

OFFICIAL PROCEEDINGS OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M., MARCH 10, 2021 HELD AT THE BONNIE NOBLE ADMINISTRATION BUILDING.

TRUSTEES PRESENT: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson.

TRUSTEES ABSENT: Trustees Matt Ryan and Nancy Snowden.

STAFF PRESENT: Executive Director Emily Cahill, Attorneys Bill Streeter, Attorney Kevin Day, Brent Wheeler, Becky Fredrickson, Matt Freeman, Shalesse Pie, Karrie Ross, Nick Conrad, Kevin Davis, Mike Friberg, Chief Todd Green, David Gray, Willie Howe, Susie Ingram, Scott Loftus, Mike Miller, Tom Miller (v), Yvonne Strode, Greg Walker.

Other Present: Chris Coulter (Vice President – Peoria Disposal Company)

1) CALL TO ORDER

President Robert Johnson presided and called the meeting to order at 6:05 p.m.

2) ROLL CALL

3) MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

All stood for a moment of silence and recited the Pledge of Allegiance.

4) MINUTES:

4.A. Approval of Minutes of February 10, 2021 – Public Meeting.

Joyce Harant MOVED TO APPROVE the minutes of February 10, 2021. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 4 Ayes; 0 Nays; 1 Abstention)

5) STAFF REPORTS:

5.A. Executive Director's Report.

Supervisor of Environmental and Interpretive Services, Mike Miller, recognized employee, Tom Miller, who will be receiving the State of Illinois Environmental Education Association Award on Friday, March 12, 2021. Naturalist, Susie Ingram, presented background information on this award and on Tom Miller's dedication to exhibiting innovative and exemplary effort in providing environmental education opportunities. Board and staff congratulated Tom Miller on this achievement.

5.B. Play It Forward Overview.

Deputy Director, Brent Wheeler, and Supervisor of Athletic and Recreation Services, Scott Loftus, presented a program overview of Play It Forward. This new program aims to collect donations of used sports equipment and repair and refurbish those items in order to cycle them back into the community. Wheeler noted that there will also be a component to this program connected to the Park Police Department. Patrol Officers will be given sports equipment items to keep in their vehicles, which can be distributed to neighborhood youth along their patrol routes.

Loftus explained how the program will run, starting with multiple donation drop-off locations; RiverPlex, Lakeview Recreation Center, Noble Center, Proctor Recreation Center, Owens Recreation Center. Items will be brought to the Noble Center, which will be used as the assessment site, where items will be sorted, inventoried, and repaired by staff and interns.

Vice President Joyce Harant noted that this program could be a chance to help facilitate teams to form in the community. Trustee Jacqueline Petty mentioned that there would be a number of used golf clubs that could be used for this program as well. Harant suggested working with volunteers to assist with donation processing.

Loftus went on to present his overview of the 2021 summer camp program, which will feature locations at Proctor Recreation Center, Lakeview Recreation Center, RiverPlex, and Ancient Oaks Day Camp. He explained the Virtual Camp Open House, which is now live on the Peoria Park District website and presented the video clip for the Proctor Recreation Center Camp, featuring Jonelle McCloud. Loftus noted that mailers were sent out

to previous camp participants from 2019 in order to advertise the Virtual Camp Open House, utilizing the RecTrac system software.

5.C. Police Department Monthly Report –January and February 2021.

Chief Todd Green presented the January and February 2021 police report statistics to Board. President Robert Johnson asked for clarification on the incident noted at Green Valley Camp. Chief Green confirmed that it was not a random incident and that the case has been suspended. President Johnson inquired if the cabins and other structures at Green Valley Camp have been removed. Matt Freeman confirmed that they have been removed. President Johnson reviewed three additional items from this report, which took place in the Lakeview Park campus:

- February 22 incident involved a case of public urination in the Park.
- February 3 incident involving a physical altercation at Lakeview Recreation Center. Chief Green clarified that this incident was tied to the third-party tenant and a participant of that tenant.
- February 26 incident of a broken window at Lakeview Recreation Center. Chief Green noted that the broken window appeared to be the result of a thrown rock.

5.D. Planning Division Monthly Report.

Superintendent Becky Fredrickson presented the February Planning Division Monthly Report.

6) COMMITTEE REPORTS: None.

7) NEW BUSINESS:

7.A. Peoria Park District Commitment to Diversity, Equity, and Inclusion: 2021 Goals.

