

OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M., WEDNESDAY, FEBRUARY 22, 2017 AT THE NOBLE CENTER FOR PEORIA PARK DISTRICT ADMINISTRATION, 1125 WEST LAKE AVENUE, PEORIA, ILLINOIS.

President Cassidy presided and called the meeting to order at 6:05 p.m.

ROLL CALL:

TRUSTEES PRESENT: Trustees Cummings, Johnson, Rayford, Ryan and President Cassidy.

TRUSTEES ABSENT: Trustees Petty and Snowden.

STAFF PRESENT: Executive Director Cahill, Deputy Director Wheeler, Attorney Bill Streeter, Jan Budzynski, Chief Bush, Nick Conrad, Becky Fredrickson, Matt Freeman, Shalesse Pie, Joe Atkinson, Trish Blattenberger, Meg Boyich, Sarah Cordis, Mary Harden, Rebecca Herz, Willie Howe, Emma Lawson, Scott Loftus, Aimee McLaughlin, Mike Miller, Brenda O'Russa, Karrie Ross, JD Russell, Doug Silberer, Nicole Staley, Jenny Stokes, Yvonne Strode, Sue Wheeler, and Joyce McLemore.

OTHERS PRESENT: Rick Fox, Friends of Rocky Glen, 15215 N. Ivy Lane Rd., Chillicothe; Janet Ham, 1506 W. Parkside Drive, Peoria; Ben Messina, 1321 W. Parkside Drive, Peoria; Dr. Larry Weinzimmer, Bradley University, 1501 W. Bradley Avenue, Peoria.

PRESS PRESENT: None.

PRESIDENT CASSIDY ANNOUNCED THAT TRUSTEE SNOWDEN REQUESTED TO LISTEN TO THE MEETING BY TELEPHONE, A ONE-WAY COMMUNICATION, AND TRUSTEE SNOWDEN WILL NOT OTHERWISE PARTICIPATE. TRUSTEE SNOWDEN ACKNOWLEDGED THAT SHE COULD LISTEN BUT NOT PARTICIPATE AND MUTED HER TELEPHONE.

PLEDGE OF ALLEGIANCE: All stood and recited the Pledge of Allegiance.

MINUTES: **TRUSTEE CUMMINGS MOVED TO APPROVE THE MINUTES OF THE FEBRUARY 8, 2017 REGULAR PARK BOARD MEETING. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

HUMAN RESOURCES DIVISION: Superintendent Pie reported success for the 2nd Annual Job Fair held at Proctor Recreation Center. Over 20 departments of the Park were represented and 100 job applications were received. This year we were contacted by PCCEO and South Side Mission to join our job fair to promote programming and job opportunities.

**PEORIA PLAYHOUSE
CHILDREN'S MUSEUM:**

Children's Museum Director Rebecca Herz presented the February . report.

Herz highlighted the Explorer Program. This program was created to offer qualifying families three free visits to the museum a year. For 2017, the program has been aligned with Museums for All, a national initiative of the Association of Children's Museums and the Institute of Museum and Library Services with the goal of ensuring that low-income families have access to museums. Herz reported on challenges to/efforts of museum staff to promote the Museum's variety of programs and how to evaluate services. Trustee Johnson congratulated Director Herz on the Museum's successful outreach efforts.

PARKS DIVISION:

Superintendent Freeman presented the December 2016 and January 2017 reports.

FINANCE COMMITTEE:

VICE PRESIDENT RAYFORD STATED THE FINANCE COMMITTEE HAD EXAMINED THE BILLS AND FOUND THEM TO BE CORRECT AND MOVED THAT THE PRESIDENT AND SECRETARY BE AUTHORIZED TO ISSUE ORDERS ON THE TREASURER FOR THE SEVERAL AMOUNTS:

Peoria Park District Thursday, February 16, 2017

GENERAL	138,201.92
RECREATION	100,841.47
LIABILITY	1,608.40
MUSEUM	5,678.80
POLICE	3,895.66
BONDED PROJECTS	50,922.11
PAVING & LIGHTING	4,363.13
RIVERFRONT EVENTS	281.26
DETWEILLER MARINA	2,160.05
GOLF	11,322.11
HISRA	3,721.87
RIVERPLEX	2,882.22

TOTAL PAYABLES	\$325,879.00
PAYROLL #3 2/10/17	\$417,742.72

Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

Finance Committee of the Whole meeting minutes of February 8, 2017 were presented.

