

OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 5:30 P.M., WEDNESDAY, FEBRUARY 8, 2017 AT THE NOBLE CENTER FOR PEORIA PARK DISTRICT ADMINISTRATION, 1125 WEST LAKE AVENUE, PEORIA, ILLINOIS.

President Cassidy presided and called the meeting to order at 5:30 p.m.

ROLL CALL:

TRUSTEES PRESENT: Trustees Cummings, Johnson, Rayford, Ryan and President Cassidy.

**TRUSTEE PRESENT
VIA ELECTRONIC
COMMUNICATION:** Trustee Petty

TRUSTEES ABSENT: Trustee Snowden.

STAFF PRESENT: Executive Director Cahill, Attorneys Bill Streeeter and Ken Snodgrass, Jan Budzynski, Chief Bush, Nick Conrad, Becky Fredrickson, Matt Freeman, Joe Atkinson, Meg Boyich, Sarah Cordis, Mary Harden, Emma Lawson, Scott Loftus, Aimee McLaughlin, Mike Miller, Karrie Ross, JD Russell, Doug Silberer, Nicole Staley, Sue Wheeler, Willie Howe, Brenda O’Russa and Trish Blattenberger.

OTHERS PRESENT: Kevin Coulter, PDC, 4700 N. Sterling N. Swords Ave., Peoria; Vicky Sturgeon, PDC, 4700 N. Sterling, Peoria, Matt Coulter, PDC, 4700 N. Sterling, Peoria, Brynne Benninger, Central States Media, 2006 W. Altorfer Dr., Peoria, Ann Johnston, Central States Media, 2006 W. Altorfer Dr., Peoria, Brian Burelli, Central States Media, 2006 W. Altorfer Dr., Peoria, Ali Hogan, Central States Media, 2006 W. Altorfer Dr., Peoria, Kevin Coulter, PDC, 5327 N. Humboldt, Peoria.

PRESS PRESENT: None.

PLEDGE OF ALLEGIANCE: All stood and recited the Pledge of Allegiance.

**REQUEST TO JOIN
THE MEETING BY
AUDIO CONFERENCE
(TELEPHONE):** **EXECUTIVE DIRECTOR CAHILL ANNOUNCED THAT TRUSTEE PETTY HAD MADE A WRITTEN REQUEST TO ATTEND THE MEETING BY AUDIOCONFERENCE (TELEPHONE) BECAUSE SHE WAS PREVENTED FROM ATTENDING DUE TO DISABILITY (KNEE SURGERY). President Cassidy made a motion to allow Trustee Petty to attend the meeting by audio conference (telephone). Motion seconded by Trustee Rayford and carried on a roll call vote (Results: 5 Ayes; 0 Nays).**

MINUTES: **TRUSTEE PETTY REQUESTED A CORRECTION TO THE MINUTES OF THE JANUARY 25, 2017 REGULAR PARK BOARD MEETING. THE MINUTES INDICATE THAT TRUSTEE PETTY MOVED TO APPROVE AND SECOND**

THE MINUTES OF THE JANUARY 11, 2017 REGULAR PARK BOARD MEETING. TRUSTEE RYAN INDICATED THAT HE SECONDED THE MOTION. TRUSTEE JOHNSON MOVED TO APPROVE THE MINUTES OF JANUARY 25, 2017 REGULAR PARK BOARD MEETING WITH THE CORRECTION. Motion seconded by Trustee Rayford and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

POLICE DIVISION REPORT:

Chief Bush presented the December 2016 report.

PLANNING/DESIGN/ CONSTRUCTION DIVISION REPORT:

Superintendent Fredrickson presented the January 2017 Planning, Design, Construction Division monthly project status report.

RIVERFRONT DIVISION REPORT:

Superintendent Conrad presented the February 2017 RiverFront. Division report. He answered questions from Trustee Rayford about how staffing and security will be handled for the top-tier bookings. Trustee Petty asked about managing the Gateway Building. Superintendent Conrad explained that the District no longer has the maintenance contract for the building, but still manages the building.

RIVERPLEX REPORT:

RiverPlex Supervisor Sue Wheeler presented the November 2016-February 2017 RiverPlex report. Trustee Ryan asked what happened to the Exergaming equipment. Supervisor Wheeler explained that replacement parts are no longer available for some pieces, but that Dr. Christiansen uses some of it for her Exergaming for Health program. Trustee Johnson asked about the frequency of use of the rock climbing wall. Supervisor Wheeler answered that the rock wall experiences regular use by children and that it is very busy on adult climb weeknights. Trustee Ryan asked about memberships. Supervisor Wheeler indicated that there was a good response from the January "No Initiation Fee" promotion. Of the 6,697 total memberships, 953 are scholarships, which is up from December 2016.

FINANCE COMMITTEE:

PRESIDENT CASSIDY STATED THE FINANCE COMMITTEE HAD EXAMINED THE BILLS AND FOUND THEM TO BE CORRECT AND MOVED THAT THE PRESIDENT AND SECRETARY BE AUTHORIZED TO ISSUE ORDERS ON THE TREASURER FOR THE SEVERAL AMOUNTS:

| | |
|-----------------------------|-----------------------------------|
| Peoria Park District | Thursday, February 2, 2017 |
| GENERAL | 363,129.02 |
| RECREATION | 138,959.22 |
| LIABILITY | 1,412.89 |

| | |
|-----------------------|---------------------|
| MUSEUM | 14,414.45 |
| POLICE | 5,996.53 |
| BONDED PROJECTS | 55,469.42 |
| PAVING & LIGHTING | 56.24 |
| RIVERFRONT EVENTS | 637.72 |
| DETWEILLER MARINA | 39.88 |
| GOLF | 23,514.32 |
| HISRA | 9,300.15 |
| RIVERPLEX | 53,818.80 |
| TOTAL PAYABLES | \$666,748.64 |

Motion seconded by Trustee Rayford and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)

Finance Committee of the Whole meeting minutes of January 25, 2017 were presented.

