

OFFICIAL PROCEEDINGS OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M. ON WEDNESDAY, JUNE 8, 2022 HELD AT THE BONNIE NOBLE ADMINISTRATION BUILDING.

TRUSTEES PRESENT: Trustees Timothy Bertschy, Kyle Bright (v), Laurie Covington, Joyce Harant, Alex Sierra, Vice President Jacqueline Petty, and President Robert Johnson.

Note: (v) = Attended Virtually

TRUSTEES ABSENT: None

STAFF PRESENT: Executive Director Emily Cahill, Deputy Director Brent Wheeler, Attorney Bill Streeter, Rebecca Fredrickson, Nick Conrad (v), Matt Freeman, Mike Friberg, Becky Fredrickson, Chief Todd Green, Mary Harden, Peter Kobak (v), Scott Loftus, Mike Miller, Shalesse Pie, Bryan Rodgers, Karrie Ross, Doug Silberer (v), Nicole Staley (v), Yvonne Strode (v), Jenny Swanson, Greg Walker (v), Sue Wheeler (v), and Alicia Woodworth.

Note: (v) = Attended Virtually

OTHERS PRESENT: Melanie Anderson of the League of Women Voters of Greater Peoria

1. CALL TO ORDER

President Robert Johnson presided and called the meeting to order at 6:03 pm.

2. ROLL CALL

3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

4. MINUTES

5.A. Approval of Minutes of May 25, 2022 Regular Board Meeting

Trustee Sierra MOVED TO APPROVE the minutes of May 25, 2022. Motion seconded by Trustee Harant and carried on the following roll call vote: Trustees Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 7 Ayes; 0 Nays).

5. STAFF REPORTS

5.A. Executive Director

Emily Cahill stated that this is the District's busy season with many activities happening including Summer of Fun and summer camps active in all District locations. Tomorrow is the first ever Peoria Park District Golf outing "Playing Fore our Parks" at 12:00 noon at Kellogg Golf Course. Also, she highlighted the upcoming Jazz by the Pool event to be held June 24th at 6:30 pm at Proctor Recreation Center which will feature the Judy Page Trio.

5.B. Superintendent of Planning, Design & Construction

Becky Fredrickson presented the May 2022 Project Report. *Please see Attachment A.* Of note is installation of the new Gwynn playground which is coming along nicely. Also, there is a

significant amount of work taking place at the RiverPlex natatorium and locker rooms. The locker room work will start on June 13.

5.D. Chief of Police

Chief Todd Green presented the May 2022 Police Activity Report. *Please see Attachment B.* Chief Green introduced Peoria Park District security officers including Supervisor Ernest Starks, Ed Parker, and Phil Reed. There are a total of five security officers at the District. Corey Scott and Lamont Johnson could not be present. Security officers are the civilian side of the team and are vital to the security and peacekeeping of the community members and patrons that visit Park District facilities and parks. President Johnson thanked Chief Green and his team for all their work and stated the Board supports them 100%.

6. COMMITTEE REPORTS

6.A. RiverPlex/YMCA Collaboration Task Force Ad Hoc Committee – Minutes of May 2, 2022 Meeting

For everyone's review, minutes of the May 2 meeting of the RiverPlex/YMCA Collaboration Task Force Ad Hoc Committee were provided. *Please see Attachment C.*

6.B. Memorial Tree – Donovan Park

Matt Freeman stated that staff received a request from Lynette Steger on behalf of the Peoria Symphony Orchestra Board of Directors and the PSO Guild, asking to plant a tree in Donovan Park in commemoration of the Peoria Symphony Orchestra's 125th anniversary. Lynette requested a Sugar Maple tree along with a plaque be placed near Cyd's Restaurant. Staff recommends approval of the request. Staff will ensure the plaque is similar to those in other Park District locations. All expenses will be incurred by the PSO Guild.

