

**OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M., WEDNESDAY, JUNE 14, 2017 AT THE NOBLE CENTER FOR PEORIA PARK DISTRICT ADMINISTRATION, 1125 WEST LAKE AVENUE, PEORIA, ILLINOIS.**

**President Cassidy presided and called the meeting to order at 6:00 p.m.**

**ROLL CALL (OLD BOARD):**

**TRUSTEES PRESENT:** Trustees Johnson, Ryan, Snowden and President Cassidy.

**TRUSTEE ABSENT:** Trustee Petty and Vice President Rayford.

**STAFF PRESENT:** Executive Director Cahill, Deputy Director Wheeler, Attorneys Bill Streeter and Kevin Day, Chief Sylvester Bush, Nick Conrad, Rebecca Fredrickson, Matt Freeman, Joe Atkinson, Trish Blattenberger, Meg Boyich, Carl Cannon, Sarah Cordis, Kevin Davis, Mike Friberg, David Gray, Mary Harden, Kadar Heffner, Rebecca Herz, Emma Lawson, Scott Loftus, Dustin Martin, Mike Miller, Brittany Moldenhauer, Karrie Ross, JD Russell, Doug Silberer, Yvonne Strode, Sue Wheeler, Jenny Yates and V Joyce McLemore.

**OTHERS PRESENT:** Karrie Alms, 1005 NE Perry, Peoria; Roy Beckham, Shahili Café, 1200 N. Orange Street, Peoria; Joyce Blumenshine, Heart of IL Sierra, 2419 E. Reservoir, Peoria; Brian Buralli, Central States Media, 2006 W. Altorfer, Peoria; Rick and Tracy Fox, 152215 N. Ivy Lane Rd., Chillicothe; Joyce A. Harant, 3914 N. Donna Lane, Peoria; Jim and Fay Martin, 9340 N. Timber Terrace, Peoria; Amosh and Rathnalar C, 1501 W. Cone Flower Dr., Peoria; Krishna and Anjaiah Unnam and Allileh Gahpaby, 9800 N. Dalea Ln., Peoria; Adarsh Basam, 10300 N. Creek Stone Ct., Peoria.

**PRESS PRESENT:** None.

**PLEDGE OF ALLEGIANCE:** All stood and recited the Pledge of Allegiance.

**MINUTES:** **TRUSTEE JOHNSON MOVED TO APPROVE MINUTES OF APRIL 6, 2017 SPECIAL PARK BOARD MEETING. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)**

**TRUSTEE JOHNSON MOVED TO APPROVE MINUTES OF MAY 10, 2017 REGULAR PARK BOARD MEETING. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)**

**TRUSTEE SNOWDEN MOVED TO APPROVE CLOSED MEETING MINUTES OF NOVEMBER 9 and 16, 2016; DECEMBER 7, 2016; JANUARY 11, 2017; APRIL 12 and 26, 2017; MAY 23, 2017; and JUNE 5, 2017. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**VOTE TO APPOINT: TRUSTEE JOHNSON MOVED TO APPOINT JOYCE A. HARANT AS TRUSTEE FOR THE CENTRAL DISTRICT TO FILL THE EXISTING VACANCY. Motion seconded by Trustee Snowden and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)**

**ADJOURNMENT: TRUSTEE SNOWDEN MOVED TO ADJOURN. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)**

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**OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, WEDNESDAY, JUNE 14, 2017 AT THE NOBLE CENTER FOR PEORIA PARK DISTRICT ADMINISTRATION, 1125 WEST LAKE AVENUE, PEORIA, ILLINOIS.**

**President Cassidy presided and called the meeting to order at 6:12 p.m.**

**OATH OF OFFICE:** Board Secretary McLemore administered the Oath of Office to Joyce A. Harant, appointee to the Central District Trustee seat. President Cassidy and the Board welcomed Trustee Harant.

