

**OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 5:00 P.M., WEDNESDAY, MARCH 8, 2017 AT THE NOBLE CENTER FOR PEORIA PARK DISTRICT ADMINISTRATION, 1125 WEST LAKE AVENUE, PEORIA, ILLINOIS.**

**President Cassidy presided and called the meeting to order at 5:00 p.m.**

**ROLL CALL:**

**TRUSTEES PRESENT:** Trustees Cummings, Johnson, Petty, Ryan, Snowden, Vice President Rayford and President Cassidy.

**TRUSTEES ABSENT:** None.

**STAFF PRESENT:** Executive Director Cahill, Deputy Director Wheeler, Attorney Bill Streeter, Attorney Ken Snodgrass, Jan Budzynski, Nick Conrad, Becky Fredrickson, Matt Freeman, Shalesse Pie, Joe Atkinson, Trish Blattenberger, Meg Boyich, Sarah Cordis, Mary Harden, Rebecca Herz, Willie Howe, Emma Lawson, Scott Loftus, Aimee McLaughlin, Mike Miller, Steve Montez, Brenda O’Russa, Karrie Ross, JD Russell, Doug Silberer, Nicole Staley, Jenny Stokes, Yvonne Strode, Katie Van Cleve, Sue Wheeler, and Joyce McLemore.

**OTHERS PRESENT:** Jamie Sabbach, 110% Inc., 12350 CR195, Salida, CO

**PRESS PRESENT:** None.

**PLEDGE OF ALLEGIANCE:** All stood and recited the Pledge of Allegiance.

**PUBLIC HEARING RE: 2017 COMBINED BUDGET & APPROPRIATION ORDINANCE** **AT THE APPOINTED TIME, TRUSTEE CUMMINGS MOVED TO RECESS THE REGULAR MEETING AND CONVENE INTO PUBLIC HEARING REGARDING PROPOSED 2017 COMBINED BUDGET AND APPROPRIATION ORDINANCE, TO RECEIVE PUBLIC INPUT. The motion was seconded by Vice President Rayford and carried on the following roll call vote: Trustees Cummings, Johnson, Ryan, Petty, Snowden, Vice President Rayford and President Cassidy voting “Aye,” no “Nays”. (Results: 7 Ayes; 0 Nays)**

President Cassidy declared the public hearing in session at 5:00 P.M. and opened the floor for public comment regarding the proposed 2017 Budget and Appropriation Ordinance. No public comment either written or oral was received.

**ADJOURN PUBLIC HEARING**

**RECONVENE REGULAR MEETING:** TRUSTEE JOHNSON MOVED TO ADJOURN THE PUBLIC HEARING AND RECONVENE THE REGULAR MEETING OF THE BOARD OF TRUSTEES. Motion seconded by Trustee Snowden and carried on the following roll call vote: Trustees Cummings, Johnson, Petty, Ryan, Snowden, Vice President Rayford and President Cassidy voting "Aye," no "Nays". (Results: 7 Ayes; 0 Nays)

**MINUTES:** VICE PRESIDENT RAYFORD MOVED TO APPROVE THE MINUTES OF THE FEBRUARY 22, 2017 REGULAR PARK BOARD MEETING. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)

**EXECUTIVE DIRECTOR LEADERSHIP UPDATES:** Executive Director Cahill presented her leadership updates for February 21 and 28. Cahill highlighted the Moonlight Coalition for Adult Learning graduation ceremony held at Proctor Recreation Center on March 7<sup>th</sup>.

**LEISURE SERVICES:** Proctor Recreation Center  
Supervisor Steve Montez highlighted the Girls' Basketball League program at Proctor, which meets the need for an inexpensive venue for girls to participate. Also, Proctor Recreation Center hosted the John H. Gwynn Jr. Annual Black History Program. The event was attended by more than 250 people and a light meal was served by PCCEO catering to end the evening.

