



### 2017 Budget PEORIA PARK DISTRICT

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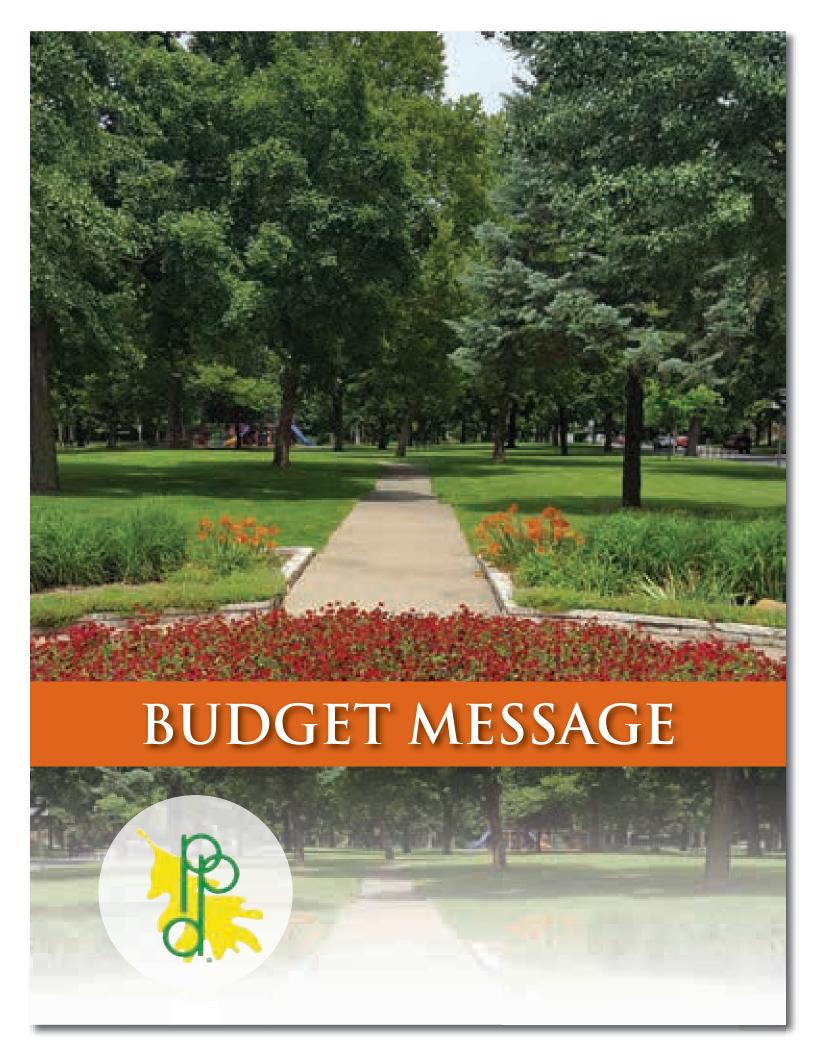
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#### Pleasure Driveway & Park District of Peoria

Park District of Peoria, Illinois

#### **Peoria Park District**

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November 2, 2016

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Timolity J. Cas

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**Executive Director**Emily G. Cahill



To: Board of Trustees and Citizens of the Pleasure Driveway and

The mission of the Pleasure Driveway and Park District of Peoria, Illinois is "To enrich life in our community through stewardship of the environment and the provision of quality recreational and leisure opportunities".

#### Profile of the District

The Pleasure Driveway and Park District of Peoria is the oldest park district in the State of Illinois and was created in the winter of 1894 through legislation passed by the Illinois General Assembly effective July 1, 1893. It is located in Peoria County situated along the Illinois River's western shores with its beautiful forested bluffs, river valley, and mile-wide upper and lower Pimiteoui Lakes. The District, that contains approximately 60 square miles, encompasses all of the City of Peoria, the Village of West Peoria, the Village of Peoria Heights, as well as other unincorporated areas outside city boundaries. The District has a population of 130,000. However many of our patrons come from throughout the Peoria Metropolitan Statistical Area which has a population of 380,000.



