle Theft	22-113
Madison Golf Course	8/21/22 – 1204	Theft	22-114
Madison Golf Course	8/23/22 – 1601	Theft	22-116
Forest Park Nature Center	8/28/22 – 1415	Criminal Defacement of Property	22-118
Bradley Park	8/29/22 – 1340	Theft	22-119

MONTHLY TOTAL – CRIME REPORTS: 15

NON-CRIME REPORTS

<i>Location</i>	<i>Date/Time</i>	<i>Offense Type</i>	<i>Case #</i>
Rock Island Trail	8/17/22 – 1135	Sick Cared For	22-109
Martin Luther King Park	8/21/22 – 2050	Found Property	22-115

MONTHLY TOTAL – NON-CRIME REPORTS: 2

August, 2022

TRAFFIC CRASH REPORTS

<i>Location</i>	<i>Date/Time</i>	<i>Tickets Issued</i>	<i>Case #</i>

MONTHLY TOTAL – TRAFFIC CRASH REPORTS: 0

TRAFFIC CITATIONS

<i>Location</i>	<i>Date/Time</i>	<i>Offense</i>	<i>Ticket #</i>

MONTHLY TOTAL – TRAFFIC CITATIONS: 0

ORDINANCE VIOLATIONS

<i>Location</i>	<i>Date/Time</i>	<i>Offense</i>	<i>Case #</i>
Detweiller Park	8/11/22 – 1148	Trash Dumping/Restitution	22-107

MONTHLY TOTAL – ORDINANCE CITATIONS: 1

PARKING VIOLATIONS

<i>Location</i>	<i>Date and Time</i>	<i>Offense</i>	<i>Ticket #</i>

MONTHLY TOTAL – PARKING VIOLATIONS: 0

SIGNIFICANT EVENTS:

- Employee recognition: Security Supervisor Starks, Security Officer Reed and Security Officer Johnson received positive contacts for their efforts at Gwynn Family Aquatic Center in June, 2022.

Reviewed by: Chief Todd C. Sullivan Date: 09/08/22