**ROLL CALL (NEW BOARD):** Trustees Harant, Johnson, Petty, Ryan, Snowden and President Cassidy.

**TRUSTEES ABSENT:** Trustee Petty and Vice President Rayford.

**EXECUTIVE DIRECTOR WEEKLY UPDATES:**

May 30 and June 6, 2017 updates were presented.

**ATHLETICS DIVISION:**

Katie McLuckie, Fine Arts Manager highlighted the annual Winter/Spring Dance Recital held at The Noble Center Auditorium, as well as the TEC Annual Drama Festival sponsored by the Park District. The Theatre Education for Children (TEC) program is in its 60<sup>th</sup> year.

**GOLF DIVISION:**

Supervisor of Golf Operations Sarah Cordis presented the May 2017 division report. Cordis highlighted the Park District's youth golf tournaments.

**PARKS DIVISION:**

Superintendent Freeman presented the April 2017 division report.

**PLANNING/DESIGN/**

Superintendent Fredrickson presented the May 2017 report.

**CONSTRUCTION  
DIVISION:**

Grand View Drive Erosion at Bishop Emergency Repair Work  
Update

Fredrickson reported the emergency repair work authorized at the May 10, 2017 Board meeting has been completed.

**FINANCE COMMITTEE:**

**FINANCE CHAIRMAN SNOWDEN REPORTED THE FINANCE COMMITTEE HAD EXAMINED THE BILLS AND FOUND THEM TO BE CORRECT AND MOVED THAT THE PRESIDENT AND SECRETARY BE AUTHORIZED TO ISSUE ORDERS ON THE TREASURER FOR THE SEVERAL AMOUNTS:**

**Peoria Park District                      Thursday, June 8, 2017**

<b>GENERAL</b>	<b>430,194.59</b>
<b>RECREATION</b>	<b>244,887.54</b>
<b>LIABILITY</b>	<b>1,058.39</b>
<b>MUSEUM</b>	<b>7,798.62</b>
<b>POLICE</b>	<b>1,443.26</b>
<b>BONDED PROJECTS</b>	<b>168,298.53</b>
<b>PAVING &amp; LIGHTING</b>	<b>40.28</b>
<b>RIVERFRONT EVENTS</b>	<b>150,060.50</b>
<b>DETWEILLER MARINA</b>	<b>1,038.00</b>
<b>GOLF</b>	<b>59,377.13</b>
<b>HISRA</b>	<b>9,921.84</b>
<b>RIVERPLEX</b>	<b>71,227.08</b>

**TOTAL PAYABLES    \$1,152,545.76**

**PAYROLL #10 5/19/2017    \$499,836.35**

**PAYROLL #11 6/2/2017    \$529,238.73**

**Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**THE WHOLE**

**CHAIRMAN SNOWDEN MOVED TO APPROVE MINUTES OF MAY 10, 2017 FINANCE COMMITTEE MEETING OF THE AND MINUTES OF THE MAY 23, 2017 SPECIAL FINANCE COMMITTEE MEETING OF THE WHOLE. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**PEORIA PARK DISTRICT FOUNDATION:**

Executive Director Cahill presented minutes of the April 17, 2017 Board meeting.

**JOINT OPERATING COMMITTEE:**  
meeting.

Trustee Johnson presented minutes of the March 28, 2017

**PLANNING COMMITTEE:** Superintendent Fredrickson presented minutes of the May 2, 2017 meeting.

**PLANNING COMMITTEE:**  
(continued)

**RECOMMENDATION:** With committee recommendation,  
**TRUSTEE SNOWDEN MOVED TO APPROVE**  
**RECOMMENDATION TO PLACE MEMORIAL BENCH IN**  
**GLEN OAK PARK. Motion seconded by Trustee Ryan and**  
**carried on unanimous voice vote. (Results: 5 Ayes; 0**

Nays)

LeTourneau Statue

President Cassidy requested staff refer back to previous discussions regarding the Steel House Group and responsibility for fundraising to cover costs associated with moving the statue to Wheels-O-Time Museum. Trustee Johnson requested confirmation that the statue would be "loan" and not an outright gift to Wheels-O-Time.

on

**RIVERFRONT PROGRAM  
& POLICY ADVISORY  
COMMITTEE:**

Trustee Johnson presented minutes of April 25, 2017 meeting.

