

OFFICIAL PROCEEDINGS OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M., OCTOBER 3, 2018 AT THE NOBLE CENTER FOR PARK DISTRICT ADMINISTRATION, 1125 WEST LAKE AVENUE, PEORIA, ILLINOIS

TRUSTEES PRESENT: Trustees Harant, Petty, Rayford, Ryan, Vice President Johnson, and President Cassidy.

TRUSTEES ABSENT: Trustee Snowden.

STAFF PRESENT: Executive Director Emily Cahill, Attorney Bill Streeter, Attorney Kevin Day, Becky Fredrickson, Mike Miller, Matt Freeman, Brent Wheeler, Chief Sylvester Bush, Karrie Ross, Greg Walker, Willie Howe, Scott Loftus, Mike Friberg, Mary Harden, Joe Atkinson, Nicole Staley, JD Russel, JP McGreal, Meg Boyich, Katie VanCleve, Trish Blattenberger, Sue Wheeler, Doug Silberer, Shalessie Pie, Andrea Steffens, and Board Secretary Carley Allensworth.

OTHERS PRESENT: Mike VanCleve, 1111 W. Armstrong Ave, Peoria, IL; Barb Drake, 2431 W. Imperial Drive, Peoria, IL.

PRESS PRESENT: None.

1) CALL TO ORDER

President Cassidy presided and called the meeting to order at 6:01 p.m.

2) ROLL CALL

3) PLEDGE OF ALLEGIANCE

4) MINUTES:

4.A Approval of Park Board Minutes of September 12, 2018

Jacqueline Petty MOVED TO approve Park Board minutes of September 12, 2018. Motion seconded by Matthew Ryan and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

Minutes: Regular Park Board Meeting

October 3, 2018

Page 1

5) STAFF REPORTS:

5.A Executive Director Weekly Updates of September 11, 18, & 25, 2018

Executive Director Cahill presented the Executive Director updates of September 11, 18, & 25, 2018.

5.B Planning Division Monthly Report

Superintendent Becky Fredrickson presented the September 2018 Planning Report.

5.C Parks Division Monthly Report

Superintendent Matt Freeman presented the August 2018 Parks Report.

Trustee Ryan inquired as to how the process of removing ash trees was progressing. Superintendent Freeman stated that it is going well. Staff is working on removing the trees in phases and removing clusters of trees at a time.

5.D Police Division Monthly Report

Chief Sylvester Bush presented the August 2018 Police Report.

Trustee Petty asked where the money goes from tickets written within City of Peoria limits. Staff stated that, if the tickets are written for traffic violations, the revenue is split between the District, the State, the County, and the City.

Trustee Rayford asked if there is an incentive for officers to write tickets. Staff stated that the District does not have ticket quotas.

Vice President Johnson asked for further information about the tickets written down by the RiverFront. Staff explained that there were a number of subjects on the path by the RiverFront drinking and breaking District ordinances.

5.E RiverPlex Recreation Programming Update

Andrea Steffens presented an update on recreation programming at the RivePlex.

5.F October 2018 Activities Calendar

Executive Director Cahill presented the Board with an October 2018 Activities Calendar.

6) COMMITTEE REPORTS:

6.A Finance Committee - Accounts Payable and Payroll

TRUSTEE RAYFORD REPORTED THE FINANCE COMMITTEE HAD EXAMINED THE BILLS AND MOVED THAT THE PRESIDENT AND SECRETARY BE AUTHORIZED TO ISSUE ORDERS ON THE TREASURER FOR THE SEVERAL AMOUNTS:

Peoria Park District	Thursday, September 27, 2018
GENERAL	\$398,042.17
RECREATION	167,233.36
LIABILITY	436.32
MUSEUM	5,184.11
POLICE	5,722.53
BONDED PROJECTS	79,243.29
PAVING & LIGHTING	1,656.82
RIVERFRONT EVENTS	92,603.27
DETWEILLER MARINA	2,758.68
GOLF	40,942.77
HISRA	9,547.60
RIVERPLEX	74,767.93
TOTAL PAYABLES	<u>\$878,138.85</u>
PAYROLL #19	\$454,357.26

