

**OFFICIAL PROCEEDINGS OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M. ON WEDNESDAY, AUGUST 10, 2022 HELD AT THE BONNIE NOBLE ADMINISTRATION BUILDING.**

**TRUSTEES PRESENT:** Trustees Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant (v), Alexander Sierra, Vice President Jacqueline Petty, and President Robert Johnson.

Note: (v) = Attended Virtually

**TRUSTEES ABSENT:** None

**STAFF PRESENT:** Executive Director Emily Cahill, Brent Wheeler, Attorney Bill Streater, Attorney Kevin Day, Rebecca Fredrickson, Sean Budd, Nick Conrad, Matt Freeman, Becky Fredrickson, Chief Todd Green, Mary Harden, Willie Howe, Scott Loftus, Jonelle McCloud (v), Jocelyn McDowell (v), Karrie Ross, Doug Silberer (v), Nicole Staley, Jenny Swanson, Greg Walker, Sue Wheeler (v), and Alicia Woodworth.

Note: (v) = Attended Virtually

**OTHERS PRESENT:** Melanie Anderson of League of Women Voters of Greater Peoria

**1. CALL TO ORDER**

President Robert Johnson presided and called the meeting to order at 6:02 pm.

**2. ROLL CALL**

**3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**

**4. MINUTES**

**4.A. Approval of Minutes of July 13, 2022 Regular Board Meeting**

Vice President Jackie Petty MOVED TO APPROVE the minutes of July 13, 2022. Trustee Bertschy stated he would like the 7.13.22 Board meeting minutes be amended to reflect all of the questions and answers raised concerning the distribution of assets and restricted funds to ELITE. Vice President Petty revised her MOVED TO APPROVE to include the amended minutes as requested by Trustee Bertschy. Motion seconded by Trustee Sierra and carried on the following roll call vote: Trustees Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alexander Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 7 Ayes; 0 Nays).

**5. STAFF REPORTS**

**5.A. Executive Director**

Emily Cahill stated that pools closed for the season last week. She would like to express sincere gratitude to staff for doing a fantastic job managing them this summer. This was a full team effort and she appreciates everyone's focus on making sure that this was a successful pool season. Staff did an outstanding job in managing both Proctor Rec Center and Gwynn Family Aquatic Center pools. The District is very pleased to be able to provide that service to the community.

To date, there have been more than 12,000 Summer of Fun redemptions, a large part of those are to Gwynn Family Aquatic Center uses. The District well-exceeded the total number of redemptions experienced last year so clearly, there is a benefit that the District is able to show to this grant and its impact on the community.

Today a press conference was held at Logan Recreation Center to celebrate the newly-created mural at Logan Recreation Center. The mural was completed by interns in the District's Workforce Development Program, as provided through the ICJIA grant. Representative Jehan Gordon-Booth was able to attend as well as many Trustees and community members.

Emily Cahill stated that the District's budget process has begun internally. The District presented a budget process to staff leadership earlier this week. Staff will work in August to put together the beginning budget draft and assess what opportunities exist. As is experienced by everyone, the impact of inflation is going to be significant as the District looks at the cost of utilities, fuel, supplies, etc. The District's first effort is to see what that impact is and then move forward through the budget process. The District's formal budget presentations to the Board will be on November 2 and November 9. There will be interim updates and conversations at the committee level as we move through the process. Data compiled will include strategic initiatives and working with the working groups to develop forecasting. These working group meetings will begin next week.

President Johnson thanked Chief Green and the Park District staff for the changes made at the Gwynn pool this year. There were some challenges and staff applied new ideas and approaches and it all worked very well. He thanked staff for their quick thinking to address problems. Also, he was told it was very much appreciated that golf carts were available to help individuals walking from the parking lot to the CEFCU Centerstage. This helped many people, especially senior citizens with slight mobility issues during SoulFest weekend. President Johnson received a lot of positive feedback from patrons. He also thanked staff for the Jazz by the Pool event held the end of June. He thought the event was very nice and thanked everyone for all their help and support.