JOINT OPERATING COMMITTEE:

Trustee Johnson presented minutes of the January 24, 2017 meeting.

PLANNING COMMITTEE:

Trustee Cummings presented minutes of the February 7, 2017 meeting.

RECOMMENDATION: With Planning Committee recommendation, **TRUSTEE CUMMINGS MOVED TO APPROVE STAFF RECOMMENDATION TO ESTABLISH A POLLINATOR GARDEN AT DONOVAN PARK AND HOST A CEREMONY ON MAY 1, 2017 IN HONOR OF MONARCH BUTTERFLY MONTH. Motion seconded by Vice President Rayford.** Environmental Services Supervisor Mike Miller highlighted a ½ acre area located within the “no mow” area in Donovan Park to be used as a pollinator garden. Miller reported St. Jude Firecrackers FIRST LEGO League and Peoria Garden Club have raised approximately \$2,200 towards cost of site preparation and seeds for planting at the pollinator garden. **Motion carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

NEW BUSINESS:

COMMUNITY ASSESSMENT SURVEY PRESENTATION

Executive Director Cahill introduced Dr. Laurence Weinzimmer, author of the Peoria Park District 2016 Community Assessment. Cahill and Weinzimmer presented a Power Point overview of the Community Assessment (see attached pages). Discussion followed. Trustees requested Dr. Weinzimmer include in his report an overview of the population of the community and identify how random sample responses were solicited from underserved or economically disadvantaged populations.

TRUSTEE RYAN MOVED TO RECEIVE AND FILE THE 2016 COMMUNITY ASSESSMENT SURVEY. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

PEORIA ZOOLOGICAL SOCIETY AGREEMENT – PEORIA ZOO

Executive Director Cahill presented an agreement which formalizes the collaboration between Peoria Park District and Peoria Zoological Society and replaces the agreement that has been in place since 1992, when PZS was established. Further, with approval of the agreement, the revised Master Plan will be considered “received and filed” by the Board. This does not constitute an approval of the plan, but simply recognition that it has been revised and considered as part of the agreement.

With staff recommendation, **TRUSTEE CUMMINGS MOVED TO APPROVE AGREEMENT REGARDING PEORIA ZOO. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

NEW BUSINESS:

(continued)

PEORIA ZOOLOGICAL SOCIETY ADMINISTRATIVE AND OPERATIONAL SUPPORT SERVICES AGREEMENT

Executive Director Cahill presented this agreement as part of the updates made to the Agreement Regarding Peoria Zoo. This annual agreement contains operational elements of the collaboration that benefit from more regular review and modification. With staff recommendation, **TRUSTEE CUMMINGS MOVED TO APPROVE THE 2017 ADMINISTRATIVE AND OPERATIONAL SUPPORT SERVICES AGREEMENT BETWEEN THE PEORIA ZOOLOGICAL SOCIETY AND THE PEORIA PARK DISTRICT. Motion seconded by Trustee Ryan.** Discussion followed on several points: a) composition of the PZS Board, which includes two trustees plus the Executive Director; b) Peoria Zoo budget oversight, which the PZS does not have; and, c) diversity, there are minority members on the PZS Board. **Motion carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

REQUEST FOR USE OF DONOVAN PARK – ELECTION INFORMATION

TRUSTEE CUMMINGS MOVED TO APPROVE THE REQUEST FOR USE OF DONOVAN PARK FOR VOTING/ELECTION AWARENESS EVENT ON SATURDAY, MARCH 25, 2017. Motion seconded by Trustee Ryan.

Discussion followed concerning political signage associated with this use. **MOTION AMENDED. TRUSTEE CUMMINGS MOVED TO APPROVE THE REQUEST FOR USE OF DONOVAN PARK FOR VOTING/ELECTION AWARENESS EVENT, SUBJECT TO STIPULATION THAT NO POLITICAL SIGNAGE CAN BE POSTED ON THE RIGHT-OF-WAY. Amended motion carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

TEMPORARY CONSTRUCTION EASEMENT REQUEST BY CITY OF PEORIA AND ADOPTION OF RESOLUTION #134-1

With staff recommendation, **TRUSTEE CUMMINGS MOVED TO APPROVE EXECUTING THE TEMPORARY CONSTRUCTION EASEMENT AND ADOPTION OF RESOLUTION #134-1 WITH THE CITY OF PEORIA FOR THE PROVISION OF A TEMPORARY CONSTRUCTION EASEMENT IN IRIS PARK FRONTING NORTHMOOR ROAD. Motion seconded by Vice President Rayford and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

