

OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M., WEDNESDAY, APRIL 12, 2017 AT THE BONNIE W. NOBLE CENTER FOR PEORIA PARK DISTRICT ADMINISTRATION, 1125 WEST LAKE AVENUE, PEORIA, ILLINOIS.

President Pro Tem Rayford presided and called the meeting to order at 6:00 p.m.

ROLL CALL:

TRUSTEES PRESENT: Trustees Johnson, Petty, Ryan, Snowden and President Pro Tem Rayford.

TRUSTEES ABSENT: Trustee Cummings and President Cassidy.

STAFF PRESENT: Executive Director Cahill, Attorney Bill Streeeter, Attorney Ken Snodgrass, Jan Budzynski, Becky Fredrickson, Matt Freeman, Shalesse Pie, Joe Atkinson, Trish Blattenberger, Bonnie Davis, Mike Friberg, Emma Lawson, Scott Loftus, Mike Miller, Karrie Ross, JD Russell, Doug Silberer, Nicole Staley, Yvonne Strode, Sue Wheeler, and Joyce McLemore.

OTHERS PRESENT: Rick Fox, Friends of Rocky Glen, 15215 N. Ivy Lane Rd., Chillicothe; Karen Storey, 205 Keayes Avenue, East Peoria IL.

PRESS PRESENT: None.

PLEDGE OF ALLEGIANCE: All stood and recited the Pledge of Allegiance.

**40-YEAR SERVICE
AWARD:**

Bonnie Davis

Superintendent of Finance and Administrative Services Jan Budzynski profiled the 40-year career of Bonnie Davis, Business Division Computer Operator. President Pro Tem Rayford presented the Park District's 40-year service pin to Bonnie and Trustees expressed their thanks and appreciation for her devoted service to the District.

MINUTES: **TRUSTEE PETTY MOVED TO APPROVE THE MINUTES OF THE MARCH 22 2017 REGULAR PARK BOARD MEETING. Motion seconded by Trustee Snowden and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**EXECUTIVE DIRECTOR
WEEKLY UPDATES:** March 28 and April 4 updates were presented. Trustees noted their approval and appreciation for the new format of the weekly updates.

RIVERFRONT DIVISION: RiverFront Superintendent Nick Conrad highlighted March Madness Experience held at Peoria Civic Center and presented the May-October calendar of events scheduled at the Riverfront. Nick expressed special thanks and recognition for Super Volunteer Kelly Cummings who has volunteered all 21 years this event has been held in Peoria.

PLANNING/DESIGN/CONSTRUCTION DIVISION: Planning/Design Superintendent Becky Fredrickson presented the March 2017 report and detailed quarterly report for January-March 2017. Friberg invited trustees to visit the Gwynn Park Habidek to view recent improvements on the structure.

Planner Mike Friberg reported on status of ash trees located in parks and golf courses. To-date the count of ash trees in District parks and golf courses is 2,695. Approximately 400 ash trees have been counted at Kellogg and it is projected one half of those trees will be lost to disease. Staff has been continually updating field data by way of GIS system which shows the scope of the problem.

Next steps of action include working with Parks Division Arborist to develop a plan to ramp up three planting. Space will be needed to establish a tree nursery and staff will keep the Board informed of the process.

POLICE DIVISION: Chief Bush presented the February 2017 report.

FINANCE COMMITTEE: **TRUSTEE SNOWDEN MOVED THAT THE PRESIDENT AND SECRETARY BE AUTHORIZED TO ISSUE ORDERS ON THE TREASURER FOR THE SEVERAL AMOUNTS:**

Peoria Park District	Thursday, April 6, 2017
GENERAL	513,161.11
RECREATION	156,287.34
AUDIT	3,200.00
LIABILITY	91,992.58
MUSEUM	15,932.78
POLICE	20,677.18
WORK COMP & U C	72,545.88
BONDED PROJECTS	103,217.74
PAVING & LIGHTING	60.78
RIVERFRONT EVENTS	10,978.95
DETWEILLER MARINA	1,194.55
GOLF	46,521.30
HISRA	9,478.68
RIVERPLEX	42,424.83
TOTAL PAYABLES	\$1,087,673.70
PAYROLL #6 3/24/17	\$439,968.00
PAYROLL #7 4/7/17	\$443,317.44

FINANCE COMMITTEE:
(continued)

Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

**GOLF ADVISORY
AD HOC COMMITTEE:**

Trustee Petty highlighted minutes of the March 27 meeting and attachments. Discussion followed regarding Newman Golf upgrades and promotional celebration showcasing improvements. Staff would like to look into fundraising events for golf.

