

**MINUTES OF THE PLANNING COMMITTEE MEETING HELD AT 3:00 P.M. ON TUESDAY, AUGUST 2, 2022, AT THE BONNIE NOBLE CENTER FOR PARK DISTRICT ADMINISTRATION, 1125 W. LAKE AVENUE, PEORIA, ILLINOIS.**

**MEMBERS PRESENT:** Trustee Joyce Harant, Trustee Laurie Covington, and Executive Director Emily Cahill (left at 3:50 pm)

**STAFF PRESENT:** Becky Fredrickson, Mary Harden, Jacob Kuban, Mike Miller, Brent Wheeler, and Alicia Woodworth

**OTHERS PRESENT:** Karrie Alms (v) in at 3:21 pm. Note: (v) = attended virtually

**1. CALL TO ORDER**

Trustee Joyce Harant called the meeting to order at 3:04 pm.

**2. MINUTES**

**2.A. Approval of June 7, 2022 Planning Committee Meeting Minutes**

Trustee Covington moved to approve the minutes from June 7, 2022. Karrie Alms attended the June 7 meeting to discuss the District's redistricting process. At that time, Emily Cahill expressed her intent to review the District's redistricting and public input process. Those in attendance agreed this should be included in the minutes as an action item. Motion seconded by Trustee Harant on condition of addition to Action Items and carried on unanimous voice vote. Minutes have been revised and published.

**3. NEW BUSINESS**

**3.A. Statue/Monument/Memorial Policy**

Emily Cahill stated that in response to a conversation previously had in this committee concerning developing a process for when people want to bring statues, memorials, etc., an edit of Conduct Ordinance - Part III Section 1 21.00 Statuary, Artwork, Memorials is presented today for consideration to take to the Board for review and approval. In this proposed revised policy, the definitions of statue, artwork, and memorial are included as they apply to PPD spaces. Please see *Attachment A* for a redlined and clean copy of the proposed revised policy. A discussion took place clarifying the definitions and how the processes and procedures outlined in the revised policy would actually be implemented and followed. Committee consensus was given to present the revised policy, as presented today, for review at the August 10 Regular Board meeting and approval at the August 24 Regular Board meeting.

**3.B. Urban Reforestation/City Application**

Emily Cahill stated that only one Trustee submitted feedback concerning the urban reforestation/city application and the feedback was primarily grammatical changes. The next step is to send the application to City Manager Patrick Urich for consideration and discussion.

**3.D. Morton Square Park Shelter**

Becky Fredrickson provided an aerial view of Morton Square Park for discussion on where would be the best place for a park shelter. She is unclear as to who is requesting a shelter and what type of shelter they would like to have constructed. Trustee Harant stated that conversations were had in the past about this and she would like the committee to discuss and consider the possibility. Becky asked if there was an idea of what type of programming the shelter would offer as things such as electrical requirements, size, etc. are to be considered. She estimated an electrical panel would cost approximately \$5,000 - \$7,000 to install and approximately \$50/month for electric service. In addition, depending on size and options, a new shelter would cost minimum of \$100,000 to install. It could be placed in a future capital improvement plan, most likely in the 2024/2025 capital improvement plan. Karrie Alms stated a meeting should be arranged that would provide pictures of accurate possibilities and details for a shelter so that input from the community would be received on reliable information and start a more detailed process. Trustee Harant requested Becky Fredrickson to identify a few specific pieces of information she would need from the community to get started i.e., the number and types of events anticipated utilizing the shelter, etc. so that the community answers the questions she needs the answers to. Karrie Alms stated she thinks it is great that this item is being considered with more inclusion and the District and community working together.

**3.C. Columbia Park Shelter Request**

The community member who originally requested a shelter be constructed at Columbia Park did not attend today's meeting as expected. A conversation was to be had concerning exactly what features they were expecting a shelter to offer. As stated concerning the Morton Square Park shelter, Trustee Harant requested Becky Fredrickson to identify a few specific pieces of information she would need from the community to get started i.e., the number and types of events anticipated utilizing the shelter, etc. so that the community answers the questions she needs the answers to.