Trustee Covington MOVED TO APPROVE Memorial Tree at Donovan Park. Motion seconded by Trustee Harant and carried on the following roll call vote: Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 7 Ayes; 0 Nays)

7. NEW BUSINESS

7.A. City of Peoria and Peoria Park District Agreement – Trewyn Park Improvements Approval

Becky Fredrickson stated that in January, the City of Peoria approved the allocation of Community Development Block Grant COVID-19 funds for exterior renovations to Trewyn Park. This project is on a tight timeline and must be completed by the end of 2022. This agreement is between the City of Peoria and the Peoria Park District to allow the Park District to be a subrecipient of the Community Development Block Grant funds for the exterior site improvements to Trewyn Park. This requires the Park District to be responsible for administering the grant in a manner satisfactory to the Grantee and consistent with any standards required as a condition of receiving the \$600,000 in grant funds.

Staff recommends approving the Agreement Between the City of Peoria and the Pleasure Drive way and Park District of Peoria for Public Facilities Rehabilitation Reference #22PF2, IDIS #5101,

allowing the Park District to be a subrecipient of the above-stated grant funds for the Trewyn Park exterior improvements.

Trustee Sierra MOVED TO APPROVE the Agreement Between the City of Peoria and the Pleasure Driveway and Park District of Peoria for Public Facilities Rehabilitation Reference #22PF2, IDIS#5101. Motion seconded by Trustee Bertschy and carried on the following roll call vote Trustees Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 7 Ayes; 0 Nays)

7.B. Proposal – Wausau HSP4211H Snow Plow

Karrie Ross stated that the proposal includes the purchase of a Wausau HSP4211H snow plow. The unit will be installed on the new 2022 International dump truck to replace the current plow that has exceeded its useful life. The current snow plow will be included in a future disposal ordinance recommendation to the Board. Prices are pursuant to Sourcwell contract 080818-WAS and are made allowable through the Illinois Intergovernmental Cooperation Act. The Sourcwell contract offers a five percent discount off of the manufacturer’s suggested retail price of the equipment. The contract is valid through October 29, 2022.

Koenig Body & Equipment, Inc. has a new unit in stock from 2021 that they have offered an additional two percent discount. This also saves \$750.00 in shipping and allows for the install of the snow plow prior to the winter season beginning.

Staff recommends the acceptance of the proposal for a 2021 Wausau HSP421H snow plow from Koenig Body & Equipment, Inc. of Peoria, IL at a cost of \$13,655.00 The proposal, Company Information Form and EEO Form are attached for review.

Trustee Bertschy MOVED TO APPROVE the Proposal for the Wausau HSP4211H Snow Plow. Motion seconded by Vice President Petty and carried on the following roll call vote Trustees Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 7 Ayes; 0 Nays)

8. CALENDAR OF CONSENT ITEMS

- 8.A. Request for Use – Foster Pet Outreach – Bradley Park**
- 8.B. Proposal – Vermeer BC1800XL Chipper**
- 8.C. Quote – Flammable Storage Cabinets**

Trustee Sierra MOVED TO APPROVE Calendar of Consent Items 8.A. thru 8.C. Motion seconded by Vice President Petty and carried on the following roll call vote Trustees Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 7 Ayes; 0 Nays)

9. PENDING BUSINESS

None

10. CITIZEN REQUEST TO ADDRESS THE BOARD

None

11. COMMUNICATIONS

None

12. OTHER BUSINESS

Trustee Bertschy inquired as to the status of the Glen Oak Park upgrades. Emily Cahill stated the District is still waiting on the appropriation of dollars from the State of Illinois. Once those dollars are appropriated, the District will begin the planning process.

Trustee Sierra asked if the District is involved in any Juneteenth celebrations. Emily Cahill stated that there are District facilities participating and will report back specifics.

President Johnson sincerely thanked staff for all their hard work in readying the Gwynn Family Aquatic Center for the summer. It looks spectacular and the community is very excited for the opening on June 6.

