

OFFICIAL PROCEEDINGS OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M., WEDNESDAY, MARCH 28, 2018, AT THE NOBLE CENTER FOR PARK DISTRICT ADMINISTRATION, 1125 WEST LAKE AVENUE, PEORIA, ILLINOIS.

President Cassidy presided and called the meeting to order at 6:03 p.m.

ROLL CALL:

TRUSTEES PRESENT: Trustees Harant, Petty, Rayford, and Ryan, and President Cassidy.

TRUSTEES ABSENT: Trustee Snowden and Vice President Johnson.

STAFF PRESENT: Executive Director Cahill, Deputy Director Wheeler, Attorney Streeter, Attorney Day, Jan Budzynski, Chief Bush, Matt Freeman, Shalesse Pie, Nick Conrad, Becky Fredrickson, Greg Walker, Mike Friberg, Scott Loftus, Mike Miller, Trish Blattenberger, Emma Lawson, Meg Boyich, Nicole Staley, Yvonne Strode, Karrie Ross, Val Marek, Katie VanCleve, Marty O'Brien, Sue Wheeler, Tim Smith, Aimee McLaughlin, Erich Zimmerman, Tony Ellison, Rebecca Herz, Lester Hudson, Melinda Huett, Kelsey Ernst, JP McGreal, Steve Montez, Bob Streitmatter, Jessica Slater, Joe Atkinson, and Carley Allensworth.

PRESS PRESENT: None.

OTHERS PRESENT: Michael Freilinger and Roberta Parks, Downtown Development Corporation of Peoria; Ahdonna Guildford, Jada Guilford, Felicia Edwards, Nadia Edwards, Maya Louis, Taylor Hawkins, Jaden Hawkins, Hudson Hazlewood, Dexter Hazlewood, Irma-Jean Golden, Moriah Arbuck, R. Cameron Bland, Aaron Morris, Cristian Levereft, Cameron Bell, Ansel Bell, Maxine Parent, and Jennifer Hawkins of Jack and Jill of America, Inc.

PLEDGE OF ALLEGIANCE: All stood and recited the Pledge of Allegiance.

MINUTES: **TRUSTEE RYAN MOVED TO APPROVE THE MINUTES FOR REGULAR PARK BOARD MEETING HELD FEBRUARY 28, 2018. Motion seconded by Trustee Petty and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

TRUSTEE RYAN MOVED TO APPROVE THE MINUTES FOR SPECIAL PARK BOARD MEETING HELD MARCH 2, 2018. Motion seconded by Trustee Harant and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

**PUBLIC HEARING
RE: 2018 COMBINED
BUDGET & APPROPRIATION
ORDINANCE:**

AT THE APPOINTED TIME, TRUSTEE PETTY MOVED TO RECESS THE REGULAR MEETING AND CONVENE INTO PUBLIC HEARING REGARDING PROPOSED 2018 COMBINED BUDGET AND APPROPRIATION ORDINANCE, TO RECEIVE PUBLIC INPUT. The motion was seconded by Trustee Harant and carried on the following roll call vote: Trustees Harant, Petty, Rayford, Ryan, and President Cassidy voting "Aye," no "Nays". (Results: 5 Ayes; 0 Nays)

President Cassidy declared the public hearing in session at 6:05 P.M. and opened the floor for public comment regarding the proposed 2018 Budget and Appropriation Ordinance. No public comment either written or oral was received.

**ADJOURN PUBLIC HEARING
RECONVENE REGULAR
MEETING:**

TRUSTEE PETTY MOVED TO ADJOURN THE PUBLIC HEARING AND RECONVENE THE REGULAR MEETING OF THE BOARD OF TRUSTEES. Motion seconded by Trustee Ryan and carried on the following roll call vote: Trustees Harant, Petty, Rayford, Ryan and President Cassidy voting "Aye," no "Nays". (Results: 5 Ayes; 0 Nays)

President Cassidy declared the regular meeting reconvened.

EXECUTIVE DIRECTOR REPORT:

Representatives of the Downtown Development Corporation of Peoria ("DDC") presented information regarding their proposed Special Service Area.

