



2022 MEETING SCHEDULE PARK BOARD AND COMMITTEES



REGULAR PARK BOARD MEETINGS (as outlined in Rules of Park Board; Section II, 3.01)

PARK BOARD REGULAR MEETINGS (2nd & 4th Wednesday, 6:00 PM)

LOCATION: The Bonnie W. Noble Center for Park District Administration OR as specifically designated

JANUARY	12, 19*	JULY	13, 27
FEBRUARY	9, 23	AUGUST	10, 24
MARCH	9, 23	SEPTEMBER	14, 28
APRIL	13, 20**	OCTOBER	12, 26
MAY	11, 25	NOVEMBER	2***, 9, 16****
JUNE	8, 22	DECEMBER	7, 14*****

*Rescheduled meeting due to IAPD Conference, January 27-29, 2022

**Rescheduled meeting due to IUEDP Conference, April 24-27

***Special Meeting Scheduled for FY 2022 Budget

****Rescheduled meeting due to Thanksgiving Holiday

*****Rescheduled meeting due to Christmas Holiday

STANDING COMMITTEES (as outlined in Rules of Park Board; Section II, 12.00)

FINANCE COMMITTEE/BOARD OF THE WHOLE (4th Wednesday, 5:00 PM, immediately preceding Park Board meetings)

LOCATION: The Bonnie W. Noble Center for Park District Administration OR as specifically designated

JANUARY	19*	JULY	27
FEBRUARY	23	AUGUST	24
MARCH	23	SEPTEMBER	28
APRIL	20**	OCTOBER	26
MAY	25	NOVEMBER	16***
JUNE	22	DECEMBER	14****

*Rescheduled meeting due to IAPD Conference, January 27-29, 2022

**Rescheduled meeting due to IUEDP Conference, April 24-27

***Rescheduled meeting due to Thanksgiving Holiday

****Rescheduled meeting due to Christmas Holiday

PLANNING COMMITTEE (1st Tuesday, 3:00 PM)

LOCATION: The Bonnie W. Noble Center for Park District Administration OR as specifically designated

JANUARY	No Meeting	MAY	3	SEPTEMBER	6
FEBRUARY	1	JUNE	7	OCTOBER	4
MARCH	1	JULY	No Meeting	NOVEMBER	No Meeting
APRIL	5	AUGUST	No Meeting	DECEMBER	No Meeting

RECREATION ADVISORY COMMITTEE (Meeting dates and times to be announced)

LOCATION: The Bonnie W. Noble Center for Park District Administration OR as specifically designated

AD HOC COMMITTEES (as outlined in Rules of Park Board; Section II, 11.02)

BOARD OF THE WHOLE STRATEGY AD HOC COMMITTEE (2ND Wednesday, 5:00 PM immediately preceding Park Board meeting)

LOCATION: The Bonnie W. Noble Center for Park District Administration OR as specifically designated

JANUARY	12	JULY	13
FEBRUARY	9	AUGUST	10
APRIL	13	OCTOBER	12
MAY	11	NOVEMBER	9

DIVERSITY, EQUITY, INCLUSION AD HOC COMMITTEE (3rd Tuesday, 10:00 AM)

LOCATION: The Bonnie W. Noble Center for Park District Administration OR as specifically designated

JANUARY	18	MAY	17	SEPTEMBER	20
FEBRUARY	15	JUNE	21	OCTOBER	18
MARCH	15	JULY	19	NOVEMBER	15
APRIL	19	AUGUST	16	DECEMBER	No Meeting

GOLF ADVISORY AD HOC COMMITTEE (2nd Monday, 12:00 PM)

LOCATION: The Bonnie W. Noble Center for Park District Administration OR as specifically designated

JANUARY	No Meeting	MAY	9	SEPTEMBER	12
FEBRUARY	No Meeting	JUNE	13	OCTOBER	10
MARCH	14	JULY	11	NOVEMBER	No Meeting
APRIL	11	AUGUST	8	DECEMBER	No Meeting

RIVERFRONT PROGRAM & POLICY ADVISORY COMMITTEE (4th Tuesday, 11:30 AM)

