

OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M., WEDNESDAY, JANUARY 25, 2017 AT THE NOBLE CENTER FOR PEORIA PARK DISTRICT ADMINISTRATION, 1125 WEST LAKE AVENUE, PEORIA, ILLINOIS.

President Pro Tem Rayford presided and called the meeting to order at 6:00 p.m.

ROLL CALL:

TRUSTEES PRESENT: Trustees Johnson, Petty, Ryan and President Pro Tem Rayford.

TRUSTEES ABSENT: Trustees Cummings, Snowden and President Cassidy.

STAFF PRESENT: Executive Director Cahill, Deputy Director Wheeler, Attorneys Bill Streeter and Ken Snodgrass, Jan Budzynski, Chief Bush, Nick Conrad, Becky Fredrickson, Matt Freeman, Shalessie Pie, Joe Atkinson, Mark Bishop, Trish Blattenberger, Meg Boyich, Sarah Cordis, Mike Friberg, Emma Lawson, Scott Loftus, Aimee McLaughlin, Mike Miller, Karrie Ross, JD Russell, Doug Silberer, Roger Slama, Nicole Staley, Sue Wheeler and Joyce McLemore.

OTHERS PRESENT: Kevin Coulter, PDC, 1113 N. Swords Ave., Peoria; Vicky Sturgeon, PDC, 4700 N. Sterling, Peoria.

PRESS PRESENT: None.

PLEDGE OF ALLEGIANCE: All stood and recited the Pledge of Allegiance.

MINUTES: **TRUSTEE PETTY MOVED TO APPROVE MINUTES OF THE JANUARY 11, 2017 REGULAR PARK BOARD MEETING. Motion seconded by Trustee Petty and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)**

EXECUTIVE DIRECTOR REPORT: Executive Director Noble presented update regarding strategic and provided the schedule for Strategic Planning Consultant Jamie Sabbach to plan training/work session with staff, as well as meet with focus groups and community members.

HUMAN RESOURCES DIVISION: Superintendent Pie highlighted the Peoria Park District Job Fair to be held January 31, 2017 at Proctor Recreation Center. Pie elaborated on details of the job fair, as well as responding to Trustee Johnson's question regarding numbers of individuals hired from job fairs.

PARKS DIVISION: Superintendent Freeman presented the January work order report. Trustee Petty noted the number of work orders associated with Peoria PlayHouse. Deputy Wheeler believes the PlayHouse will remain on the list as there is no maintenance/repair or custodial staff assigned to the facility.

POLICE DIVISION:

Chief Bush presented the November 2016 report. Chief answered questions raised regarding speed/radar guns used in Park Police cars.

FINANCE COMMITTEE:

PRESIDENT PRO TEM RAYFORD STATED THE FINANCE COMMITTEE HAD EXAMINED THE BILLS AND FOUND THEM TO BE CORRECT AND MOVED THAT THE PRESIDENT AND SECRETARY BE AUTHORIZED TO ISSUE ORDERS ON THE TREASURER FOR THE SEVERAL AMOUNTS:

Peoria Park District	Friday, January 20, 2017
GENERAL	76,911.11
RECREATION	192,788.50
LIABILITY	88.82
MUSEUM	16,259.71
POLICE	6,931.22
BONDED PROJECTS	127,317.52
PAVING & LIGHTING	4,305.51
RIVERFRONT EVENTS	2,884.36
DETWEILLER MARINA	6,613.16
GOLF	23,334.32
HISRA	10,025.44
RIVERPLEX	52,877.41
TOTAL PAYABLES	\$520,337.08
PAYROLL #1 1/13/2017	\$406,154.20

Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)

Finance Committee of the Whole meeting minutes of January 11, 2017 were presented.

NEW BUSINESS:

REQUEST FOR PROPOSALS: SALE OF \$5,000,000 GENERAL OBLIGATION PARK BONDS

On Wednesday, December 7, 2016, a public hearing was held notifying the public of the Park District's intent to sell \$5,000,000 in General Obligation Park Bonds. The Park District solicited proposals from 15 local financial institutions for this sale. Staff recommends that the Park Board award the sale of \$5,000,000 in General Obligation Park Bonds to **PNC Bank**, based on their proposal of:

Interest Rates:	2017 - 1.10%
	2018 - 1.40%
	2019 - 1.65%

Total Interest Cost: \$104,179
Total Cost with Fees: \$105,679

NEW BUSINESS:
(continued)

With staff recommendation, **TRUSTEE PETTY MOVED TO AWARD THE SALE OF \$5,000,000 IN GENERAL OBLIGATION PARK BONDS TO PNC BANK, BASED ON THEIR PROPOSAL. Motion seconded by Trustee Johnson and carried on the following roll call vote: Trustees Johnson, Petty, Ryan and President Pro Tem Rayford voting “Aye,” no “Nays”. (Results: 4 Ayes; 0 Nays)**

ORDINANCE #345

President Pro Tem Rayford announced the next order of business to be the Adoption of Ordinance #345 providing for the issue of bonds and the levy of a direct annual tax sufficient to pay the principal and interest thereon.

BONDS.