Trustees took the opportunity to raise the following questions and concerns to representatives of the DDC:

- Where does the DDC fit in when it comes to the Peoria Chamber of Commerce?
 - The DDC is a specialty organization that is looking to continue to improve the appearance, feel, and perception of Downtown Peoria. The DDC does not compete with the Chamber or Economic Development Council, but tries to compliment those groups.

- What is the DDC's stance with the park and apartments on the RiverFront?
 - The DDC does not necessarily support the site of the apartments but does support the project overall. The DDC was not established when the decision was made.
- What is the DDC going to do to attract a grocery store to the downtown area?
 - The DDC does not think there are enough bodies downtown to support a grocery store. Many people ask this question but the DDC finds that most downtown residents do not expect a grocery store downtown in this size of a city. However, the DDC would like to see a more robust farmers market as the residency rates downtown increase.
- Will the DDC be transparent with its operations and have to adhere to the Open Meetings Act and Freedom of Information Act?
 - In its proposal to the City of Peoria, the DDC states that it does not believe it will have the staff to strictly follow the Act all of the time. The Special Service Area is established by ordinance of the City Council. The City is the governing body which has to follow the Open Meetings Act. The DDC anticipates contracting with the City to be the fiscal agent for the Special Service Area. The DDC Board would make recommendations to the City, who would make the final decision.
- What will the Special Service Area do to make the downtown area more attractive to a diverse population and to new businesses?
 - The Economic Development Council will work to identify businesses to move downtown and then the DDC will work to find the specific locations for the businesses to inhabit.
- The DDC should consider adding the Black Chamber to the groups that it works with to add diversity to the group and make sure each population is represented.
 - The DDC will look into bringing in a member of the Black Chamber as it wants to have stakeholders represented at the table from all different groups.

STAFF REPORT:

Rebecca Herz recognized and thanked the local chapter of Jack and Jill of America, Inc. for their volunteer services and fundraising

efforts for the Peoria PlayHouse Children’s Museum in association with the February Celebrate Peoria: Black History Month. Jack and Jill of America, Inc. presented the Board with a check in the amount \$4,714.47.

PLANNING COMMITTEE: Trustee Rayford presented the minutes from the March 6, 2018 Planning Committee meeting.

PLANNING DIVISION: Superintendent Becky Fredrickson presented the February 2018 monthly report.

PARKS DIVISION: Superintendent Matt Freeman presented the February 2018 monthly report.

POLICE DIVISION: Sergeant Tony Ellison presented the February 2018 monthly report.

GOLF DIVISION: Executive Director Cahill introduced Greg Walker as the District’s new Director of Golf Operations.

Superintendent Matt Freeman provided the Board with an overview of the golf maintenance plan for the upcoming season.

NEW BUSINESS: **PRESENTATION AND ADOPTION OF 2018 COMBINED BUDGET AND APPROPRIATION ORDINANCE**

Attorney Streeter gave an overview of the purpose for the budget and appropriations ordinance. The district must take certain steps by state law before it can levy taxes. During the first quarter of each fiscal year the Park Board is required under Illinois Park District Code to approve a combined budget and appropriation ordinance. By state law this ordinance must be passed and filed with the county clerk. The combined annual budget and appropriation ordinance appropriates the monies that are necessary to cover projected expenses and liabilities the district may incur in its current budget year. This ordinance has been available for public inspection for 30 days and up until this public hearing. Proper notice of the hearing has been published in the local newspaper. The budget included in the ordinance which is over 50 pages in length, contains estimated maximum amounts that could conceivably be spent during the fiscal year, if sufficient funds were available, a statement of cash on hand at the beginning of the fiscal year, a statement of estimated cash expected to be on hand at the end of the year, and estimated revenues anticipated to be received by the District during the fiscal year from all sources. The ordinance sets upper limits on both revenues and expenditures that could occur in the fiscal year if sufficient funds were available. The estimated budget figures have been provided by Superintendent Budzynski and her staff. The document has been reviewed by Executive Director Cahill and Attorney Streeter. Secretary Allensworth has prepared the final document for presentation. This document is similar to prior years.