**FINANCE COMMITTEE:** TRUSTEE SNOWDEN MOVED THAT THE PRESIDENT AND SECRETARY BE AUTHORIZED TO ISSUE ORDERS ON THE TREASURER FOR THE SEVERAL AMOUNTS:

Peoria Park District      Thursday, March 2, 2017

GENERAL	356,285.96
RECREATION	101,203.32
LIABILITY	797.22
MUSEUM	4,183.22
POLICE	790.80
BONDED PROJECTS	32,261.06
PAVING & LIGHTING	107.49
RIVERFRONT EVENTS	9,368.97
DETWEILLER MARINA	673.05
GOLF	35,054.51
HISRA	12,009.44
RIVERPLEX	32,554.04

**TOTAL PAYABLES**      **\$585,289.08**

**PAYROLL #4 2/24/17**

**\$416,442.33**

**Motion seconded by Vice President Rayford and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

Finance Committee of the Whole meeting minutes of February 22, 2017 were presented.

**NEW BUSINESS:**

**PRESENTATION AND ADOPTION OF 2017 COMBINED BUDGET AND APPROPRIATION ORDINANCE**

Attorney Streeter gave an overview of the purpose for the budget and appropriations ordinance. The District must take certain steps by state law before it can levy taxes. During the first quarter of each fiscal year the Park Board is required under Illinois Park District Code to approve a combined budget and appropriation ordinance. By state law this ordinance must be passed and filed with the county clerk. The combined annual budget and appropriation ordinance appropriates the monies that are necessary to cover projected expenses and liabilities the district may incur in its current budget year. This ordinance has been available for public inspection for 30 days and up until this public hearing. Proper notice of the hearing has been published in the local newspaper. The budget included in the ordinance which is over 50 pages in length, contains estimated maximum amounts that could conceivably be spent during the fiscal year, if sufficient funds were available, a statement of cash on hand at the beginning of the fiscal year, a statement of estimated cash expected to be on hand at the end of the year, and estimated revenues anticipated to be received by the District during the fiscal year from all sources. The ordinance sets upper limits on both revenues and expenditures that could occur in the fiscal year if sufficient funds were available. The estimated budget figures have been provided by Superintendent Budzynski and her staff. The document has been reviewed by Executive Director Cahill and Attorney Streeter. Secretary McLemore has prepared the final document for presentation. This document is similar to prior years.

**TRUSTEE CUMMINGS MOVED TO WAIVE THE READING OF THE ORDINANCE AND ADOPT THE 2017 BUDGET AND APPROPRIATION ORDINANCE AS PRESENTED. Motion seconded by Trustee Ryan and carried on the following roll call vote: Trustees Cummings, Johnson, Petty, Ryan, Petty, Vice President Rayford and President Cassidy voting "Aye," no "Nays". (Results: 7 Ayes; 0 Nays)**

**TOTAL ESTIMATED FUND EXPENDITURES SUMMARY:**

**FOR THE PURPOSE OF THE AUDIT FUND OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 IN THE AMOUNT OF \$51,700.**

\* \* \* \* \*

FOR THE PURPOSE OF PAYING INTEREST AND RETIRING GENERAL OBLIGATION BONDS OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 IN THE AMOUNT OF \$5,280,075.

\* \* \* \* \*

FOR FEDERAL SOCIAL SECURITY INSURANCE PROGRAM PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 IN THE AMOUNT OF \$1,279,094.

\* \* \* \* \*

FOR CORPORATE PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 IN THE AMOUNT OF \$33,424,183.

\* \* \* \* \*

FOR ILLINOIS MUNICIPAL RETIREMENT FUND PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 IN THE AMOUNT OF \$1,408,750.

\* \* \* \* \*

FOR THE PURPOSE OF FUNDING THE DISTRICT'S SHARE OF EXPENSES PROVIDING FOR THE ESTABLISHMENT, MAINTENANCE AND MANAGEMENT OF JOINT RECREATIONAL PROGRAMS FOR THE HANDICAPPED UNDER THE JOINT PROGRAM AGREEMENT OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 IN THE AMOUNT OF \$1,752,342.

\* \* \* \* \*

FOR LIABILITY PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 IN THE AMOUNT OF \$865,137.

