

OFFICIAL PROCEEDINGS OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M. ON WEDNESDAY, MARCH 23, 2022 HELD AT THE BONNIE NOBLE ADMINISTRATION BUILDING.

TRUSTEES PRESENT: Trustees Kyle Bright, Laurie Covington (v), Joyce Harant (v), Alex Sierra, Vice President Jacqueline Petty, and President Robert Johnson.

Note: (v) = Attending Virtually

TRUSTEES ABSENT: Timothy Bertschy

STAFF PRESENT: Executive Director Emily Cahill (v), Deputy Director Brent Wheeler (v), Attorney Bill Streeter, Attorney Kevin Day (v), Rebecca Fredrickson (v), Meg Boyich (v), Nick Conrad (v), Matt Freeman, Mike Friberg (v), Becky Fredrickson, Chief Todd Green, Willie Howe, Scott Loftus, Jonelle McCloud (v), Mike Miller, Christina Mitchell, Brittany Moldenhauer, Shalesse Pie, Karrie Ross, Doug Silberer (v), Nicole Staley (v), Yvonne Strode (v), Jenny Swanson, Greg Walker, and Alicia Woodworth
Note: (v) = Attending Virtually

OTHERS PRESENT: Melanie Anderson of the League of Women Voters of Greater Peoria.

1. CALL TO ORDER

President Robert Johnson presided and called the meeting to order at 6:08 pm.

2. ROLL CALL

3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

All stood for a moment of silence and recited the Pledge of Allegiance.

4. PUBLIC HEARING RE: 2022 COMBINED BUDGET AND APPROPRIATION ORDINANCE

Trustee Joyce Harant MOVED TO CONVENE a public hearing for the budget appropriations ordinance. Motion seconded by Trustee Kyle Bright and carried on the following roll call vote: Trustees Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

President Johnson declared the public hearing in session at 6:08 p.m. and opened the floor for public comment regarding the proposed 2021 Budget and Appropriation Ordinance. No public comment either written or oral was received.

Vice President Jackie Petty MOVED TO ADJOURN the public hearing for the budget appropriations ordinance. Motion seconded by Trustee Alex Sierra and carried on the following roll call vote: Trustees Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

5. MINUTES

5.A. Approval of Minutes of March 9, 2022 Regular Board Meeting

Vice President Jackie Petty MOVED TO APPROVE the minutes of March 9, 2022. Motion

seconded by Trustee Alex Sierra and carried on the following roll call vote: Trustees Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

6. STAFF REPORTS

6.A. Executive Director

Emily Cahill thanked everyone for allowing her to participate in tonight's meeting virtually. She reported that the District and President Johnson reviewed the Decatur amphitheater as referenced at the last Board meeting. It appears to be too large for Glen Oak Park. There may be a riverfront opportunity which would require much collaboration with the City of Peoria. The District is looking at options and potential spaces that are similar to what it's hoping to achieve with the Glen Oak Amphitheatre project.

April 5 is the rescheduled date for the Bradley Park bridges ribbon-cutting ceremony. June 4th is the ribbon cutting ceremony and celebration for the new pickleball courts at Glen Oak Park. More information will be forthcoming.

Emily is pleased to announce and celebrate staff members Jenny Swanson and Brittany Moldenhauer in their new roles as dedicated marketing professionals for the District. Going forward, at least one of them will be attending each Board meeting. They will handle all slides, technology, social media presence, and improve corporate communications.

Trustee Joyce Harant asked if there is a timeline for discussions to develop the savanna transfer agreement according to the newly approved Springdale Cemetery Intergovernmental Agreement. Emily stated she is waiting to hear back from City Manager Patrick Urich who is working with Maurer Stutz in formally defining the footprint of the savanna, turning it into an actual parcel. Once that process is finalized, she will inform every one of the status. Secretary Woodworth is coordinating obtaining fully-executed copies of the IGA by securing wet-copy signatures from all entities involved.