Executive Director Emily Cahill introduced the presentation of the 2021 goals for Diversity, Equity, and Inclusion to Board with discussion to take place at

Minutes: Regular Park Board Meeting

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the next Board meeting on Wednesday, March 24, 2021. Cahill focused on four pillars, as follows:

- 1) Equitable Access to Parks, Facilities, Facilities and Programming.  
This section highlighted the 2020 launch of Movies in the Park programming throughout our service area. Cahill also serves on the board of directors for the East Bluff Community Center to collaborate and increase program support in the 61603 area, as well as a committee focused on improvements and coordination of service in the 61605 area, led by Neighborhood House.
- 2) Focus on the PPD Workforce.  
This section highlighted the PPD recruitment fairs and community events that took place in 2019 and in a limited capacity in 2020 due to COVID -19. During July 2020, women and minority employees were highlighted as part of National Parks and Recreation Month. Marketing efforts have highlighted our diverse workforce through images on job postings and through videos. With the virtual nature of the past year, staff has had increased access to quality training opportunities on the state and national levels. Cahill presented a video clip featuring Zoo Maintenance Foreman, Jordan Hamilton, who told his PPD employment story.
- 3) Encourage Diversity of PPD-funded Contractors and Suppliers.  
This section highlighted the staff's efforts to update construction policies to provide clarity on good faith effort and standardized tracking methods for working with subcontractors. Staff maintains a list of minority and women-owned contractors that is provided in all bid and RFP packets and has combined certification paperwork to reduce administrative burden on applicants for contracts.

Vice President Joyce Harant brought up the concept of mentorships and incentives. Trustee Petty recommends a system of rewards rather than penalties. Vice President Harant noted wanting to see women owned businesses with the women in the active leadership and operational role. Trustee Williams agreed and stated that we must not use pass throughs. Superintendent Becky Fredrickson assured Board that staff responsibly covers this area.

- 4) Support Community Workforce Development.  
This section highlighted community involvement and collaboration to build capacity and encourage workforce development. Areas of involvement include PADEAT, ELITE, Moonlight Coalition for Adult Learning, DREAM2, ELITE Scholars, ELITE Re-Entry, and Moonlight's

WIOA grant which emphasizes internships through Peoria Public Schools.

Discussion took place and Cahill noted that Workforce Development and Illinois Central College have also been great partners to work with. Vice President Harant noted that the Greater Peoria Economic Development Council has a career path website, which would be great to connect with. Staff will look into this and make the connection.

Cahill will send out the Commitment to Diversity, Equity, and Inclusion document to all Board members for further review. President Robert Johnson requested that all Board members receive documents of this nature in advance of meetings in order to review beforehand.

Full discussion can be viewed at the following link:

<https://www.facebook.com/watch/?v=264144825174336>

7.B. Approval of Laner Muchin Retainer Agreement.

Superintendent Shalesse Pie presented the Laner Muchin and Peoria Park District Memo for retainer.

Vice President Joyce Harant asked for clarification on the fee structure. Harant also noted an error in the contract, which will require the year listed to be updated.

Trustee Joseph Cassidy (v) MOVED TO APPROVE the Laner Muchin Retainer Agreement. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

7.C. Approval of Renewal of Lease for property at Knoxville/Northmoor.

Superintendent Becky Fredrickson presented the lease renewal document.

Vice President Joyce Harant MOVED TO APPROVE the Renewal of Lease for property at Knoxville/Northmoor. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

7.D. Approval to Purchase Concessions Equipment for Zoo and Owens.

Superintendent Karrie Ross presented the recommendation for purchase of concession equipment as part of the food and beverage renovations in progress at the District.

Trustee Mic Williams (v) MOVED TO APPROVE the Approval to Purchase Concessions Equipment for Zoo and Owens. Motion seconded by Joseph Cassidy (v) and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

7.E. Termination Agreement – Vicary Bottoms Wetlands Mitigation Project.

Superintendent Becky Fredrickson presented the recommendation for the termination agreement and introduced Chris Coulter - Vice President of Peoria Disposal Company, who has participated on this project with staff.

Trustee Jacqueline Petty MOVED TO APPROVE the Termination Agreement – Vicary Bottoms Wetlands Mitigation Project. Motion seconded by Mic Williams (v) and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

7.F. Request to Allocate Zoo Memorial Funds.

Zoo Director, Yvonne Strode, presented the request to allocate Zoo Memorial funds for the use of primate barriers.

