

OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M., WEDNESDAY, AUGUST 9, 2017 AT THE NOBLE CENTER FOR PEORIA PARK DISTRICT ADMINISTRATION, 1125 WEST LAKE AVENUE, PEORIA, ILLINOIS.

President Cassidy presided and called the meeting to order at 6:00 p.m.

ROLL CALL:

TRUSTEES PRESENT: Trustees Harant, Johnson, Petty, Ryan, Snowden and President Cassidy.

TRUSTEE ABSENT: Vice President Rayford.

STAFF PRESENT: Executive Director Cahill, Attorneys Bill Streeter and Kevin Day, Jan Budzynski, Chief Sylvester Bush, Nick Conrad, Rebecca Fredrickson, Matt Freeman, Shaless Pie, Trish Blattenberger, Meg Boyich, Mike Friberg, Mary Harden, Emma Lawson, Dustin Martin, Kyle Meger, Mike Miller, Steve Montez, Marty O'Brien, JD Russell, Doug Silberer, Nicole Staley, Bob Streitmatter, Yvonne Strode, Sue Wheeler, Tim Wilson, Erich Zimmerman and V Joyce McLemore.

OTHERS PRESENT: Carley Allensworth, 501 NE Madison, Apt. H., Peoria; Mike Blanco, 5110 W. Newcastle Dr., Peoria; Al Harms, Illinois Mechanical Systems, 1529 W. Westaire, Peoria; Frank Spalding, Peoria; John O'Connor, Tim Miles, Sr., and Cathy Ralston, Golfvisions, 2501 N. Midlothian, Mundelein IL.

PRESS PRESENT: Dave Reynolds, Peoria *Journal Star*.

PLEDGE OF ALLEGIANCE: All stood and recited the Pledge of Allegiance.

MINUTES: **TRUSTEE SNOWDEN MOVED TO APPROVE MINUTES OF JULY 12, 2017 REGULAR PARK BOARD MEETING. Motion seconded by Trustee Johnson and motion carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)**

EXECUTIVE DIRECTOR UPDATES:

Executive Director Cahill noted key 2018 budget review dates:
Wednesday, Nov.1 – First Budget Review Session
Wednesday, Nov. 8 – Second Budget Review Session
Wednesday, Nov. 15 – Board Approval Budget/Tax Levy/Bond Issue

BUSINESS DIVISION: Superintendent Budzynski congratulated Nicole Staley, Purchasing Supervisor, on obtaining the Certified Public Procurement Office (CPPO) designation. Nicole now joins a very select group of public procurement professionals with the CPPO designation.

CAMP WOKANDA OVERVIEW: Environmental/Interpretive Services Supervisor Mike Miller gave a video presentation celebrating the 80th anniversary of Camp Wokanda. Originally owned by Boy Scouts of America, this camp was acquired by the Park District in 1994. Miller highlighted year-round use of Camp Wokanda.

LEISURE SERVICES: Arts and Leisure Services Supervisor Steve Montez presented the division report. Montez highlighted the 38th Annual July 3rd Fireworks Spectacular in Glen Oak Amphitheatre.

National Night Out Against Crime event was held at Proctor Center on Tuesday, August 1st. This is a partnership program with Peoria City and Park District Police. Attendance at this event was over 400 with families and children participating.

POLICE DIVISION: Chief Sylvester Bush presented the May and June reports.

PLANNING/DESIGN/ CONSTRUCTION: Superintendent Fredrickson presented the July report. Fredrickson noted a change order for Trewyn Upper Roof Replacement project. This change order appears on this agenda under the Calendar of Consent. Trustee Petty inquired about ADA access at Park District facilities.