6.B. Superintendent of Human Resources

Shalesse Pie shared information provided at last month's Diversity, Equity and Inclusion Committee meeting and the status of filling the District's summer and seasonal positions. A team meets weekly to discuss the areas of the Park District and what is needed to fill these positions. As of March 8, the District had 264 open positions. As of March 15, the District had 247 open positions. As of yesterday, the District had 237 open positions. Efforts in filling the positions include attending the Urban League job fair on January 19, Bradley University virtual career fair on February 15, Bradley Career Fair on February 22, PPD job fair on March 7, visiting Manual High School on March 11, visit Peoria High School March 18. The District plans to have a table at many upcoming job fairs.

Working with the marketing team, Shalesse stated they wanted to make the PPD website user friendly and inviting for people to understand District culture and what the District brings to the workforce in our community. They started meeting at the end of last year creating ideas on how to improve the website and its look. Shalesse Pie presented a marketing video featuring PPD

employee Graylin Guyton. The video can be seen here: <https://youtu.be/G76Z6lAPjiM>. Please see Attachment A for presentation slides.

Trustee Kyle Bright asked if PPD has videos on YouTube pre-roll. Brittany Moldenhauer stated she will check.

7. COMMITTEE REPORTS

7.A. Finance Committee – Approval of Accounts Payable

Trustee Joyce Harant reported the Finance Committee has examined the bills and moves that the President and Secretary be authorized to issue orders on the Treasurer for the several amounts.

Trustee Joyce Harant MOVED TO APPROVE the current listing of accounts payable. Motion seconded by Vice President Jackie Petty and carried on the following roll call vote: Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, and Vice President Jackie Petty and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

8. NEW BUSINESS

8.A. Presentation and adoption of 2022 Combined Budget & Appropriations Ordinance

Attorney Streeter gave an overview of the purpose for the budget and appropriations ordinance. The district must take certain steps by state law before it can levy taxes. During the first quarter of each fiscal year the Park Board is required under the Illinois Park District Code to approve a combined budget and appropriation ordinance. By state law this ordinance must be passed and filed with the county clerk. The combined annual budget and appropriation ordinance appropriates the monies that are necessary to cover projected expenses and liabilities the district may incur in its current budget year. This ordinance has been available for public inspection for 30 days and up until tonight's public hearing. Proper notice of the hearing has been published in the local newspaper. The budget included in the ordinance, which is nearly 50 pages in length, contains estimated maximum amounts that could conceivably be spent during the fiscal year, if sufficient funds were available, a statement of cash on hand at the beginning of the fiscal year, a statement of estimated cash expected to be on hand at the end of the year, and estimated revenues anticipated to be received by the District during the fiscal year from all sources. The ordinance sets upper limits on both revenues and expenditures that could occur in the fiscal year if sufficient funds were available. The estimated budget figures have been provided by Superintendent Ross and her staff. The document has been reviewed by Executive Director Cahill and Attorney Streeter. Secretary Woodworth has prepared the final document for presentation. This document is similar to prior years.

Trustee Alex Sierra MOVED TO WAIVE the reading of the ordinance and approve the adoption of the 2022 combined budget and appropriations ordinance as presented. Motion seconded by Trustee Joyce Harant and carried on the following roll call vote: Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, and Vice President Jackie Petty and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

TOTAL ESTIMATED FUND EXPENDITURES SUMMARY:

FOR THE PURPOSE OF THE AUDIT FUND OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 IN THE AMOUNT OF \$78,888.

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FOR THE PURPOSE OF PAYING INTEREST AND RETIRING GENERAL OBLIGATION BONDS OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 IN THE AMOUNT OF \$5,094,688.

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FOR FEDERAL SOCIAL SECURITY INSURANCE PROGRAM PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 IN THE AMOUNT OF \$1,233,750.

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FOR CORPORATE PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 IN THE AMOUNT OF \$24,956,197.

