

OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M., WEDNESDAY, APRIL 26, 2017 AT THE BONNIE W. NOBLE CENTER FOR PEORIA PARK DISTRICT ADMINISTRATION, 1125 WEST LAKE AVENUE, PEORIA, ILLINOIS.

President Cassidy presided and called the meeting to order at 6:00 p.m.

ROLL CALL:

TRUSTEES PRESENT: Trustees Cummings, Johnson, Petty, Ryan, Snowden, Vice President Rayford and President Cassidy.

TRUSTEES ABSENT: None.

STAFF PRESENT: Executive Director Cahill, Deputy Director Wheeler, Attorney Bill Streeter, Attorney Ken Snodgrass, Becky Fredrickson, Shalessie Pie, Joe Atkinson, Trish Blattenberger, Beth Boyich, Mike Friberg, Mary Harden, Aimee McLaughlin, Mike Miller, Karrie Ross, JD Russell, Doug Silberer, Nicole Staley, Zac Tortorella, Sue Wheeler, and Joyce McLemore.

OTHERS PRESENT: Angie Cassidy, Joe Cassidy, 3221 N. Bigelow, Peoria; Tim Drew and Jennifer Parkhurst, Corn Stock Theatre, 710 Bayside Drive; Jamar Green, Change Peoria, 1620 NE Jefferson, Peoria; Ryan Hidden. Change Peoria, 1024 N. Flora, Peoria; W. Joe Hudson, 331 N.E. Perry Avenue, Peoria; Virginia Monte, 11321 N. Hickory Woods, Dunlap; Pam Oreas, Corn Stock Theatre, 618 W. Ravinwoods, Peoria; Gary Velasquez and Krystal Zamarripa, Divergent City Church, 308 E. Edgewood, Morton.

PRESS PRESENT: None.

PLEDGE OF ALLEGIANCE: All stood and recited the Pledge of Allegiance.

CANVASS REPORT OF THE PEORIA COUNTY BOARD OF ELECTION COMMISSIONERS, DATED APRIL 19, 2017

Canvass of the vote for Southern District Trustee:	
Robert L. Johnson, Sr.	1,508
Canvass of the vote for Northern District Trustees:	
Matthew P. Ryan	3,715
Nancy L. Snowden	3,503

TRUSTEE PETTY MOVED TO RECEIVE AND FILE THE CERTIFIED CANVASS OF VOTES CAST FOR PARK DISTRICT SOUTHERN AND NORTHERN DISTRICT TRUSTEES IN THE CONSOLIDATED GENERAL ELECTION HELD ON APRIL 4, 2017 IN THE COUNTY OF PEORIA, STATE OF ILLINOIS. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)

(Secretary's Note: The Canvass Report for The Pleasure Driveway and Park District of Peoria, Illinois Consolidated General Election held April 4, 2017 as certified by the Peoria County Board of Election Commissioners has been placed in the permanent record.)

ADJOURNMENT: TRUSTEE PETTY MOVED TO ADJOURN THE MEETING. Motion seconded by Vice President Rayford and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)

* * * * **CONVENING OF NEW PARK BOARD** * * * *

CALL TO ORDER: President Cassidy called the meeting to order.

OATH OF OFFICE AND SEATING OF TRUSTEES: Board Secretary McLemore administered the Oath of Office to duly elected Park Board Southern District Trustee Robert L. Johnson, Sr. and duly elected Park Board Northern District Trustees Matthew P. Ryan and Nancy L. Snowden.

ROLL CALL (NEW BOARD) Trustees Cummings, Johnson, Petty, Ryan, Snowden, Vice President Rayford and President Cassidy present.

30-YEAR SERVICE AWARD: Executive Director Cahill expressed gratitude on behalf of the District to President Cassidy for the countless hours he has invested in the District during his 30-years of service. Cahill then presented Cassidy with IAPD 30-Year Service Awards and presented a floral bouquet to Mrs. Cassidy in honor and recognition of her support. Cassidy stated his respect for the Board of Trustees and staff and acknowledged their service and dedication. President Cassidy introduced his family attending the presentation: wife Angie, children Joe, Ginny, Maggie and Bridie.

MINUTES: Trustee Snowden noted two corrections for April 12, 2017 minutes. Under Planning/Design/Construction Report, the minutes should read as follows: "Approximately 400 ash trees have been counted at Kellogg and it is projected all of those trees will be lost to disease." Additional correction to read, "Next steps of action include working with Parks Division Arborist to develop a plan to ramp up tree planting." With the noted corrections, TRUSTEE SNOWDEN MOVED TO APPROVE THE MINUTES OF THE APRIL 12, 2017 REGULAR PARK BOARD MEETING. Motion seconded by Vice President Rayford and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)

EXECUTIVE DIRECTOR WEEKLY UPDATES: April 11 and 28, 2017 updates were presented.