The District provides public stewardship of almost 9,000 acres of open space and conservation areas including ten major and numerous smaller neighborhood parks. The District's environmental facilities include two nature centers, zoo, botanical garden, living history site and two large wooded facilities used for special events and camping. The RiverPlex Recreation and Wellness Center contains an indoor running track, a fitness center, arena and indoor family aquatics center. The District provides additional swimming opportunities and lessons via two outdoor family aquatic centers, and an outdoor pool. Facilities and programs are offered for a variety of athletic interests including softball, baseball, soccer, tennis, basketball, track, and volleyball. The District also programs and maintains a linear park/event and concert center along Peoria's riverfront. Two marinas, four recreation centers and an indoor regional ice skating facility are operated by the District. The District plays an integral role in the cultural enrichment and personal development of area residents by offering dance, music, concerts, theatre and community recreation programming.





1

Additionally, the District owns and operates four golf courses and a golf learning center complete with a driving range and nine hole pitch and putt course.

The Pleasure Driveway and Park District of Peoria and the Morton Park District organized the Heart of Illinois Special Recreation Association in 1988. The Chillicothe Park District joined the Special Recreation Association in 2005, and the Washington Park District joined in 2008. This association provides a broad range of recreation programs and services for individuals with disabilities and special needs as well as inclusion services for its member districts.



#### **Budget Process**

The budget process is part of the District's financial planning process. Each year the District updates and reaffirms its commitment to the Peoria Park District's mission and vision statements and strategic goals. The District's financial policies are also reviewed as they support the strategic plan and provide the basic principles

for the sound financial management of the District. The District's financial policies are provided in Appendix A.

Despite implementing a myriad of cost-saving measures in recent years, the District has closed each of the last five years in a deficit position.

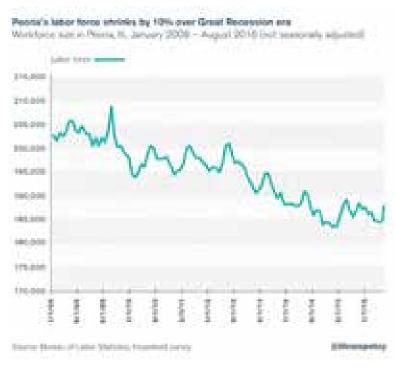
As part of this year's budget process, staff have spent a great deal of effort to better understand how the District is affected by the local economy and how District operations compare to other parks and recreation entities in Illinois and across the country. The shared goals of this work are to help staff better understand what factors have the most impact on operations and how to make the District more sustainable and "recession-proof" moving forward.

#### Local Economy

Several key indicators show that the Peoria Metropolitan Area continues to struggle. For example, in the early 1990s, nearly 1 in 4 jobs in Peoria was in manufacturing. Today, this number is 1 in 8. Even though Caterpillar still retains its Peoria headquarters,



the company has not been concentrating new production jobs in the area. As a result of changes in the global economy and Illinois' unattractive business climate, Peoria now sits at its lowest count of manufacturing jobs on record dating back to 1990. Further, total payroll jobs have decreased by nearly seven percent in that same timeframe, meaning fewer jobs of all types for Peoria residents.



Decreases in payroll jobs lead to higher unemployment rates. In January 2016, unemployment rates were reported to be 8.5% for Peoria as compared to 6.3% for all of Illinois.

The weakening of Peoria's manufacturing sector has also affected the greater economic community. The city's overall labor force is continuously shrinking, and the labor force as of July 2016 is actually 21,000 people smaller than it was in July 2009. This is a stunning 10 percent contraction in the city's labor force over only seven years.