LOCATION: Gateway Building, 200 NE Water Street OR as specifically designated

JANUARY	25	MAY	24	OCTOBER	25
MARCH	22	JULY	26		

OTHER BOARDS OR COMMITTEES

HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION (Per HISRA bylaws: Each member district appoints 3 members to serve on HISRA Board)

(3rd Wednesday, 5:15 PM) LOCATION: HISRA Offices Peoria

PEORIA PARK DISTRICT FOUNDATION (Per Foundation bylaws: PPD Board President & 2 PPD Board Trustees)

(Quarterly, Meeting dates and times to be announced)

LOCATION: The Bonnie W. Noble Center for Park District Administration OR as specifically designated

PEORIA PLAYHOUSE ADVISORY COMMITTEE

(4th Monday, 12:00 PM) LOCATION: The Peoria PlayHouse Children's Museum

PEORIA ZOOLOGICAL SOCIETY (Per PZS bylaws: 2 PPD Board Trustees & Executive Director Serve on PZS Board)

(2nd Thursday, 4:00 PM) LOCATION: The Peoria Zoo Zambezi River Lodge

SPRINGDALE CEMETERY MANAGEMENT AUTHORITY (Per IGA: 2 individuals appointed by PPD Pres. serve on Springdale Cemetery Board)

(Meeting dates and times to be announced)

Peoria Park District offices will be closed for the following holidays:

THURSDAY,	DECEMBER 30, 2021	NEW YEAR'S EVE HOLIDAY CELEBRATED
FRIDAY,	DECEMBER 31, 2021	NEW YEAR DAY HOLIDAY CELEBRATED
MONDAY,	JANUARY 17, 2022	DR. MARTIN LUTHER KING JR. HOLIDAY CELEBRATED
MONDAY,	MAY 30, 2022	MEMORIAL DAY HOLIDAY
MONDAY,	JULY 4, 2022	INDEPENDENCE DAY HOLIDAY CELEBRATED
MONDAY,	SEPTEMBER 5, 2022	LABOR DAY HOLIDAY
FRIDAY,	NOVEMBER 11, 2022	VETERANS DAY HOLIDAY CELEBRATED
THURSDAY,	NOVEMBER 24, 2022	THANKSGIVING DAY HOLIDAY
FRIDAY,	NOVEMBER 25, 2022	DAY AFTER THANKSGIVING HOLIDAY
FRIDAY,	DECEMBER 23, 2022	DAY BEFORE CHRISTMAS DAY HOLIDAY CELEBRATED
MONDAY,	DECEMBER 26, 2022	CHRISTMAS DAY HOLIDAY CELEBRATED
FRIDAY,	DECEMBER 30, 2022	NEW YEAR'S EVE HOLIDAY CELEBRATED
MONDAY,	JANUARY 2, 2023	NEW YEAR'S DAY HOLIDAY CELEBRATED

2022 FOIA MEETING SCHEDULE

RULES OF PARK BOARD AS REFERENCED

11.00 PARK DISTRICT COMMITTEES

.01 - Standing Committees

- (A) Permanent standing committees are appointed by the President at the second regular meeting in May to give policy direction to continuing recreational programs, planning and construction projects, financial, operational, and legislative and other policy matters of the District. All problems are analyzed from the standpoint of board policy to direct and assist the staff in the administration of the District's affairs. The conclusions formulated by the various committees on all matters in their hands for analysis are then presented by the chairperson of each committee to the Board as a whole for consideration and official action. The Board then charges the staff with administering the policies in such a manner to deliver an effective leisure program for the Park District. Each standing committee may adopt formal structure for operation if so desired. The President of the Park Board and Executive Director may be a member of all committees.
- (B) Subcommittees dealing with closely related matters pertaining to the committee may be appointed by the committee chairperson.

.02 - Ad hoc Committees

- (A) Ad hoc committees are appointed by the President during the course of the year on the basis of actual need to study problems arising in various categories. These committees are terminated at the completion of the problem at hand. All problems are analyzed from the standpoint of board policy to direct and assist the staff in the administration of the District's affairs. The conclusions formulated by the various committees on all matters in their hands for analysis are then presented by the chairperson of the committee to the Board as a whole for consideration and official action. The President of the Park Board may be a member of all committees.