ADOPTION OF ORDINANCE #347 IDENTIFYING WORK CONTRACTS TO INSTALLMENT PURCHASE AGREEMENT 2014

With staff recommendation, **VICE PRESIDENT RAYFORD MOVED THE PARK DISTRICT ADOPT ORDINANCE NO. 347 IDENTIFYING WORK CONTRACTS TO FUND EROSION CONTROL PROJECTS ON GRAND VIEW DRIVE AND IN DETWEILLER PARK. (ORDINANCE NO. 327 WAS APPROVED BY THE PARK BOARD AUTHORIZING ISSUANCE OF \$800,000 IN DEBT CERTIFICATES ON DECEMBER 1, 2014.) Motion seconded by Trustee Ryan and carried on the following roll call vote: Trustees Cummings, Johnson, Ryan, Vice President Rayford, and President Cassidy voting “Aye,” no “Nays”. (Results: 5 Ayes; 0 Nays)**

**NEW BUSINESS:
(continued)**

ADOPTION OF ORDINANCE #348 IDENTIFYING WORK CONTRACTS TO INSTALLMENT PURCHASE AGREEMENT 2015

With staff recommendation, **TRUSTEE JOHNSON MOVED THE PARK DISTRICT ADOPT ORDINANCE NO. 348 IDENTIFYING WORK CONTRACTS TO FUND EROSION CONTROL WORK ON GRAND VIEW DRIVE AND RENOVATION OF LAKEVIEW RECREATION CENTER. (ORDINANCE NO. 331 WAS APPROVED BY THE PARK BOARD AUTHORIZING ISSUANCE OF \$800,000 IN DEBT CERTIFICATES ON JANUARY 14, 2015.)** Motion seconded by Vice President Rayford and carried on the following roll call vote: Trustees Cummings, Johnson, Ryan, Vice President Rayford, and President Cassidy voting "Aye," no "Nays". (Results: 5 Ayes; 0 Nays)

APPROVE AMENDMENT TO POLICY, RULES AND REGULATIONS, PART I, SECTION I, PARK BOARD, VACANCY ON BOARD

For a second reading, Attorney Streeter presented amended language for section 5.02 regarding filling the vacancy when a trustee no longer serves. The amended language acknowledges the 1987 Consent Decree entered by the United States District Court for the Central District of Illinois, that required Park District trustees to be elected from particular districts, rather than at large. Because the issue of vacancies was not addressed in the Consent Decree, the intent is to follow state election law in that regard. **TRUSTEE CUMMINGS MOVED APPROVAL FOR AMENDMENT TO POLICY, RULES AND REGULATIONS, PART I, SECTION I, PARK BOARD, VACANCY ON BOARD. 5.02.** Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

Discussion followed regarding the Board's process for appointing someone to fill a vacancy. President Cassidy reported an executive session would be in order to inform the vacancy process.

MEMORANDUM OF AGREEMENT WITH PROCTOR HOSPITAL REGARDING DONOVAN PARK

With staff recommendation, **TRUSTEE CUMMINGS MOVED TO APPROVE THE MEMORANDUM OF AGREEMENT WITH PROCTOR HOSPITAL CONCERNING THE AREA DESIGNATED IN THE TEMPORARY CONSTRUCTION EASEMENT AGREEMENT AT DONOVAN PARK.** Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

TEMPORARY CONSTRUCTION EASEMENT AGREEMENT WITH PROCTOR HOSPITAL REGARDING DONOVAN PARK

With staff recommendation, **TRUSTEE RYAN MOVED TO APPROVE TEMPORARY CONSTRUCTION EASEMENT AGREEMENT WITH PROCTOR HOSPITAL FOR THE ACCOMMODATION OF CONSTRUCTION BY PROCTOR OF A MEDICAL CLINIC ADJACENT TO DONOVAN PARK.** Motion seconded by Vice President Rayford and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

CALENDAR OF CONSENT: Vice President Rayford requested the following agenda item be removed from the calendar for further consideration: #21, State Contract Purchase: Toro Equipment

BID: Tent Rentals-RiverFront Events

With staff recommendation, TRUSTEE RYAN MOVED TO ACCEPT THE LOWEST BID FOR TENT RENTALS FOR ERIN FEIS AND OKTOBERFEST FROM HERRIOTT GROUP, INC. OF SAVOY, ILLINOIS AT A RATE OF \$22,735.00 PER YEAR. Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