**NEW BUSINESS:**

**Adoption of Prevailing Wage Ordinance #350**

With staff recommendation, **TRUSTEE JOHNSON MOVED TO ADOPT ORDINANCE #350 IN COMPLIANCE WITH THE ILLINOIS PREVAILING WAGE RATES ACT (ILCS, CHAPTER 820, PARAGRAPHS 130/1 TO 130/12), REQUIRING PUBLIC BODIES TO ESTABLISH AND PUBLISH CURRENT PREVAILING WAGE RATES AS DETERMINED BY THE ILLINOIS DEPARTMENT OF LABOR DURING THE MONTH OF JUNE OF EACH CALENDAR YEAR. Motion seconded by Trustee Harant and carried on the following roll call vote: Trustees Harant, Johnson, Ryan, Snowden and President Cassidy voting "Aye," no**

"Nays."

(Results: 5 Ayes; 0 Nays)

**Management**

**Reappointment of Jim Stuttle to Springdale Cemetery Authority**

President Cassidy announced the reappointment of Jim Stuttle to Springdale Cemetery Management Authority, effective June 30, 2017.

**NRPA**

**Approval for Trustee Travel Expenditures associated with**

**Annual Conference, New Orleans LA, September 25-28, 2017**

As required by state law, the Peoria Park District Board of Trustees adopted new travel, meal and lodging expense policies in February 2017 with effective date of April 1, 2017.

recommends  
complete  
trustees:

Per District policy and in accordance of state law, staff approval of travel estimates and authorization to registration for conference for the following



**NEW BUSINESS:  
(continued)**

Trustee Johnson travel estimate	\$2,686.10
Trustee Petty travel estimate	\$2,775.10
Vice President Rayford	\$1,013.00

With staff recommendation, **TRUSTEE SNOWDEN MOVED APPROVAL OF PRE-TRAVEL ESTIMATES FOR COSTS ASSOCIATED WITH PARTICIPATION OF TRUSTEES JOHNSON, PETTY AND RAYFORD AT THE NRPA ANNUAL CONFERENCE NEW ORLEANS, LA, SEPTEMBER 25-28, 2017.** Motion

**IN**  
**seconded**  
**roll call vote:**  
**Snowden and President**  
**"Nays." (Results: 5 Ayes; 0 Nays)**

**by Trustee Ryan and carried on the following**  
**Trustees Harant, Johnson, Ryan,**  
**Cassidy voting "Aye," no**

**Consideration and Approval for Website Development**

Central

Executive Director Cahill presented staff recommendation for States Media to develop a new website for the District. The estimated cost is \$45,000. With staff

recommendation, **TRUSTEE CENTRAL STATES MEDIA THE DISTRICT AT AN \$45,000.00 Motion seconded by Trustee on unanimous voice vote.**

**SNOWDEN MOVED TO APPROVE DEVELOP A NEW WEBSITE FOR ESTIMATED COST OF Johnson and carried**

**(Results: 5 Ayes; 0 Nays)**

**Review of Administrative Procedures for Recreation Drones in Parks and Commercial Drones in Parks**

Superintendent Fredrickson presented administrative procedure for staff to follow to manage use of recreational drones in parks by creating designated park areas and rules for usage of drones.

the  
fee

Superintendent Fredrickson presented administrative procedure for staff to follow to manage use of commercial drones in parks by regulating usage of commercial drones at private rentals and specific Park District festivals only, unless otherwise approved by Executive Director. A list of drone "qualified operators" will be managed by the Parks Department by issuing permits. A permit will be charged.

President Cassidy requested staff explain the difference between recreational and commercial drones. Trustee Ryan requested the Park District website contain all drone usage rules.