\* \* \* \* \*

FOR THE PURPOSE OF THE PLANNING, ESTABLISHING AND MAINTAINING OF THE MUNICIPAL RECREATION PROGRAM WITHIN THE BOUNDARIES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 IN THE AMOUNT OF \$25,693,157.

\* \* \* \* \*

FOR MUSEUM PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 IN THE AMOUNT OF \$2,618,974.

\* \* \* \* \*

FOR THE PURPOSE OF CONSTRUCTING, MAINTAINING, PAVING AND LIGHTING STREETS AND ROADWAYS OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 IN THE AMOUNT OF \$199,500.

\* \* \* \* \*

FOR PARK POLICE FORCE PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 IN THE AMOUNT OF \$981,818.

\* \* \* \* \*

FOR THE PURPOSE OF MAINTENANCE, REPAIR AND OPERATION OF RECREATION CENTERS AND PLANNING, ESTABLISHING AND MAINTAINING RECREATIONAL PROGRAMS BY THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 IN THE AMOUNT OF \$4,053,062.

\* \* \* \* \*

FOR THE PURPOSE OF NEW PROJECTS, MAINTENANCE AND REPAIR TO BE PAID FROM THE TAX LEVIED BY AUTHORITY OF THE REFERENDA OF THE ELECTORS OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 IN THE AMOUNT OF \$9,206,488.

\* \* \* \* \*

FOR WORKERS COMPENSATION AND UNEMPLOYMENT INSURANCE PURPOSES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 IN THE AMOUNT OF \$787,795.

\* \* \* \* \*

**TOTAL ESTIMATED REVENUES SUMMARY:**

**ESTIMATE OF CASH ON HAND AT BEGINNING OF FISCAL YEAR IS EXPECTED TO BE \$10,832,975.**

**ESTIMATE OF THE EXPECTED CASH TO BE RECEIVED DURING THE YEAR FROM ALL SOURCES IS \$68,143,898.**

**ESTIMATE OF EXPENDITURES CONTEMPLATED FOR THE YEAR IS \$87,602,075.**

**ESTIMATE OF CASH EXPECTED TO BE ON HAND AT THE END OF THE YEAR IS \$9,500,000.**

**ESTIMATE OF THE AMOUNT OF TAXES TO BE RECEIVED DURING THE YEAR IS \$18,125,202.**

**PRESIDENT CASSIDY DECLARED THE ORDINANCE ADOPTED.**

**NEW BUSINESS:**

**Intergovernmental Agreement with City of Peoria Regarding Tawny Oaks and Singing Woods (Raistrick Property Acquisition)**

Superintendent Fredrickson presented an agreement with the City of Peoria that allows for subdividing property known as the Raistrick property. With staff recommendation, **VICE PRESIDENT RAYFORD MOVED TO APPROVE THE INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF PEORIA THAT WILL ALLOW FURTHER DEVELOPMENT OF THE TAWNY OAKS AND SINGING WOODS PROPERTY. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

**APPOINTMENTS TO RIVERFRONT PROGRAM & POLICY ADVISORY**

President Cassidy announced appointments effective immediately:

Trustee Robert Johnson  
Sharon Gramm  
Trustee Matt Ryan  
Mike Wisdom  
Greg Rashid

**CALENDAR OF CONSENT: Trustee Petty requested calendar agenda items #9 and #11 B) be removed from the calendar for further consideration. Trustee Ryan requested agenda item #10 be removed from the calendar for further consideration.**

**STATE CONTRACT: Xerox Multi-Function Machines**

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE PURCHASE OF TWO (2) XEROX WORKCENTRE MULTI-FUNCTION MACHINES FROM XEROX CORPORATION OF CHICAGO IL FOR A TOTAL COST OF \$9,376.00, PURSUANT TO ILLINOIS STATE CONTRACT #4017714. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

**CALENDAR OF CONSENT:**  
(continued)

**ENGINEERING SERVICES: Boiler Replacement Ph. 2 RiverPlex**

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE ENGINEERING SERVICES PROPOSAL FOR THE REPLACEMENT OF THREE REMAINING BOILERS WITH TWO BOILERS AT THE RIVERPLEX FROM apaceDesign Architects + Engineers FOR THE AMOUNT OF \$13,700.00. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

