

**OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M., WEDNESDAY, MAY 10, 2017 AT THE NOBLE CENTER FOR PEORIA PARK DISTRICT ADMINISTRATION, 1125 WEST LAKE AVENUE, PEORIA, ILLINOIS.**

**President Cassidy presided and called the meeting to order at 6:00 p.m.**

**ROLL CALL:**

**TRUSTEES PRESENT:** Trustees Johnson, Petty, Ryan, Vice President Rayford and President Cassidy.

**TRUSTEE ABSENT:** Trustee Snowden.

**STAFF PRESENT:** Executive Director Cahill, Deputy Director Wheeler, Attorneys Bill Streeter and Ken Snodgrass, Jan Budzynski, Chief Sylvester Bush, Nick Conrad, Rebecca Fredrickson, Matt Freeman, Shalessie Pie, Joe Atkinson, Trish Blattenberger, Meg Boyich, Mike Friberg, Mary Harden, Kadar Heffner, Emma Lawson, Scott Loftus, Mike Miller, Karrie Ross, JD Russell, Sue Wheeler and V Joyce McLemore.

**OTHERS PRESENT:** Rick Fox, Global Warming Solutions Group, 15215 N. Ivy Lane Rd., Chillicothe; Marcus Fogliano, 1124 N. Frink, Peoria; Ali Hogan and Brian Buralli, Central States Media, 2006 W. Altorfer, Peoria.

**PRESS PRESENT:** None.

**PLEDGE OF ALLEGIANCE:** All stood and recited the Pledge of Allegiance.

**MINUTES:** **TRUSTEE JOHNSON MOVED TO APPROVE MINUTES OF APRIL 26, 2017 REGULAR PARK BOARD MEETING. Motion seconded by Trustee Petty and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**EXECUTIVE DIRECTOR WEEKLY UPDATES:**

April 25 and May 2, 2017 updates were presented. The PGA Junior League Golf was highlighted. Cahill reported staff is working with marketing consultants to develop strategy for highlighting all of the improvements at Newman Golf. Discussion followed regarding PGA Junior League Golf, Friends of Peoria PlayHouse Children's Museum Advisory Board and plans for ongoing publicity and specials to showcase NEWman Golf Course.

**POLICE DIVISION:** Chief presented the March 2017 report.

**PLANNING/DESIGN/ CONSTRUCTION DIVISION:** Superintendent Fredrickson presented the April 2017 report.

**RIVERPLEX DIVISION:** Business Manager Kadar Heffner highlighted March 2017-May 2017 programming. Heffner elaborated on corporate relationships developed to supply memberships for traveling professionals while on long term assignments in the Peoria area.

Vice President Rayford asked about RiverPlex offering “adult only” time in the fitness/weight room area, and about open gym programming time for community children to use Riverplex basketball courts.

**FINANCE COMMITTEE:** **FINANCE CHAIRMAN PRO TEM RAYFORD REPORTED THE FINANCE COMMITTEE HAD EXAMINED THE BILLS AND FOUND THEM TO BE CORRECT AND MOVED THAT THE PRESIDENT AND SECRETARY BE AUTHORIZED TO ISSUE ORDERS ON THE TREASURER FOR THE SEVERAL AMOUNTS:**

Peoria Park District	Thursday, May 4, 2017
GENERAL	353,715.26
RECREATION	163,394.07
AUDIT	18,800.00
LIABILITY	20.00
MUSEUM	7,772.87
POLICE	1,447.11
BONDED PROJECTS	247,047.61
PAVING & LIGHTING	7,382.30
RIVERFRONT EVENTS	2,213.50
DETWEILLER MARINA	2,090.50
GOLF	37,075.14
HISRA	7,401.80
RIVERPLEX	30,576.22
<b>TOTAL PAYABLES</b>	<b>\$878,936.38</b>
<b>PAYROLL #9 5/5/2017</b>	<b>\$486,504.28</b>

**Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

Finance Committee minutes of April 26, 2017 were presented.

**GOLF ADVISORY AD HOC COMMITTEE:** Committee Chairman Petty presented minutes of the April 24 meeting.

**GOLF ADVISORY  
AD HOC COMMITTEE:**

Outing Request Policy

Staff recommendation is to adjust current golf outing policy in hope of attracting more outings to the courses. Discussion followed with concern raised regarding regular golfers getting “bumped out” of playing courses on weekends. Deputy Director Wheeler and staff will develop parameters for presentation at the next Golf Advisory Committee meeting and then bring back to the full Board.

**NEW BUSINESS:**

**BID: Trewyn Park Pavilion Roof Replacement**

With staff recommendation, **TRUSTEE JOHNSON MOVED TO ACCEPT THE LOW BASE BID TOTALING \$315,000.00 FROM PEORIA METRO CONSTRUCTION FOR THE REPLACEMENT OF THE UPPER ROOF AT TREWYN PARK PAVILION. Motion seconded by Vice President Rayford.** Discussion followed with Trustee Petty asking for workforce profiles for subcontractors listed on this project. In the future, she requested workforce profiles for all subcontractors listed on bid documents. **Motion carried on the following roll call vote: Trustees Johnson, Ryan, Vice President Rayford and President Cassidy voting “Aye,” Trustee Petty voting “Nay”. (Results: 4 Ayes; 1 Nay)**

**Central States Media Presentation on Marketing Strategy**

Brian Buralli and Ali Hogan of Central States overviewed a PowerPoint presentation that outlined marketing strategy for Peoria Park District in remainder of 2017. Discussion followed regarding diversity of research, what Central States is providing that wasn’t done before, and the importance of educational component for people to understand and appreciate the value of what the Park District offers for recreation and healthful lifestyles.