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FOR ILLINOIS MUNICIPAL RETIREMENT FUND PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 IN THE AMOUNT OF \$908,750.

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FOR THE PURPOSE OF FUNDING THE DISTRICT'S SHARE OF EXPENSES PROVIDING FOR THE ESTABLISHMENT, MAINTENANCE AND MANAGEMENT OF JOINT RECREATIONAL PROGRAMS FOR THE HANDICAPPED UNDER THE JOINT PROGRAM AGREEMENT OF THE PLEASURE DRIVEWAY AND ARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 IN THE AMOUNT OF \$1,683,471.

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FOR LIABILITY PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 IN THE AMOUNT OF \$707,812.

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FOR THE PURPOSE OF THE PLANNING, ESTABLISHING AND MAINTAINING OF THE MUNICIPAL RECREATION PROGRAM WITHIN THE BOUNDARIES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 IN THE AMOUNT OF \$20,081,504.

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FOR MUSEUM PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 IN THE AMOUNT OF \$2,484,269.

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FOR THE PURPOSE OF CONSTRUCTING, MAINTAINING, PAVING AND LIGHTING STREETS AND ROADWAYS OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 IN THE AMOUNT OF \$135,000.

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FOR PARK POLICE FORCE PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 IN THE AMOUNT OF \$623,410.

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FOR THE PURPOSE OF MAINTENANCE, REPAIR AND OPERATION OF RECREATION CENTERS AND PLANNING, ESTABLISHING AND MAINTAINING RECREATIONAL PROGRAMS BY THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 IN THE AMOUNT OF \$3,270,127.

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FOR THE PURPOSE OF NEW PROJECTS, MAINTENANCE AND REPAIR TO BE PAID FROM THE TAX LEVIED BY AUTHORITY OF THE REFERENDA OF THE ELECTORS OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 IN THE AMOUNT OF \$8,238,021.

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FOR WORKERS COMPENSATION AND UNEMPLOYMENT INSURANCE PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 IN THE AMOUNT OF \$559,846.

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TOTAL ESTIMATED REVENUES SUMMARY:

ESTIMATE OF CASH ON HAND AT BEGINNING OF FISCAL YEAR IS EXPECTED TO BE \$28,705,529.

ESTIMATE OF THE EXPECTED CASH TO BE RECEIVED DURING THE YEAR FROM ALL SOURCES IS \$39,570,622.

ESTIMATE OF EXPENDITURES CONTEMPLATED FOR THE YEAR IS \$70,055,733.

ESTIMATE OF CASH EXPECTED TO BE ON HAND AT THE END OF THE YEAR IS \$16,104,801.

ESTIMATE OF THE AMOUNT OF TAXES TO BE RECEIVED DURING THE YEAR IS \$17,884,383.

PRESIDENT JOHNSON DECLARED THE ORDINANCE ADOPTED.

8.B. Approval of Proposed Policy Revision – Section III Duties and Powers of the Executive Director of Parks and Recreation Paragraph 3.04

Trustee Alex Sierra MOVED TO APPROVE the proposed policy revision – Section III Duties and Powers of the Executive Director of Parks and Recreation Paragraph 3.04. Motion seconded by Trustee Kyle Bright and carried on the following roll call vote: Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, and Vice President Jackie Petty and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

8.C. Committee Assignment – RiverPlex-YMCA Ad Hoc

President Johnson stated that Trustees Kyle Bright and Timothy Bertschy have agreed to represent the Peoria Park District in serving on the RiverPlex/YMCA Ad Hoc Committee.