FINANCE COMMITTEE: **FINANCE CHAIRMAN SNOWDEN REPORTED THE FINANCE COMMITTEE HAD EXAMINED THE BILLS AND FOUND THEM TO BE CORRECT AND MOVED THAT THE PRESIDENT AND SECRETARY BE AUTHORIZED TO ISSUE ORDERS ON THE TREASURER FOR THE SEVERAL AMOUNTS:**

Peoria Park District	Thursday, August 3, 2017
GENERAL	350,475.26
RECREATION	205,142.23
LIABILITY	335.95
MUSEUM	8,404.84
POLICE	2,409.65
BONDED PROJECTS	196,956.53
PAVING & LIGHTING	3,592.82
RIVERFRONT EVENTS	146,181.14
DETWEILLER MARINA	3,258.64
GOLF	48,958.90
HISRA	10,400.13
RIVERPLEX	35,253.98

TOTAL PAYABLES	\$1,011,370.09
PAYROLL #14 7/14/2017	\$623,401.66
PAYROLL #15 7/28/2017	\$642,849.37

Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

GOLF ADVISORY COMMITTEE:

Trustee Petty presented minutes of the July 24, 2017 meeting.

PEORIA PARK DISTRICT FOUNDATION:

Minutes of the July 17, 2017 meeting were presented.

NEW BUSINESS:

Adoption of Ordinance #351 Authorizing Disposition of Fred Rapp Toy Collection

The District owns an antique toy collection donated by Fred Rapp. With staff recommendation, **TRUSTEE HARANT MOVED TO ADOPT ORDINANCE #351. SAID ORDINANCE AUTHORIZES THE SALE OF THE PARK DISTRICT’S TOY COLLECTION AT AUCTION BY JOSEPH F. SAINÉ. IT IS DETERMINED THE TOY COLLECTION IS NO LONGER NECESSARY, USEFUL TO, OR FOR THE BEST INTEREST OF THE PARK DISTRICT. Motion seconded by Trustee Ryan and carried on the following roll call vote: Trustees Harant, Johnson, Petty, Ryan, Snowden and President Cassidy voting “Aye”, no “Nays”. (Results: 6 Ayes; 0 Nays)**

Request for Approval for Agreement with Joseph F. Saine Auctions For Sale of Fred Rapp Toy Collection

In 2011 the Peoria Park District was gifted a collection of toys by a local collector, Fred Rapp. This collection was given to the Park District for the Peoria PlayHouse Children’s Museum, to be showcased in the museum. The contract with Mr. Rapp noted that after 2016 if the toys were a burden rather than an asset they could be sold, with proceeds benefiting the Peoria Park District. Park District staff Emily Cahill and Rebecca Herz have been in touch with Mr. Rapp about the sale of this collection. Mr. Rapp was offered the opportunity to purchase his toys back and declined. Proceeds from the sale of this toy collection will be put toward future PlayHouse exhibitions. President Cassidy requested clarification on percentage of commission paid to auctioneer. Executive Director Cahill confirmed 25% commission will be paid to Saine.

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE AGREEMENT WITH JOSEPH F. SAINÉ AUCTIONS FOR SALE OF FRED RAPP TOY COLLECTION. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)**

**NEW BUSINESS:
(continued)**

Adoption of Ordinance #352 to Dispose of Items at Auction

The Park District owns equipment determined no longer necessary, useful to, or for the best interest of the Park District.

With staff recommendation, **TRUSTEE JOHNSON MOVED TO ADOPT ORDINANCE #352. SAID ORDINANCE AUTHORIZES THE SALE OF THE EQUIPMENT LISTED ON PAGES ATTACHED TO THIS ORDINANCE. EQUIPMENT TO BE OFFERED FOR SALE AT THE 2017 CITY OF PEORIA PUBLIC AUCTION ON SATURDAY, SEPTEMBER 16, 2017 AT 9:00 A.M. AT 3505 N. DRIES LANE, PEORIA IL. Motion seconded by Trustee Petty and carried on the following roll call vote: Trustees Harant, Johnson, Petty, Ryan, Snowden and President Cassidy voting "Aye", no "Nays". (Results: 6 Ayes; 0 Nays)**