Trustee Sierra asked what was the end date for the ICJIA grant. Emily Cahill stated that the grant renewed on July 1, 2022 and goes through June 30, 2023. Staff is currently working on the closeout documents and will determine where the best place is to provide metrics to the Board.

#### **5.B. Contributions Committee**

Scott Loftus stated that the 2022 scholarship recipients were selected. Prospective candidates submit information about themselves including past grades, career expectations and a general overview of their goals and extracurricular activities. The Employee Contribution Fund Committee reviews and selects recipients each year. The following six students were selected for scholarships:

**Allyson Wiegand**- is currently attending the University of North Carolina at Greensboro. She is pursuing her bachelors' degree in Psychology. Allyson is the daughter of Jayson Wiegand, Assistant Manager at Bradley Park.

**Chelsey Pauli** - is currently attending Illinois Central College. She is currently a part of the Culinary Arts Program. She is the daughter of Luke Pauli, Carpenter Foreman - Maintenance Repair Team.

**Thomas Cahill** – is currently attending Washington University in St. Louis, MO. He is pursuing his degree in Finance and Economics. He is the son of Emily Cahill, Executive Director of Parks and Recreation.

**Kaitlyn Staley** – is currently attending St. Ambrose University in Davenport, IA. She is pursuing her bachelors' degree in Social Work. She is the daughter of Nicole Staley, Purchasing Supervisor.

**Drew Friberg** – is currently attending University of Illinois in Urbana-Champaign. He is pursuing his degree in Media and Cinema Studies. He is the son of Mike Friberg, Planner III– Planning Division.

**Hannah Heiden** – will be attending University of Illinois in Urbana-Champaign. She will be pursuing her degree in Interdisciplinary Health Science. She is the daughter of Jeff Heiden, Director of Golf Course Maintenance.

A video of each scholarship recipient thanking the District was shown.

Total amount of scholarships given this year is: \$4,500. Shalesse Pie is Chair of the Employee Contributions Committee along with the following members: Scott Loftus, Brittany Moldenhauer, Dawn Petefish and Raquel Herron. Shalesse thanks the committee for a wonderful job done with this year's scholarship selection.

#### **5.C. Superintendent of Planning Design and Construction**

Becky Fredrickson presented the July 2022 Project Report. *Please see Attachment A.* She stated that currently, there are no projects that are materially behind schedule. Trustee Sierra asked what else is planned for the John Gwynn Park basketball courts. Becky stated the courts are to be resurfaced.

#### **5.C. Chief of Police**

Chief Todd Green presented the July 2022 Police Activity Report. *Please see Attachment B.* This summer's activities seemed somewhat typical of pre-COVID summers and he is proud of how his staff handled the situations when they arose.

### **6. COMMITTEE REPORTS**

#### **6.A. Finance Committee - Minutes of June 6, 2022 and June 22, 2022 Meetings**

The approved minutes of the June 6 and June 22, 2022 Finance Committee meetings were presented for review.

#### **6.B. Finance Committee – Approval of Accounts Payable**

Trustee Bertschy reported the Finance Committee has examined the bills and moves that the President and Secretary be authorized to issue orders on the Treasurer for the several amounts shown in the agenda and MOVED TO APPROVE the current listing of accounts payable.

Motion seconded by Trustee Sierra and carried on the following roll call vote: Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alexander Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 7 Ayes; 0 Nays)

#### **6.C. Planning Committee – Minutes of June 7, 2022 and August 2, 2022 Meetings**

Trustee Harant presented the approved minutes of the June 7, 2022 Planning Committee meeting for review. The minutes of the August 2, 2022 meeting have not yet been committee approved and therefore were not presented tonight. Emily Cahill stated that concerning the urban forestry proposal that was presented to the Board for review, she has been in contact with City Manager Patrick Urich and both he and Joe Dolin have been her primary contacts on this issue. Mr. Dolin is on vacation this week. When he returns, they will provide feedback about the best way to distribute the proposal and have some context for the city council. She expects to hear from them early next week.