9. CALENDAR OF CONSENT ITEMS

9.A. Bid - Partial Roadway Replacement Phase Two - Peoria Stadium

9.B. Bid - Asphalt Path Replacement - Rock Island Greenway Route 6 to Chanute Road

9.C. Bid – Screen-printed Shirts and Hats

9.D. Bid – 2022 Pool Chemicals

9.E. Bid – 2022 Janitorial Products and Paper Supplies

Trustee Joyce Harant MOVED TO APPROVE Calendar of Consent Items 8.A. and 8.B. Motion seconded by Trustee Alex Sierra and carried on the following roll call vote Trustees Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

In reference to items 9.C., 9.D., and 9.E., Vice President Jackie Petty asked Nicole Staley why the workforce profile is not provided with the workorders in items 9.C. thru 9.E. Nicole stated that the workforce profile is generally requested for items that require services and labor, not goods. These current items are commodity purchases and do not require them to perform any type of

service. Karrie Ross stated that for commodity purchases and supplies, where no labor or services being performed on District premises are required, the company's workforce profile is not requested. However, per District policy, the EEO certification form is requested, regardless of whether commodity items are purchased or work is to be performed. The workforce profile is only requested for work performed on premises. Vice President Petty understands and makes sense to a certain degree, but when the District does any kind of business with vendors, she expects to know who they are hiring and if they have a diverse workforce. She does not believe women should be included as minorities for data recording, but should be considered a protected class. Karrie Ross stated that per Park Code, the bid process is to be based on the total cost, as long as it's a responsible bidder. Trustee Alex Sierra stated that he recalls the Diversity Equity and Inclusion (DEI) Committee having proposed an updated expenditure policy that would make it easier for the District to do business with third party vendors, specifically with minorities and women. Emily Cahill confirmed this, stating however, this is a different issue. She stated that the District has found historically, when purchasing a commodity, it does not request the company's workforce information as it is not applicable and does not affect whether the District would purchase the commodity as it is price driven, the lowest price from a responsible bidder, gets the business. Attorney Streeter stated that as discussed in the DEI Committee, the District cannot use race-based decision-making and the District is bound by the Park District Code to use the lowest responsible bidder. It can however, be a topic to discuss at the DEI Committee-level in order to understand more about what legally can and cannot be done within the Code. President Johnson stated that this topic was discussed at the IAPD Legislative Conference. Trustee Joyce Harant urged staff and Board to follow this topic closely with our legislators in order to ensure any Code changes that may occur, are in the DEI direction the District wants it to. Emily stated that the District will add this topic to the next DEI Committee agenda and gather information about where that bill sits. The District will also add a lowest responsible bidder conversation with those changes as well as the PPS150 purchasing policy that was shared with the DEI Committee and the workforce profile piece tied to commodities. She will work with Karrie Ross and Attorney Streeter in providing this information in advance of the next DEI Committee meeting.

Vice President Jackie Petty MOVED TO APPROVE Calendar of Consent Items 8.C, 8.D. and 8.E. Motion seconded by Trustee Kyle Bright and carried on the following roll call vote Trustees Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

10. PENDING BUSINESS

None

11. CITIZEN REQUEST TO ADDRESS THE BOARD

None

12. COMMUNICATIONS

12.A. Thank you from St. Jude

13. OTHER BUSINESS

Vice President Jackie Petty stated that she received a call from Garry Moore of WPNV radio. He stated he is not receiving press releases or information i.e. the Harlem Renaissance held at Proctor Center. He checked into it and found that he does not have a contact with the District anymore even though he does have an agreement in place for 2022. Mr. Moore forwarded emails between himself and Brian Buralli of Central States Media. Vice President Petty will forward the emails to Emily Cahill for follow up. Emily stated that Gary Moore is on the District's press release list so she will check with Central States Media to find out what the issue is.