Trustee Sierra inquired as to the status of hiring a new PlayHouse Director, replacing Rebecca Shulman as she is leaving the end of June. Emily Cahill stated that the District is in the process of interviewing and hope to have the position filled sometime in June.

13. ACTION STEPS REVIEW

None at this time.

14. ADJOURNMENT

At 6:58 p.m. Trustee Sierra MOVED TO ADJOURN. Motion seconded by Trustee Bertschy and carried on the following roll call vote: Trustees Timothy Bertschy, Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 7 Ayes; 0 Nays)

Full discussion can be viewed at the following link: <https://fb.watch/dEilGzRMxA/>

Respectfully Submitted by Alicia Woodworth
Executive Assistant and Secretary to the Board

**PLANNING, DESIGN, DESIGN, CONSTRUCTION DIVISION
MONTHLY PROJECT REPORT
MAY 2022**

PROJECTS IN PLANNING AND/OR DESIGN	PROJECTS OUT TO BID/QUOTE	PROJECTS UNDER CONSTRUCTION	COMPLETED PROJECTS
Bicycle Safety Town Bridge Handrail Upgrade Bradley Upper Slide Replace Bradley Curb & Gutter Camp Wokanda Creek Repair-Black Feet Bridge Camp Wokanda Shower House Furnace Replace Charter Oak Path Replace - Ph.1 Detweiller North Road Inlets Replace Detweiller Restroom Building Improvements Donovan Covered Storage Bldg Donovan Pump House Roof Replace FPNC ADA Access Improvements FPNC Office & Store Floor Replace FPNC Valley Loop Trail Bridges - Upgrades GLC Replace Leaking Buried Pipe - Pitch/Putt GLC Erosion Repair at Radnor GLC Main Tee Improvements Glen Oak Lower Pergola Repairs Glen Oak Lagoon Path Glen Oak Lagoon Fence Removal Golf Cart Path Improvements Golf - 3 Forward Tees Gun Range Fence/Striping Improvements GVD Lower Bridge Column Repair GVD Lower Sediment Basin Improvement GVD New Sidewalk to Lower Pavilion GVD Pavilion Floor Repairs GVD Service Building Roof Replacement GVD Storage Building Roof Replacement Kellogg Pump House B/F Preventor Repl. Kellogg Lake Drain Tube on #6 Kellogg Walking Bridge on #2 Kellogg Culvert Replace on #1 Kellogg Storage/Chemical Building Lakeview Family Aquatic Center - Demo Lakeview Park Reline Culvert Lakeview Splashpad Luthy Conservatory Boiler Burner Replace Madison Extend Irrigation on #2 Madison Lean-To on Service Building Madison Pump House B/F Preventor Repl. Madison Concrete NE of Clubhouse Repl. Morton Sq. Sidewalks Newman Replace Isolation Valves Newman Pavement Behind Clubhouse Repl. Newman Irrigation Control/Satellite Boxes Newman Chemical/Storage Replacement	Camp Wokanda Replace Well Transformer Camp Wokanda Lodge Siding Repair Camp Wokanda Iroquois Cabin Windows Donovan Parking Lot Improv. By Dumpster Trewyn Park Improvements - Site Work Trewyn Restroom Floors	Bike Trail - Repave Chanute Section Bradley N. Fork Bridge Railing Upgrade Bradley Shelter Roof Replacement Central Park Pool Mechanical Upgrades Detweiller Cross Country Bridge/Culvert GVD WWI Terra Cotta Repairs Gwynn Basketball Courts Renovation - Ph 1 Gwynn Playground Replacement Kellogg Service Bldg Roof Replace Logan Replace Flooring Logan Roof Replacement Madison Exterior Building Improvements Owens Interior Painting Owens Scoreboards Pool Drain Cover Replacements Proctor Locker Room Improvements RiverPlex Natatorium Painting RiverPlex Resurface Pools RiverPlex Flat Roof Repairs RiverPlex Ext. Wall Repair RiverPlex Locker Room Improvements Sommer Farm Garage Roof Replacement Stadium Roadway Improvements Trewyn Park Improvements - Playground Trewyn Park Improvements - Shelter Zoo Lodge Boiler Bold Type indicates projects that have moved to a new column since last month.	FRC Elevator Repair FRC Lobby Painting & Flooring GLC Front Column Repair Gun Range Berm Improvement Kellogg Dredge Silt/Bridge on Hole #15 Lakeview Rec Scoreboard Luthy South Entrance Improvements Sommer Day Camp Restroom Roof Repl Sommer Farm Day Camp Concrete Trewyn Pavilion Flooring Asbestos Abatement Zoo East Perimeter Fence Improvement Zoo Snake Exhibit