Likewise, reductions in labor force translate to fewer goods and services being produced. The gross domestic product tracks the monetary value of all goods and services produced over a specified period of time. For the Peoria MSA, the GDP dropped by 2.1 percent over from 2013-15 and has shown a net loss of 2 percent from 2007-2015. These decreases are consistent with the revenues that the District expects from corporate replacement taxes. These tax revenues are projected to be \$300,000 less for 2017 than 2016 as a result of local and state businesses generating less income.

According to the Peoria Area Association of Realtors, although the number of home sales

in the second quarter of 2016 are up slightly when compared to last year, the median home sale price is down 4.4% and the average sale price is down 5.6% when compared to last year.

Each of these indicators are all important considerations because the District has been taxing at the maximum tax rate allowed for all of its operational funds and any consideration



focused on raising revenues by increasing property taxes is not an option. The District can only increase the property tax support to its operational funds if the equalized assessed valuation (EAV) grows. As described in the revenues section of the narrative below, while the District does anticipate a limited increase in the EAV for 2017, this additional revenue will not offset anticipated decreases in corporate replacement tax income, leaving the District with less overall tax revenues than in past years.

#### Parks and Recreation Analysis

In its 2016 Field Report, the National Recreation and Parks Association compiled data regarding the size and scope of parks and recreation agencies across the nation.

This Field Report marks the first time that our District has compiled and shared data to compare itself with others and the results are fascinating. Consider the following statistics regarding the "typical" Parks and Recreation agency in our nation today... a typical agency has:

- 9.5 acres of park land per 1,000 residents;
- Operating expenditures per capita of \$76.44;
- 7.4 staff members per 10,000 residents; and
- One park for every 2,277 residents.

The Peoria Park District's numbers compare as follows with:

- 69 acres of park land per 1,000 residents;
- Operating expenditures per capita of \$342;
- 26.8 staff members per 10,000 residents; and
- While we have a park for every 2,321
  residents, our parks are on average more than
  six times larger than a park at a typical parks
  and recreation agency.



Using NRPA's Proragis tool, District staff were able to review custom reports that show that Peoria's staffing strategies are comparable to other Illinois park districts, but generally much larger. Further, the size and variety of our land and facilities are comparable with much larger communities across the nation.

Over the course of its history, the District has built and continues to maintain facilities that improve the quality of life for our residents. In larger cities, these amenities are maintained by the private sector or in public/private partnerships that spread their burden and make them more sustainable. Further, the standard of care upheld by the District makes the ongoing maintenance in its parks and facilities costly and hard to sustain in difficult economic times.

As personnel cuts and facility closures have been made in recent years, notably few programs have been lost. Fewer staff are maintaining the same levels of programs and activities as in previous years and fees have been raised in attempts to close any remaining gap between revenue and expenses.

With this strategy, expenses have held steady due to cumulative personnel cuts while overall revenues from fees and charges have also remained essentially unchanged despite large drop-offs in rounds of golf played at our District courses.

Strategic planning set for early 2017 will provide some guidance designed to help the District prioritize service offerings and levels, but more work must be done to improve effectiveness and efficiency of our workforce.



Before strategic planning even takes place, though, the District must first balance its proposed operational budget for 2017.

This process began in earnest in August 2016.

Preliminary staff projections for the 2017 budget were based on realistic expectations for both revenue and expenditures. Faced with a significant budget gap, staff worked to identify appropriate operational changes that will allow the District to continue to serve our community

pending our Strategic Planning process to develop improved priorities and goals that can be used to better focus our work. With that in mind, the most significant change in 2017 involves the outsourcing of the District's marketing functions. With a projected savings of \$400,000 annually, staff will rely on local marketing firms to develop a strategy for promotion that focuses on enhanced digital marketing, cross-promotion across our many facilities, and traditional media outlets to improve our community's understanding and awareness of how the District enhances our area and the lives of our residents.

It must be understood that the strategies for 2017 provide only a short-term budget fix. Without a shift in strategies, financial projections for the District's operational funds for 2016 through 2021 demonstrate that the District should anticipate continued deficit spending unless additional changes are made to its operations. Expense increases are outpacing revenue growth and with no taxing authority remaining for the operational funds, the District will have to make changes to its operations in order



to be financially sustainable. If no operational changes are made, by 2021 the annual operating deficit is projected to be as high as \$3 million.