TRUSTEE PETTY MOVED TO WAIVE THE READING OF THE ORDINANCE AND ADOPT THE 2018 BUDGET AND APPROPRIATION ORDINANCE AS PRESENTED. Motion seconded by Trustee Harant

and carried on the following roll call vote: Trustees Harant, Petty, Rayford, Ryan, and President Cassidy voting "Aye," no "Nays". (Results: 5 Ayes; 0 Nays)

TOTAL ESTIMATED FUND EXPENDITURES SUMMARY:

FOR THE PURPOSE OF THE AUDIT FUND OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 IN THE AMOUNT OF \$53,215.

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FOR THE PURPOSE OF PAYING INTEREST AND RETIRING GENERAL OBLIGATION BONDS OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 IN THE AMOUNT OF \$5,437,093.

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FOR FEDERAL SOCIAL SECURITY INSURANCE PROGRAM PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 IN THE AMOUNT OF \$1,269,375.

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FOR CORPORATE PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 IN THE AMOUNT OF \$33,754,395.

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FOR ILLINOIS MUNICIPAL RETIREMENT FUND PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 IN THE AMOUNT OF \$1,298,750.

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FOR THE PURPOSE OF FUNDING THE DISTRICT'S SHARE OF EXPENSES PROVIDING FOR THE ESTABLISHMENT, MAINTENANCE AND MANAGEMENT OF JOINT RECREATIONAL PROGRAMS FOR THE HANDICAPPED UNDER THE JOINT PROGRAM AGREEMENT OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 IN THE AMOUNT OF \$1,746,310.

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FOR LIABILITY PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 IN THE AMOUNT OF \$823,463.

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FOR THE PURPOSE OF THE PLANNING, ESTABLISHING AND MAINTAINING OF THE MUNICIPAL RECREATION PROGRAM WITHIN THE BOUNDARIES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 IN THE AMOUNT OF \$25,802,698.

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FOR MUSEUM PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 IN THE AMOUNT OF \$2,644,082.

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FOR THE PURPOSE OF CONSTRUCTING, MAINTAINING, PAVING AND LIGHTING STREETS AND ROADWAYS OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 IN THE AMOUNT OF \$212,000.

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FOR PARK POLICE FORCE PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 IN THE AMOUNT OF \$766,110.

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FOR THE PURPOSE OF MAINTENANCE, REPAIR AND OPERATION OF RECREATION CENTERS AND PLANNING, ESTABLISHING AND MAINTAINING RECREATIONAL PROGRAMS BY THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 IN THE AMOUNT OF \$3,756,715.

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FOR THE PURPOSE OF NEW PROJECTS, MAINTENANCE AND REPAIR TO BE PAID FROM THE TAX LEVIED BY AUTHORITY OF THE REFERENDA OF THE ELECTORS OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 IN THE AMOUNT OF \$11,255,422.

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FOR WORKERS COMPENSATION AND UNEMPLOYMENT INSURANCE PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING

JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018 IN THE AMOUNT OF \$780,835.

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TOTAL ESTIMATED REVENUES SUMMARY:

ESTIMATE OF CASH ON HAND AT BEGINNING OF FISCAL YEAR IS EXPECTED TO BE \$13,720,131.

ESTIMATE OF THE EXPECTED CASH TO BE RECEIVED DURING THE YEAR FROM ALL SOURCES IS \$68,409,666.

ESTIMATE OF EXPENDITURES CONTEMPLATED FOR THE YEAR IS \$89,600,373.

ESTIMATE OF CASH EXPECTED TO BE ON HAND AT THE END OF THE YEAR IS \$10,500,000.

ESTIMATE OF THE AMOUNT OF TAXES TO BE RECEIVED DURING THE YEAR IS \$17,970,576.

PRESIDENT CASSIDY DECLARED THE ORDINANCE ADOPTED.

President Cassidy left the meeting at 7:04 p.m., at which point Trustee Petty led the meeting.

