

OFFICIAL PROCEEDINGS OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M., NOVEMBER 17, 2021 HELD AT THE BONNIE NOBLE ADMINISTRATION BUILDING.

TRUSTEES PRESENT: Trustees Timothy Bertschy, Laurie Covington, Jackie Petty, Alex Sierra, Vice President Joyce Harant, and President Robert Johnson (v)

Note: (v) = Attending Virtually

TRUSTEES ABSENT: Trustee Kyle Bright

STAFF PRESENT: Executive Director Emily Cahill, Deputy Director Brent Wheeler, Attorney Bill Streeter, Meg Boyich, Nick Conrad, Becky Fredrickson, Matt Freeman, Mike Friberg, Chief Todd Green, Kadar Heffner, Scott Loftus, Peter Kobak (v), Jonelle McCloud (v), Mike Miller (v), Brittany Moldenhauer (v), Brenda O’Russa, Shalessie Pie, Karrie Ross, JD Russell, Tiffany Shipley, Doug Silberer (v), Yvonne Strode, Jen Swanson, Katie Van Cleve (v), Greg Walker, and Alicia Woodworth

(v) = Attending Virtually

OTHERS PRESENT: Melanie Anderson, League of Women Voters of Greater Peoria

1) CALL TO ORDER

President Robert Johnson presided and called the meeting to order at 6:00 p.m.

2) ROLL CALL

3) MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:

All stood for a moment of silence and recited the Pledge of Allegiance.

At this time, President Robert Johnson stated he would like to turn the meeting over to Trustee Alex Sierra for a moment so Trustee Sierra could make a statement. Trustee Sierra spoke at length expressing his concerns related to his feelings regarding what he feels is staff’s disrespectful behavior towards him and in particular, how staff was disrespectful in their response to a question Trustee Sierra had posed at the November 3, 2021 Budget Board meeting. His comments may be watched in their entirety here: https://fb.watch/9ucGp1Gmx_/.

4) MINUTES:

4.A. Approval of Minutes of October 27, 2021 and November 3, 2021

Vice President Joyce Harant MOVED TO APPROVE the minutes of October 27, 2021 and November 3, 2021. Motion seconded by Trustee Timothy Bertschy and carried on the following roll call vote: Trustees Timothy Bertschy, Laurie

Covington, Jackie Petty, Alex Sierra, Vice President Joyce Harant and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

5) STAFF REPORTS

5.A. Executive Director's Report

Executive Director Emily Cahill has no report at this time.

5.B. Superintendent of Parks

Matt Freeman, Superintendent of Parks, presented the October 2021 Closed Service Request report.

5.C. Superintendent of Planning, Design & Construction

Becky Fredrickson, Superintendent of Planning, Design & Construction, presented the October 2021 Monthly Project Report. Trustee Laurie Covington inquired as to when the next Planning Committee meeting is in which Becky Fredrickson confirmed it will be in February 2022.

5.D. Chief of Police

Todd Green, Chief of Police, presented the October 2021 Police Activity Summary. Trustee Timothy Bertschy requested more information concerning the reported thefts in October. Chief Green stated the theft at Bradley Park was a theft of a cell phone a patron had left behind. In addition, there were a series of thefts of catalytic convertors from parked District vehicles. Trustee Alex Sierra requested more information concerning the sick and care report at the Rock Island Trail. Chief Green stated it was a call received from a trail walker that witnessed an individual fall and received a head wound. The trail walker was concerned and called Park Police to locate the individual and render aid if necessary.

6) COMMITTEE REPORTS:

6.A. Finance Committee – Approval of Accounts Payable

Vice President Joyce Harant reported the Finance Committee has examined the bills and moves that the President and Secretary be authorized to issue orders on the Treasurer for the several amounts. Trustee Timothy Bertschy stated he is abstaining from any and all matters relating to this listing of accounts payable including voting, deliberation or consideration as he owns 1% or less of holdings in an assortment of companies included on the current listing of accounts payable.