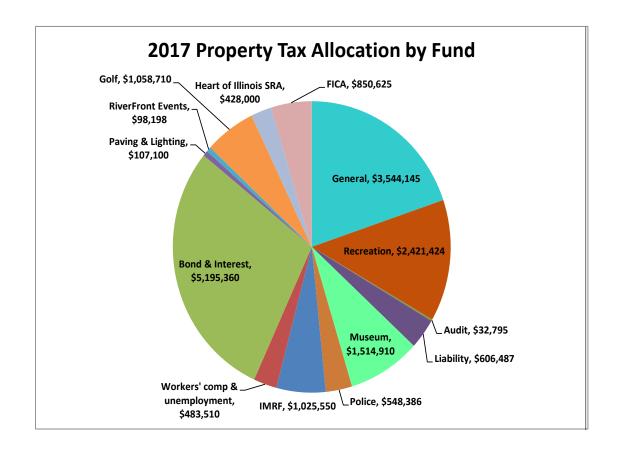
#### Revenues

The District's taxable assessed valuation (EAV) declined one percent for 2012 tax collections and declined almost one and a half percent each year for 2013 and 2014 tax collections. As the EAV declines, the tax rate increases even when there is no increase in the property tax levy. For all of the District's operating funds, the District is now taxing at the maximum tax rate allowed. Although the EAV increased for 2015 and 2016 tax collections, the EAV has just now returned to its 2010 level. Thus expense increases have significantly outpaced the District's ability to increase its taxes in support of daily operations.

	2007970107071	2016
	2013 TAX	PROPOSED
MAX	EXTENSION	TAXLEYY
Audit	\$31,108	\$33,000
General - Corporate	2,130,682	\$2,200,000
General - Operations/Building	1,331,676	\$1,373,000
MRP	1,105,183	\$1,033,000
Liability .	565,085	\$610,000
Museum	1,491,477	\$1,340,000
Poving & Lighting	106,534	\$115,000
Police	552,671	\$555,000
Recreation	1,917,614	\$1,975,000
Recreation Centers & Prog.	1,598,012	\$1,645,000
Social Security	840,728	\$860,000
Special Recreation Assec.	440,199	\$445,000
Workers' Compensation	480,043	\$490,000
AGGREGATE LEYY TOTAL	\$12,390,414	\$12,678,000
Bond & Interest	\$5,069,532	\$5,225,000
TOTAL LEVY	\$17,659,946	\$19,193,000
TAX RATE	0.8288	0.8293

The proposed 2016 tax levy amounts are allocated to a number of different funds in the proposed 2017 budget. There is a description of each of the District's funds in Appendix B. As a unit of local government, the District budgets by fund as opposed to a single entity. These funds are required in order to ensure that the taxes levied for specific purposes are only used for those purposes. Following are the revenues on a fund basis as well as the property tax support allocated to each fund.

	Total Re	venues By Fund		
	2015	2016	2016	2017
	 Actual	Budget	Revised	Proposed
Audit	\$ 41,316 \$	30,800 \$	30,800 \$	32,800
Bond & Interest	4,717,304	5,099,560	5,072,610	5,225,560
Detweiller Marina	225,487	246,377	226,863	236,485
FICA	978,934	1,017,450	987,240	1,021,275
General	17,016,440	13,714,857	13,647,642	14,891,942
Golf	2,817,094	3,206,221	3,129,687	3,308,190
Heart of Illinois SRA	868,945	862,273	874,291	915,965
IMRF	1,144,650	1,190,000	1,180,000	1,125,000
Liability	536,953	632,030	591,365	613,512
Museum	1,698,798	1,732,143	1,756,852	1,760,135
Paving and Lighting	100,811	105,005	105,005	107,105
Police	696,362	757,179	734,075	753,580
Recreation	8,690,004	9,133,646	9,179,952	9,628,948
RiverFront	1,166,413	1,161,873	1,385,188	1,213,698
RiverPlex	5,114,531	5,287,487	5,277,345	5,306,354
Workers' Compensation	 512,728	529,334	524,319	523,530
Total Revenues	\$ 46,326,770 \$	44,706,235 \$	44,703,234 \$	46,664,079



It can also be helpful to look at revenues from a district-wide perspective. This demonstrates the extent to which fees, charges and other income are collected to pay for District expenses.