STAFF REPORT: Bob Streitmatter and Jessica Slater provided an overview of the volunteer programs at Luthy Botanical Garden and Peoria Zoo.

STAFF REPORT: Melinda Huett, Kelsey Ernst, and Lester Hudson provided an overview of the Pro Connect IPRA Mentorship Program. All three staff members completed the mentorship program in March of 2018.

STAFF REPORT: Melinda Huett provided an update on the sponsorship and fundraising efforts to support the 3rd of July fireworks.

STAFF REPORT: Executive Director Cahill presented a calendar of upcoming events in the month of April throughout the Park District.

RECREATION ADVISORY COMMITTEE:

Trustee Ryan presented the minutes of the March 7, 2018 Recreation Advisory Committee meeting.

FINANCE COMMITTEE:

TRUSTEE RAYFORD REPORTED THE FINANCE COMMITTEE HAD EXAMINED THE BILLS AND MOVED THAT THE PRESIDENT AND SECRETARY BE AUTHORIZED TO ISSUE ORDERS ON THE TREASURER FOR THE SEVERAL AMOUNTS:

GENERAL	90,218.46
RECREATION	127,936.54
LIABILITY	2,847.12
MUSEUM	9,888.98
POLICE	14,151.43
BONDED PROJECTS	248,951.28
PAVING & LIGHTING	3,039.76
RIVERFRONT EVENTS	10,772.02
DETWEILLER MARINA	1,844.51
GOLF	38,648.33
HISRA	7,914.96
RIVERPLEX	<u>11,782.70</u>
TOTAL PAYABLES	\$567,996.09

PAYROLL #6 \$427,829.66

Motion seconded by Trustee Harant and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

NEW BUSINESS:

APPOINTMENTS TO RIVERFRONT PROGRAM & POLICY ADVISORY

Trustee Petty announced appointments to RiverFront Program and Policy Advisory Committee effective immediately:

- Trustee Robert Johnson
- Sharon Gramm
- Trustee Matt Ryan
- Mike Wisdom
- Greg Rashid

Approval of License Agreement for Gibson Pathway

With staff recommendation, TRUSTEE HARANT MOVED TO APPROVE THE LICENSE AGREEMENT FOR GIBSON PATHWAY. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

Ratification of Phone Poll Conducted March 15, 2018: Accounts Payable dated March 8, 2018

With staff recommendation, TRUSTEE RYAN MOVED TO RATIFY THE PHONE POLL CONDUCTED MARCH 15, 2018 FOR ACCOUNTS PAYABLE DATED MARCH 8, 2018. Motion seconded by Trustee Rayford and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

Approval of Request to Serve Alcohol at Glen Oak Amphitheatre

With staff recommendation, TRUSTEE HARANT MOVED TO APPROVE THE REQUEST TO SERVE ALCOHOL AT GLEN OAK AMPHITHEATRE. Motion seconded by Trustee Rayford and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

Approval to Reallocate Funds within the Golf Department

With staff recommendation, TRUSTEE RYAN MOVED TO APPROVE THE REALLOCATION OF FUNDS WITHIN THE GOLF DEPARTMENT. Motion seconded by Trustee Rayford and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

CALENDAR OF CONSENT:

Trustee Petty asked that Agenda Items 21, 22, and 23
Trustee Ryan asked that Agenda Item 24

BID: Portable Toilet Rentals

With staff recommendation, TRUSTEE HARANT MOVED TO ACCEPT THE BID FOR PORTABLE TOILET RENTALS. Motion seconded by Trustee Rayford and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

Request for Use of Luthy Botanical Garden

With staff recommendation, TRUSTEE HARANT MOVED TO ACCEPT THE REQUEST FOR USE OF LUTHY BOTANICAL GARDEN FOR EASTER SUNRISE SERVICE ON SUNDAY, APRIL 1, 2018. Motion seconded by Trustee Rayford and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

Request for Use of Franciscan Recreation Center

With staff recommendation, TRUSTEE HARANT MOVED TO ACCEPT THE REQUEST FOR USE OF FRANCISCAN RECREATION CENTER AND ADJOINING GROUNDS FOR WEST PEORIA JAMBOREE ON SATURDAY, JUNE 2, 2018. Motion seconded by Trustee Rayford and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