HUMAN RESOURCES DIVISION: Superintendent Shalesse Pie presented a report on the outstanding efforts of our Park District volunteers.

**HUMANS RESOURCES
DIVISION: (cont.)**

Volunteer Recognition & Appreciation Open House

All Park District Volunteers have been invited to The Bonnie Noble Administration Building tonight, April 26th, from 5:00 p.m.–8:30 p.m. to enjoy refreshments and receive their volunteer gift in recognition of their support. This year the District is proud to honor 88 volunteers with the 2017 Presidential Service Award. Their hard work has set the foundation for future volunteers and has motivated others to get involved in the community.* Trustee Petty noted golf marshal volunteer hours and whether they count towards volunteer service awards. Golf Supervisor Cordis confirmed there are 13 golf volunteers on this year's recognition list.

(*Secretary's Note: Lanada Cunningham, Volunteer Coordinator provided estimated number of volunteer hours at 56,552 hours over the past year.)

OWENS CENTER:

Zac Tortorella, Coordinator of Skating Development gave an overview of Minor Hawk skating program for beginners. Discussion followed with Trustee Johnson inquiring about most represented zip codes in registrations for learn-to-skate classes.

PARKS DIVISION:

Parks Supervisor JD Russell presented the March 2017 report.

FINANCE COMMITTEE:

TRUSTEE SNOWDEN MOVED THAT THE PRESIDENT AND SECRETARY BE AUTHORIZED TO ISSUE ORDERS ON THE TREASURER FOR THE SEVERAL AMOUNTS:

Peoria Park District	Thursday, April 20, 2017
GENERAL	51,479.60
RECREATION	138,574.12
LIABILITY	1,555.01
MUSEUM	2,547.20
POLICE	3,581.75
BONDED PROJECTS	20,391.58
RIVERFRONT EVENTS	74,258.91
GOLF	17,300.35
HISRA	4,593.31
RIVERPLEX	7,804.77
TOTAL PAYABLES	\$322,086.60
PAYROLL #8 4/21/17	\$479,792.33

Motion seconded by Vice President Rayford and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)

Meeting minutes of April 12, 2017 Finance Committee of the Whole were presented.

**RIVERFRONT PROGRAM
& POLICY ADVISORY:**

RiverFront Superintendent Nick Conrad presented minutes of the February 28, 2017 meeting. Conrad stated letters have been sent to outgoing RPAC members Jay Goldberg and Steve Shostrom, thanking them for their long-term service on the committee.

The City will host a public meeting at RiverFront Museum on Thursday, April 27th at 6 p.m., to inform the public of the City's options regarding demolition of RiverFront Village Platform and future plans.

NEW BUSINESS:

Consideration and Approval of Agreement with Friends of Rocky Glen
Trustee Ryan abstained from discussion and vote on this agreement.

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE THE AGREEMENT BETWEEN PEORIA PARK DISTRICT AND FRIENDS OF ROCKY GLEN FOR THE DESIGN AND CONSTRUCTION OF HIKING, JOGGING, AND PEDESTRIAN TRAILS AT ROCKY GLEN. Motion seconded by Trustee Petty and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays; 1 Abstain)**

Consideration and Approval of Agreement with Peoria Public Schools District #150 regarding Central Park Pool Alley

With staff recommendation, **TRUSTEE CUMMINGS MOVED TO APPROVE INTERGOVERNMENTAL AGREEMENT WITH PEORIA PUBLIC SCHOOLS DISTRICT 150 TO REMOVE THE ALLEY ON THE EAST SIDE OF CENTRAL PARK POOL AND SPLIT THE COSTS. Motion seconded by Trustee Ryan. Discussion followed with trustees asking about safety issues and whether PAWW had been notified. Staff stated there are no safety issues and staff has reviewed this matter with PAWW and there are no objections. Motion carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

Consideration and Approval of Agreement with Corn Stock Theatre

With staff recommendation, **TRUSTEE JOHNSON MOVED TO APPROVE AGREEMENT WITH CORN STOCK THEATRE TO LEASE GROUND AT BRADLEY PARK TO CONDUCT THEATRE BUSINESS. THE PROPOSED AGREEMENT SUPPLEMENTS THE EXISTING RELATIONSHIP AND IS DESIGNED TO PROVIDE DETAILS FOR COORDINATION, RESPONSIBILITIES, AND SERVICES PROVIDED BY EACH PARTY SPECIFIC TO THE 2017 SEASON. THIS AGREEMENT WILL BE REVISITED ANNUALLY SO THAT CHANGES CAN BE MADE AS NEEDED FOR EACH NEW SEASON. Motion seconded by Trustee Snowden and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

Appointment of Judges Panel for Rhodell Owens Group Service and Landen Memorial Volunteer Awards

President Cassidy invited all trustees to participate. Trustees Ryan and Snowden will serve as judges for 2016 award nominations.