.03 - Committee Member Appointment

- (A) Committee members are appointed by the President. The Recreation Advisory Committees, nominated by the President, must be approved by the Board.

12.00 STANDING COMMITTEES

.01 - RECREATION ADVISORY COMMITTEE

- (A) Duties, Purpose and Objectives
 - (1) To assist the Executive Director of Parks and Recreation and staff in surveying and analyzing the recreation program needs of the Park District.
 - (2) To review with the Executive Director and staff comprehensive year-round recreation programs for all residents of the Park District and recommend changes to the Park Board.
 - (3) To review with the Executive Director and staff recreation programs provided by other public and private agencies and to recommend methods for coordinating these programs with those of the Park District.
 - (4) To encourage citizen involvement through special community meetings and discussions with the committee and principal staff members to study existing programs and recommend future action to the Board.

(B) Representation

- (1) Committee representation will consist of eleven (11) to fifteen (15) community members with two (2) additional members being trustees, one of whom will serve as chairperson. The committee will represent as wide a range of community interest as possible.

(C) Committee Chairperson

- (1) The chairperson of the Recreation Advisory Committee will be a member of the Park Board.

(D) Meeting Dates and Agendas

- (1) Meeting dates and times shall occur on a regular schedule at the discretion of the chairperson. The chairperson shall approve all agenda items prior to advance distribution of announced meeting dates.

(E) Consideration of Committee Recommendations and Fiscal Limitations

- (1) Recommendations of the Recreation Advisory Committee are welcomed by the Park Board. The Park Board will consider recommendations in its decision-making process. However, it is understood that the Park Board reserves the right to accept, reject or modify each recommendation as it deems appropriate. It is important that committee members understand that the Park Board is responsible for the fiscal management of all Park District recreation programs and facilities and is the final authority in establishing all user fees and charges.

(F) Term of Committee Appointment

- (1) All appointments shall be for two-year terms. Alternates are not permitted.

(G) Attendance Requirements

- (1) The absence of any committee members at three (3) meetings during the course of one year, without due and acceptable excuse approved in advance by the committee chairperson, shall constitute a vacancy on the committee. Such vacancy will be filled by the President of the Board of Trustees of the Park District.

(H) Quorum

- (1) A majority of the committee shall at all times constitute a quorum.

.02 - PLANNING COMMITTEE

(A) Duties, Purpose and Objectives

- (1) To review with the Executive Director of Parks and Recreation and staff plans for the District, including a master park plan and make recommendations to the Board for adoption.
- (2) To review with the Executive Director and staff proposals and plans to extend recreational services outside the present District when citizens of those areas indicate a desire to avail themselves of the Park District and to make recommendations to the Board.

- (3) To review with the Executive Director and staff plans for major facilities and areas and make recommendations for Board action.
 - (4) To review designs and specifications for major construction as prepared by the staff and/or consultants and make recommendations to the Board for implementation.
- (B) Representation
- (1) A standing committee composed of Park Board members.
- (C) Meetings
- (1) Meetings may be held as requested by the chairperson of the committee or by the President of the Park Board.

.03 - FINANCE COMMITTEE

- (A) Duties, Purpose and Objectives
- (1) To review the annual budget, appropriation ordinance and tax levy submitted by the Executive Director of Parks and Recreation and staff and recommend Board passage thereof.
 - (2) To review and recommend for Board adoption monthly bills and payment thereof.
 - (3) To review State legislation pertinent to the finances of the Park District and to recommend needed modification or new legislation to ensure a sound and proper financial structure for the Park District.
 - (4) To review wages and salaries as presented by the Executive Director and staff with recommendations to the Board for final implementation.
 - (5) To review fees and charges and recommend Board passage thereof.
 - (6) To review and recommend Board action pertaining to financing projects which may or may not entail issuance of bonds.
 - (7) To review and make recommendations to the Board pertaining to reports presented by the Superintendent of Finance and Administrative Services.
 - (8) To review and make recommendations to the Board pertaining to communications received from the Park District's Certified Public Accountants and their opinion of the District's financial statements.
 - (9) To consider all other financial affairs of the District which need Board policy decisions and make recommendations to the Board.
- (B) Representation
- (1) A standing committee composed of Park Board members.
- (C) Meetings
- (1) Meetings may be held as requested by the chairperson of the committee or by the President of the Park Board.