Trustee Snowden noted additional language needed on the Commercial Usage form, Waiver & Release of All Claims & Assumptions of Risk, fourth paragraph, add "including its officials, agents, volunteers and employees."

**NEW BUSINESS:  
(continued)**

**Proposed Policy Amendment, Part III, Section I, Conduct Ordinance, RECREATIONAL ACTIVITIES, 12.01(B)**

Superintendent Pie presented for first reading a proposed conduct ordinance amendment covering use of drones in parks. As required by Park District Policy, request for approval of the recommended amendment will be brought back to the board at the next scheduled meeting.

**Zoo**

**Request for In-Kind Donation to Conduct Fundraiser at Peoria**

**2017.  
voice**

With staff recommendation, **TRUSTEE JOHNSON MOVED TO APPROVE REQUEST FOR IN-KIND DONATION TO CONDUCT FUNDRAISER AT PEORIA ZOO ON WEDNESDAY, JULY 26, Motion seconded by Trustee Ryan and carried on unanimous vote. (Results: 5 Ayes; 0 Nays)**

**Consideration of Request to Conduct Research on Park District Property**

Supervisor of Environmental and Interpretive Services Mike Miller presented staff recommendation for approval of request to collect specimens from several Park District ponds. Dr. John Marino, Assistant Professor, Department of Biology, Bradley University has requested to conduct research that would require the collection of 10 larval frogs and up to 50 snails per pond. This is part of a larger research project in Central Illinois. **TRUSTEE HARANT MOVED TO APPROVE REQUEST TO CONDUCT RESEARCH AND COLLECT SPECIMENS FROM SEVERAL PARK DISTRICT PONDS. Motion seconded by Trustee Snowden and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**Consideration and Approval for Permanent Easement: Grand View Drive**

President Cassidy requested staff bring this issue back to the Board after

further negotiation with Uniti Fiber, LLC to pay rent for the easement being requested, and obtaining further details for the proposed install of additional fiber optic cable on Grand View Drive.

**CALENDAR OF CONSENT: QUOTE: 2017 Pool Chemicals**  
With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE PURCHASE OF POOL CHEMICAL ITEMS FROM SEVEN VENDORS ON AN "AS NEEDED" BASIS:**

<u>Vendor</u>	<u>Item #'s</u>	<u>Approximate Cost</u>
Central Pool Supply	4-6, 8	\$ 987.87
Water Solutions Unlimited	3	\$6,441.60
Hawkins, Inc.	1, 2, 7	\$5,444.20

**Motion seconded by Trustee Ryan and carried on unanimous voice vote.**  
**(Results: 6 Ayes; 0 Nays)**

**CALENDAR OF CONSENT:  
(continued)**

**BID: Camp Wokanda Dining Hall – Roof Replacement**

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO ACCEPT THE LOW QUALIFIED BASE BID OF \$77,700.00 FROM CAD CONSTRUCTION FOR THE ROOF REPLACEMENT OF THE DINING HALL**

**AT CAMP WOKANDA. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**Request for Use of RiverPlex Arena**

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE REQUEST FROM JEMS BASKETBALL ORGANIZATION TO CONDUCT GIRLS' BASKETBALL TOURNAMENT AT RIVERPLEX RECREATION ARENA**

**ON JUNE 17 & 18, 2017. ADMISSION TO BE CHARGED. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**Request for Use of M.L. King Jr. Park**

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE REQUEST FROM HELP HOPE LIVE TO CONDUCT FUNDRAISER AT M.L. KING JR. PARK ON SATURDAY, JUNE 24, 2017. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**Request for Use of Glen Oak Park, Columbia Park and Logan Park**

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE REQUEST FROM MT. OLIVE COMMUNITY CHURCH TO CONDUCT "PEACE IN THE PARK" EVENTS AT GLEN OAK PARK ON SATURDAY, JUNE 10, 2017; COLUMBIA PARK ON SATURDAY, JUNE 17, 2017; AND**

