

**OFFICIAL PROCEEDINGS OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M., WEDNESDAY, JANUARY 11, 2017 AT THE NOBLE CENTER FOR PEORIA PARK DISTRICT ADMINISTRATION, 1125 WEST LAKE AVENUE, PEORIA, ILLINOIS.**

**President Cassidy presided and called the meeting to order at 6:00 p.m.**

**ROLL CALL:**

**TRUSTEES PRESENT:** Trustees Cummings, Johnson, Petty, Ryan and President Cassidy.

**TRUSTEES ABSENT:** Trustees Rayford and Snowden.

**STAFF PRESENT:** Executive Director Cahill, Deputy Director Wheeler, Attorneys Bill Streeter and Ken Snodgrass, Jan Budzynski, Chief Bush, Nick Conrad, Becky Fredrickson, Matt Freeman, Shalesse Pie, Joe Atkinson, Trish Blattenberger, Meg Boyich, Sarah Cordis, Mike Friberg, Emma Lawson, Scott Loftus, Aimee McLaughlin, Mike Miller, Karrie Ross, JD Russell, Doug Silberer, Sue Wheeler and Joyce McLemore.

**OTHERS PRESENT:** Scott Garrett, 3941 S. Autumn Dr., Mapleton IL

**PRESS PRESENT:** None.

**PLEDGE OF ALLEGIANCE:** All stood and recited the Pledge of Allegiance.

**MINUTES:** **TRUSTEE RYAN MOVED TO APPROVE MINUTES OF THE DECEMBER 7, 2016 REGULAR PARK BOARD MEETING. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**PLANNING/DESIGN AND CONSTRUCTION DIVISION:** Superintendent Fredrickson presented the December 2016 report and the 4<sup>th</sup> quarter (October-December 2016) report.

**POLICE DIVISION:** Chief presented the October 2016 division report. November/December reports will be available at the next meeting.

**FINANCE COMMITTEE:** **RATIFICATION OF TELEPHONE POLL VOTES:**  
**TRUSTEE JOHNSON MOVED TO RATIFY TELEPHONE POLL VOTES TAKEN ON DECEMBER 14 AND 27, 2016, FOR APPROVAL TO PAY BILLS DATED DECEMBER 8, 2016, AND DECEMBER 22, 2016 FOR THE SEVERAL AMOUNTS:**

Peoria Park District	Thursday, December 8, 2016
GENERAL	38,806.98
RECREATION	52,595.83
LIABILITY	175.00

**FINANCE COMMITTEE**  
(continued)

MUSEUM	4,927.59
POLICE	2,200.40
BONDED PROJECTS	12,826.66
PAVING AND LIGHTING	4,252.68
RIVERFRONT EVENTS	22,275.26
DETWEILLER MARINS	797.28
GOLF	19,509.80
HISRA	3,117.04
RIVERPLEX	9,437.25
<b>TOTAL PAYABLES</b>	<b>170,921.77</b>

Peoria Park District      Thursday, December 22, 2016

GENERAL	224,377.37
RECREATION	50,839.55
LIABILITY	144.53
MUSEUM	5,733.87
POLICE	2,750.27
BONDED PROJECTS	81,773.72
PAVING & LIGHTING	827.11
RIVERFRONT EVENTS	34,723.41
DETWEILLER MARINA	363.29
GOLF	22,812.41
HISRA	6,819.03
RIVERPLEX	33,959.38

**TOTAL PAYABLES**      **\$465,123.94**

PAYROLL #25 12/16/2016      \$420,485.62  
PAYROLL #26 12/30/2016      \$404,641.56

Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

**VICE PRESIDENT PETTY STATED THE FINANCE COMMITTEE HAD EXAMINED THE BILLS AND FOUND THEM TO BE CORRECT AND MOVED THAT THE PRESIDENT AND SECRETARY BE AUTHORIZED TO ISSUE ORDERS ON THE TREASURER FOR THE SEVERAL AMOUNTS:**

Peoria Park District      Thursday, January 5, 2017

GENERAL	310,024.57
RECREATION	93,587.25
LIABILITY	94,938.99
MUSEUM	2,789.50
POLICE	1,018.24
WORK COMP. & UNEMPLOY	71,833.68
BONDED PROJECTS	35,613.58
RIVERFRONT EVENTS	1,667.16

**FINANCE COMMITTEE**  
(continued)

<b>DETWEILLER MARINA</b>	<b>14.38</b>
<b>GOLF</b>	<b>6,844.16</b>
<b>HISRA</b>	<b>3,053.56</b>
<b>RIVERPLEX</b>	<b>9,766.69</b>
<b>TOTAL PAYABLES:</b>	<b>\$631,151.76</b>

**Motion seconded by Trustee Cummings and carried on unanimous voice vote: (Results: 5 Ayes; 0 Nays)**

Finance Committee of the Whole meeting minutes of December 7, 2016 were presented.

