

OFFICIAL PROCEEDINGS OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 5:30 P.M., NOVEMBER 4, 2020 HELD AT THE BONNIE NOBLE ADMINISTRATION BUILDING.

TRUSTEES PRESENT: Trustees Joseph Cassidy, Joyce Harant, Jacqueline Petty, Nancy Snowden, Mic Williams (v), Vice President Matt Ryan (v), and President Robert Johnson.

TRUSTEES ABSENT: None

STAFF PRESENT: Executive Director Emily Cahill, Deputy Director Brent Wheeler, Nick Conrad, Becky Fredrickson, Matt Freeman, David Gray, Chief Todd Green, Willie Howe, Phoebe Hughes, Susie Ingram (v), Peter Kobak, Scott Loftus, Jonelle McCloud (v), Mike Miller, Brittany Moldenhauer, Shalessie Pie, Karrie Ross, JD Russell (v), Rebecca Shulman (v), Katie Van Cleve (v), Greg Walker, and Sue Wheeler (v).

Other Present: Attorney Kevin Day, Attorney Bill Streeter

1) CALL TO ORDER

President Robert Johnson presided and called the meeting to order at 5:35 p.m.

2) ROLL CALL

3) MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

All stood for a moment of silence and recited the Pledge of Allegiance.

4) MINUTES: None

5) STAFF REPORTS: None

6) COMMITTEE REPORT: None

7) NEW BUSINESS:

7.A. 2021 Budget Presentation – See attached for slides and full detail

Executive Director Emily Cahill and executive staff Brent Wheeler, Becky Fredrickson, Matt Freeman, Shalessie Pie and Karrie Ross, introduced and overviewed the 2021 budget presentation.

General Fund

Speakers: Executive Director Emily Cahill, Becky Fredrickson, Matt Freeman, Willie Howe, and JD Russell

Topics Included: Work Smart Work Safe Initiative, increased usage of outdoor space during the pandemic, restrooms and fountains, technology, and bond inclusion

Questions:

Joyce Harant – Requested information on locker room improvements at Proctor Recreation Center and a status update on Owens Center locker room improvements.

Becky Fredrickson – Clarified scope of both projects noting that the Proctor project was able to be rectified using operational dollars immediately and Owens Center will need to be bonded for in Capital Fund.

Robert Johnson – Requested information on the overflow engineering at Cassidy Park.

Becky Fredrickson – Explained that the Cassidy Park Pond overflows with significant rain and affects adjacent homes. They will need to redirect the overflow to assure this does not continue.

Jackie Petty – Asked when the new, full-time IT position will be posted.

Emily Cahill – That position will be posted in early 2021.

Joyce Harant – Requested clarification on Donovan Park expenditures being more in 2020 than 2019.

Karrie Ross / Matt Freeman / Emily Cahill – Explained the reflection of staff hour allocation involving the recreation maintenance / park manager dual position.

Robert Johnson – Asked if Peoria County would be renewing their contract with the Peoria Park District for 2021.

Matt – Confirmed they will be renewing

Robert Jonson – Are there any other intergovernmental agreements?

Matt Freeman – Yes, we have intergovernmental agreement with the City of Peoria for the RiverFront.

Robert Johnson – Will we be continuing mowing at the Hanna City work camp?

Matt Freeman – In 2020 we ceased mowing services. There will be no mowing in 2021 at this time.

Robert Johnson – Will water fountains be open for use in 2021?

Matt Freeman – Currently, fountains are a high exposure risk and will not be made operational in 2021.

Emily Cahill – Restrooms are scheduled to be reopened in 2021, however, water fountains are still listed as a mandatory closure in the Illinois Department of Public Health (IDPH) guidelines – which must be followed to ensure insurance coverage by PDRMA.

Robert Johnson / Jackie Petty – Discussed the status of our specific geographical region in regards to COVID-19.

Joyce Harant – Asked about the timeline of bringing back the full-time event person.

Emily Cahill – This is a return of a laid off position in a modified capacity.

Recreation Fund

Speakers: Executive Director Emily Cahill, Deputy Director Brent Wheeler, Peter Kobak, Scott Loftus, Jonelle McCloud, and Rebecca Shulman.

Topics Included: Illinois Criminal Justice Information Authority (ICJIA) Grant, impact measurement, Peoria PlayHouse status, memberships, concessions, events, and bond inclusion

Questions:

Robert Johnson – Asked about measurement strategies and how the District will know that they are making an impact with grant dollars?

Peter Kobak – Currently working with the school district to obtain parental consent to monitor grades, attendance, and social emotional status over an extended time period for youth in District.

Robert Johnson – What percentage of the grant will go to salaries?

Emily Cahill – We will work to get you the breakdown of all expenditures. Some of these include, staff, transportation, and supplies.

Discussion continued regarding collection and tracking of data, and development of measurement metrics.

Joe Cassidy – How will these programs be supported after grant dollars expire?

Emily Cahill – We plan to enhance our existing programs to the point that they can be generating dollars through sponsorship or similar grants.

Joe Cassidy – Does the 2020 grant expire on June 30, 2020?

Emily Cahill – Yes, we have budgeted through June 30. We hope the grant will be regranting, if so we will revise budget.

