



Park Board

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Peoria Park District Donation Request Guidelines

Peoria Park District's Executive Office distributes and tracks all donations for complimentary coupons/tickets for Park District facilities and programs. These facilities and programs include Owens Center (ice skating), Peoria Zoo, Peoria PlayHouse Children's Museum and RiverPlex Recreation and Wellness Center.

Who qualifies to request/receive a donation?

- Non-profit organizations hosting fundraising events
- Groups or individuals hosting benefits/fundraising events
- Schools: for functions, fundraisers, or incentives Donation Request Guidelines

For your donation request to be considered, please complete and submit our online Donation Request Form at least four (4) weeks prior to the event or any set deadline, whichever comes first.

If you do not receive a donation two (2) weeks prior to your stated deadline, it means we were unable to grant your request. If you have received a donation from the Park District in the past, please be aware that donations for the current year may vary from previous year's donations. **PLEASE NOTE THAT ONCE A DONATION REQUEST HAS BEEN FULFILLED, NO SUBSTITUTIONS WILL BE MADE.** Due to the high volume of requests we receive annually, we are unable to mail donations. Organizations that have been notified they are receiving a donation may send a self-addressed postage paid envelope to have the donation mailed.

The Peoria Park District does not provide monetary donations. One request per event/program will be considered. The District also asks organizations to limit their requests to **one request per year.**

If we are able to fulfill your request, you will receive a Peoria Park District "There's More to Explore Card", which provides the following:

- Two complimentary admissions to Peoria Zoo
- Two complimentary admissions to Peoria PlayHouse Children's Museum
- Two complimentary admissions to Owens Center (ice skating)
- Two complimentary admissions to the RiverPlex Recreation and Wellness Center

Interested in purchasing additional tickets for your event? Contact us at 309-681-2803 or by email at ppd@peoriaparks.org for information on purchasing additional tickets for your event.