	<u>Total Revenues</u>											
								Variance - 017 Budget				
	<b>2015 Actual</b>	2016 Budget		2016 Revised		2017 Budget	to 2	2016 Revised				
Fees, Charges & Other	\$ 14,004,824	\$ 15,635,491	\$	15,646,077	\$	15,859,930	\$	213,853				
Property Taxes	16,771,663	17,548,724		17,619,961		17,915,200		295,239				
Replacement Taxes	1,633,195	2,000,000		1,925,000		1,700,000		(225,000)				
Revenue Subtotal	\$ 32,409,682	\$ 35,184,215	\$	35,191,038	\$	35,475,130	\$	284,092				
Donations, Grants & Debt												
Certificates	5,244,762	321,655		578,809		1,703,240		1,124,431				
Internal Reimbursements	8,672,326	9,200,365		8,933,387		9,485,709		552,322				
Total Revenues	\$ 46,326,770	\$ 44,706,235	\$	44,703,234	\$	46,664,079	\$	1,960,845				

For 2017 tax collections, the EAV is expected to increase two percent. The tax levy proposed for the 2017 budget is \$18,103,000. The tax rate is projected to be .8293.

With many activities now requiring specialized facilities or maintenance, the District has increased the fees and charges for these activities to cover most of the District's direct annual operating costs for these specialized facilities. The goal is for the individual who benefits directly from these specialized services to pay most, if not all, of the direct annual operating costs for these services. Since the District's services are not necessary, but rather optional, the quality of our programs must be deserving of the fee charged. This requires District staff to constantly be looking for ways to improve our programs and increase the value of the service provided. For 2017, with the local economy still struggling, fee income is projected to increase only 1.4%, up \$210,000 from 2016 revised revenues.

The District maintains a cost recovery system to identify the costs for each facility or program. This allows the District to match the fees paid for a service to the cost of delivering that service. The General Administration budget includes the internal service revenues and expenses needed to support the cost recovery system. Since this function operates similarly to an internal service fund, the revenues (internal reimbursements) and expenses (internal services) are equal.

Grant and donation revenues can vary significantly from year to year. Some of the District's grants and donations support



ongoing programs, but most grants and donations are received for the construction of specific capital projects. In 2015, the State of Illinois suspended all grant awards so no new grant projects were planned for construction in 2016. The Illinois Department of Natural Resources (IDNR) has recently restored those grants. Thus in 2017 the District is anticipating moving forward on the renovation of the Lakeview Recreation Center.

In 2014 and 2015, the District sold debt certificates primarily for erosion control work on Grandview Drive and in Detweiller Park. With this type of project, the debt certificate proceeds are often received in one year and the project is completed in the following year. This gives the appearance of deficit spending in 2016 and 2017 for capital projects while in reality the funds were received in a prior year.

#### **Expenses**

Just as with revenues, the District must budget expenses on a fund basis to ensure that the expenses are matched to the appropriate funding sources. Following are the District's expenses on a fund basis.