Discussion continued about public/private partnerships in collaborative programming and ensuring the ICJIA grant money is being spent in the most responsible way.

Jackie Petty – Asked why Vagabond Tours is still listed as a line item in the budget.

Emily Cahill / Karrie Ross – This will be included in the next two budgets due to the sale of the program.

Robert Johnson – Will concessions be opening at Owens Center once again?

Brent Wheeler – Confirmed reopening of Owens concessions.

RiverFront Fund

Speakers: Executive Director Emily Cahill, Nick Conrad, Becky Fredrickson, Brittany Moldenhauer

Topics Included: Work Smart Work Safe, events, uncertainty around COVID restrictions / public uncertainty, March Madness, and bond inclusion

Questions:

Joe Cassidy – Is the District storing the materials from the March Madness Experience?

Nick Conrad – Equipment is being stored at Caterpillar’s Mossville location currently, at no cost to the event or District. Ownership will be reviewed in the upcoming months.

Joe Cassidy – Is package sale a possibility?

Nick Conrad – We will look at options in the upcoming months.

Joyce Harant – Could equipment be used in other ways that exclusively basketball?

Brent Wheeler – We will look at alternate uses, retention, HISRA usage, etc.

Joyce Harant – Please consider RiverFront Park (Constitution) for future Movies in the Park.

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Museum Fund

Speakers: Executive Director Emily Cahill, Susie Ingram, Mike Miller, and Becky Fredrickson

Topics Included: Outdoor recreation as an essential service, Glen Oak/Luthy Botanical Garden reimaged, FPNC renovations, ecological restoration projects, and bond inclusion

Questions:

Joyce Harant – Why is the state grant to purchase Forest Park not present in the budget?

Becky Fredrickson / Mike Miller – Communicated that Forest Park is a bargaining sale and is not using bonded or operational funds to make the acquisition. We will show the net when the numbers are finalized.

Golf Fund

Speakers: Executive Director Emily Cahill, Greg Walker, and Becky Fredrickson

Topics Included: Schedule changes to increase access, and bond inclusion

Questions:

Joe Cassidy – Which tournaments would be targeted for possible removal?

Greg Walker – To be determined

RiverPlex Fund

Speakers: Executive Director Emily Cahill, Deputy Director Brent Wheeler, and Sue Wheeler

Topics Included: OSF contract extension of 2020 agreement, COVID protocols, future of the RiverPlex, and bond inclusion

Questions:

Robert Johnson – What air filters are used?

Becky Fredrickson / Brent Wheeler – We are looking at what OSF uses (MERV 8 or 9) and will look at what UV systems are available that are compatible with existing equipment.

Joyce Harant – Requested clarification on the indirect fringe costs adjustments.

Karrie Ross – Explained necessary reallocations for this proposed key change.

Police Fund

Speakers: Chief Todd Green

Topics Included: Staffing, training and professionalism, collaboration, and addition of ADSI software

Questions:

Robert Johnson – Status of new data system.

Todd Green – New system is slated to be installed early 2021. Will allow for automatic entry into the State's database and allow direct access to records from all entities.

Jackie Petty – What is the experience level of the two new hires?

Todd Green – Discussed new hire's work experience.

Non-operating Funds

Speakers: Karrie Ross

Topics Included: Ross reviewed status of items such as unemployment, FICA, IMRF, work comp, etc.

Questions: None

Detweiller Marina Fund

Speakers: Matt Freeman

Topics Included: Last time you will see this in the budget

Questions: None

HISRA Fund

Speakers: Emily Cahill, and Katie VanCleve

Topics Included: Importance of services to participants and families, group sizes, and safety

Questions: None

Conclusion

Questions:

Robert Johnson – Can Clyde West Fishing Derby be moved to an alternate month?

Emily Cahill – Absolutely. Lagoon will be under construction for a period of time in 2021. We will revisit the possibility of all events when possible.

Joyce Harant – Asked for clarification on the Amphitheater bond issue.

Emily Cahill – The vision is to open the fence area as part of the master planning process.

7.B. 2020 Tax Levy Estimate

Introduced by Karrie Ross

Trustee Nancy Snowden MOVED TO APPROVE. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy, Joyce Harant, Jacqueline Petty, Nancy Snowden, Mic Williams, Vice President Matt Ryan and President Robert Johnson. (Results: 7 Ayes; 0 Nays)

Motion carried

- 8) CALENDAR OF CONSENT ITEMS: None
- 9) PENDING BUSINESS: None.
- 10) CITIZEN REQUEST TO ADDRESS THE BOARD: None.
- 11) COMMUNICATIONS: None.
- 12) OTHER BUSINESS: Convene into closed session
- 13) ADJOURNMENT

At 8:18 p.m., Trustee Jacqueline Petty MOVED TO ADJOURN. Motion seconded by Nancy Snowden and carried on the following roll call vote: Trustees Joseph Cassidy, Joyce Harant, Jacqueline Petty, Nancy Snowden, Mic Williams, Vice President Matt Ryan and President Robert Johnson. (Results: 7 Ayes; 0 Nays)

David Gray & Brittany Moldenhauer

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