Emily Cahill reached out to Mark Matuscak of the Springdale Cemetery. She is working with staff to set the meeting date for the District to start the process developing the maintenance agreement for the Springdale savanna. It is anticipated there will be progress to share at the next Planning Committee meeting.

In regards to the urban forestry proposal, Trustee Sierra thanked the Board and staff for being supportive of the concept and thanked everyone for being receptive.

### **7. NEW BUSINESS**

#### **7.A. Appointment of Diversity Equity and Inclusion Committee Members**

President Johnson stated that Vice President Petty requested this item be pulled from the agenda at this time.

#### **7.B. Proposed Revision to Conduct Ordinance - Part III Section 1 21.00 Statuary, Artwork, Memorials**

Emily Cahill stated that this conduct ordinance revision came through the Planning Committee. Before the Board tonight are two versions of the proposed revision. One is a red-lined copy showing the proposed changes against the existing conduct ordinance, and one is the edited clean copy showing the proposed revision in full. This revision is in response to conversations the Planning Committee has had about what process should be in place for entertaining new opportunities for statue and artwork in public parks to include memorials. It is the hope that this revision modernizes the conduct ordinance to provide a clear and consistent process to the public so they know how to make those requests and what the evaluation will be made by Trustees so they can tailor their requests accordingly. This is presented for review tonight and will be presented to the Board for approval at the August 24 Board meeting.

#### **7.C. Disposal Ordinance #394**

Trustee Bertschy requested that going forward, please identify where the disposed items will be going. If items are to be donated, please include to whom they will be donated in order to avoid any possible conflicts of interest by voting Trustees. If items are to be donated to organizations where Trustees also serve on their board, that Board member should not vote on that particular disposal ordinance.

Trustee Sierra MOVED TO APPROVE Disposal Ordinance #394. Motion seconded by Trustee Bertschy and carried on the following roll call vote Trustees Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alexander Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 7 Ayes; 0 Nays)

**8. CALENDAR OF CONSENT ITEMS**

**8.A.** Ratification of Phone Poll of July 22, 2022: Quote - Donovan Parking Lot Dumpster Approach

**8.B.** Request for Use - Cystic Fibrosis Foundation Great Strides Walk - Grandview Drive

**8.C.** Request for Use – Life Outreach Center – Morton Square Park

**8.D.** Quote – Glen Oak Park Lower Pergola Column Repairs

**8.E.** Proposal - CAT 430 Backhoe Loader Sourcewell Contract 032119-CAT

**8.F.** Purchase of Pre-Owned Fitness Equipment for the RiverPlex Recreation and Wellness Center

**8.G.** Approval for the Purchase of a Pre-Owned 16 Foot Box Truck

**8.H.** Purchase of a Toro Greensmaster 3200 Mower per OMNIA Partners Contract #2017025 for Grand View Drive

**8.I.** Purchase of a Toro Greensmaster 3200 Mower per OMNIA Partners Contract #2017025 for Detweiller Park

Trustee Bertschy had questions/comments on items 8.E. and 8.G. Concerning item 8.E. please try to make sure that in the future, questions concerning majority owner are answered. This currently does not prevent the Board from voting but please make sure they answer all questions in the future. Concerning item 8.G., staff is requesting preapproval of purchasing a used truck with a not-to-exceed purchase price. Not knowing the exact cost or from whom the vehicle will be purchased, can this be done? Attorney Streeter stated this can be done as long as parameters are provided by staff to give the Board guidance. In this case, staff listed the specifications of what they want to buy. Attorney Streeter stated he is comfortable with this. Nicole Staley stated that this will be a used vehicle which makes it exempt from the bid process. Trustee Harant MOVED TO APPROVE Calendar of Consent Items 8.A. thru 8.I. Motion seconded by Trustee Bright and carried on the following roll call vote Trustees Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alexander Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 7 Ayes; 0 Nays).