PLANNING, DESIGN, CONSTRUCTION DIVISION
 MONTHLY PROJECT REPORT
 MAY 2022

<p>Noble Center Front Doors Repl. Owens Generator Radiator Replace Owens Front Doors Replace Owens Back Bridge Decking Replace Peoria Zoo Path Lights Peoria Zoo Replace Decking on Boardwalk Peoria Zoo Red River Hog Fence Improv. Players Boiler Replace Playhouse Paint Exterior Trim Playhouse Slate Roof Replace Playhouse Parking Lot Improvements Proctor Gym Roof/Tuckpointing Proctor Balcony/Railing Upgrade Tawny Oaks House Flat Roof Repl. Tawny Oaks Garage Roof Repl. Tawny Oaks Visitor Center A/C</p>			
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POLICE ACTIVITY SUMMARY –MAY, 2022

**CRIME REPORTS**

<i>Location</i>	<i>Date/Time</i>	<i>Offense Type</i>	<i>Case #</i>
Detweiller Park	5/3/22 – 1040	Criminal Defacement of Property	22-35
RiverPlex	5/4/22 – 1607	Criminal Defacement of Property	22-36
1500 W. Smith St.	5/4/22 – 1539	Reckless Driving	22-37
San Koty	5/5/22 – 0911	Dumping/Burning	22-38
Constitution Park	5/6/22 – 0856	Criminal Defacement of Property	22-39
RiverPlex	5/9/22 – 1217	Ordinance Violation/Prohibited Activity	22-42
Detweiller	5/10/22 0917	Criminal Defacement of Property	22-43
Peoria Zoo	5/10/22 -1115	Criminal Trespassing	22-44
Bicycle Safety Town	5/11/22 – 0715	Vehicle Burglary	22-45
Bradley Park	5/13/22 – 1430	State Disorderly Conduct/Ordinance Violation/Paintball Launchers	22-47
RiverPlex	5/18/22 – 0915	Other Investigation (DCFS)	22-48
RiverPlex	5/19/22 – 1251	Battery	22-51
Lakeview Park	5/22/22 – 1827	Public Indecency	22-52
Glen Oak Park	5/28/22 – 1821	Ordinance Violation/Off-Road Operation of Vehicle	22-55
Robinson Park	5/29/22 - 1433	Vehicle Burglary	22-56

MONTHLY TOTAL – CRIME REPORTS: 15

OUTSIDE LAW ENFORCEMENT INVESTIGATIONS

<i>Location</i>	<i>Date/Time</i>	<i>Description</i>	<i>Case #</i>
Bicycle Safety Town	5/29/22 – 0150	Criminal Damage to Property	PPD 22-9594

MONTHLY TOTAL – OUTSIDE LAW ENFORCEMENT INVESTIGATIONS: 1

NON-CRIME REPORTS

<i>Location</i>	<i>Date/Time</i>	<i>Offense Type</i>	<i>Case #</i>
Rocky Glen Park	5/9/22 – 0838	Abandoned Vehicle	22-41
RiverPlex	5/13/22 – 1113	In State Warrant	22-46
Bradley Park	5/18/22 – 1300	Found Property	22-49

