

OFFICIAL PROCEEDINGS OF A MEETING OF THE FINANCE COMMITTEE/BOARD OF THE WHOLE OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, ON WEDNESDAY, MARCH 23, 2022 HELD AT THE BONNIE NOBLE ADMINISTRATION BUILDING.

TRUSTEES PRESENT: Trustees Kyle Bright, Laurie Covington (v), Joyce Harant (v), Alex Sierra, Vice President Jacqueline Petty, and President Robert Johnson (arrived at 5:10 pm).
Note: (v) = attending virtually

TRUSTEES ABSENT: Timothy Bertschy

STAFF PRESENT: Executive Director Emily Cahill (v), Deputy Director Brent Wheeler, Attorney Bill Streeter, Attorney Kevin Day (v), Rebecca Fredrickson, Matt Freeman, Mike Friberg, Willie Howe, Scott Loftus, Christina Mitchell, Brittany Moldenhauer, Shalessie Pie, Karrie Ross, Jenny Swanson, Greg Walker, and Alicia Woodworth
Note: (v) = attending virtually

OTHERS PRESENT: John Petrakis, President of Stratus Networks

1) CALL TO ORDER: Finance Committee Chairperson and Trustee Joyce Harant presided and called the meeting to order at 5:05 pm.

2) ROLL CALL

3) MINUTES

3.A. Approval of January 19, 2022 Finance Committee Meeting Minutes

Trustee Alex Sierra MOVED TO APPROVE the minutes of January 19, 2022. Motion seconded by Trustee Kyle Bright and carried on the following roll call vote: Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, and Vice President Jackie Petty. (Results: 5 Ayes; 0 Nays). *Note: President Robert Johnson arrived at 5:10 pm and therefore did not vote on this item.*

4) NEW BUSINESS

4.A. 2022 Combined Budget & Appropriations Ordinance Overview

Karrie Ross provided a review of the 2022 Combined Budget and Appropriations Ordinance that is on tonight's Regular Board meeting agenda for approval. This ordinance is an annual process and is outlined in the District policy and required by statute. Last November District presented to you operating budget for 2022 and the bond budget. The Board approved both. In December last year, based on the approval of those budgets, the District submitted the tax levy. In January the Board approved the District to solicit bonds and to issue the bond ordinance last month. State law requires the District to appropriate the dollars. Trustee Kyle Bright asked if it is common practice to over-appropriate to reduce the chance for any disciplinary action from the County of Peoria.

Karrie stated yes. Attorney Streeter stated you can not spend money unless it is appropriated, so you want to over appropriate to cover expenditures.

4.B. Review of Accounts Payable

Vice President Jackie Petty inquired what the bill for \$7,083 was for. Karrie stated it was for the IAPD annual membership. Next question she had was why did we pay for a liquor license for the Gateway Building. Karrie stated because of the RiverFront IGA we license city and state. We recoup those dollars refunded by the city. Joyce – what is the \$6,884 Rock Island Trail Damage? Karrie – it is coming out of the 2021 Ameren Trail Damage account. An Ameren contractor did substantial damage in 2021 when trimming lines. Ameren finally paid us for that section of trail that was damaged. At year end we had held a retainage amount and now that it is complete, we returned those funds back to Ameren.

Trustee Alex Sierra asked what the fraud alert item on the PPD credit card report entailed. Karrie Ross stated that was a result of three fraudulent charges that occurred. The card was not lost or stolen but during the course of its use, someone fraudulently obtained and used the card's numbers to make a transaction. Once the fraud is found and reported, it is then reported to the credit card company and the charges reversed.

The Committee reviewed and discussed the listing of accounts payable and payroll as presented. The Committee recommends submitting the listing to the Board of Trustees for review and approval.