Approval of Settlement Amounts for Smoking and Drone Violations

With staff recommendation, **TRUSTEE RYAN MOVED TO APPROVE INCREASE IN PARK DISTRICT ORDINANCE FINES ASSOCIATED WITH IMPLEMENTATION OF PARK DISTRICT POLICY RESTRICTING RECREATIONAL AND COMMERCIAL DRONES IN PARKS AND EXPANSION OF SMOKING RESTRICTIONS FOR PARK FACILITIES:**

\$120	Operation of Recreational Drone outside of approved location
\$250	Operation of Commercial Drone without Park District permit
\$120	Smoking in areas restricted by policy

Motion seconded by Trustee Harant. Trustee Petty requested staff reconfirm approved locations for use of recreational drones. Petty requested clarification on increased smoking restrictions in park facilities (playgrounds and picnic shelters). **Motion carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)**

Corn Stock Theatre Request for Approval to Construct Storage Shed at Bradley Park

At staff's request, this item was pulled from agenda.

Consideration of Management of Peoria Park District Golf System

The Golf RFP Evaluation Committee recommends consideration of Golf Visions Management, Inc., to assume maintenance and operation of the Peoria Park District golf system beginning in 2018 for a three (3) year term. At this point the committee believes the process should continue as there is sufficient information to suggest the management concept has value to the Park District. The committee recommends a public hearing be scheduled to invite public comments and questions. Representatives of Golf Visions Management, Inc. and park staff will present data regarding the current financial position of the District's golf system and detail about the impact of this proposal on the District as a whole.

**NEW BUSINESS:
(continued)**

Discussion followed. President Cassidy stated the RFP Evaluation Committee has no authority other than to recommend Golf Vision proposal. Only the Board of Trustees can make that decision. The next step will be for the Board to receive a presentation from Golf Visions. Trustee Harant asked about the time table for the process. A public meeting to receive public comment will be held August 23 with additional opportunity for public comment in September. Harant requested staff post on the park website specific information related to the golf decision. Attorney Streeter stated FOIA covers proposals and the Golf Vision RFP cannot be posted on the website prior to a proposal being accepted.

President Cassidy called for the August 23 public meeting to be dedicated to the golf issue. And if another public meeting is required then the Board will schedule an additional meeting. Cahill clarified a Board vote would authorize staff to negotiate a contract.

Cassidy directed staff to announce the August 23rd public meeting would be dedicated to the golf issue. No vote will occur on the golf matter at the August 23 meeting.

Strategic Planning: Mission, Values, Priorities

Executive Director Cahill requested approval of the District's mission, values, and priorities (see attached) that have been developed as part of the Park District's strategic planning process. Discussion followed. With staff recommendation, **TRUSTEE RYAN MOVED TO APPROVE DISTRICT MISSION, VALUES, AND PRIORITIES AS PRESENTED. Motion seconded by Trustee Snowden and carried on unanimous voice vote.**
(Results: 6 Ayes; 0 Nays)

CALENDAR OF CONSENT: Trustee Petty requested calendar items # 17, 18, 20, and 21 be removed from the calendar for further consideration.

QUOTE: Janitorial Service at Logan Recreation Center

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO ACCEPT THE LOW QUOTE FOR JANITORIAL SERVICE AT LOGAN RECREATION CENTER IN THE AMOUNT OF \$14,400.00 FROM TRIPLE J's JANITORIAL OF PEORIA, IL. THE TERM OF THE CONTRACT IS TWO (2) YEARS. Motion seconded by Trustee Johnson and carried on unanimous voice vote.**
(Results: 6 Ayes; 0 Nays)

CHANGE ORDER: Trewyn Roof Project

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO ACCEPT CHANGE ORDER #1 FROM PEORIA METRO CONSTRUCTION ON A TIME AND MATERIAL NOT-TO-EXCEED**

CALENDAR OF CONSENT:
(continued)

AMOUNT OF \$53,000.00 FOR LEAD PAINT ABATEMENT AT TREWYN PARK PAVILION. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