May, 2022

Lakeview Park	5/18/22 – 1400	Found Property	22-50
Owens Center	5/23/22 – 1030	Other Investigation	22-53
Glen Oak Park	5/28/22 – 1748	In State Warrant	22-54
Bradley Park	5/30/22 – 1320	Other Investigation – Missing/Found Person	22-57

MONTHLY TOTAL – NON-CRIME REPORTS: 7

TRAFFIC CRASH REPORTS

<i>Location</i>	<i>Date/Time</i>	<i>Tickets Issued</i>	<i>Case #</i>

MONTHLY TOTAL – TRAFFIC CRASH REPORTS: 0

TRAFFIC CITATIONS

<i>Location</i>	<i>Date/Time</i>	<i>Offense</i>	<i>Ticket #</i>
1500 Block of W. Martin	5/4/22 – 1539	Improper Backing	038052
1500 Block of W. Martin	5/4/22 – 1539	Reckless Driving	038053
3000 N. Sterling Ave.	5/8/22 - 1532	Speeding 35+ MPH Over Speed Limit	02577
3000 N. Sterling Ave.	5/8/22 – 1532	Moving Violation	02591
Prospect & Wilson	5/10/22 - 0500	No Valid Driver's License	037978
Prospect & Wilson	5/10/22 - 0500	Operating Uninsured Vehicle	037979

MONTHLY TOTAL – TRAFFIC CITATIONS: 6

ORDINANCE VIOLATIONS

<i>Location</i>	<i>Date/Time</i>	<i>Offense</i>	<i>Case #</i>
RiverPlex	5/9/22 -1218	Prohibited Activity	22-42
Bradley Park	5/13/22 – 1415	State Disorderly Conduct/Ordinance Violation/Paintball Launchers	22-47
Bradley Park	5/13/22 – 1415	State Disorderly Conduct/Ordinance Violation/Paintball Launchers	22-47
Bradley Park	5/13/22 – 1415	State Disorderly Conduct/Ordinance Violation/Paintball Launchers	22-47
Bradley Park	5/13/22 - 1415	State Disorderly Conduct/Ordinance Violation/Paintball Launchers	22-47
Glen Oak Park	5/28/22 – 1821	Off-Road Operation of Vehicle	22-55
Glen Oak Park	5/28/22 – 1836	Off-Road Operation of Vehicle	22-55
Bradley Park	5/30/22 – 1845	Use of Alcohol	
Bradley Park	5/30/22 – 1845	Use of Alcohol	

MONTHLY TOTAL – ORDINANCE CITATIONS: 9

May, 2022

PARKING VIOLATIONS

Location	Date and Time	Offense	Ticket #
Glen Oak Park	5/7/22 – 1247	No Parking Zone	10873
Rocky Glen	5/9/22 – 0750	Overnight Parking	09254
Glen Oak Park	5/19/22 – 1324	No Parking Zone	09255
Glen Oak Park	5/19/22 – 1128	Improper Parking	09256

MONTHLY TOTAL – PARKING VIOLATIONS: 4

Reviewed by: Chief Todd C. Greer Date: 06/06/22

The next scheduled meeting for this group however, is September 26, 2022. The agreement does not automatically renew. Both parties agreed that to date, the dual membership is working very well and only positive comments and feedback have been received. Through discussion, it was decided that this group will meet on Monday, June 13, 2022 in order to discuss any issues raised by their respective boards that might need to be addressed prior to executing an intent to renew by the deadline and then, if applicable, a renewal no later than November 1, 2022 as set forth in the agreement.

As a reminder of the agreement structure, revenue from anyone who was already a member of either the YMCA or RiverPlex on January 1, 2022, i.e. a grandfathered membership, stays 100% with the relevant entity. If a member left during COVID, they are categorized as a “legacy member”, they were given until March 31, 2022 to join either the RiverPlex or YMCA and that entity would retain 100% of the revenue. For all new members, the revenue split is 55% PPD/45% YMCA with a year-end facility usage analysis pro rata adjustment. However, the amount shared with either party will not exceed 60% of the annual new member revenue.