**PEORIA PARK DISTRICT
PAYROLL SCHEDULE OF PAYMENTS FOR 2021**

<u>PAYROLL #22</u>	10/29/2021
GENERAL FUND	\$ 174,089.09
RECREATION FUND	\$ 105,080.76
LIABILITY FUND	\$ 3,129.54
MUSEUM FUND	\$ 42,949.02
POLICE FUND	\$ 11,781.50
DETWEILLER MARINA FUND	\$ -
GOLF FUND	\$ 43,151.08
HISRA FUND	\$ 12,130.32
RIVERFRONT FUND	\$ 7,030.03
RIVERPLEX FUND	<u>\$ 31,764.86</u>
TOTAL ALL PAYROLLS	<u>\$ 431,106.20</u>

**PEORIA PARK DISTRICT
PAYROLL SCHEDULE OF PAYMENTS FOR 2021**

<u>PAYROLL #23</u>	11/12/2021
GENERAL FUND	\$ 174,207.80
RECREATION FUND	\$ 109,627.09
LIABILITY FUND	\$ 2,993.04
MUSEUM FUND	\$ 42,027.94
POLICE FUND	\$ 8,406.16
DETWEILLER MARINA FUND	\$ -
GOLF FUND	\$ 38,946.92
HISRA FUND	\$ 10,873.26
RIVERFRONT FUND	\$ 6,596.96
RIVERPLEX FUND	<u>\$ 37,654.53</u>
TOTAL ALL PAYROLLS	<u>\$ 431,333.70</u>

Peoria Park District

Thursday, November 10,2021

GENERAL	\$	288,628.44
RECREATION	\$	127,287.79
AUDIT	\$	-
LIABILITY	\$	250.00
MUSEUM	\$	2,081.41
POLICE	\$	1,593.02
IMRF	\$	-
WORKMAN'S COMP. & UNEMPLOYMENT	\$	-
BONDED PROJECTS	\$	200,235.29
BOND INTEREST	\$	-
PAVING & LIGHTING	\$	1,508.94
RIVERFRONT EVENTS	\$	8,497.63
DETWEILLER MARINA	\$	-
GOLF	\$	81,177.62
HISRA	\$	1,359.01
RIVERPLEX	\$	12,554.75
Total Payables:		725,173.90

STATE OF ILLINOIS: COUNTY OF PEORIA

Vice President Joyce Harant MOVED TO APPROVE the current listing of accounts payable. Motion seconded by Trustee Alex Sierra and carried on the following roll call vote: Trustees Timothy Bertschy, Laurie Covington, Jackie Petty, Alex Sierra, and Vice President Joyce Harant and President Robert Johnson. (Results: 5 Ayes; 1 Abstention; 0 Nays)

6.B. Planning Committee

Vice President Joyce Harant presented the 9.7.21 Planning Committee Meeting minutes for review. Trustee Alex Sierra asked why the next Planning Committee meeting isn't until February 2022. Becky Fredrickson stated the Committee meeting calendar coincides with project schedules and cycles.

7) NEW BUSINESS:

7.A. Approval of the 2022 Operating Budget

Karrie Ross stated that the Park Board reviewed the 2021 revised and 2022 proposed budgets at the November 3, 2021 and November 10, 2021 Park Board meetings. Staff recommends Board approval of the 2021 revised and 2022 proposed budgets, as summarized below in the Total Revenues and Expenses by fund.

Vice President Joyce Harant stated that going forward, the District needs to focus on climate change issues and have a vital role represented in plans and budgeting efforts. Both Trustees Timothy Bertschy and Alex Sierra echoed this and stated that plans absolutely need to be presented and budget allocations made. Emily Cahill thanked the Trustees for their comments and noted that

climate mitigation and the environmental policy and strategies are an inherent part of everything the District does. The District will be much more intentional about highlighting these efforts when implemented.

Trustee Timothy Bertschy stated that the Board needs to discuss more large picture topics and should set aside 30-45 minutes prior to Regular Board meetings to discuss these. Emily Cahill stated that is exactly what staff is currently working on and will present the proposed schedule/calendar for 2022 at the next Board meeting.

Trustee Bertschy stated that the return on investment (ROI) of funds used for utilizing outside services i.e., Central States Media, should be defined, goal set and then tracked for performance. Emily Cahill stated that please keep in mind that not all ROI is tracked the same as they all have different metrics used to calculate ROI in addition, intrinsic value is to be considered as well.