**NEW BUSINESS:
(Cont.)**

Request to Serve Alcohol at Corn Stock Theatre Events

With staff recommendation, **TRUSTEE JOHNSON MOVED TO APPROVE REQUEST TO SELL BEER AND WINE AT THE THEATRE LOCATION IN BRADLEY PARK FOR ITS SHOWS SCHEDULED IN 2017. Motion seconded by Trustee Snowden.** Discussion followed with questions regarding any possible liability for the Park District, and whether control over sale of alcohol at Corn Stock will be treated the same as other facilities. Staff confirmed the Park District will be provided with insurance documentation naming the Park District as additional insured. Control of alcohol at Corn Stock is the same as other park facilities. **Motion carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

Request from Divergent City Church to Conduct Religious Services at Trewyn Pavilion

With staff recommendation, **TRUSTEE JOHNSON MOVED TO APPROVE REQUEST FOR USE OF TREWYN PARK PAVILION BY DIVERGENT CITY CHURCH LEADERSHIP TEAM IN 2018 FOR MONTHLY MEETINGS. IN 2019, THE GROUP WOULD LIKE TO HOST BI-WEEKLY BIBLE STUDIES, INFORMAL DISCUSSIONS AND REFRESHMENTS THAT WOULD BE OPEN TO THE PUBLIC. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

CALENDAR OF CONSENT:

Trustee Petty requested the following items be removed from the calendar for further consideration: **BID: 2017 Summer Camp Bus Service; QUOTE: Lakeview Center Bleachers; QUOTE: Janitorial Service at HISRA; QUOTE: RiverPlex Window Cleaning; and QUOTE: Noble Center Reception Desk.**

Adopt Resolution #135-1 IMRF Fund Working Cash Loan \$250,000

With staff recommendation, **VICE PRESIDENT RAYFORD MOVED TO ADOPT RESOLUTION #135-1 TRANSFERRING \$250,000 IN FUNDS FROM WORKING CASH TO IMRF RETIREMENT FUND. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

Adopt Resolution #135-2 Museum Fund Working Cash Loan \$400,000

With staff recommendation, **VICE PRESIDENT RAYFORD MOVED TO ADOPT RESOLUTION #135-2 TRANSFERRING \$400,000 IN FUNDS FROM WORKING CASH TO MUSEUM FUND. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 7 Aye; 0 Nays)**

Adopt Resolution #135-3 Police Fund Working Cash Loan

With staff recommendation, **VICE PRESIDENT RAYFORD MOVED TO ADOPT RESOLUTION #135-3 TRANSFERRING \$150,000 IN FUNDS FROM WORKING CASH TO POLICE FUND. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

CALENDAR OF CONSENT:
(continued)

BID: 2017 Grain Products for Peoria Zoo

With staff recommendation, **VICE PRESIDENT RAYFORD MOVED TO PURCHASE GRAIN PRODUCTS FOR THE PEORIA ZOO FROM WINEINGER'S COUNTRY FEED AND SUPPLIES OF PRINCEVILLE, IL FOR AN APPROXIMATELY YEARLY TOTAL OF \$46,952.28. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

STATE CONTRACT: Purchase 2017 Ford F550 Truck

With staff recommendation, **VICE PRESIDENT RAYFORD MOVED TO APPROVE PURCHASE OF ONE (1) FORD F550 4-WHEEL DRIVE TRUCK WITH A DUMP BODY AND CENTRAL HYDRAULIC SYSTEM FROM LANDMARK FORD INC. OF SPRINGFIELD, IL FOR A TOTAL OF \$57,403.00. PRICE PURSUANT TO ILLINOIS STATE CONTRACT #4018300. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

Request for Use of John Gwynn Jr. Park

With staff recommendation, **VICE PRESIDENT RAYFORD MOVED TO APPROVE REQUEST FROM CHANGE PEORIA TO CONDUCT COMMUNITY OUTREACH EVENT AT JOHN GWYNN JR. PARK ON SATURDAY, JUNE 10, 2017. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

Request for Use of John Gwynn Jr. Park

With staff recommendation, **VICE PRESIDENT RAYFORD MOVED TO APPROVE REQUEST FROM SHAUN LIVINGSTON FOUNDATION FOR USE OF JOHN GWYNN JR. PARK TO CONDUCT COMMUNITY EVENT "RIDING 4 A SAFER TOMORROW" ON SATURDAY, JULY 22, 2017. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

Request for Use of Martin Luther King Jr. Park

With staff recommendation, **VICE PRESIDENT RAYFORD MOVED TO APPROVE REQUEST FROM AMBASSADORS OF CHRIST MINISTRIES FOR USE OF MARTIN LUTHER KING JR. PARK TO CONDUCT COMMUNITY OUTREACH EVENT ON SATURDAY, AUGUST 5, 2017. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