Trustee Alex Sierra stated that results of the District's community survey were presented at the Diversity Equity and Inclusion (DEI) Committee meeting held last week. He has questions about where the survey was distributed and he had noticed that no District facilities were listed in the distribution list, asking why. Emily Cahill stated that the survey was provided to people electronically and there were no hard-paper copies distributed. Distributing the survey electronically helps to keep the data from being skewed due to the relationship a patron may have with the facility and so it doesn't promote any particular facility in the District. Trustee Sierra stated he would love to see program participants youth, their parents, etc. more inclusive of this survey. Emily stated that those participants were indeed included in the survey, electronically. The District did encourage patrons to please take the survey online. Trustee Sierra asked if Emily had received a follow up from Peter Kobak on why approximately 20% of the program participants weren't reflected in the community survey. She has not heard back yet and he is out at the moment but she will try obtain the U of I contact info and follow up with them.

President Johnson asked if the pool at John Gwynn has been maintained in preparation for opening this year. Matt Freeman stated that 2 years ago all of the pool and filter pumps were replaced. Last year the pool was ready to fill, with all mechanicals primed and everything functional, however, staff shortages prevented the pool's opening. This year the District anticipates possibly replacing some leaky seals, some of which are rubber and may have dried and cracked. Other than that, the mechanicals are in great shape. The District installed new return filters in the bottom of the pools as well. The grounds will be maintained and spring cleaned, ready to go. Maintenance prep takes approximately 3 weeks.

Brent Wheeler stated the District has made progress in hiring lifeguards. Between the February and March classes, the District has added 10-15 guards. Another class has 12 swimmers in it and we are hopeful they will complete successfully.

President Johnson asked what was the status of the flooring replacement at Trewyn. Becky Fredrickson stated that the Trewyn indoor project expanded more than anticipated. Initially, replacement of the large wooden floor was planned. However, upon further inspection, the restroom needed work which ultimately lead to modifying walls and the decision to replace the restroom floors. When the walls were modified, asbestos testing was performed which came back positive. As a result, abatement for the restroom floors will occur first. Once they are

replaced, the larger wooden floor replacement will be evaluated. The District has talked with a contractor and received pricing and specs to see what the options are.

President Johnson asked what is the schedule for keeping parks and grounds manicured. Matt Freeman stated that small parks take care of 23 parks and properties. Their crew will return next Monday, March 28 at which time they'll start performing grounds keeping for those 23 parks and properties. The District has dedicated year-round full-time staff at Glen Oak Park, Detweiller Park, Lakeview Park, Grandview Drive and Bradley Park to take care of grounds. In winter months, the District has 3 small parks full time staff that maintain approximately 500 acres during the winter months. As the growth cycle starts, approximately late March the seasonal crews are brought back to start spring cleanup. When events at parks are held where a large number of people attend, same day and next day trash and clean up occurs. Around April, when the weather gets nicer, the District anticipates more patrons will visit parks. As such, trash and litter cleanup occur every day, early in the day before patrons arrive, and end of day after patrons leave.

Trustee Alex Sierra asked if the District will provide Sunday Funday passes this summer as it did last summer. Emily Cahill stated yes, it is part of the District's program strategy for the summer. The District will not be doing Sunday Funday transportation in the form as last year due to low turnout. The District is looking at other ways to reduce that transportation barrier.

13.A. Closed Session

At 6:47 p.m. Trustee Laurie Covington made a Motion to Convene into Closed Session under Illinois Open Meetings Act Section 2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of employees. Motion seconded by Vice President Jackie Petty and carried on the following roll call vote: Trustees Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

14. ADJOURNMENT

At 8:43 p.m. Vice President Jackie Petty MOVED TO ADJOURN. Motion seconded by Trustee Kyle Bright and carried on the following roll call vote: Trustees Kyle Bright, Laurie Covington, Joyce Harant, Alex Sierra, Vice President Jackie Petty and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

Full discussion can be viewed at the following link: <https://fb.watch/c1xYtMQ-3G/>

Respectfully Submitted by Alicia Woodworth
Executive Assistant and Secretary to the Board

ATTACHMENT A



Join our PPD FAMILY

I WANT TO: Search our Website

JOIN OUR TEAM

Are you interested in working in a fun, active, creative environment? Do you want to contribute to a healthy and vibrant Peoria community? Consider working for the Peoria Park District. Our employment opportunities encompass full-time, part-time, seasonal and internship positions.