TRUSTEE PETTY MOVED TO ADOPT ORDINANCE #345 PROVIDING FOR THE ISSUE OF \$5,000,000 GENERAL OBLIGATION PARK

Motion seconded by Trustee Johnson and carried on the following roll call vote: Trustees Johnson, Petty, Ryan and President Pro Tem Rayford voting “Aye,” no “Nays”. (Results: 4 Ayes; 0 Nays)

STAFF RECOMMENDATION REGARDING PEORIA PARK DISTRICT SCHOLARSHIP PROCEDURE

The Peoria Park District currently offers full and partial scholarships for participation in Peoria Park District programs, available to qualifying households on the basis of financial need. It is staff recommendation to change the current scholarship benefits and application procedures (see details in attachment to these minutes). With staff recommendation, **TRUSTEE JOHNSON MOVED TO APPROVE CHANGES TO CURRENT SCHOLARSHIP BENEFITS AND APPLICATION PROCEDURES. Motion seconded by Trustee Ryan.** Discussion followed regarding nominal program fee charge for all scholarship recipients, as well as using the same benefit and application procedure for RiverPlex membership. Trustee Petty asked if scholarships applied to admission fees and Director Cahill explained they do not. However, the Peoria PlayHouse offers scholarship admission via “Museums for All” program, a punch card program (explorer card). **Motion carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)**

BID: STAFF RECOMMENDATION REGARDING GARBAGE DISPOSAL SERVICES

Purchasing Supervisor Nicole Staley presented staff recommendation for outsourcing garbage disposal services beginning February 1, 2017 to PDC Services, Inc. of Peoria. Kevin Coulter and Vicky Sturgeon of PDC were present at the meeting. With staff recommendation, **TRUSTEE RYAN MOVED TO APPROVE STAFF RECOMMENDATION. Motion seconded by President Pro Tem Rayford.**

NEW BUSINESS:
(continued)

Trustee Petty requested a copy of the PDC EEO policy, the workforce profile for the entire company (including administrative staff), as well as EEO manager contact information. Executive Director Cahill will work to get this information to all board members. Trustee Petty stated her position with regard to past practices of local garbage disposal service companies.

TRUSTEE JOHNSON MOVED TO TABLE THIS ITEM TO THE NEXT SCHEDULED MEETING. Motion seconded by Trustee Ryan and carried on the following roll call vote: Trustees Johnson, Petty Ryan and President Pro Tem voting "Aye", no "Nays". (Results 4 Ayes; 0 Nays)

Trustee Petty requested to attend the February 8, 2017 Board meeting via electronic attendance.

QUOTE: STAFF RECOMMENDATION REGARDING PDC PURCHASE OF USED REAR-LOADED DUMPSTERS

President Pro Tem Rayford requested this item be carried under Pending Business.

RESOLUTION #344:

CONSIDERATION AND ADOPTION OF RESOLUTION NO. 344— RESOLUTION REGARDING TRAVEL, MEAL AND LODGING EXPENSES, TO AMEND PEORIA PARK DISTRICT POLICY, RULES AND REGULATIONS, PART I, SECTION I, PARK BOARD, 10.00 AND PART II, SECTION III, BUSINESS, 5.00

Attorney Street presented Resolution No. 344 for second reading. Adoption of the resolution is mandated by Illinois Public Act 99-0604, Known as the "Local Government Travel Expense Control Act", which Act became effective on January 1, 2017, and is codified at 50 ILCS 150/1 et.seq. **TRUSTEE JOHNSON MOVED TO ADOPT RESOLUTION NO. 344. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)**

CONSIDERATION AND ADOPTION OF AMENDMENTS TO PEORIA PARK DISTRICT POLICY, RULES AND REGULATIONS, PART II, SECTION I, PERSONNEL, 3.00, 14.00, 17.00 and 22.00

Superintendent of Human Resources presented amendments for second reading. **TRUSTEE RYAN MOVED TO ADOPT AMENDMENTS AS PRESENTED. Motion seconded by Trustee Petty and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)**

CALENDAR OF CONSENT: President Pro Tem Rayford requested agenda items #13 and #14 be removed from the calendar for further consideration.

REQUEST FOR USE OF GRANDVIEW DRIVE

With staff recommendation, **TRUSTEE PETTY MOVED TO APPROVE REQUEST PEORIA NOTRE DAME ST. JUDE CLUB TO CONDUCT ST. JUDE WALK/RUN ON SATURDAY, FEBRUARY 11, 2017 FROM**

CALENDAR OF CONSENT: 7 A.M. TO 10:30 A.M. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)
(continued)

REQUEST FOR USE OF DONOVAN PARK

With staff recommendation, **TRUSTEE PETTY MOVED TO APPROVE REQUEST FROM HEARTLAND DOULAS TO USE DONOVAN PARK TO CONDUCT CHARITY FUN RUN ON SATURDAY, MAY 27, 2017 FROM 7 A.M. TO 12 NOON. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)**

AGENDA ITEM #13:

QUOTE: Golf Range Balls

President Pro Tem Rayford asked what Golf Learning Center does with old golf range balls being replaced by this quote. Staff explained the condition of range balls is so bad they must be disposed of. With staff recommendation, **TRUSTEE PETTY MOVED TO APPROVE PURCHASE OF 3,000 DOZEN-PREMIUM GOLF RANGE BALLS FROM WILSON SPORTING GOODS OF CHICAGO, IL FOR A TOTAL OF \$12,900.00 Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)**

SOLE SOURCE: 2017 Fireworks

President Pro Tem Rayford requested staff include more ethnic diversity in the music played during the fireworks extravaganza in Glen Oak Amphitheatre. With staff recommendation, **TRUSTEE PETTY MOVED TO ACCEPT THE QUOTE FROM MELROSE PYROTECHNICS OF KINGSBURY, INDIANA FOR \$13, 500.00. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 4 Ayes; 0 Nays)**

PENDING BUSINESS: None.

CITIZEN REQUEST TO ADDRESS THE BOARD:None.

COMMUNICATIONS: Communications were received as submitted.

OTHER BUSINESS: None.

ADJOURNMENT: At 7:00 p.m., there being no further agenda business, **TRUSTEE PETTY MOVED TO ADJOURN. Motion seconded by Trustee Ryan and carried on unanimous voice vote. (Results: 4 ayes; 0 Nays).**

V. Joyce McLemore, Secretary, Board of Trustees

Attachment