

OFFICIAL PROCEEDINGS OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M., AUGUST 22, 2018 AT THE NOBLE CENTER FOR PARK DISTRICT ADMINISTRATION, 1125 WEST LAKE AVENUE, PEORIA, ILLINOIS

TRUSTEES PRESENT: Trustees Harant, Petty, Rayford, Snowden, and Vice President Johnson.

TRUSTEES ABSENT: Trustee Ryan and President Cassidy.

STAFF PRESENT: Executive Director Cahill, Deputy Director Wheeler, Attorney Streeter, Attorney Kevin Day, Chief Sylvester Bush, Karrie Ross, Matt Freeman, Shalesse Pie, Mike Miller, Becky Fredrickson, Meg Boyich, Scott Loftus, Nick Conrad, Willie Howe, Greg Walker, Sue Wheeler, Joe Atkinson, Nicole Staley, Elona Mason, Jonelle McCloud, Tom Miller, Nick McDuffee, Katie McLuckie, Mary Harden, Roz Wolfram, Brenda O'Russa, Erich Zimmerman, JD Russel, Trish Blattenberger, Doug Silberer, Andrea Steffens, and Board Secretary Carley Allensworth.

PRESS PRESENT: None.

OTHERS PRESENT: Brian Buralli and Ali Hogan of Central States Media; Bill Wolfram.

1) CALL TO ORDER

Vice President Johnson presided and called the meeting to order at 6:05 p.m.

2) ROLL CALL

3) PLEDGE OF ALLEGIANCE

4) MINUTES:

4.A Approval of Park Board Meeting Minutes of Wednesday, August 8, 2018

Joyce Harant MOVED TO approve the Park Board meeting minutes of August 8, 2018. Motion seconded by Nancy Snowden and carried on a unanimous voice vote. (Results: 5 Ayes; 0 Nays)

4.B Approval of Park Board Special Meeting Minutes for Wednesday, August 8, 2018

Nancy Snowden MOVED TO approve the Park Board special meeting minute of August 8, 2018. Motion seconded by Jaqueline Petty and carried on a unanimous voice vote. (Results: 5 Ayes; 0 Nays)

Minutes: Regular Park Board Meeting

August 22, 2018

Page 1

5) **STAFF REPORTS:**

5.A Human Resources Division - Service Award Presentation

Superintendent Matt Freeman presented a 15-Year Service Award to Elona Mason. Peoria Zoo Director Yvonne Strode presented a 35-Year Service Award to Roz Wolfram.

5.B Executive Director's Weekly Updates of August 7 & 14, 2018

Executive Director Cahill presented the Executive Director updates of August 7 & 14, 2018.

5.C Parks Division Monthly Report

Superintendent Matt Freeman presented the July 2018 Parks Report.

5.D Police Division Monthly Report

Chief Bush presented the July 2018 Police Report.

Vice President Johnson inquired about the rise in citations related to drug and alcohol usage in parks. Chief Bush stated that it is common for an increase in these type of citations during the summer months.

Vice President Johnson inquired as to the status of new police officer hiring. Staff stated that there are currently two full time officer positions and staff are hopeful to fill them soon. Staff added that they have posted the job openings to several job boards.

5.E Camps Update

Andrea Steffens provided the Board with an overview of the 2018 summer camp season.

Trustee Harant requested information regarding the number of scholarship participants in summer camps; as well as, the zip code breakdown for participants. Staff will provide that information to the Board.

5.F Quarterly Marketing Update

Brian Buralli and Ali Hogan of Central States Media provided the Board with a report of the District's second quarter marketing campaigns and strategies.

6) COMMITTEE REPORTS:

6.A Finance Committee - Accounts Payable and Payroll

TRUSTEE SNOWDEN REPORTED THE FINANCE COMMITTEE HAD EXAMINED THE BILLS AND MOVED THAT THE PRESIDENT AND SECRETARY BE AUTHORIZED TO ISSUE ORDERS ON THE TREASURER FOR THE SEVERAL AMOUNTS:

Peoria Park District	Thursday, August 16, 2018
GENERAL	106,762.89
RECREATION	185,930.29
LIABILITY	55.80
MUSEUM	5,548.92
POLICE	4,012.64
BONDED PROJECTS	17,595.83
PAVING & LIGHTING	2,022.30
RIVERFRONT EVENTS	102,400.50
DETWEILLER MARINA	10,193.09
GOLF	57,233.13
HISRA	6,362.76
RIVERPLEX	<u>21,063.66</u>
TOTAL PAYABLES	\$519,181.81
PAYROLL #12	\$583,525.44

Nancy Snowden MOVED TO approve the accounts payable and payroll. Motion seconded by Warren Rayford and carried on a unanimous voice vote. (Results: 5 Ayes; 0 Nays)

6.B Golf Advisory Ad Hoc Committee Meeting Minutes of July 9, 2018

Trustee Petty presented the minutes from the July 9, 2018 Golf Advisory Ad Hoc Committee meeting.

6.C Recreation Advisory Committee Meeting Minutes of June 6, 2018

Vice President Johnson presented the minutes of the June 6, 2018 Recreation Advisory Committee meeting.