2022 Proposed Budget
Total Revenues and Expenses by Fund

REVENUES BY FUND	2020	2021	2021	2022
	Actual	Budget	Revised	Proposed
Audit	\$40,758	\$37,600	\$37,451	\$50,925
Bond & Interest	5,614,975	5,104,313	5,061,188	5,071,750
FICA	903,438	875,000	884,589	985,000
General	13,360,225	11,840,709	13,973,120	11,993,886
Golf	2,592,165	2,607,890	2,728,439	2,944,843
Heart of Illinois SRA	846,134	869,598	828,080	905,100
IMRF	873,912	900,000	877,428	725,000
Liability	577,018	642,721	645,172	531,366
Museum	1,642,025	1,548,500	1,608,581	1,664,448
Paving and Lighting	75,477	80,000	80,773	70,000
Police	537,211	510,056	524,683	497,010
Recreation	5,997,537	7,202,529	8,847,946	8,533,006
RiverFront	419,059	935,991	743,904	825,077
RiverPlex	3,651,268	4,569,695	3,796,583	2,608,930
Workers' Compensation	453,118	435,240	438,526	371,564
Total Revenues	\$37,584,321	\$38,159,842	\$41,076,463	\$37,777,905
EXPENSES BY FUND	2020	2021	2021	2022
	Actual	Budget	Revised	Proposed
Audit	\$36,500	\$37,600	\$39,115	\$50,925
Bond & Interest	5,623,183	5,104,313	5,061,188	5,071,750
FICA	691,529	875,000	875,000	985,000
General	11,509,148	11,840,709	12,865,522	11,993,886
Golf	2,591,611	2,607,890	2,617,701	2,944,843
Heart of Illinois SRA	700,485	869,598	771,458	901,907
IMRF	828,075	900,000	850,000	725,000
Liability	567,454	642,721	522,168	531,366
Museum	1,337,812	1,548,500	1,411,236	1,664,448
Paving and Lighting	49,007	80,000	63,000	70,000
Police	336,421	510,056	465,922	497,010
Recreation	5,775,880	7,202,529	7,293,192	8,533,006
RiverFront	418,278	935,991	795,659	825,077
RiverPlex	3,537,935	4,569,695	3,796,583	2,608,930
Workers' Compensation	387,370	435,240	276,600	371,564
Total Expenses	\$34,390,688	\$38,159,842	\$37,704,344	\$37,774,712
REVENUES EXCEEDING EXPENSES	\$3,193,633	\$0	\$3,372,119	\$3,193

Notes: In addition, because the Heart of Illinois SRA (HISRA) is not able to issue general obligation bonds, they typically propose a surplus budget, in order to fund future capital purchases. Surplus or deficit amounts associated with this fund do not impact the Peoria Park District's operating budget; since, Peoria Park District is simply the Administrator for HISRA.

Trustee Alex Sierra stated that the 2022 revenue section of the Recreation Fund budget summary shows total tax support is \$2.6M. However, only approximately \$200k Administration expenditures in the Recreation Fund is shown. Where are the funds going? Karrie Ross stated the tax dollars are all placed in the administration funds for distribution and is too voluminous and difficult to allocate to each individual area needed.

Trustee Timothy Bertschy MOVED TO APPROVE the 2022 Operating Budget. Motion seconded by Trustee Jackie Petty and carried on the following roll call vote: Trustees Timothy Bertschy, Laurie Covington, Jackie Petty, Alex Sierra, Vice President Joyce Harant and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

7.B. Approval of 2022 Bond Issue Budget

Becky Fredrickson stated that the proposed 2022 Bond Issue was presented at the November 10, 2021, Board meeting for review and staff recommends approving the proposed 2022 Bond Issue.