**Consideration and Approval of Proposed Media Buys**

Executive Director Cahill recommends the following media buys based upon Central States Media presentation on marketing strategy for remainder of 2017:

Alpha Media: \$20,000  
Advanced Media Partners: \$16,000  
Cumulus Media: \$28,800

Trustee Ryan asked for the source of funding for buys. Cahill confirmed funding available within the 2017 budget allocation for marketing totaling \$450,000. **TRUSTEE JOHNSON MOVED TO APPROVE MEDIA BUYS AS PRESENTED. Motion seconded by Vice President Rayford and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**NEW BUSINESS:**

**Consideration and Adoption of Annexation Ordinance #2017.05.01  
Rt. 91 area (+/- 23.98 acres)**

With staff recommendation, TRUSTEE JOHNSON MOVED TO ADOPT ANNEXATION ORDINANCE 2017.05.01 TO ANNEX APPROXIMATELY 23.98 ACRES TO THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA AND RECORDING A COPY OF THE ORDINANCE WITH THE RECORDER OF DEEDS AND COUNTY CLERK OF PEORIA COUNTY. Motion seconded by Trustee Ryan and carried on unanimous voice vote.  
(Results: 5 Ayes; 0 Nays)

**Consideration and Adoption of Annexation Ordinance #2017-05-02  
Allen Rd. Area (+/-) 78.99 acres)**

With staff recommendation, TRUSTEE JOHNSON MOVED TO ADOPT ANNEXATION ORDINANCE 2017.05.02 TO ANNEX APPROXIMATELY 78.99 ACRES TO THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA AND RECORDING A COPY OF THE ORDINANCE WITH THE RECORDER OF DEEDS AND COUNTY CLERK OF PEORIA COUNTY, ILLINOIS. Motion seconded by Trustee Ryan and carried on unanimous voice vote.  
(Results: 5 Ayes; 0 Nays)

**Consideration and Adoption of Annexation Ordinance #2017.05.03  
Alta Rd. area (1 parcel) (+/- 3.97 acres)**

With staff recommendation, TRUSTEE JOHNSON MOVED TO ADOPT ANNEXATION ORDINANCE 2017.05.03 TO ANNEX APPROXIMATELY 3.97 ACRES TO THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA AND RECORDING A COPY OF THE ORDINANCE WITH THE RECORDER OF DEEDS AND COUNTY CLERK OF PEORIA COUNTY, ILLINOIS. Motion seconded by Trustee Ryan and carried on unanimous voice vote.  
(Results: 5 Ayes; 0 Nays)

**CALENDAR OF  
CONSENT:**

**Request for Use of Martin Luther King Jr. Park**

With staff recommendation, TRUSTEE JOHNSON MOVED TO APPROVE A REQUEST FROM NEW TESTAMENT FELLOWSHIP COMMUNITY CHURCH FOR USE OF MARTIN LUTHER KING JR. PARK ON SATURDAY, MAY 27, 2017 TO CONDUCT ANNUAL FAMILY/FRIENDS COOKOUT. Motion seconded by Trustee Petty and carried on unanimous voice vote.  
(Results: 5 Ayes; 0 Nays)

**Request for Use of John Gwynn Jr. Park**

With staff recommendation, TRUSTEE JOHNSON MOVED TO APPROVE A REQUEST FROM SERVANTS OF CHRIST MINISTRIES FOR USE OF JOHN GWYNN JR. PARK TO CONDUCT ANNUAL CONNECTION CAR SHOW. Motion seconded by Trustee Petty and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

**PENDING BUSINESS:** None.

**CITIZEN REQUEST**

**TO ADDRESS THE BOARD:** Marcus Fogliano

Mr. Fogliano announced his interest in the Central District vacant seat.

Rick Fox

Mr. Fox encouraged the Park District to take time and research what opportunities there might be for saving money with use of solar energy. Fox noted legislative focus on “community solar”.

**COMMUNICATIONS:** Communications were received as submitted.

**OTHER BUSINESS:** Emergency Repair Work – Grand View Drive Erosion at Bishop  
Staff presented emergency request for repair.

During recent rains of late April and May, the erosion repair project at Grand View Drive suffered significant damage due to erosion and saturation slump. Staff is proposing to proceed immediately with repairs for the most critical areas under a Time and Material (T&M) basis with a contractor and engineer.

Staff defines this repair as an emergency because of the high probability that continued rains will lead to erosion that could cause the lower manhole to collapse, disabling the entire drainage system for the hillside. The design engineers from Infrastructure Engineering, Inc. concur with this assessment, and are recommending immediate repairs.

**TRUSTEE JOHNSON MOVED TO APPROVE EMERGENCY REPAIR WORK AT GRAND VIEW DRIVE AND BISHOP, ESTIMATED REPAIR TO BE AROUND \$25,000 FOR THE CONTRACTOR AND AN ADDITIONAL \$2,500 FOR ENGINEERING DIRECTION DURING THE REPAIR. STAFF IS REQUESTING APPROVAL OF EXPENDITURES NOT-TO-EXCEED \$25,000 FOR CONSTRUCTION AT THIS TIME. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**ADJOURNMENT:** At 7:20 p.m., there being no further agenda business, **TRUSTEE PETTY MOVED TO ADJOURN. Motion seconded by Vice President Rayford and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays).**

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V. Joyce McLemore, Secretary, Board of Trustees

Attachments: Central States Media Marketing Strategy  
Emergency Repair Work Memo – Grand View Drive Erosion at Bishop