6.D Joint Operations Committee Meeting Minutes of June 26, 2018

Vice President Johnson presented the minutes of the June 26, 2018 Joint Operations Committee meeting.

Trustee Harant asked staff if there is a way to assist other public health groups in Peoria with reproductive health goals throughout the community. Staff stated they will take it under consideration.

7) **NEW BUSINESS:**

7.A Recommendation to Receive and File Debt Post Issuance Compliance Report

Joyce Harant **MOVED TO** receive and file Debt Post Issuance Compliance Report. Motion seconded by Nancy Snowden and carried on a unanimous voice vote. (Results: 5 Ayes; 0 Nays)

7.B Recommendation for Review and Adoption of Peoria Park District Financial Policy

Nancy Snowden **MOVED TO** receive and adopt the Peoria Park District Financial Policy. Motion seconded by Warren Rayford and carried on a unanimous voice vote. (Results: 5 Ayes; 0 Nays)

7.C Adoption of Ordinance #363 Authorizing the Disposition of Personal Property

Warren Rayford **MOVED TO** approve Ordinance #363 Authorizing the Disposition of Personal Property. Motion seconded by Joyce Harant and carried on the following roll call vote: Jacqueline Petty, Warren Rayford, Nancy Snowden, Robert Johnson, and Joyce Harant. (Results: 5 Ayes; 0 Nays)

7.D Approval of Memorial Rock Placement in Bradley Park (Trotter Tree)

Warren Rayford **MOVED TO** approve the memorial rock placement in Bradley Park. Motion seconded by Nancy Snowden and carried on a unanimous voice vote. (Results: 5 Ayes; 0 Nays)

7.E Approval of Intergovernmental Agreement with City of Peoria regarding Body Worn Cameras

Nancy Snowden **MOVED TO** Approve the Intergovernmental Agreement with City of Peoria regarding Body Worn Cameras. Motion seconded by Warren Rayford and carried on a unanimous voice vote. (Results: 5 Ayes; 0 Nays)

7.F Approval of Purchase of Owens Center Refrigerant

Warren Rayford MOVED TO Approve the purchase of Owens Center Refrigerant. Motion seconded by Joyce Harant and carried on a unanimous voice vote. (Results: 5 Ayes; 0 Nays)

7.G Review of Proposed Policy, Rules and Regulations Revision: Part III, Section I, Subsection 11.05 – Permit with Liquor Approval

With this request to revise Part III, Section I, Subsection 11.05 of the District's Policy, Rules and Regulations, Staff recommends the elimination of the limits on location for administrative approval as set forth in the ordinance. Staff asks that if all criteria as set forth in the policy manual are met, then private rentals with alcohol may be approved administratively. This will help with customer service and delay when booking private, revenue generative events.

8) CALENDAR OF CONSENT ITEMS:

8.A BID: Crack Repair and Color Coating-Tennis Courts at Northtrail Park

Joyce Harant MOVED TO approve the bid for crack repair and color coating of the tennis courts at Northtrail Park. Motion seconded by Jacqueline Petty and carried on a unanimous voice vote. (Results: 5 Ayes; 0 Nays)

8.B BID: Pool Prep & Painting - Gwynn Family Aquatic Center

Joyce Harant MOVED TO approve the bid for pool prep & painting at Gwynn Family Aquatic Center. Motion seconded by Jacqueline Petty and carried on a unanimous voice vote. (Results: 5 Ayes; 0 Nays)

8.C Request for Use of Sommer Park for Woofstock 2018 Fundraiser on September 23, 2018

Joyce Harant MOVED TO approve the Request for Use of Sommer Park for Woofstock 2018 Fundraiser on September 23, 2018. Motion seconded by Jacqueline Petty and carried on a unanimous voice vote. (Results: 5 Ayes; 0 Nays)

8.D Request for Use of Bradley Park for Haunted Hustle 5K Race on Saturday, October 6, 2018

Joyce Harant **MOVED TO** approve the Request for Use of Bradley Park for Haunted Hustle 5K Race on Saturday, October 6, 2018. Motion seconded by Jacqueline Petty and carried on a unanimous voice vote. (Results: 5 Ayes; 0 Nays)

9) **PENDING BUSINESS: None.**

10) **CITIZEN REQUEST TO ADDRESS THE BOARD: None.**

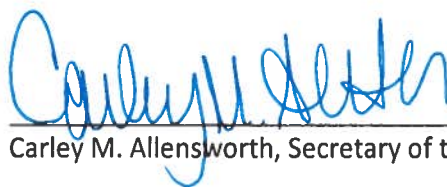
11) **COMMUNICATIONS:**

Brenda O'Russe informed the Board that retired Superintendent of Finance and Administrative Services, Jan Budzynski, would be honored at the 2018 Zoo La La event.

12) **OTHER BUSINESS:**

13) **ADJOURNMENT**

Jacqueline Petty **MOVED TO ADJOURN.** Motion seconded by Joyce Harant and carried on a unanimous voice vote. (Results: 5 Ayes; 0 Nays)



Carley M. Allensworth, Secretary of the Board