Request for Use of Detweiller Park

With staff recommendation, TRUSTEE HARANT MOVED TO ACCEPT THE REQUEST FOR USE OF DETWEILLER PARK DOGWOOD/PINE SHELTERS TO CONDUCT 7TH ANNUAL NATIONAL ALLIANCE MENTAL ILLNESS FUNDRAISER ON SATURDAY, SEPTEMBER 22, 2018. Motion seconded by Trustee Rayford and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

Request for Use of Bradley Park Disc Golf Course

With staff recommendation, TRUSTEE HARANT MOVED TO ACCEPT THE REQUEST FOR USE OF BRADLEY PARK DISC GOLF COURSE FOR CELEBRATE RECOVERY DISC GOLF TOURNAMENT ON SATURDAY, MAY 19, 2018. Motion seconded by Trustee Rayford and carried on unanimous voice vote.

(Results: 4 Ayes; 0 Nays)

Request for Use of Glen Oak Amphitheatre

With staff recommendation, TRUSTEE HARANT MOVED TO ACCEPT THE REQUEST FOR USE OF GLEN OAK AMPHITHEATRE FOR UNITE FEST PEORIA ON SATURDAY, JULY 14, 2018. Motion seconded by Trustee Rayford and carried on unanimous voice vote.

(Results: 4 Ayes; 0 Nays)

Agenda Item #21:

BID: Youth Sports Photography

Trustee Petty asked how staff picked the recommended photographer. Staff stated they issued a Request for Proposal and a three person committee went through each proposal to see which photographer would be most beneficial to the District.

With staff recommendation, TRUSTEE PETTY MOVED TO ACCEPT THE BID FOR YOUTH SPORTS PHOTOGRAPHY. Motion seconded by Trustee Ryan and carried on unanimous voice vote.

(Results: 4 Ayes; 0 Nays)

Agenda Item #22:

BID: Tent Rentals

Trustee Petty asked if the golf staff had checked with the recommended vendor to use the tents for golf events. Staff stated that the golf department is open to use the tents through this bid.

With staff recommendation, TRUSTEE PETTY MOVED TO ACCEPT THE BID FOR TENT RENTALS. Motion seconded by Trustee Ryan and carried on unanimous voice vote.

(Results: 4 Ayes; 0 Nays)

Agenda Item #23:

BID: Two ADA Compliant Golf Carts

Trustee Petty stated that she had no questions about this item number.

With staff recommendation, TRUSTEE PETTY MOVED TO ACCEPT THE BID FOR TWO ADA COMPLIANT GOLF CARTS. Motion seconded by Trustee Harant and carried on unanimous voice vote.

(Results: 4 Ayes; 0 Nays)

Agenda Item #24:

QUOTE: Pre-Owned Fitness Equipment

Trustee Ryan inquired as to the longevity of the pre-owned equipment and asked staff if the equipment holds up enough for a third use. Staff stated that some of the equipment has too much use to work for the RiverPlex but the pieces are still suitable for lower usage facilities.

With staff recommendation, **TRUSTEE RYAN MOVED TO ACCEPT THE QUOTE FOR PRE-OWNED FITNESS EQUIPMENT. Motion seconded by Trustee Harant and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)**

PENDING BUSINESS:

None.

CITIZEN REQUEST TO ADDRESS THE BOARD:

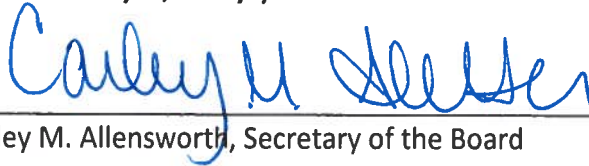
None.

COMMUNICATIONS:

Communications were received as submitted.

OTHER BUSINESS:

At 7:56 p.m., **TRUSTEE RAYFORD MOVED TO ADJOURN. Motion seconded by Trustee Harant and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)**



Carley M. Allensworth, Secretary of the Board