**9. PENDING BUSINESS**

None

**10. CITIZEN REQUEST TO ADDRESS THE BOARD**

None

**11. COMMUNICATIONS**

### **11.A. Kroger Community Awards**

Emily Cahill thanked those who connect their Kroger card to donations to the Peoria Park District. Every time a donor buys from Kroger, a percentage of their purchase is donated to the District.

### **12. OTHER BUSINESS**

Trustee Harant stated that she received an email from the President of the Uplands Neighborhood Association concerning how in the past, they have not had to sign a rental agreement for using Bradley Park for their annual picnic and are being required to do so now. Trustee Harant asked why the policy on this issue has changed. Emily Cahill stated that she did not receive the email, so please share with her. Generally, the policy where a person or group is seeking tables and supports from the Park District to facilitate a picnic, they need to complete a rental agreement. If they are gathering there informally and use the amenities as they exist and it's not an exclusive use, then the District doesn't require the rental agreement. Nick Conrad stated that he has been working with the Uplands President on this. They have not had their picnic since 2019, pre-COVID. In looking at past records, the District has not charged the organization for use of the park or for moving picnic tables. Currently, the District is charging only for the cost of a portable toilet. There is no insurance requirement requested of the organization. All neighborhood association use requests are treated the same, with the only difference being that in some parks a neighborhood association may rent a shelter, which there is a fee and process. Emily Cahill will respond to the President of the Uplands Neighborhood Association on behalf of the Peoria Park District.

Trustee Sierra expressed gratitude for this summer's STEAM programming at Proctor Rec Center and the donor that made this happen. It was a great opportunity for summer campers. Jonelle McCloud stated it was indeed a fantastic STEAM summer thanks to the donor and is excited that STEAM will be offered in Proctor's after-school program as well. Emily Cahill stated that some of the STEAM ideas will be a part of the Dream Squared after school programming. She expresses great thanks to Scott Loftus and Jess Main and all of the District's camp providers in other locations. The District's camp experience is getting better and better every year and she appreciates the work they do to not only handle very challenging logistics, but in making sure kids are having a great summer experience.

### **13. ACTION STEPS REVIEW**

1. Revise the 7.13.22 Board meeting minutes to reflect the questions raised on the distribution of assets and restricted funds to ELITE.
2. The District will work to share ICJIA grant accomplishments with the full Board for the 2021/22 grant year.
3. The District will ensure that future disposal ordinances show disposition of property to avoid conflict of interest for voting Board members.
4. Emily Cahill will respond to the email from the President of the Uplands Neighborhood Association regarding Bradley Park usage.

**14. ADJOURNMENT**

At 6:51 p.m. Vice President Petty MOVED TO ADJOURN. Motion seconded by Trustee Bertschy and carried on the following roll call vote: Trustees Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alexander Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 7 Ayes; 0 Nays)

Full discussion can be viewed at the following link: <https://fb.watch/eU-agiLyCc/>

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Respectfully Submitted by Alicia Woodworth  
Executive Assistant and Secretary to the Board