RATIFICATION OF EMAIL POLL VOTE CONDUCTED 7-26-2017

With staff recommendation, TRUSTEE SNOWDEN MOVED TO RATIFY EMAIL POLL VOTE CONDUCTED JULY 26, 2017 APPROVING ACCOUNTS PAYABLE DATED 7-20-2017:

Peoria Park District

Thursday, July 20, 2017

GENERAL	105,538.97
RECREATION	169,024.28
LIABILITY	4,578.88
MUSEUM	3,719.61
POLICE	15,213.12
BONDED PROJECTS	456,938.52
RIVERFRONT EVENTS	99,393.29
DETWEILLER MARINA	1,072.15
GOLF	67,552.31
HISRA	19,685.74
RIVERPLEX	26,695.77

TOTAL \$969,412.64

Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

RATIFICATION OF EMAIL POLL VOTE CONDUCTED 7-26-2017 FOR APPROVAL OF QUOTE FOR GUTTER GRATE REPLACEMENT AT RIVERPLEX

With staff recommendation, TRUSTEE SNOWDEN MOVED TO RATIFY EMAIL POLL VOTE CONDUCTED JULY 26, 2017 TO ACCEPT THE LOW QUALIFIED QUOTE TOALING \$13,150.74 FOR THE PURCHASE OF NEW GUTTER GRATES FROM POOLEQUIP, LLC, FOR THE LEISURE POOL AT THE RIVERPLEX. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

RATIFICATION OF EMAIL POLL VOTE CONDUCTED 7-26-2017 APPROVING REQUEST FOR USE OF SOMMER PARK

With staff recommendation, TRUSTEE SNOWDEN MOVED TO RATIFY EMAIL POLL VOTE CONDUCTED JULY 26, 2017 TO APPROVE REQUEST FROM STRAY ANIMAL MIDWAY SHELTER (SAMS) TO CONDUCT FUNDRAISER AT SOMMER PARK PRAIRIE SHELTER ON SUNDAY, SEPTEMBER 24, 2017. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

CALENDAR OF CONSENT:
(continued)

**RATIFICATION OF EMAIL POLL VOTE CONDUCTED 8-1-2017
APPROVING CHANGE ORDER #1: CAMP WOKANDA DINING
HALL –ROOF REPLACEMENT**

With staff recommendation, TRUSTEE SNOWDEN MOVED TO RATIFY EMAIL POLL VOTE CONDUCTED AUGUST 1, 2017 APPROVING CHANGE ORDER #1 FOR THE CAMP WOKANDA DINING HALL ROOF REPLACEMENT PROJECT IN THE AMOUNT OF \$24,992.00 FROM CAD CONSTRUCTION. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

Request for Use of Morton Square Park

With staff recommendation, TRUSTEE SNOWDEN MOVED TO APPROVE REQUEST FOR USE OF MORTON SQUARE PARK BY HABITAT FOR HUMANITY OF GREATER PEORIA TO CONDUCT COMMUNITY BLOCK PARTY ON MONDAY, SEPTEMBER 4, 2017. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

Request for Use of Luthy Botanical Garden

With staff recommendation, TRUSTEE SNOWDEN MOVED TO APPROVE REQUEST FOR USE OF LUTHY BOTANICAL GARDEN FROM MARWIN SPILLER TO CONDUCT FUNDRAISING EVENT “THE HAMPTONS: AN ALL WHITE AFFAIR” ON SUNDAY, SEPTEMBER 10, 2017. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

Request for Use of Donovan Park

With staff recommendation, TRUSTEE SNOWDEN MOVED TO APPROVE REQUEST FOR USE OF DONOVAN PARK FROM LIVING HOPE LUTHERAN CHURCH TO CONDUCT FUNDRAISER RUN/WALK ON SATURDAY, SEPTEMBER 16, 2017. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

AGENDA ITEM #17

BID: HVAC Services

Trustee Harant questioned staff’s recommendation to award bid to Illinois Mechanical Service & Design. Trustee Petty questioned staff regarding the lack of diversity reflected on Illinois Mechanical Service & Design workforce profile. Discussion followed regarding policy and awarding contracts favoring diversity versus lowest responsible bidder. Attorney Streeter concurred with staff that present policy requires awarding bid based on the lowest responsible bidder.