NEW BUSINESS:

REQUEST FOR QUALIFICATIONS: Marketing, Media and Branding Consultant

Purchasing Supervisor Nicole Staley presented the staff recommendation for hiring Central States Media to serve as the marketing, media and branding consultant for a district-wide comprehensive marketing strategy. Brian Buralli, Ann Johnston, Brynne Behringer and Ali Hogan of Central States Media were present at the meeting. With staff recommendation, **TRUSTEE RYAN MOVED TO APPROVE STAFF RECOMMENDATION. Motion seconded by Trustee Rayford and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays).**

CALENDAR OF CONSENT:

AGENDA ITEM #7:

RFP: RiverPlex Glycol Replacement

With staff recommendation, **TRUSTEE CUMMINGS MOVED TO APPROVE THE REPLACEMENT OF GLYCOL IN THE CHILLED WATER SYSTEM AT THE RIVERPLEX RECREATION AND WELLNESS CENTER BY MECHANICAL, INC. FOR A MAXIMUM BASE PRICE OF \$21,334.00. Motion seconded by Trustee Rayford and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)**

PENDING BUSINESS:

BID: STAFF RECOMMENDATION REGARDING GARBAGE DISPOSAL SERVICES

Trustee Petty had questions about the PDC Services, Inc. EEO report. Matt Coulter from PDC reported that for PDC Services, Inc., their minority employees represent 15% of their total workforce of 80 employees. Trustee Petty then asked about the employee profile of the PDC entities that service the areas surrounding Peoria. Matt Coulter from PDC reported that

there are 245 employees and 10.7% of the workforce is comprised of minority employees. Trustee Johnson asked what PDC considers to be a minority employee. Matt Coulter from PDC responded that African Americans, Latinos, Hawaiians, Hispanics and Asians are considered minority employees. Trustee Petty indicated that she would like the board to evaluate PDC annually to review PDC's hiring practices. Executive Director Cahill responded that PDC is required to inform the District if their hiring policies change and any evaluation is based on PDC's performance based on the scope of work. **TRUSTEE CUMMINGS MOVED TO APPROVE STAFF RECOMMENDATION. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 6 Ayes; 0 Nays)**

QUOTE: STAFF RECOMMENDATION REGARDING PDC PURCHASE OF USED REAR-LOADED DUMPSTERS

Trustees Johnson and Cummings had questions about how the \$11,250 figure was determined and what would happen if the District decided not to renew the PDC contract in 3 years. Purchasing Supervisor Nicole Staley and Executive Director Cahill answered their questions. **TRUSTEE JOHNSON MOVED TO APPROVE STAFF RECOMMENDATION. Motion seconded by Trustee Ryan and carried on a unanimous voice vote. (Results: 6 Ayes; 0 Nays)**

CITIZEN REQUEST TO ADDRESS THE BOARD:

None.

COMMUNICATIONS:

Communications were received as submitted.

OTHER BUSINESS:

None.

ADJOURNMENT:

At 5:57 p.m., there being no further agenda business, **TRUSTEE RYAN MOVED TO ADJOURN. Motion seconded by Trustee Rayford and carried on unanimous voice vote. (Results: 6 ayes; 0 Nays).**

Patricia Blattenberger, Secretary Pro Tem

Attachment

Joyce McLemore

From: Emily Cahill
Sent: Tuesday, February 07, 2017 1:52 PM
To: Joyce McLemore; Bill Streeter
Subject: FW: Quick Update

From: jackiepetty [mailto:jackiepetty@att.net]
Sent: Tuesday, February 07, 2017 7:58 AM
To: Emily Cahill
Subject: RE: Quick Update

Hi Emily,

I also need to request permission to participate in the February 8, 2017 Board Meeting by telephone due to my current disability (knee replacement) which makes it almost impossible to travel back from Florida to Peoria.

Sent from my Sprint Phone.

----- Original message -----

From: Emily Cahill <ecahill@peoriaparks.org>
Date: 2/6/2017 4:11 PM (GMT-05:00)
To: Bill Streeter <wstreeter@hgsuw.com>, Jackie Petty <jackiepetty@att.net>, Joyce McLemore <jmclemore@peoriaparks.org>, Kelly Cummings <soccer27kac@me.com>, Ken Snodgrass <ksnodgrass@hgsuw.com>, Matt Ryan <ryan_matthew_p@cat.com>, Nancy Snowden <nls309@yahoo.com>, Robert Johnson <robert_johnsonsr@yahoo.com>, Tim Cassidy <tcassidy@cassidymueller.com>, Warren Rayford <warren_rayford@sbcglobal.net>
Subject: Quick Update

All:

I'll be sending a weekly update tomorrow, but just a couple of quick notes...

1. If you haven't noted the change already, please be aware that our public meeting starts at 5:30pm tomorrow instead of 5pm. Our Finance Committee will still begin at its normal time of 5pm.