Click on the links to the left to find out more about our company culture, employee benefits, and hiring process!

The Peoria Park District hires without regard to race, color, religion, sex, age, national origin, ancestry, sexual orientation, marital status, military status, pregnancy, unfavorable discharge from military service, or disability. All qualified individuals are encouraged to apply. AN EQUAL OPPORTUNITY EMPLOYER.

[VIEW OUR JOBS & APPLY HERE](#)



OUR CULTURE

At the Peoria Park District we bring together passionate individuals who are focused on enhancing the quality of parks and recreation experience for all those who live, work and play in our District. Learn more about our fun, dynamic and innovate work environment below.

"I LOVE SEEING SUCH AN AMAZING AND DIVERSE STAFF AND HOW HARD (PPD) WORKS TO BE INCLUSIVE AND ACCESSIBLE TO THE COMMUNITY."

-TESSA, PLAYHOUSE



OUR MISSION

We contribute to a vibrant Peoria community by responsibly using our District resources to offer the best possible parks and recreation experiences to those who live, work and play in our District.



At Peoria Park District...

"WE'RE ONE BIG HAPPY FAMILY AND IT'S MY PLEASURE TO WORK AND BE HERE!"

-JORDAN, PARKS DIVISION

ATTACHMENT A (CONTINUED)

OUR VALUES

Building on our commitment to our PRAISE model for customer service, we agree to uphold the following values in our work. We will be:

- Professional: well-trained and proficient at all levels of our organization.
- Respectful: considerate of others and honest in our interactions.
- Accountable: transparent and responsible for our decisions and their impact on our District, our community, and the environment.
- Innovative: open to new approaches that achieve better outcomes and that make our District more sustainable for the future.
- Safe: proactive in providing safe spaces and places for those who work and play in our District parks and facilities.
- Equitable: focused on equitable access to parks, facilities, and programs that promote healthy and active lifestyles across our diverse community.

At Peoria Park District...

"I FEEL LIKE I MATTER AND MY VOICE IS HEARD"

-KADAR, BUSINESS DIVISION



OUR PRIORITIES

- We will be responsible stewards of all District resources.
- We will focus on services that make the greatest impact.
- We will create a culture that values and supports each other, those we serve and our community



"I LOVE THE PEOPLE THAT MAKE UP THE PPD AND BEING A PART OF A GROUP THAT IS CONSTANTLY TRYING TO BETTER OUR COMMUNITY."

-JACOB, PARKS DIVISION

[VIEW OUR JOBS & APPLY HERE](#)

ATTACHMENT A (CONTINUED)

EMPLOYEE BENEFITS

At the Peoria Park District, we aim to create a culture that values and supports each other, those we serve and our community. In doing so, we must provide a well-rounded myriad of benefits that speak directly to those values and shows our staff we care about them, their families, and total well-being. Peoria Park District is proud to offer competitive pay, a wide-variety of amazing benefits and other employee incentives.

All employees get access to our amazing system of parks and recreation within the Peoria community. Free workouts at the RiverPlex, free visits to the Zoo, free rounds of golf and so much more are available to all Peoria Park District employees. View those employee benefits by clicking "Employee Benefits" below.

[ALL EMPLOYEE BENEFITS](#)

FULL-TIME BENEFITS

In addition to the all employee benefits above, our full-time staff receive a robust and very generous benefits package. Below is a comprehensive overview of those benefits. Please note, a full benefits package overview will be provided when hired. To learn more within each area, simply expand the benefit by clicking the plus sign.

HIRING PROCESS

Thank you for your interest in joining our fun, creative and innovative environment! Below is the hiring process at the Peoria Park District to help answer any frequently asked questions you may have!