PURCHASE: Digital Storage Systems

With staff recommendation, TRUSTEE RYAN MOVED TO APPROVE PURCHASE OF TWO (2) DIGITAL STORAGE SYSTEMS AND ACCESSORIES FROM CDWG OF CHICAGO, IL FOR A TOTAL OF \$15,975.81. Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

PROPOSAL TO PURCHASE: Pre-Owned Cardio Fitness Equipment for RiverPlex

With staff recommendation, TRUSTEE RYAN MOVED TO APPROVE PURCHASE OF PRE-OWNED AND NEW CARDIO EQUIPMENT FROM PURE FITNESS INNOVATIONS OF PEORIA, IL FOR \$42,878.00, FOR USE AT RIVERPLEX. Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

QUOTE/SOLE SOURCE: 2017 Spring Reconditioning of Glen Oak Courts

With staff recommendation, TRUSTEE RYAN MOVED TO ACCEPT THE SINGLE QUOTE FOR THE 2017 SPRING RECONDITIONING OF THE SEVEN (7) HAR-TRU COURTS AT GLEN OAK PARK FROM MIDWEST SPORT SURFACES, L.L.C. FOR A TOTAL OF \$17,200.00. Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

REQUEST FOR USE OF RIVERPLEX ARENA

With staff recommendation, TRUSTEE RYAN MOVED TO APPROVE REQUEST FOR USE OF RIVERPLEX ARENA BY PEORIA MOTHER OF TWINS CLUB TO CONDUCT FUNDRAISER BI-ANNUAL SALES, SATURDAY, MARCH 18 AND AUGUST 18, 2017. Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

REQUEST FOR USE OF DETWEILLER PARK

With staff recommendation, TRUSTEE RYAN MOVED TO APPROVE REQUEST FOR USE OF DETWEILLER PARK BY SHAZAM RACING-RUNNING CENTRAL, TO CONDUCT "DETWELLER AT DARK" RUNNING EVENT, FRIDAY, JULY 28, 2017. Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

CALENDAR OF CONSENT:
(continued)

REQUEST FOR USE OF BRADLEY PARK

With staff recommendation, **TRUSTEE RYAN MOVED TO APPROVE REQUEST FOR USE OF BRADLEY PARK BY ALPHA PHI OMEGA ZETA ALPHA FROM BRADLEY UNIVERSITY TO CONDUCT ANNUAL COLOR THE WAY TO CLEAN WATER 5K RUN ON SUNDAY, SEPTEMBER 9, 2017. Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

REQUEST FOR USE OF GLEN OAK PARK

With staff recommendation, **TRUSTEE RYAN MOVED TO APPROVE REQUEST FOR USE OF GLEN OAK PARK BY SHAZAM RACING-RUNNING CENTRAL, TO CONDUCT WHISKEYDADDLE RACES (FORMERLY PEORIA MARATHON AND RIVER CITY RACES) ON SUNDAY, OCTOBER 8, 2017. Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

REQUEST FOR USE OF LOWER GLEN OAK PARK

With staff recommendation, **TRUSTEE RYAN MOVED TO APPROVE REQUEST FOR USE OF LOWER GLEN OAK PARK BY SHAZAM RACING-RUNNING CENTRAL, TO CONDUCT "THE SCREAMING PUMPKIN" RUNNING EVENT ON SATURDAY, OCTOBER 28, 2017. Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

AGENDA ITEM #21:

STATE CONTRACT PURCHASE: Toro Equipment

Vice President Rayford asked if large equipment purchases such as this are phased to accommodate aging equipment schedules. Staff indicated this purchase represents a "phased buy". Discussion followed. With staff recommendation, **VICE PRESIDENT RAYFORD MOVED TO APPROVE PURCHASE OF EIGHT (8) NEW PIECES OF TORO EQUIPMENT PER THE STATE OF ILLINOIS CONTRACT #4017552 AND THE NATIONAL IPA CONTRACT #120535. PURCHASE WILL BE MADE THROUGH MTI DISTRIBUTING OF BERKELEY, MO FOR A TOTAL COST OF \$233,248.17. Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

PENDING BUSINESS:

None.

**CITIZEN REQUEST
TO ADDRESS THE BOARD:**

None.

COMMUNICATIONS:

Communications were received as submitted.

OTHER BUSINESS:

None.

ADJOURNMENT:

At 7:20 p.m., there being no further agenda business, **TRUSTEE CUMMINGS MOVED TO ADJOURN. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 5 ayes; 0 Nays).**

Attachment

V Joyce McLemore, Secretary of the Board