Additional software or marketing costs were split 55% PPD/45% YMCA based on membership pro rata split.

3. Operations Update

Membership

Andy Thornton summarized the dual membership sales and activity reports. *Please see Attachment A.* Membership activity has been very strong for the partnership. The growth in membership is substantial. In the attachment, a unit equals one membership, regardless if it is a family, couple, or individual. Silver Sneakers memberships are not represented in the data because there is no guaranteed revenue associated with that membership nor is the membership split between the parties.

Brent Wheeler stated that from the RiverPlex perspective, January and February were not very good. In general, those two months are traditionally good for the fitness industry with spring and summer months dropping. However, March and April were very good due in large part, Brent stated, to the ongoing benefits of the dual membership which among many benefits, offers the RiverPlex indoor pool in the colder months and the YMCA outdoor pool in warmer months.

First Quarter Usage Data

Andy Thornton stated that from the YMCA perspective, not only are they experiencing an increase in membership, but they’re not losing many. They are staying ahead of where they were at this time of year for the last 4 years in comparison. The YMCA uses Daxko membership software. All their membership information is in that system and reports can be easily and quickly generated. Please let Andy know if you would like to see any other reports or data. The data shown also provides usage, showing where members are going

and how often they're going, which bears out that new members are using the facilities very close to the projected 45/55 split..

Brent Wheeler stated that in the month of April, 8% of RiverPlex visits were from YMCA members. That is equal to approximately 1,000 visits which is a very significant number.

Aquatics

Sue Wheeler stated the RiverPlex immediately saw an increase of visits by YMCA members looking to utilize the indoor pool. People loved it and the opportunity to use the YMCA pool and facilities are highlighted regularly to legacy RiverPlex members. Brent Wheeler reminded members that the RiverPlex pool will be shut down for repairs this June, July and August. During that time, members will be encouraged to use the YMCA outdoor pool. That was not a possibility in the past. This will be a great opportunity to show members what a great value the dual membership offers.

Staff Working Group Update

Group Exercise: Andy Thornton stated that a group of staff members from both facilities meet every other week. They talk through any possible challenges and recognize where opportunities may lie. Many strategies are being unified in the area of group exercise, including opportunities to teach and pay for classes. Andy noted that staff are not shared between facilities from a legal standpoint, but that procedures and tracking structures are being made consistent.

Corporate Membership: The working group is building an an engaging corporate membership and engagement model that we could offer to corporate partners in the community.

Engagement: The working group is focused on building programming that keeps members active and rewards them for being active. There are approximately 150 YMCAs that are collaboratively building programming rolled out 3 times a year. The collaboration promotes all around engagement and encourages individuals and families to become more active and healthier. It also offers nutrition resources.

Brent Wheeler noted some of the successful things that have been done collaboratively are open houses, marketing, policies and forms aligned, and aligning point of sale software at both locations to use the YMCA's Daxko system

4. Marketing Update

Emily Cahill provided examples of the dual membership ad campaign and marketing overview developed by Central States Media. *Please see Attachment B.* Also provided is a performance report of the first campaign that ran from November to early March. A wide variety of media outlets were utilized. The campaign did perform better than industry standards. Staff will continue to build on this and the team is now working on summer messaging.

Andy Thornton stated that the YMCA is working on the development of a survey for members in order to get their feedback on the dual membership.

5. Other Business

Brent Wheeler stated that most of what was presented at today's meeting was operation-related and asked members if there was any other information they would like to see in future meetings. Joe Varda stated that the more they can keep abreast of member satisfaction of both organizations, the better. This will help in determining the issue and rectifying it quickly.

6. Adjournment

Meeting adjourned at 5:37 pm.

Next Meeting: Monday, June 13, 2022 at 4:30 pm at the RiverPlex

Respectfully Submitted by Alicia Woodworth
Executive Assistant and Secretary to the Board
of The Pleasure Driveway and Park District of Peoria, Illinois