NEW BUSINESS:

Consideration and Approval for Memorandum of Understanding with Peoria City/County Health Department Regarding Emergency Preparedness

Executive Director Cahill presented two agreements that would allow the Park District to collaborate with Peoria City/County Health Department in the event of a public health emergency. Staff recommends executing both open pod (public distribution of medications at facilities identified by the Health Department and approved by the District) and closed pod (distribution of medications to Park District staff and their families) agreements as part of this collaboration. The Peoria City/County Health Department would be responsible for medical expenses and the Park District would be responsible for staff training and facility costs. With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE COLLABORATION WITH PEORIA CITY/COUNTY HEALTH DEPARTMENT IN THE EVENT OF A PUBLIC HEALTH EMERGENCY, AND APPROVE OPEN POD AND CLOSED POD AGREEMENTS WITH PEORIA CITY/COUNTY HEALTH DEPARTMENT. Motion seconded by Trustee Petty and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

Request to Serve Alcohol at Tawny Oaks

With staff recommendation, **TRUSTEE RYAN MOVED TO APPROVE REQUEST FOR PRIVATE RENTAL AND SERVE WINE AT A WEDDING RECEPTION IN THE VISITOR CENTER AT TAWNY OAKS ON SATURDAY, MAY 27, 2017, FROM 4:00-10:00 P.M. Motion seconded by Trustee Snowden and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

Request to Serve Alcohol at Franciscan Recreation Complex for Fundraiser West Peoria Jamboree

With staff recommendation, **TRUSTEE JOHNSON MOVED TO APPROVE REQUEST FROM WEST PEORIA JAMBOREE COMMITTEE TO SERVE BEER AT FRANCISCAN RECREATION COMPLEX ON SATURDAY, JUNE 3, 2017 AT FUNDRAISER EVENT "WEST PEORIA JAMBOREE". Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

NEW BUSINESS:
(continued)

Request to Serve Alcohol at Peoria Players Theatre

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE REQUEST FROM PEORIA PLAYERS THEATRE TO SERVE BEER AND WINE AT A PRIVATE RECEPTION FOR CORPORATE SPONSORS OF THEIR UPCOMING SHOW, BILLY ELLIOTT, ON THURSDAY, MAY 4, 2017. Motion seconded by Trustee Petty and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

Approval for Trustee Travel Expenditures Associated with IAPD Annual Legislative Conference, May 2-3, 2017

With staff recommendation, **TRUSTEE PETTY MOVED TO APPROVE PRE-TRAVEL ESTIMATES FOR COSTS ASSOCIATED WITH PARTICIPATION OF TRUSTEES JOHNSON, PETTY AND VICE PRESIDENT RAYFORD AT CONFERENCE AND APPROVE REGISTRATION FOR IAPD LEGISLATIVE CONFERENCE TO BE HELD IN SPRINGFIELD IL ON MAY 2-3, 2017. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

Permanent Easement: Robinson Park South

Staff recommends executing permanent easement with Peoria County for Robinson Park, just south of Mossville Road. In order to reduce erosion, Peoria County is repairing the gutter on the south side of Mossville Road. Staff feels this is a positive improvement on the existing drainage. With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE PERMANENT EASEMENT. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

License Agreement between The Pleasure Driveway and Park District of Peoria and Detweiller BMX

With staff recommendation, **TRUSTEE JOHNSON MOVED TO APPROVE LICENSE AGREEMENT WITH HANS SCHMIDGALL AND DETWEILLER BMX FOR CONTINUED USE DETWEILLER BMX TRACK FOR 2017. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 5 Ayes; 0 nays)**

CALENDAR OF CONSENT:

Trustee Petty requested to remove Proposal: Maintenance and Painting Services from the calendar for further consideration. Trustee Ryan requested to remove QUOTE: Rifle Range Shelter Roof Replacement from the calendar for further consideration. President Pro Tem Rayford requested to remove State Contract-2017 Dodge Grand Caravan from the calendar for further consideration.