		Tot	al E	xpenses by Fund		
		2015		2016	2016	2017
		Actual		Budget	Revised	Proposed
Audit	\$	30,100	\$	30,800	\$ 31,850	\$ 32,800
Bond & Interest		4,728,218		5,099,560	5,072,610	5,225,560
Detweiller Marina		209,080		246,377	226,863	236,485
FICA		1,002,297		1,017,450	1,005,000	1,021,275
General		16,350,745		15,053,857	14,639,670	15,189,442
Golf		3,079,804		3,206,221	3,265,784	3,308,190
Heart of Illinois SRA		799,783		904,288	824,286	930,479
IMRF		1,075,107		1,190,000	1,125,000	1,125,000
Liability		532,936		632,030	577,805	613,512
Museum		1,734,660		1,732,143	1,757,950	1,760,135
Paving and Lighting		110,407		115,000	87,804	98,000
Police		658,265		757,179	745,411	753,580
Recreation		8,462,497		9,133,646	9,401,127	9,628,948
RiverFront		1,187,684		1,158,801	1,377,561	1,213,698
RiverPlex		5,109,292		5,287,487	5,277,345	5,306,354
Workers' Compensation		473,878		529,334	487,336	523,530
Total Expenses	\$	45,544,753	\$	46,094,173	\$ 45,903,402	\$ 46,966,988

Since capital projects funded through grants and donations are included in the annual expense budget, there can be significant increases or decreases from year to year depending upon the projects that have received funding. In order to provide a more true comparison of expenses from year to year the chart for total expenses provides a subtotal of all expenses excluding capital projects and internal services as well as the District's total expenses.

		Total E	хре	nses_			
						_	<u>/ariance -</u>
							17 Budget
	<u>2015 Actual</u>	2016 Budget		2016 Revised	 2017 Budget	to 2	016 Revised
Wages	\$ 12,646,242	\$ 13,687,656	\$	12,990,534	\$ 13,030,547	\$	40,013
Employee Benefits	6,234,651	6,744,505		6,710,992	6,564,359		(146,633)
Utilities	1,586,286	1,763,358		1,689,378	1,774,765		85,387
Debt Service	4,763,673	5,106,858		5,076,122	5,244,909		168,787
Contractual Services	3,066,143	3,169,144		3,580,371	3,556,434		(23,937)
Supplies & Equipment	4,099,740	4,407,946		4,438,283	4,453,049		14,766
Other	1,060,007	675,341		1,076,452	 1,211,287		134,835
Expense Subtotal	\$ 33,456,742	\$ 35,554,808	\$	35,562,132	\$ 35,835,350	\$	273,218
Capital Projects	3,415,685	1,339,000		1,407,883	1,645,929		238,046
Internal Services	8,672,326	9,200,365		8,933,387	 9,485,709		552,322
Total Expenses	\$ 45,544,753	\$ 46,094,173	\$	45,903,402	\$ 46,966,988	\$	1,063,586

As an entity that provides direct service delivery to its customers, the District's single largest expense is wages and employee benefits. With the re-organization of the marketing function at the end of 2016, the increase for wages in 2017 is only \$40,000 or three tenths of one percent. The District's current collective bargaining agreements require a salary increase of 2.5% for 2017. In addition the revision to the Fair Labor Standards Act that increases the minimum salary requirement for the payment of overtime for professional employees will require the District to begin paying overtime for up to 40% of the professional staff that had previously been exempt. Part-time employee wages are also increasing as some full-time positions have been converted to part-time.



Employee benefits are decreasing by 2.2%. Participating in the Park District Risk Management Agency health plan as well as providing coverage to fewer employees due to reductions in the workforce have provided significant savings and helped reduce the cost of employee benefits. The rate for the District's contribution to the Illinois Municipal Retirement Fund for employee pension and disability benefits is also decreasing from 10.53% to 10.35%.

By completing projects designed to reduce energy consumption as well as utilizing buying strategies to lower per unit costs, the District is able to limit the increase in utilities overall to 5 percent even though rates for natural gas, water and sewer are expected to increase by over six percent.

The District's limit for outstanding general obligation park bonds is .575 percent of the District's EAV. Thus in order to preserve the District's bonding authority during a period of declining EAV, the District has increased its general obligation park bond principal payments for 2017 by \$150,000. The District is still utilizing less than 20% of its overall debt limit.