**NEW BUSINESS:**

**ELECTION OF VICE PRESIDENT**

In accordance with Policies, Rules and Regulations, Section II, 2.00 RULES OF THE PARK BOARD, President Cassidy called for the election of a Vice President. **TRUSTEE PETTY MOVED TO ELECT TRUSTEE WARREN E. RAYFORD TO SERVE AS VICE PRESIDENT OF THE BOARD IN 2017. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**APPOINTMENT OF OFFICERS AND ADVISORS – 2017**

**TRUSTEE RYAN MOVED AND TRUSTEE PETTY SECONDED A MOTION TO APPOINT OFFICERS AND ADVISORS FOR 2017 AS FOLLOWS:**

<b>Secretary</b>	-	<b>V. Joyce McLemore</b>
<b>Treasurer/Assistant Secretary</b>	-	<b>Emily G. Cahill</b>
<b>Assistant Treasurer</b>	-	<b>Karrie A. Ross</b>
<b>Assistant Treasurer</b>	-	<b>Aimee McLaughlin</b>
<b>Executive Director of Parks &amp; Recreation</b>	-	<b>Emily G. Cahill</b>
<b>William P. Streeter, Attorney/ Legal Counsel</b>	-	<b>Hasselberg, Grebe, Snodgrass, Urban and Wentworth</b>

Superintendent of Finance Jan Budzynski explained the additional Assistant Treasurer office is needed to provide efficiencies in securing banking services. Internal controls/separation of duties will be maintained as Meg Boyich, CPA audits all bank transactions.

**HISTORIC PRESERVATION AND LANDMARKS ACT**

**Staff recommends a “No Action” position. No action will be taken by the Board at this time.** By taking no action, the District is supporting the concept of rehabilitation of historically significant homes located within the District. Since 1983, the Board has supported this Act and the freeze on assessed valuation by taking no action; thus, allowing the assessed valuation single-family property freeze to take place.

**NEW BUSINESS:**  
(continued)

**Adoption of Resolution No. 344 – Resolution Regarding Travel, Meal and Lodging Expenses**

Attorney Streeter presented for a first reading a proposed resolution required to be adopted by the Board of Trustees to comply with Local Government Travel Expense Control Act, which Act became effective January 1, 2017, 50 ILCS 150/1, et. seq. Subsequent adoption of the resolution will be at the next scheduled board meeting.

**Proposed Policy Amendments – First Read**

Attorney Streeter presented a proposed amendment to Peoria Park District Policy, Rules and Regulations, Part I, Section I, PARK BOARD, 5.02 Vacancies. The amended language offered is to match State Statute 70 ILCS 1205/2-25, regarding filling a vacancy on the board. Discussion followed.

President Cassidy noted the office of Peoria Park District Trustee is guided by the Voting Rights Lawsuit /Consent Decree. Cassidy requested Attorney Streeter review and advise.

Superintendent of Human Resources Shalesse Pie presented proposed Amendments to Peoria Park District Policy, Rules and Regulations for consideration. Discussion regarding travel, meal and lodging expenses followed. Subsequent adoption of proposed policy amendments will be at the next scheduled board meeting.

**Reallocation of Funds: Zoo Memorial Reserves – Takin Barn Exhibit**

With staff recommendation, **TRUSTEE CUMMINGS MOVED TO RE-ALLOCATE \$15,000.00 FROM THE ZOO MEMORIAL RESERVES FUND TO COVER ADDITIONAL EXPENSES ASSOCIATED WITH THE NEW TAKIN BARN EXHIBIT. Motion seconded by Trustee Petty and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**Change Order – Grand View Drive at Bishop Avenue, Change Order #3**

With staff recommendation, **TRUSTEE JOHNSON MOVED TO APPROVE CHANGE ORDER #3 ON THE CONTRACT WITH OTTO BAUM IN THE AMOUNT OF \$11,490.00 FOR ADDITIONAL ASPHALT PAVEMENT ON THE GRAND VIEW DRIVE EROSION AT BISHOP AVENUE PROJECT.**

**Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**Change Order – Grand View Drive at Bishop Avenue, Change Order #5**

With staff recommendation, **TRUSTEE CUMMINGS MOVED TO APPROVE CHANGE ORDER #5 ON THE CONTRACT WITH OTTO BAUM IN THE AMOUNT OF \$13,500.00 FOR ADDITIONAL CONCRETE WORK ON THE GRAND VIEW DRIVE EROSION AT BISHOP AVENUE PROJECT. Motion seconded by Trustee Ryan and carried on unanimous voice vote.**

**(Results: 5 Ayes; 0 Nays)**

**CALENDAR OF CONSENT: Trustee Petty requested agenda item #14 be removed from the calendar for further consideration.**

**RATIFICATION OF POLL VOTE: PURCHASE OF POLICE RADAR EQUIPMENT**

With staff recommendation, **TRUSTEE RYAN MOVED TO RATIFY THE POLL VOTE CONDUCTED DECEMBER 14, 2016 FOR THE PURCHASE OF POLICE RADAR EQUIPMENT, SIX (6) STALKER II STATIONARY DIRECTIONAL RADAR DETECTORS AND SIX (6) STALKER DIRECTION SENSING RADAR DETECTORS, FROM APPLIED CONCEPTS INC. OF PLANO, TX FOR A TOTAL OF \$12,780.00. PRICES ARE PURSUANT TO ILLINOIS STATE CONTRACT #4018238. Motion seconded by Trustee Johnson and carried on unanimous voice vote.**

**(Results: 5 Ayes; 0 Nays)**

**RATIFICATION OF POLL VOTE: APPROVAL TO ACQUIRE RAISTRICK PARCEL**

With staff recommendation, **TRUSTEE RYAN MOVED TO APPROVE ACQUISITION OF 8.98 ACRES OF WOODED LAND CURRENTLY KNOWN AS THE RAISTRICK PARCEL ON THE WEST SIDE OF TAWNY OAKS. THE COST TO PURCHASE THE 8.98 ACRES WILL BE \$44,920.00 PLUS CLOSING COSTS, SURVEY WORK, AND ATTORNEY FEES. THE ILLINOIS CLEAN ENERGY COMMUNITY FOUNDATION GRANT WILL PROVIDE UP TO \$25,000 OR 56% OF THE DIRECT LAND ACQUISITION COSTS, WHICHEVER IS LESS. Motion seconded by Trustee Johnson and carried on unanimous voice vote.**

**(Results: 5 Ayes; 0 Nays)**

**REQUEST FOR USE OF BRADLEY PARK**

With staff recommendation, **TRUSTEE RYAN MOVED TO APPROVE REQUEST FROM FIRST UNITED METHODIST CHURCH TO CONDUCT EASTER EGG HUNT AND SHORT DEVOTION AT BRADLEY PARK ON SATURDAY, APRIL 8, 2017 FROM 7:30 A.M. TO 12:00 NOON. Motion seconded by Trustee Johnson and carried on unanimous voice vote.**

**(Results: 5 Ayes; 0 Nays)**

**REQUEST FOR USE OF GRAND VIEW DRIVE PARK**

With staff recommendation, **TRUSTEE RYAN MOVED TO APPROVE REQUEST FROM UNITED PRESBYTERIAN CHURCH TO USE PICNIC AREA AT GRAND VIEW DRIVE PARK TO HOLD EASTER SUNRISE SERVICE ON SUNDAY, APRIL 16, 2017, 6:00 A.M.-8:00 A.M. Motion Seconded by Trustee Johnson and carried on unanimous voice vote.**

**(Results: 5 Ayes; 0 Nays)**

**REQUEST FOR USE OF GRANDVIEW DRIVE**

With staff recommendation, **TRUSTEE RYAN MOVED TO APPROVE REQUEST FROM "RUN TO REMEMBER COMMITTEE" TO CONDUCT 11<sup>TH</sup> ANNUAL RUN/WALK AT GRANDVIEW DRIVE ON SATURDAY,**