**REQUEST FOR USE OF RIVERPLEX ARENA**

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE REQUEST FOR USE OF RIVERPLEX ARENA BY THE BEAU GRANT FOUNDATION TO CONDUCT FUNDRAISER 3-ON-3 BASKETBALL TOURNAMENT ON SATURDAY, MARCH 25, 2017, AND CHARGE \$5 PER CHILD FOR CHILDREN'S ACTIVITY AREA. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

**REQUEST FOR USE OF MARTIN LUTHER KING JR. PARK**

With staff recommendation, **TRUSTEE SNOWDEN MOVED TO APPROVE REQUEST FOR USE OF MARTIN LUTHER KING JR. PARK BY LOVEJOY CHURCH TO CONDUCT COMMUNITY OUTREACH EVENT ON SATURDAY, APRIL 22, 2017 FROM 11:00 A.M. TO 3:00 P.M. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

**AGENDA ITEM #9:**

**QUOTE: Stage Repairs**

Trustee Petty asked why not purchase a new stage? Superintendent Fredrickson reported a new stage would cost \$100,000.00. Trustee Ryan asked about the number of uses the stage has in a given season. Superintendent Conrad stated the portable stage is used 15 or more times a season. With staff recommendation, **TRUSTEE PETTY MOVED TO ACCEPT THE SINGLE SOURCE LOW QUOTE IN THE AMOUNT OF \$24,372.46 FROM CENTURY INDUSTRIES FOR THE NECESSARY REPAIRS TO THE PARK DISTRICT'S PORTABLE STAGE. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

**AGENDA ITEM #10:**

**QUOTE: Sole Source – Field Marking Paint**

Trustee Cummings questioned why only one quote was received. Superintendent Budzynski stated this is a sole source supplier as the product is the only paint found that can be mixed with water and still maintain its striping abilities. By mixing with water the overall cost is reduced and the mix causes fewer problems with the sprayers. **TRUSTEE CUMMINGS MOVED TO ACCEPT THE SINGLE QUOTE FOR THE PURCHASE OF APPROXIMATELY 1,500 GALLONS OF FIELD MARKING PAINT FROM SHERWIN WILLIAMS OF PEORIA, IL FOR A TOTAL APPROXIMATE COST OF \$13,125.00. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

**AGENDA ITEM 11 B)**

**REQUEST FOR USE OF NOBLE CENTER AUDITORIUM**

Trustee Petty asked about the amount of revenue the rental would generate. Staff indicated \$340.00. With staff recommendation, **TRUSTEE PETTY MOVED TO APPROVE THE REQUEST FOR USE OF THE NOBLE CENTER AUDITORIUM BY PARK ROAD CHRISTIAN CONGREGATION OF JEHOVAH'S WITNESSES TO CONDUCT ANNUAL MEMORIAL OF JESUS' DEATH SERVICE ON TUESDAY, APRIL 11, 2017 FROM 6:00-10:00 P.M. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays)**

Trustee Petty requested further discussion regarding agenda item #8, **ENGINEERING SERVICES: Boiler Replacement Ph. 2 – RiverPlex.** Superintendent Fredrickson explained the work being performed is to provide engineering specifications only.

**PENDING BUSINESS:** None.

**CITIZEN REQUEST TO ADDRESS THE BOARD:** None.

**COMMUNICATIONS:** Communications were received as submitted.

**OTHER BUSINESS:** None.

Upon conclusion of agenda business, the Board began a workshop session for strategic planning conducted by Jamie Sabbach, CEO of 110 PERCENT, Inc.

Secretary McLemore left the meeting at 5:25 p.m.

**ADJOURNMENT:** Assistant Secretary Emily Cahill recorded adjournment at 8:34 p.m. **TRUSTEE SNOWDEN MOVED TO ADJOURN. Motion seconded by Vice President Rayford and carried on unanimous voice vote. (Results: 7 Ayes; 0 Nays).**

---

**V Joyce McLemore, Secretary of the Board**