**PLANNING, DESIGN, CONSTRUCTION DIVISION  
MONTHLY PROJECT REPORT  
JULY 2022**

PROJECTS IN PLANNING AND/OR DESIGN	PROJECTS OUT TO BID/QUOTE	PROJECTS UNDER CONSTRUCTION	COMPLETED PROJECTS
<p>Bicycle Safety Town Bridge Handrail Upgrade Bradley Upper Slide Replace Bradley Curb &amp; Gutter Camp Wokanda Creek Repair-Black Feet Bridge Camp Wokanda Shower House Furnace Replace Charter Oak Path Replace - Ph.1 Detweiller North Road Inlets Replace Detweiller Restroom Building Improvements Donovan Covered Storage Bldg Donovan Pump House Roof Replace FPNC ADA Access Improvements FPNC Office &amp; Store Floor Replace FPNC Valley Loop Trail Bridges - Upgrades GLC Replace Leaking Buried Pipe - Pitch/Putt GLC Erosion Repair at Radnor GLC Main Tee Improvements Glen Oak Lagoon Fence Removal Golf Cart Path Improvements Golf - 3 Forward Tees Gun Range Fence/Striping Improvements GVD Lower Bridge Column Repair GVD Lower Sediment Basin Improvement GVD New Sidewalk to Lower Pavilion GVD Pavilion Floor Repairs GVD Service Building Roof Replacement GVD Storage Building Roof Replacement Kellogg Pump House B/F Preventor Repl. Kellogg Lake Drain Tube on #6 Kellogg Walking Bridge on #2 Kellogg Culvert Replace on #1 Lakeview Family Aquatic Center - Demo Lakeview Park Reline Culvert Lakeview Splashpad Luthy Conservatory Boiler Burner Replace Madison Extend Irrigation on #2 Madison Lean-To on Service Building Madison Pump House B/F Preventor Repl. Madison Concrete NE of Clubhouse Repl. Morton Sq. Sidewalks Newman Replace Isolation Valves Newman Pavement Behind Clubhouse Repl. Newman Irrigation Control/Satellite Boxes Newman Chemical/Storage Replacement Owens Generator Radiator Replace Owens Back Bridge Decking Replace Peoria Zoo Path Lights</p>	<p>Camp Wokanda Replace Well Transformer Glen Oak Lower Pergola Repairs Players Boiler Replace</p>	<p>Bike Trail - Repave Chanute Section Bradley N. Fork Bridge Railing Upgrade <b>Camp Wokanda Lodge Siding Replace</b> Camp Wokanda Iroquois Cabin Windows Central Park Pool Mechanical Upgrades Detweiller Cross Country Bridge/Culvert <b>Districtwide Chip &amp; Seal</b> <b>Donovan Parking Lot Improv. By Dumpster</b> <b>Glen Oak Spray Patch</b> <b>Glen Oak Lagoon Path</b> GVD WWI Terra Cotta Repairs Gwynn Basketball Courts Renovation Gwynn Playground Replacement Kellogg Service Bldg Roof Replace Kellogg Storage Bldg Logan Roof Replacement Newman Storage Bldg <b>Noble Center Front Doors</b> <b>Owens Front Doors</b> Owens Interior Painting Owens Scoreboards Proctor Locker Room Improvements <b>Proctor Roof Tile</b> RiverPlex Natatorium Painting RiverPlex Resurface Pools RiverPlex Ext. Wall Repair RiverPlex Locker Room Improvements Trewyn Park Improvements - Playground Trewyn Park Improvements - Shelter Trewyn Park Improvements - Site Work Zoo Lodge Boiler</p> <p style="text-align: center;"><b>Bold Type indicates projects that have moved to a new column since last month.</b></p>	<p><b>Bradley N. Fork Bridge Railing Upgrade</b> FRC Elevator Repair FRC Lobby Painting &amp; Flooring GLC Front Column Repair Gun Range Berm Improvement Kellogg Dredge Silt/Bridge on Hole #15 Lakeview Rec Scoreboard Logan Replace Flooring Luthy South Entrance Improvements <b>Madison Exterior Building Improvements</b> <b>Pool Drain Cover Replacements</b> RiverPlex Flat Roof Repairs Sommer Day Camp Restroom Roof Repl Sommer Farm Day Camp Concrete <b>Sommer Farm Garage Roof Replacement</b> Stadium Roadway Improvements Trewyn Pavilion Flooring Asbestos Abatement <b>Trewyn Restroom Floors</b> Zoo East Perimeter Fence Improvement Zoo Snake Exhibit</p>



**PLANNING, DESIGN, CONSTRUCTION DIVISION  
MONTHLY PROJECT REPORT  
JULY 2022**

<p>Peoria Zoo Replace Decking on Boardwalk Peoria Zoo Red River Hog Fence Improv. Playhouse Paint Exterior Trim Playhouse Slate Roof Replace Playhouse Parking Lot Improvements Proctor Gym Roof Proctor Balcony/Railing Upgrade Tawny Oaks House Flat Roof Repl. Tawny Oaks Garage Roof Repl. Tawny Oaks Visitor Center A/C</p>			
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## POLICE ACTIVITY SUMMARY –July, 2022