**3.E. Noble Center ADA Door Request**

Becky Fredrickson stated that per a request at the last Board meeting, the District is seeking a quote from the contractor who will be replacing the front doors at Noble Center, to include an automatic door opener. To clarify, the door and entryway will not be certified as an ADA access. The automatic opener would merely be used for convenience purposes only.

**3.F. Glen Oak Park - Prospect Median Improvements**

Becky Fredrickson stated that the City of Peoria contacted PPD concerning the median in front of Glen Oak Park near the bus shelter on Arcadia Ave. *Please see Attachment B.* A crosswalk and access will be installed up to the PPD sidewalk, therefore requiring a construction easement from the District. This will be a modification adjacent to Glen Oak Park and easement documents will be forthcoming when received.

**3.G. Trewyn Park Improvement Update**

Mary Harden stated that construction started a few weeks ago and is progressing quickly. All demolition of existing sidewalks and playground has been completed. The new basketball court has been poured. Pouring of new sidewalks and shelter pad was started yesterday. The shelter has arrived and currently is in the PPD warehouse to be installed soon. The playground is due to be shipped in mid-August and will be installed soon after.

**3.H. Gwynn Park Improvement Update**

Becky Fredrickson stated that the new playground has arrived. The old tennis courts are mostly removed. The old playground across from Valeska Hinton is mostly removed. The shelter pavilion remains. The dirt pile that was there has been moved. The basketball courts are due to be completed in the next couple weeks.

**3.I. Donovan Sculpture Garden Progress Report**

Emily Cahill stated that the District met with the Donovan Sculpture Garden group on June 28. Phase one of the sculpture garden project was celebrated and a conversation was had about how to think about the next steps and how to organize going forward. Afterwards, a survey was distributed to all attendees. Responses have been compiled with most stating they were interested in being involved but did not want to be the responsible party(ies) to organize and maintain structure. They did agree to another meeting to talk about the group structure and advocate for others to join the group as this is a private project, not a PPD project. Once the District has that second meeting, the results on how the structure will look will be shared.

**3.J. Environmental Policy - Sustainability Action Progress Update**

Mike Miller stated that of the 38 goals within the sustainability plan, action and movement is occurring on approximately 21 of them. The working group is working on how to formalize the process of documenting the action and progression of the steps and goals. In addition, the group is looking into how to synchronize it all with the master planning process.

**4. PENDING BUSINESS**

None

**5. OTHER BUSINESS**

**5.A. Springdale Cemetery Savanna Update**

Becky Fredrickson stated that Emily Cahill reached out to Mark Matuscak to set up a meeting between PPD staff and the Springdale Cemetery staff to start working on the maintenance agreement of the savanna. PPD staff have met several times to determine items that need to be addressed in the maintenance agreement. Final maps have not been received from the City of Peoria or Maurer Stutz. Per the IGA agreement, these items need to be finalized by the end of 2022.

**6. ACTION STEPS REVIEW**

1. Pursue scheduling a meeting between PPD and Springdale Cemetery staff in order to work on the maintenance agreement. Once meeting is scheduled, please inform Trustee Harant.
2. Place on the next agenda – Peoria Heights – their planning process. When Trustee Harant met with Mayor Phelan, he stated there were many things to coordinate and plan with the Peoria Park District. Trustee Harant would like to extend the courtesy and invite Peoria Heights to the next Planning Committee meeting and begin a conversation about their plans and PPD plans and see if there is some place we can start.
3. Trustees Harant and Covington will research external funding opportunities for electric vehicle charging stations for PPD vehicles and to offer PPD patrons then bring to staff.
4. Emily Cahill will send the urban reforestation/city application to City Manager Patrick Urich for consideration and discussion.
5. Trustee Harant requested Becky Fredrickson to identify a few specific pieces of information she would need from the community to get started on planning for both the Morton Square Park shelter and Columbia Park shelter i.e., the number and types of events anticipated utilizing the shelter, etc. so that the community answers the questions she needs the answers to.