**CALENDAR OF CONSENT: MAY 6, 2017 AT 8:00 A.M. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**  
(continued)

**REQUEST FOR USE OF GLEN OAK PARK**

With staff recommendation, TRUSTEE RYAN MOVED TO APPROVE REQUEST FROM ILLINOIS VALLEY FULLER CENTER FOR HOUSING TO USE GLEN OAK PARK TO CONDUCT “SPRINGDALE SALUTE 5K” FUNDRAISER ON MONDAY, MAY 29, 2017. Motion seconded by Trustee Johnson and carried on unanimous voice vote.  
(Results: 5 Ayes; 0 Nays)

**REQUEST FOR USE OF MARTIN LUTHER KING JR. PARK**

With staff recommendation, TRUSTEE RYAN MOVED TO APPROVE REQUEST FROM PEORIA MUSICFEST & WELLNESS FAIR TO CONDUCT 2<sup>ND</sup> ANNUAL PEORIA MUSIC FEST AND WELLNESS FAIR AT MARTIN LUTHER KING JR, PARK ON SATURDAY, JUNE 17, 2017, FROM 9 A.M. TO 8 P.M. Motion seconded by Trustee Johnson and carried on unanimous voice vote.  
(Results: 5 Ayes; 0 Nays)

**REQUEST FOR USE OF BRADLEY PARK**

With staff recommendation, TRUSTEE RYAN MOVED TO APPROVE REQUEST FROM BETHEL UNITED METHODIST CHURCH TO CONDUCT CHURCH PICNIC AND WORSHIP SERVICE AT BRADLEY PARK SHELTER ON SUNDAY, JUNE 25, 2017 AT 10 A.M. Motion seconded by Trustee Johnson and carried on unanimous voice vote.  
(Results: 5 Ayes; 0 Nays)

**REQUEST FOR USE OF GRANDVIEW DRIVE**

With staff recommendation, TRUSTEE RYAN MOVED TO APPROVE REQUEST FROM ILLINOIS COUNCIL ON PROBLEM GAMBLING TO CONDUCT FUNDRAISER “ICPG 5K & WALK” AT GRANDVIEW DRIVE ON SATURDAY, SEPTEMBER 2, 2017, FROM 7 A.M. TO 12 NOON. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

**REQUEST FOR USE OF GRANDVIEW DRIVE**

With staff recommendation, TRUSTEE RYAN MOVED TO APPROVE REQUEST FROM CYSTIC FIBROSIS FOUNDATION TO CONDUCT FUNDRAISER “CYSTIC FIBROSIS ANNUAL GREAT STRIDES WALK” AT GRANDVIEW DRIVE ON SATURDAY, OCTOBER 7, 2017, FROM 10 A.M. TO 12 NOON. Motion seconded by Trustee Johnson and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)

**AGENDA ITEM #14:**

**QUOTE: Cardio Fitness Equipment**

Trustee Petty requested further information regarding purchase of pre-owned cardio equipment. Staff reported warranty provided for the pre-owned equipment. Two (2) ARC trainers being replaced at RiverPlex will be offered to other facilities: Proctor Recreation Center, Lakeview Recreation Center, Noble Center and OSF. With staff recommendation,

**AGENDA ITEM #14:**  
(continued)

**TRUSTEE PETTY MOVED TO APPROVE PURCHASE OF PRE OWNED AND NEW CARDIO EQUIPMENT FROM PURE FITNESS | INNOVATIONS OF PEORIA, IL FOR \$13,403.00. Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 5 Ayes; 0 Nays)**

**PENDING BUSINESS:**

None.

**CITIZEN REQUEST TO ADDRESS THE BOARD:**

Scott Garrett

Mr. Garrett addressed the Board with his concerns regarding repair, replacement and safety of fitness equipment at RiverPlex. President Cassidy requested Deputy Director Brent Wheeler meet with Mr. Garrett to further discuss.

**COMMUNICATIONS:**

Communications were received as submitted. Trustee Johnson complimented staff on their great work with City of Peoria on the inaugural CityFest event.

**OTHER BUSINESS:**

Peoria Park District Job Fair

Superintendent of Human Resources Shalesse Pie announced the District's Job Fair would be held Tuesday, January 31, at Proctor Recreation Center, in Proctor's Gym.

**ADJOURNMENT:**

**At 6:50 p.m., there being no further agenda business, TRUSTEE PETTY MOVED TO ADJOURN. Motion seconded by Trustee Cummings and carried on unanimous voice vote. (Results: 5 ayes; 0 Nays).**

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V. Joyce McLemore, Secretary, Board of Trustees