Vice President Joyce Harant MOVED TO APPROVE the 2022 Bond Issue Budget. Motion seconded by Trustee Alex Sierra and carried on the following roll call vote: Trustees Timothy Bertschy, Laurie Covington, Jackie Petty, Alex Sierra, Vice President Joyce Harant and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

7.C. 2022 Five-Year Capital Improvement Plan

Becky Fredrickson stated that the proposed 2022-2026 Capital Improvement Plan was presented at the November 10, 2021 Board meeting for review and that staff recommends the 2022-2026 Capital Improvement Plan be received and filed.

President Robert Johnson clarified that the five-year Capital Improvement Plan is a fluid document, always changing. Emily Cahill confirmed yes, that is the case.

Trustee Jackie Petty MOVED TO RECEIVE AND FILE the 2022 Five-Year Capital Improvement Plan. Motion seconded by Vice President Joyce Harant and carried on the following roll call vote: Trustees Timothy Bertschy, Laurie Covington, Jackie Petty, Alex Sierra, Vice President Joyce Harant and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

7.D. 2022 Administrative and Operating Support Agreement between Peoria Park District Foundation and The Pleasure Driveway and Park District of Peoria, IL

Emily Cahill stated that the Peoria Park District provides administrative support to the Peoria Park District Foundation and its efforts to raise awareness and

financial support for the District. The attached agreement sets forth the parameters for this cooperation in 2022. There are no substantive changes to the agreement from the 2021 agreement. Staff recommends approval of the attached 2022 Administrative and Operational Support Services Agreement between the Peoria Park District Foundation and The Pleasure Driveway and Park District of Peoria, Illinois.

Trustee Alex Sierra MOVED TO APPROVE the 2022 Administrative and Operating Support Agreement between Peoria Park District Foundation and The Pleasure Driveway and Park District of Peoria, IL. Motion seconded by Trustee Jackie Petty and carried on the following roll call vote: Trustees Timothy Bertschy, Laurie Covington, Jackie Petty, Alex Sierra, Vice President Joyce Harant and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

7.E. 2022 Administrative and Operating Support Agreement between PZS and The Pleasure Driveway and Park District of Peoria, IL

Emily Cahill stated that annually the Peoria Park District and the Peoria Zoological Society review and approve an administrative and operational support services agreement that outlines the operational elements of the collaboration. Included in this agreement are the split of membership proceeds to be shared by the parties, reimbursement to the District for PZS costs, and resource sharing by the parties. The PZS Board reviewed and approved this agreement at their November 11th meeting. This agreement reflects PZS's 100% reimbursement to the District for PZS staff personnel expenses, and PZS's payment to the District of 30% of membership revenue received by PZS. Staff recommends approval of the attached 2022 Administrative and Operational Support Services Agreement between the Peoria Zoological Society and The Pleasure Driveway and Park District of Peoria, Illinois.

Brenda O'Russa, Development Director of the Peoria Zoological Society, provided an overview and history of the Society for the Board.

Vice President Joyce Harant MOVED TO APPROVE the 2022 Administrative and Operating Support Agreement between PZS and The Pleasure Driveway and Park District of Peoria, IL. Motion seconded by Trustee Laurie Covington and carried on the following roll call vote: Trustees Timothy Bertschy, Laurie Covington, Jackie Petty, Alex Sierra, Vice President Joyce Harant and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

7.F. PPD/YMCA Dual Member Agreement

Emily Cahill stated that opened in 2001, the RiverPlex Recreation and Wellness Center has provided unparalleled fitness opportunities in our community and has been a national model for other communities. The collaboration between Peoria Park District and OSF Medical Center has provided twenty years of supports and the partners are excited to announce the expansion of their collaboration and are upping the ante once again with the addition of the Greater Peoria Family YMCA to provide more member benefits and community supports through collaboration. Peoria Park District, OSF Saint Francis Medical Center, and the Greater Peoria YMCA have been in talks for more than a year with the shared goal of developing a unique public-private partnership that is grounded in a shared commitment to ensuring equitable access to high quality fitness and recreation programming throughout our entire Peoria community. The attached agreement provides the structure for a dual membership agreement where members of the RiverPlex and the YMCA will be able to access amenities and programming at both locations. This will increase the competitiveness of the RiverPlex in the local fitness market and provide an opportunity for collaboration that will result in efficiencies and enhancement of service levels as the agreement progresses. Current members of both facilities received notice of this opportunity on Friday, November 12 and a press conference was hosted at the RiverPlex to announce the basic elements of the agreement in order to promote openness and transparency in the process. After approval, the dual membership benefit will be promoted by the RiverPlex and the Y at a series of member open houses during the month of December. Community members who want to join this collaborative will be able to purchase memberships beginning on Friday, November 26. They will be able to use these memberships at the location where they purchased their membership through the end of December and then on January 1 enjoy the same reciprocal access that current members will have. Interested community members can learn more and see a list of Frequently Asked Questions about the opportunity, please visit riverplex.org or peoriaymca.org. The Agreement has been reviewed by Attorney Streeter and PDRMA legal counsel and staff recommends approval of the Dual Member Agreement.