Trustee Joseph Cassidy (v) MOVED TO APPROVE the Request to Allocate Zoo Memorial Funds. Motion seconded by Joyce Harant and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

8) CALENDAR OF CONSENT ITEMS: Trustee Petty requested that Agenda Item 8.G. be removed from the Calendar of Consent.

8.A. Request for Use: Running with the Dogs, September 25, 2021

Vice President Joyce Harant MOVED TO APPROVE the Request for Use: Running with the Dogs, September 25, 2021. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

8.B. Ratification of Phone Poll Conducted on March 1, 2021

Vice President Joyce Harant MOVED TO APPROVE the Ratification of Phone Poll Conducted on March 1, 2021. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

8.C. Approval of Contract Extension with Sauder Sports – Screen Printed Shirts & Hats

Vice President Joyce Harant MOVED TO APPROVE the Approval of Contract Extension with Sauder Sports – Screen Printed Shirts & Hats. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

8.D. Approval of Contract Extension with CSS Audio, Inc. – Sound & Lighting RiverFront Events

Vice President Joyce Harant MOVED TO APPROVE the Approval of Contract Extension with CSS Audio, Inc. – Sound & Lighting RiverFront Events. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

8.E. Approval of Contract Extension with Ambruster Manufacturing Co. and Peoria Rentals – Tent Rentals

Vice President Joyce Harant MOVED TO APPROVE the Approval of Contract Extension with Ambruster Manufacturing Co. and Peoria Rentals – Tent Rentals. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

- 8.F. Approval of Contract Extension with TSS Photography of Central IL – Youth Sports Photography

Vice President Joyce Harant MOVED TO APPROVE the Approval of Contract Extension with TSS Photography of Central IL – Youth Sports Photography. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

- 8.G. Approval of Quote – Sole Source for Field Marking Paint

Trustee Petty asked for clarification on the specific Field Marking Paint offered by Sole Source. Staff explained that due to the specific makeup of the paint, it is the only kind that will do an effective job for field marking purposes.

Vice President Joyce Harant MOVED TO APPROVE the Approval of Quote – Sole Source for Field Marking Paint. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

- 8.H. Request for Use: HOI Big Brothers, Big Sisters Hike For Kids Fundraiser, Forest Park Nature Center, May 22 – 23, 2021

Vice President Joyce Harant MOVED TO APPROVE the Approval of Request for Use: HOI Big Brothers, Big Sisters Hike For Kids Fundraiser, Forest Park Nature Center, May 22 – 23, 2021. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

- 8.I. Request for Use: Hike for Kids' Sake, Bradley Park

Vice President Joyce Harant MOVED TO APPROVE the Approval of Request for Use: Hike for Kids' Sake, Bradley Park. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

8.J. Proposal – Lakeview Rec ADA and Security Upgrades

Vice President Joyce Harant MOVED TO APPROVE the Approval of Proposal – Lakeview Rec ADA and Security Upgrades. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

8.K. Request for Use: Race to Save Our Stadium 5K

Vice President Joyce Harant MOVED TO APPROVE the Approval of Request for Use: Race to Save Our Stadium 5K. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

8.L. Request for Use: Ledgestone Open, Bradley Park, August 6-8, 2021

Vice President Joyce Harant MOVED TO APPROVE the Approval Request for Use: Ledgestone Open, Bradley Park, August 6-8, 2021. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant, and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

9) PENDING BUSINESS: None.

10) CITIZEN REQUEST TO ADDRESS THE BOARD: None.

11) COMMUNICATIONS:

Trustee Jacqueline Petty shared a communication that she received from a volleyball group, whose members wish to return to regular game play at the

RiverPlex while complying with COVID-19 guidelines. Deputy Director Brent Wheeler will receive their contact information and reach out.

12) OTHER BUSINESS:

Executive Director Emily Cahill thanked the Board for all of their hard work and flexibility during the past year. She presented the Board with individual bags of popcorn from Young's Popcorn Heaven in Peoria.

13) ADJOURNMENT

At 7:25 p.m., Trustee Mic Williams (v) MOVED TO ADJOURN. Motion seconded by Jacqueline Petty and carried on the following roll call vote: Trustees Joseph Cassidy (v), Jacqueline Petty, Mic Williams (v), Vice President Joyce Harant and President Robert Johnson. (Results: 5 Ayes; 0 Nays)

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David Gray