QUOTE: Two (2) Utility Trailers

With staff recommendation, **TRUSTEE JOHNSON MOVED TO ACCEPT THE LOW QUOTE FOR PURCHASE OF TWO (2) 2017 FLATBED BUMPER-HITCH TRAILERTS FROM JENSEN TRAILERS OF HUMBOLDT, IA, AT A COST OF \$9,950.0 EACH, FOR A TOTAL COST OF \$19,900.00 Motion seconded by Trustee Snowden and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

CALENDAR OF CONSENT:
(continued)

QUOTE: Six (6) Electric Basketball Winches at Lakeview Recreation Center

With staff recommendation, TRUSTEE JOHNSON MOVED TO ACCEPT THE LOW QUALIFIED QUOTE TOTALING \$10,360.00 FOR THE PURCHASE AND INSTALLATION OF SIX (6) ELECTRIC BASKETBALL WINCHES AND TWO SAFETY CATCHES FOR THE BASKETBALL STANDARDS IN THE LAKEVIEW RECREATION CENTER GYMNASIUM FROM AALSO MANUFACTURING. Motion seconded by Trustee Snowden and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

STATE CONTRACT: Toro Groundsmaster 4000-D Mower

With staff recommendation, TRUSTEE JOHNSON MOVED TO APPROVE PURCHASE OF A NEW TORO GROUNDMASTER 4000-D MOWER USING STATE OF ILLINOIS CONTRACT #4017552. THE PURCHASE WILL BE MADE THROUGH MTI DISTRIBUTING OF BERKELEY, MO FOR A TOTAL COST OF \$53,908.00. Motion seconded by Trustee Snowden and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

STATE CONTRACT: Two (2) 2017 Ford F250 Trucks

With staff recommendation, TRUSTEE JOHNSON MOVED TO APPROVE PURCHASE OF TWO (2) 2017 FORD F250 TRUCKS FROM LANDMARK FORD INC. OF SPRINGFIELD, IL FOR A TOTAL OF \$44,008.00. PRICES PURSUANT TO ILLINOIS STATE CONTRACT #4018300. Motion seconded by Trustee Snowden and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

STATE CONTRACT: TWO (2) 2017 Chevrolet Tahoe PPV Police Interceptors

With staff recommendation, TRUSTEE JOHNSON MOVED TO APPROVE PURCHASE OF TWO (2) 2017 CHEVROLET TAHOE PPV POLICE INTERCEPTORS FROM MILES CHEVROLET OF DECATUR, IL FOR A TOTAL OF \$74,160.00. PRICES ARE PURSUANT TO ILLINOIS STATE CONTRACT #4018343. Motion seconded by Trustee Snowden and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

BID: 2017 Screen Printed Shirts and Hats

With staff recommendation, TRUSTEE JOHNSON MOVED TO ACCEPT LOW BID FOR THE 2017 SCREEN PRINTED SHIRTS AND HATS FROM SAUDER SPORTS OF EAST PEORIA, IL AT AN APPROXIMATE COST OF \$25,157.75. Motion seconded by Trustee Snowden and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

CALENDAR OF CONSENT:
(continued)

Request for Use of Luthy Botanical Garden

With staff recommendation, **TRUSTEE JOHNSON MOVED TO APPROVE REQUEST FROM SALVATION ARMY TO HOLD THEIR ANNUAL EASTER SUNRISE SERVICE AT LUTHY BOTANICAL GARDEN ON SUNDAY, APRIL 16, 2017 AT 7 A.M. Motion seconded by Trustee Snowden and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