**7. NEXT MEETING**

The next scheduled meeting is Tuesday, September 6, 2022 at 3:00 pm.

**9. ADJOURNMENT**

At 4:21 pm Trustee Covington made a motion to adjourn the meeting. Motion second by Trustee Harant and carried on unanimous voice vote.

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Respectfully Submitted by Alicia Woodworth  
Executive Assistant and Secretary to the Board

*Peoria Park District Conduct Ordinance*

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21.00 STATUE, ART WORK, MEMORIALS .01 – The Peoria Park District recognizes and honors the connections between art and nature and is committed to collaboration with the community to offer spaces for placement of statues, artwork, and memorials as approved.

For the purposes of this ordinance, the District applies the following definition of terms:

- a. Statue: 3D artwork depicting human figures
- b. Artwork: murals, sculptures, or other artistic expressions
- c. Memorial: this contemplates name plates affixed to amenities in District spaces or places, to include benches, trees, or rocks.

To determine the propriety of acceptance and placement of any statue, art work or memorial on any District property, and prior to placement of same, the opportunity will be vetted by the District's Planning Committee with subsequent approval sought from the full Peoria Park District Board of Trustees. The viability of a proposal will be considered using the following:

(A) Impact of Proposal

(1) The impact of the proposal should be established by determining what the purpose of such proposal is and if the proposal is significant enough to warrant the placement and perpetual care and maintenance by and in a public park. Considerations include but are not limited to:

- (a) utility in proposed space: will it add to the experience of park patrons?
- (b) historical/educational/artistic significance of the proposal: Is the addition historically or educationally significant to the Peoria area community? Is the artist widely known locally or beyond?
- (c) other considerations as appropriate: generally, the District will not accept proposals for addition of artwork/statues that represent or seek to honor specific individuals, past or present.

B) Funding

(1) Proposals must provide a plan for covering the initial capital expenditures for the placement of the proposed statue, artwork, or memorial. Budgeted costs must include installation, site alterations, and annual/perpetual maintenance and refurbishing needed to maintain the integrity of the proposed addition. Unless waived by the Board of Trustees, an endowment for the care of the statue/artwork/memorial must be considered and appropriate arrangements made for any project with a value in excess of \$10,000. The cost of the project will include the value of the proposed art piece, its installation and care, lighting, signage, and/or other associated costs. Staff will work with relevant experts

to determine the full budget, including the endowment cost, for the project in advance of Board determination.

Cost of the addition of requested memorial park amenities to include benches or kiosks will be priced by District staff with the same rationale cited above to ensure their long-term maintenance and care. Pricing will be reviewed annually.

(2) Unless there are special circumstances associated with the request, no public dollars will be allocated to proposals submitted for consideration.

#### (C) Site and Design

(1) The appropriate site for placement of a proposed project, which has been deemed significant and appropriate and all prior considerations being met, is to be selected and approved by the proper Park District authority, which would consist of the project proponent, the Executive Director of Parks and Recreation and Planning/Design staff, and the Planning Committee of the Park Board.

After review and consensus, the project will be presented to the full Board of Trustees at a public meeting with full public notification and opportunity for opinions and responses prior to final approval of the proposal. Such notice and response opportunity may be at a regular Park Board meeting or at a special meeting called for this purpose, as deemed to be appropriate to the individual matter.

#### (D) Removal of Statue, Artwork, or Memorial

The Peoria Park District Board of Trustees reserves the right to remove any statue, artwork, or memorial after giving proper public notice and providing the opportunity for opinions and responses prior to a final vote. Items may be removed without this process where they may pose a threat to public safety due to their current physical condition. If funds remain in the assigned endowment, endowment funds will be used to cover the cost of removal with any remainder transferred to the Legacy Fund unless otherwise directed by the Board of Trustees.