With staff recommendation, TRUSTEE SNOWDEN MOVED TO ACCEPT A THREE-YEAR CONTRACT WITH ILLINOIS MECHANICAL SERVICE & DESIGN, INC. AND STANDARD HEARING & COOLING FOR HVAC SERVICES AT THE FOLLOWING HOURLY RATES:

CALENDAR OF CONSENT
AGENDAY ITEM #17
(continued)

Illinois Mechanical Service & Design, Inc. \$90.25 per person per hour
Standard Heating & Cooling \$95.00 per person per hour

Work shall be assigned first to Illinois Mechanical Service & Design, Inc. who has the lowest cost per person per hour. Should Illinois Mechanical Service & Design, Inc. be unable to perform the work due to either the skill set required, staffing or time constraints, the work would then be assigned to Standard Heating & Cooling.

Motion seconded by Trustee Johnson. Motion failed on the following roll call vote: Trustees Snowden, Ryan, and President Cassidy voting "Aye"; Trustees Harant, Johnson and Petty voting "Nay".
(Results: 3 Ayes; 3 Nays)

AGENDA ITEM #18

QUOTE: 2017 Playground Resurfacing

Trustee Petty questioned why there was no copy of the company's EEOC policy with the recommendation. Nicole Staley, Purchasing Supervisor explained EEOC forms have been provided by the vendor and placed on file.

TRUSTEE PETTY MOVED TO ACCEPT THE LOW QUOTE FROM ZEAGER BROTHERS, INC. IN THE AMOUNT OF \$16,671.60 FOR PLAYGROUND SURFACING. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

AGENDA ITEM #20

QUOTE: Golf Ball Dispenser

Trustee Petty inquired why this purchase was necessary. Staff affirmed the current golf ball dispenser had reached the end of its useful life and was in need of replacement. With staff recommendation, **TRUSTEE PETTY MOVED TO ACCEPT THE QUOTE FOR RANGE BALL DISPENSE FROM RANGE SERVANT AMERICA AT A TOTAL COST OF \$10,710.00. RANGE SERVANT AMERICA OFFERS A THREE (3) YEAR WARRANTY ON THE DISPENSER THAT IS NOT AVAILABLE FROM OTHER VENDORS. FOR THIS REASON STAFF BELIEVES THE PRODUCT FROM RANGE SERVANT AMERICA IS A BETTER OVERALL VALUE FOR THE DISTRICT. Motion second by Trustee Ryan and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)**

AGENDA ITEM #21

QUOTE: Luthy Botanical Garden Front Façade

Trustee Petty questioned the status of EEO certification for the recommended vendor. Superintendent Fredrickson reported the company's EEOC certification is pending because she is waiting to receive the company's sexual harassment policy. With staff recommendation, **TRUSTEE PETTY MOVED TO ACCEPT THE LOW QUALIFIED BASE QUOTE IN THE AMOUNT OF \$23,560.00 FROM ZOBRIST AND SONS, INC. FOR THE FAÇADE IMPROVEMENTS AT LUTHY BOTANICAL GARDEN. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)**

Trustee Petty noted the company list for bid notices needs updating. African-American Contractors Association is no longer active.

PENDING BUSINESS: None.

**CITIZEN REQUEST
TO ADDRESS THE BOARD:** None.

COMMUNICATIONS: Communications were received as submitted.

OTHER BUSINESS: None.

ADJOURNMENT: At 7:02 p.m., **there being no further agenda business, TRUSTEE RYAN MOVED TO ADJOURN. Motion seconded by Trustee Harant and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays).**

V. Joyce McLemore, Secretary, Board of Trustees

Attachment: Peoria Park District Mission, Values, and Priorities