We post jobs on our online portal at <https://peoriaparks.aaimtrack.com/jobs/>. Browse through an alphabetized list of all current employment opportunities, including full time, part time, seasonal, and internships. Click on the job title entry for further information and access to a pdf of the full job posting.



You may need the following documents and items/pieces of information to successfully complete your job application:

- Driver's License or State ID (if applicable)
- Current/active Email Address
- Cover Letter
- Resume
- Professional References

ATTACHMENT A (CONTINUED)



**step three...
APPLY ONLINE**

We only accept applications submitted through our online job portal. When you find the position, you wish to apply for, complete the "Apply Now" section on the right-hand side of the web page, next to the job posting. Follow the prompts, that will guide you through the online application, as you fill in your information. Once you have successfully completed and submitted your application, you will receive a system generated confirmation email, which means that we have successfully received your application.



**step four...
PROCESS & REVIEW**

All applications are processed by the Human Resources Department and distributed to the appropriate hiring managers throughout the Park District for review. If you are selected for an interview, you will be contacted directly by the hiring manager (part time and seasonal positions) or Human Resources (full time positions) to discuss interview scheduling. Due to high volume, only those applicants selected for interviews will be



**step five...
INTERVIEW PROCESS**

Applicants selected for interviews will be contacted directly for scheduling. Please be sure to respond to interview inquiry voicemails and/or emails in a timely manner, or you may be removed from the scheduling process for that session. Some positions may require a series of interviews, site visits, and/or interactive hands-on exercises, as appropriate.



**step six...
SELECTION**

Peoria Park District staff will check references that have been listed on your application. In order to work for the Peoria Park District, you must successfully pass a criminal background check, run by Human Resources. Final candidates for full time positions and select specialized part time positions must successfully complete a pre-employment physical and drug screening, scheduled by Human Resources. Additionally, please note, certain positions may also require successful completion of a pre-employment lift test. Final candidates for full time Police positions, will require additional screening steps.

Candidates who have interviewed, but were not selected for hire, will be notified via phone or the digital online notification system.

ATTACHMENT A (CONTINUED)

Nicholas posted 1/28

Peoria Park District
January 28 at 8:55 AM

We have a lot of new faces lately that make up #TeamPPD and we can't wait to introduce them to you!

Nicholas Duncan joined the Park District family last year, and is a welcome addition to our RiverPlex team! While he's new to living in Illinois (welcome to the cold ☹️), he's not new to the world of Parks and Rec! He's easy going, very nice and has a great sense of humor! He also LOVES sports and funny socks! Next time you see him at the #Plex stop and say hello!
#PeoriaParkDistrict #TeamPPD

You, Susie Grana Ingram, Scott Loftus and 18 others

Like Comment Share

Jada posted 2/7

Peoria Park District
February 7 at 2:00 PM

Our #TeamPPD was super happy to welcome Jada at the end of 2021! You'll find her at the PlayHouse for out in the community talking about the PlayHouse while also working behind-the-scenes to make sure everyone knows what's going on at the Museum! In her free time, you'll find her with her close-knit family (of 12!), partner, painting or traveling! Jada is from Peoria, graduating from Richwoods High School and earning her degree from University of Illinois. We're happy to have her as a part of our team as she's really supportive of her colleagues and open to new ideas and learning new things! Welcome, Jada!

Susie Grana Ingram, Rebecca Shulman and 18 others

3 Comments 7 Shares

Sarai is posting 2/16

Our #TeamPPD is growing with the help of our Internship program! We are very happy to introduce Sarai Cardona Sainz who is a current STEM (Science, Technology, Engineers and Math) intern at the Peoria PlayHouse Children's Museum. Sarai is a senior at Manual High School where she's building an amazing skill set to help her pursue a career in engineering. When she's not busy interning for us here, she enjoys running of any kind, including Cross Country and Track, and hanging out... See more

Gigi is posting 2/23