The following items were removed from the Calendar for further consideration:

BID:
Summer Camp Bus Service Trustee Petty noted only two firms on bid list and questioned why Peoria School District #150 wasn't approached to provide bus service. Deputy Director Wheeler stated liability issues preclude Peoria School District from providing bus transportation service to outside authorities. **TRUSTEE PETTY MOVED TO ACCEPT THE BID FROM FIRST STUDENT OF BARTONVILLE, IL AT A RATE OF \$57.50 PER HOUR FOR A TOTAL APPROXIMATE COST OF \$26,852.50. Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

QUOTE:
Lakeview Center Bleachers Trustee Petty is unhappy with the lack of diversity in workforce profiles of companies doing business with the District. Discussion followed. Petty stated she is looking for ways to change the lack of diversity for vendors. She suggested bid package documents should contain more emphasis on workforce diversity. President Cassidy noted this issue has been talked about before. Superintendent Fredrickson noted the vendor recommended for this purchase was sole bidder. Trustee Rayford stated his agreement with Petty that greater workforce diversity is necessary. Superintendent Fredrickson noted limited options for companies providing these bleachers. Executive Director Cahill emphasized the need to replace bleachers at Lakeview Center as there are safety and accessibility issues. Cahill will direct staff to work with Attorney Streeter regarding changing the bid document language.

TRUSTEE JOHNSON MOVED TO ACCEPT THE LOW QUALIFIED QUOTE TOTALING \$17,594.00 FOR THE PURCHASE AND INSTALLATION OF NEW TELESCOPING BLEACHERS FROM THE LAKEVIEW RECREATION CENTER GYMNASIUM FROM THE IRWIN SEATING COMPANY. Motion seconded by Trustee Snowden and carried on the following roll call vote: Trustees Cummings, Johnson, Ryan, Snowden and President Cassidy voting "Aye", Trustee Petty and Vice President Rayford voting "Nay". (Results: 5 Ayes; 2 Nays)

QUOTE:
Janitorial Service HISRA **TRUSTEE PETTY MOVED TO ACCEPT THE LOW QUOTE FOR JANITORIAL SERVICES AT HISRA FROM CENTRAL CLEANING SERVICE, INC. OF PEORIA, IL AT A TOTAL COST OF \$21,600.00 THE CONTRACT TO BE FOR A PERIOD OF TWO YEARS BEGINNING MAY 1, 2017 AND ENDING ON APRIL 30, 2019. Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

QUOTE:
RiverPlex Window Cleaning Trustee Petty stated this is again an issue of diversity. Vice President Rayford believes staff should request companies provide minority hiring goals. **TRUSTEE SNOWDEN MOVED TO ACCEPT THE LOW QUOTE FOR THE RIVERPLEX WINDOW CLEANING FROM FISH WINDOW CLEANING OF PEORIA, IL AT A COST OF \$6,895.00 PER YEAR. THE CONTRACT SHALL BE FOR A PERIOD OF TWO YEARS. Motion seconded by Trustee Cummings and carried on the following roll call vote: Trustees**

**Cummings, Johnson, Ryan, Snowden and President Cassidy voting "Aye," Trustee Petty and Vice President Rayford voting "Nay".
(Results: 5 Ayes; 2 Nays)**

**QUOTE:
Noble Center Lobby
Reception Desk**

Staff reported this purchase is an efficiency determined to be possible by relocating all registration staff to the main lobby. In order to accomplish this, a new larger desk design is needed. **TRUSTEE CUMMINGS MOVED TO APPROVE THE LOW QUOTE OF \$10,826.45 FROM ROECKER CABINETS & MILLWORK, LLC FOR THE FABRICATION AND DELIVERY OF A NEW RECEPTION DESK FOR THE NOBLE CENTER LOBBY. Motion seconded by Trustee Snowden and carried on unanimous voice vote.
(Results: 7 Ayes; 0 Nays)**

PENDING BUSINESS: None.

**CITIZEN REQUEST
TO ADDRESS THE BOARD:** None.

COMMUNICATIONS: Communications were received as submitted.

OTHER BUSINESS: **Kelly A. Cummings, Outgoing Board Member Award Presentation**
President Cassidy presented an IAPD award to Kelly A. Cummings from a grateful Board and Administration. Trustees individually expressed their respect and thanks to Kelly for serving on this Board for the past seven years.

ADJOURNMENT: At 7:10 p.m. **TRUSTEE CUMMINGS MOVED TO ADJOURN. Motion seconded by Trustee Petty and carried on unanimous voice vote.
(Results: 7 Ayes; 0 Nays).**

V Joyce McLemore, Secretary of the Board

Attachment: Canvass of the County of Peoria Consolidated General Election Held April 4, 2017