**LOGAN PARK, SATURDAY, JUNE 24, 2017. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**Request for Use of Bradley Park Disc Golf Course**

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE REQUEST FROM DISC FUN FOR THE RUN TO CONDUCT FUNDRAISER DISC GOLF TOURNAMENT AT BRADLEY DISC GOLF COURSE ON SATURDAY, JULY 1, 2017. Motion seconded by Trustee Ryan and carried**

**on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**Request for Use of Trail Systems: Camp Wokanda/Illinois River Bluff Trail to Detweiller Park**

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE REQUEST FROM CENTRAL ILLINOIS TRAIL RUNNING ALLIANCE TO CONDUCT ULTRA MARATHON EVENTS ON TRAIL SYSTEMS: CAMP WOKANDA/ILLINOIS RIVER BLUFF TRAIL ON SATURDAY, JULY 8, 2017.**

**Motion seconded by Trustee Ryan and carried on unanimous voice vote.**

**(Results: 5 Ayes; 0 Nays)**

**CALENDAR OF CONSENT:**  
(continued)

**Request for Use of Proctor Recreation Center Swimming Pool**

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE REQUEST FROM EMMANUEL TEMPLE NO. 2 CHURCH OF GOD IN CHRIST TO USE PROCTOR RECREATION CENTER'S SWIMMING POOL TO CONDUCT BAPTISMAL SERVICE ON SUNDAY, JULY 15, 2017. Motion seconded by Trustee Ryan and carried on unanimous voice vote.**

**(Results: 5 Ayes; 0 Nays)**

**Request for Use of Donovan Park**

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE REQUEST FROM MAS PRODUCTIONS FOR USE OF DONOVAN PARK TO CONDUCT 5K RACE ON SATURDAY, AUGUST 5, 2017. Motion seconded by Trustee Ryan and carried on unanimous voice vote.**

**(Results: 5 Ayes; 0 Nays)**

**Request for Use of Donovan Park and Rock Island Greenway**

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE REQUEST FROM WCIC FM TO CONDUCT 5K WALK ON SATURDAY, SEPTEMBER 2, 2017. Motion seconded by Trustee Ryan and carried on**

**unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**Request for Use of Detweiller Park Dogwood/Pine Shelters**

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE REQUEST FROM NAMI TO CONDUCT FUNDRAISER COOKOUT ON SATURDAY, SEPTEMBER 23, 2017. Motion seconded by Trustee Ryan and**

**carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**Request for Use of Northtrail Park**

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE REQUEST FROM PTO OF ST. JUDE CATHOLIC SCHOOL TO CONDUCT 5K RACE ON SATURDAY, SEPTEMBER 30, 2017. Motion seconded by Trustee Ryan and carried on unanimous voice vote.**

**(Results: 5 Ayes; 0 Nays)**

**PENDING BUSINESS:** None.

**CITIZEN REQUEST**

**TO ADDRESS THE BOARD:** Karrie Alms

Karrie requested the Board consider event programming at RiverFront Park/

Constitution Gardens, to enhance use of the area.

Joyce Blumenshine

Joyce complimented the Park District on the flag event held at  
Constitution

Gardens today. Also, she asked for support at the June 27 City Council  
meeting to oppose a vote on extending the development agreement for  
RiverFront Park.

**CITIZEN REQUEST  
TO ADDRESS THE BOARD:**

Hedy Elliott-Gardner

Hedy wished to thank Executive Director Cahill for her work on writing grant applications that have funded The Moonlight Coalition for Adult Learning/GED Program. Hedy thanked the Board for hosting this program at Logan and Proctor Recreation Centers, and taking a chance to make a difference in the community.

**COMMUNICATIONS:**

Communications were received as submitted.

**OTHER BUSINESS:**

None.

**ADJOURNMENT:**

At 6:50 p.m., **there being no further agenda business, TRUSTEE SNOWDEN MOVED TO ADJOURN. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays).**

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V. Joyce McLemore, Secretary, Board of Trustees