Request for Use of Bradley Park

With staff recommendation, **TRUSTEE JOHNSON MOVED TO APPROVE REQUEST FROM PEORIA HUMANE SOCIETY FOR USE OF BRADLEY PARK TO CONDUCT PEORIA HUMANE SOCIETY'S HUMANE RACE ON SUNDAY, APRIL 30, 2017 at 1 P.M. Motion seconded by Trustee Snowden and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

Request for Use of Bradley Park

With staff recommendation, **TRUSTEE JOHNSON MOVED TO APPROVE REQUEST FROM PEORIA NOTRE DAME TEENS FOR LIFE CLUB FOR USE OF BRADLEY PARK TO CONDUCT RUN FOR LIFE 5K RACE ON SATURDAY, MAY 6, 2017 AT 8 A.M. Motion seconded by Trustee Snowden and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

Items removed from Calendar for further consideration:

PROPOSAL:

Maintenance and Painting Services

Trustee Petty questioned whether recommended firms are subsidiaries. Purchasing Supervisor Nicole Staley affirmed all three recommended firms are separate entities. **TRUSTEE PETTY MOVED TO ACCEPT 3-YEAR CONTRACT WITH GIVSCO CONSTRUCTION, GEORGE YOUNG & SONS, INC., A NILES CO., AND CAPITAL PAINTING AND DECORATING, INC. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 5 Ayes; 0 nays)**

QUOTE:

Rifle Range Shelter Roof Replacement

Trustee Ryan raised the question whether the Park District should provide a rifle range. Trustee Petty questioned who uses the facility. Discussion followed with Executive Director Cahill reporting she has contacted law enforcement agencies using the facility about financially supporting the range in 2018. Trustee Johnson expressed his concern regarding reallocating monies set aside for Tri-Centennial Playground repair to fund roof replacement at rifle range. Staff assured additional funds can be set aside in future years for the Tri-Centennial Playground if priorities dictate. President Pro Tem believes the rifle range serves a purpose. **TRUSTEE RYAN MOVED TO APPROVE THE LOW QUOTE OF \$7,987.00 FOR THE ROOF REPLACEMENT PLUS \$3,500.00 FOR ANTICIPATED SHEATHING REPLACEMENT AND FASCIA REPAIRS AT RIFLE RANGE IN LOWER MADISON GOLF COURSE. Motion seconded by Trustee Petty and carried on the following roll call vote: Trustees Petty and Snowden voting "Aye", Trustees Johnson and Ryan voting "Nay", President Pro Tem Rayford voting "Pass". (Results: 2 Ayes; 2 Nays; 1 Pass)**

**STATE CONTRACT:
2017 Dodge Grand
Caravan**

President Pro Tem questioned whether this purchase could be made from a local dealer. Purchasing Supervisor Staley explained local dealers can bid on vehicle purchases however the lowest bid wins.

TRUSTEE PETTY MOVED TO APPROVE PURCHASE OF A 2017 DODGE CARAVAN FROM WRIGHT AUTOMOTIVE OF HILLSBORO, IL FOR A TOTAL OF \$20,795.00. PRICES ARE PURSUANT TO ILLINOIS STATE CONTRACT #4018309. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

PENDING BUSINESS:

None.

**CITIZEN REQUEST
TO ADDRESS THE BOARD:**

None.

COMMUNICATIONS:

Communications were received as submitted.

OTHER BUSINESS:

Trustee Johnson spoke of his concern for maintaining Park District services even though there are budget constraints. He noted the free summer camp being offered by Peoria School District #150 and wondered how that would impact Park District summer camps. Executive Director Cahill stated the need to market Park District summer camps strongly and aggressively monitor registration levels. Staff feels confident in the Park District product and quality and will be doing everything we can do to promote Park District summer camps in the community.

ADJOURNMENT:

At 7:04 p.m. **TRUSTEE PETTY MOVED TO ADJOURN. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays).**

V Joyce McLemore, Secretary of the Board