Trustee Timothy Bertschy requested clarification about paragraph six employment stating: All employees, while working at the RiverPlex, shall be Park District employees. All employees, while working at the YMCA Facility, shall be YMCA employees. Each Party shall be responsible in all respects for its respective employees, including, without limitation, selection for hire, supervision, discipline, termination, payment of wages, taxes, and unemployment and workers compensation insurance. To the extent permitted by law, the Parties agree to make reasonable efforts to coordinate compensation for part-time

employees in their respective facilities. He asked if an employee ends up working both for PPD and YMCA, would they get two different paychecks? Emily Cahill stated that this paragraph is focused mainly on part-time employees that could potentially end up working at both the RiverPlex and YMCA facilities. The Agreement with the YMCA is not a shared-employee agreement.

Trustee Alex Sierra MOVED TO APPROVE the PPD/YMCA Dual Member Agreement. Motion seconded by Trustee Laurie Covington and carried on the following roll call vote: Trustees Timothy Bertschy, Laurie Covington, Jackie Petty, Alex Sierra, Vice President Joyce Harant and President Robert Johnson. (Results: 6 Ayes; 0 Nays)

- 8) **CALENDAR OF CONSENT ITEMS:** None
- 9) **PENDING BUSINESS:** None
- 10) **CITIZEN REQUEST TO ADDRESS THE BOARD:** None

11) **COMMUNICATIONS:**
11.A. Thank You from McMaster Family

- 12) **OTHER BUSINESS:**
President Robert Johnson thanked everyone for their hard work in developing and presenting the balanced 2022 budget.

Trustee Timothy Bertschy stated that there has been much discussion about Donovan Park and it seems as though others have been trying to determine the Park District Board's agenda about the future of Donovan Park. He believes the planning for Donovan Park should involve Board input, with the exception of the consensus reached in September. At that time, Vice President Joyce Harant suggested that the Board take time to discuss what the plans were for Donovan Park. Trustee Bertschy asks that agenda item put on the next Board meeting agenda that the Board begin a discussion about what the Board wants to do with Donovan Park so that the Board has a plan of attack going forward to maximize Donovan's use for the appropriate purpose of the community. President Johnson thanked Trustee Bertschy and clarified that he is not interested in a resolution about Donovan Park. However, the Board would need to consider a plan for Donovan Park if/when presented by staff. Emily Cahill stated that the current plan for Donovan Park can be shared with the Board which highlights different uses for parts of the park and be a possible starting point in future discussions. Vice President Harant stated a firm mission and vision for Donovan Park needs to be developed. President Johnson asked if a mission and vision is to be developed for

Donovan Park, will this be done for all parks include John Gwynn, Trewyn and Glen Oak Parks? A discussion ensued. President Johnson stated these types of tasks are taken care of by the Planning Department. As a public body, the community should not be afraid to present their ideas about District properties. Trustee Bertschy agreed and feels the Board just needs to work with the Planning Department in these processes.

13) ADJOURNMENT:

At 7:42 p.m. Trustee Alex Sierra MOVED TO ADJOURN. Motion seconded by Trustee Jackie Petty and carried on a unanimous voice vote of the Trustees present. (Results: 6 Ayes; 0 Nays)

Full discussion can be viewed at the following link: https://fb.watch/9ucGp1Gmx_/

Respectfully Submitted by Alicia Woodworth
Executive Assistant and Secretary to the Board