**CRIME REPORTS**

<i>Location</i>	<i>Date/Time</i>	<i>Offense Type</i>	<i>Case #</i>
Bradley Park	7/2/22 – 0818	Criminal Defacement of Property	22-81
Glen Oak Park	7/3/22 – 1900	Criminal Damage to Property	22-83
Glen Oak Park	7/3/22 – 2100	Battery	22-84
Glen Oak Park	7/10/22 – 1320	Burglary Motor Vehicle	22-89
John Gwynn Pool	7/19/22 – 1650	MOB Action	22-91
Sommer Park	7/21/22 – 0715	Burglary Building	22-92
Glen Oak Park	7/21/22 – 1010	Public Indecency	22-93
Columbia Park	7/28/22 – 1308	Aggravated Battery	22-98
Logan Park	7/28/22 – 1415	Criminal Damage to Property	22-99

MONTHLY TOTAL – CRIME REPORTS: 9

**OUTSIDE LAW ENFORCEMENT INVESTIGATIONS**

<i>Location</i>	<i>Date/Time</i>	<i>Description</i>	<i>Agency</i>	<i>Case #</i>

MONTHLY TOTAL – OUTSIDE LAW ENFORCEMENT INVESTIGATIONS: 0

**NON-CRIME REPORTS**

<i>Location</i>	<i>Date/Time</i>	<i>Offense Type</i>	<i>Case #</i>
Riverplex	7/2/22 – 2119	Sick Cared For	22-82
Glen Oak Park	7/4/22 – 1540	Abandoned Vehicle	22-85
Proctor Center	7/6/22 – 1006	Other Investigation	22-86
Riverplex	7/7/22 – 1109	Sick Cared For	22-87
Adams & Lorenz	7/8/22 – 1124	Found Property	22-88
Proctor Center	7/14/22 – 1635	Other Investigation	22-90
Detweiller Park	7/22/22 – 0945	Found Property	22-94
Glen Oak Park	7/23/22 – 1215	Sick Cared For	22-95
Bradley Park	7/29/22 - 1606	Vehicle Tow	22-100

July, 2022

Morton Square Park	7/31/22 - 1731	Sick Cared For	22-101
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MONTHLY TOTAL – NON-CRIME REPORTS: 10

**TRAFFIC CRASH REPORTS**

<i>Location</i>	<i>Date/Time</i>	<i>Tickets Issued</i>	<i>Case #</i>
Equipment Services	7/1/22 – 0915	None	22-80

MONTHLY TOTAL – TRAFFIC CRASH REPORTS: 1

**TRAFFIC CITATIONS**

<i>Location</i>	<i>Date/Time</i>	<i>Offense</i>	<i>Ticket #</i>
2020 W. Edna Ct.	7/7/22 – 1007	Moving Violation	22-3849

MONTHLY TOTAL – TRAFFIC CITATIONS: 1

**ORDINANCE VIOLATIONS**

<i>Location</i>	<i>Date/Time</i>	<i>Offense</i>	<i>Case #</i>
Stadium Park	7/20/22 – 2050	Parked in Handicap Zone	

MONTHLY TOTAL – ORDINANCE CITATIONS: 1

**PARKING VIOLATIONS**

<i>Location</i>	<i>Date and Time</i>	<i>Offense</i>	<i>Ticket #</i>
Glen Oak Park	7/4/22 - 1540	Abandoned Vehicle	09259
Stadium Park	7/23/22 - 1800	Improper Parking/Parked on Grass	09329
Bradley Park	7/29/22 - 1606	Abandoned Vehicle/All Night Parking	09330
Bradley Park	7/30/22 - 2132	Abandoned Vehicle/All Night Parking	09331
Bradley Park	7/30/22 - 2140	Abandoned Vehicle/All Night Parking	09332

MONTHLY TOTAL – PARKING VIOLATIONS: 5

Reviewed by: Chief John C. Gills Date: 08/01/22

July, 2022