5) OTHER BUSINESS

5.A. FRC Overview

Emily Cahill stated that the Franciscan Recreation Center (FRC) working group had been working together to revise the request for proposal (RFP) and prepare to publish it for the second time. On March 6, 2022, Superintendent Beth Crider of the Peoria Regional Office of Education (ROE) contacted Emily to express interest in leasing of the Franciscan Recreation Center for use as an alternative high school facilitated by the ROE. After discussion, PPD staff provided a tour to ROE staff on Thursday, March 10, 2022 and ROE staff followed up with a letter of inquiry regarding the opportunity. PPD staff presented a high-level overview of the opportunity to the FRC working group on Tuesday, March 15, 2022. As presented, ROE is seeking to use the lower level of the building exclusively. The PPD will be able to program and rent the gym and lobby area. After review, consensus was provided by both the City of West Peoria and Park District representatives that the Board of Trustees be asked to give approval to request additional information from the ROE. Provided is a draft letter that will be sent to

Superintendent Crider after input and approval of the Board. Please see *Attachment A*. ROE's response to the letter will be reviewed by the FRC Working Group and the Board of Trustees prior to the negotiation of a lease agreement. Emily asked the Board to share their comments on the viability of renting to the ROE and then we will proceed forward in getting more details from ROE about the opportunity. The Board gave consensus to move forward in pursuing this opportunity with ROE.

5.B. Easement Agreement Fiber – Grandview Drive

Mike Friberg stated that Stratus Networks wishes to provide additional fiber optic service to the cell tower at the Grand View Drive / Civil Defense Site in order to increase bandwidth on the tower to new 5G standards. Stratus is working under a significant time constraint. The easement agreement reflects a routing adjacent to the already existing Uniti/Blubird fiber line to the tower that was placed in 2016. Since there has already been work done along this routing to serve this tower, staff feels that additional work directly adjacent to the existing conduit will not negatively affect the park. Staff is currently working through the terms and compensation that Stratus is offering. Representatives from Stratus will be present at the Finance Committee meeting to answer any questions. Once the terms and conditions are finalized, staff will forward the final agreement to the Board for review, and then request a phone poll for Board approval.

6) ADJOURNMENT

At 6:00 p.m., Vice President Jackie Petty MOVED TO ADJOURN. Motion seconded by Trustee Kyle Bright and carried on the following roll call vote: Trustees Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 6 Ayes; 0 Nays).

Respectfully Submitted by Alicia Woodworth
Executive Assistant and Secretary to the Board

ATTACHMENT A



To: ROE Superintendent Beth Crider
From: Emily Cahill, Executive Director of Peoria Park District
Date: March 23, 2022
Re: ROE use of the Franciscan Recreation Complex

Superintendent Crider:

Thank you for your interest in leasing the Franciscan Recreation Complex to house the Peoria Regional Learning Center. After receiving consensus from both the FRC Working Group comprised of Trustees and representatives of the West Peoria City Council, I have been asked to reach out to request some additional information about the opportunity. Could you please provide the following information by Friday, April 8:

- Provide an overview of your organization, including but not limited to your mission, vision, priorities and program inventory
- Give a brief description of the proposed use and the portion(s) of the building that would be needed to facilitate that use, including days and times of proposed access and staffing plan for the same
- Describe any proposed renovations that would be made to the building to facilitate the proposed programming
- Share your history with prioritizing social and racial equity as part of your program's focus
- Please provide a timeline for this effort, including major milestones like your targeted program start and access needs to prepare facility for programming
- Opportunities for collaboration with the Peoria Park District and the City of West Peoria as part of your program's goals/function
- Please share information about funding sources that will support the program, the length or that commitment, and your proposed lease term for this use
- Please share any contractual services that you will request as part of your occupancy of FRC. For example, will you require janitorial assistance? Internet access? Other needs?

Next steps will include possible follow-up inquiries and then negotiation of lease terms which must be approved by the Peoria Park District Board of Trustees before execution.

As you review this request for information, please don't hesitate to reach out with questions, comments or concerns. We look forward to an engaging process! Thank you!