13.00 AD HOC COMMITTEES

.01 - Ad hoc committees are appointed by the President on the basis of actual need.

(A) Duties, Purpose and Objectives

- (1) To review with the Executive Director of Parks and Recreation and staff subjects deemed by the Park Board to be beyond the scope of other committee responsibilities and recommend action as related to Park District needs.

14.00 OPEN MEETINGS ACT

.01 - All meetings of the Park Board or all standing or special committees thereof or appointed thereby shall be public, except for those meetings which may be closed as exceptions in compliance with the Illinois Open Meetings Act, as amended. Exceptions include the following discussion topics which are listed in the Act:

- (A) Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, including hearing testimony on a complaint lodged against an employee to determine its validity. *(Section 2(c)(1))*
- (B) Discussion of collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. *(Section 2(c)(2))*
- (C) Discussion of the selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, or the discipline, performance or removal of the occupant of a public office. *(Section 2(c)(3))*
- (D) Discussion of the purchase or lease of real property for the use of the District. *(Section 2(c)(5))*
- (E) Discussion of the setting of a price for the sale or lease of property owned by the District. *(Section 2(c)(6))*
- (F) Discussion of the sale or purchase of securities, investments, or investment contracts. *(Section 2(c)(7))*
- (G) Discussion of emergency security procedures and the use of personnel and equipment to respond to the following actual danger to the safety of employees, staff or public property: *(Description of Actual Danger(s))*. *(Section 2(c)(8))*
- (H) Discussion of pending, probable or imminent litigation against, affecting, or on behalf of the District. *(Section 2(c)(11))*
- (I) Discussion of the establishment of reserves or settlement of claims under the Tort Immunity Act, or to review or discuss claims, loss or risk management information, records, data, advice or communications from or with respect to an insurer of the Park District or PDRMA. *(Section 2(c)(12))*
- (J) Discussion of self-evaluation, practices and procedures, or professional ethics, with a representative of a statewide association of which the District is a member. *(Section 2(c)(16))*
- (K) Discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes. *(Section 2(c)(21))*

- (3) To review with the Executive Director and staff plans for major facilities and areas and make recommendations for Board action.
 - (4) To review designs and specifications for major construction as prepared by the staff and/or consultants and make recommendations to the Board for implementation.
- (B) Representation
- (1) A standing committee composed of Park Board members.
- (C) Meetings
- (1) Meetings may be held as requested by the chairperson of the committee or by the President of the Park Board.

.03 - FINANCE COMMITTEE

- (A) Duties, Purpose and Objectives
- (1) To review the annual budget, appropriation ordinance and tax levy submitted by the Executive Director of Parks and Recreation and staff and recommend Board passage thereof.
 - (2) To review and recommend for Board adoption monthly bills and payment thereof.
 - (3) To review State legislation pertinent to the finances of the Park District and to recommend needed modification or new legislation to ensure a sound and proper financial structure for the Park District.
 - (4) To review wages and salaries as presented by the Executive Director and staff with recommendations to the Board for final implementation.
 - (5) To review fees and charges and recommend Board passage thereof.
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 - (7) To review and make recommendations to the Board pertaining to reports presented by the Superintendent of Finance and Administrative Services.
 - (8) To review and make recommendations to the Board pertaining to communications received from the Park District's Certified Public Accountants and their opinion of the District's financial statements.
 - (9) To consider all other financial affairs of the District which need Board policy decisions and make recommendations to the Board.
- (B) Representation
- (1) A standing committee composed of Park Board members.
- (C) Meetings
- (1) Meetings may be held as requested by the chairperson of the committee or by the President of the Park Board.