Warren Rayford MOVED TO approve accounts payable and payroll. Motion seconded by Matthew Ryan and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

7) NEW BUSINESS:

7.A Ratification of Phone Poll Conducted on September 25, 2018 for the Purchase of Lakeview Recreation Center Playground Equipment

Minutes: Regular Park Board Meeting

October 3, 2018

Page 3

Matthew Ryan MOVED TO approve ratification of phone poll conducted on September 25, 2018 for the purchase of Lakeview Recreation Center playground equipment. Motion seconded by Joyce Harant and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

7.B Approval of Temporary Construction Easement with Greater Peoria Sanitary District for Rose Parcel

Robert Johnson MOVED TO approve the Temporary Construction Easement with Greater Peoria Sanitary District for Rose Parcel. Motion seconded by Jacqueline Petty and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

7.C Approval of Temporary Construction Easement with Greater Peoria Sanitary District for Manning Park

Robert Johnson MOVED TO approve the Temporary Construction Easement with Greater Peoria Sanitary District for Manning Park. Motion seconded by Matthew Ryan and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

7.D Approval of Permanent Easement with Greater Peoria Sanitary District for Manning Park

Trustee Ryan asked if the District should be getting any sort of monetary gain from this easement. Staff stated they did not believe there should be any monetary gain from this particular easement.

Matthew Ryan MOVED TO approve the Permanent Easement with Greater Peoria Sanitary District for Manning Park. Motion seconded by Robert Johnson and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

7.E Review of Proposed Policy, Rules, and Regulations Revision: Part II, Section I, Personnel - Tuition Reimbursement

Superintendent Shalesse Pie stated that this policy revision is a complete re-write of the District's current tuition reimbursement policy. She added that this policy would potentially allow the District to support more employees than the current policy. This proposal is being presented for a review at the October 3, 2018 Board meeting and will be recommended for approval at the October 17, 2018 Board meeting.

Trustee Harant asked if this policy would apply to single courses or just degree and certificate programs. Staff stated that the policy is specifically for degree or certificate programs. Staff also stated that if an employee needed to take an individual course for their job, the District would pay for that course.

Vice President Johnson asked what brought on this change of policy. Staff stated that costs are the reason behind the revision. Staff added that it is very expensive to reimburse a whole degree program and that there was a freeze put on the reimbursement policy because of budgetary reasons. Further, staff stated that this policy adds language about repercussions if an employee leaves the District before the agreed upon length of employment when the tuition was reimbursed.

Trustee Rayford asked what kind of savings this policy change would provide over the current policy. Staff stated that the District is not currently offering tuition reimbursement because of budgetary restrictions. The policy revisions would allow the District to support staff in a different way.

Trustee Harant asked staff if tuition reimbursement would be added as a line item in the budget. Staff stated that tuition reimbursement will be added as a line item when the budget stabilizes.

8) CALENDAR OF CONSENT ITEMS:

8.A Quote: Matrix ADA Compliant Fitness Equipment

Joyce Harant MOVED TO approve the quote for Matrix ADA compliant fitness equipment. Motion seconded by Matthew Ryan and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

8.B QUOTE: Purchase of Hay and Straw for the Peoria Zoo

Joyce Harant MOVED TO approve the quote for the purchase of hay and straw for Peoria Zoo. Motion seconded by Matthew Ryan and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

9) PENDING BUSINESS: None.

10) CITIZEN REQUEST TO ADDRESS THE BOARD: None.

11) COMMUNICATIONS: Communications were received as submitted.

12) **OTHER BUSINESS:** None.

13) **ADJOURNMENT**

At 6:28, Joyce Harant MOVED TO adjourn. Motion seconded by Matthew Ryan and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)



Carley M. Allensworth, Secretary of the Board