Contractual services are decreasing slightly for next year and include IT services and support agreements, advertising, cleaning services, pest control, alarm services, security services, program instructors, and attorneys' fees. Supplies are increasing slightly.

#### **Capital Improvement Plan**

Facility renovation and improvements as well as equipment replacements and purchases are scheduled for completion within the District's five-year capital improvement plan. This plan is updated annually to prioritize which projects can be completed with the resources available. The District's primary focus is the maintenance of its current infrastructure as many of our facilities are in need of repair or improvements in order to better serve our customers.

#### **Acknowledgement**

The District is fortunate to have a dedicated publicly elected Board of Trustees and staff who are committed to serving the residents in our District and surrounding areas. The leadership provided by the Board of Trustees and the full time staff is essential to conducting the financial operations of the District in a responsible and prudent manner while continuing to serve the changing needs of our citizens. The proposed balanced budget provides the opportunity to invest in us today ... and entrust for tomorrow ... and is recommended for your consideration.

Respectfully submitted,

Emily Stehill

Emily Cahill
Executive Director

Jan Budzynski Superintendent of Finance and Administrative Services



### RECREATION FUND



### Recreation Fund Overview 2017 Budget

Recreation Fund Synopsis: The Recreation Fund is the Peoria Park District's second largest fund and includes a diverse range of programming and facility offerings. The departments included in the Recreation Fund are: Recreation Administration; Arts, Leisure, & Community Services; Athletic & Recreation; Environmental & Interpretive; Owens Recreation Center; Moonlight Coalition for Adult Learning; Aquatics; the Peoria PlayHouse Children's Museum; Peoria Zoo; and Community Outreach.

#### **Financial Summary:**

	1000	2013.A	No.		Net l	2016 bester		THE RESERVE AND ADDRESS OF THE PERSON NAMED IN	2017 Proposed Sudget				
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Findity/Fragram	-9-000	mes (Debut)		etricity	- Acres	med Deficial		stolety	CONTRACTOR OF THE PERSON NAMED IN	ersen (Defect)	- 5	deldy	
Recreation. Administration	1	0780,874		- 5	8	(5-48,087)		- 1	5	[713,440]			
Recreption Sofety Town	8				36	2.0		7.5		(32,234)	1	(8.05)	
Arth-& Selector													
Adventure Comp	3.	(9,049)	14.	(72.9%)	*	(4,540)	8	(12.97)	9	(8,294)	. 5	120.74	
Anghitheorie	8	(14,288)	- 8	(0.54)	5	(10,0)2(9)	-	89,773	5	(21,063)	1	(9.59)	
Community Recreotion	1	833	3	1.67	4	5,373	36	9.77	3	1,967	- 1	3.15	
Dance	5	(1,709)	- 5	(0.90)	4	(1,744)	3	(0.88)	5	(5,795)	- 1	(2.52)	
Drama	8	(9,416)	- 1	(1.18)	3	3,079	8	0.23	3	(4,450)	- 1	(9.51)	
John H. Gwynn Jr. Program.	3	[1,759]		10.53	9			15.5	4	1000			
Letsure Services	.5	13:09,9693	- 1	(0.30)	4	(107,092)	3	(0.41)	5	(11/6,51.5)	1.	(0.50)	
Logan Recreation Center	3.	(90,589)	3	(5.00)	1	(101,750)	1	(5.36)	1	(0.00),458)	. 1	(0.02)	
Music	3	(4,700)	1	[0.89]	35	1,122	30	0.22	4	1,396		0.24	
Hobile Center	1	(215,649)	18	18,999	1	(167,962)	1	34.42)		(164,761)		(4,10)	
Proctor Europeston	8	\$426,0495	1	(5.64)	4	(400,000)	8	(0.74)	1	[463,377]	1	(6.30)	
Seour Clympics	18:	3,530	18	47,06	36	86,73.26	16	[33.93]	1				
Senius Programs	1	(30,040)	- 36	(0.01)	1	(55,432)	16	25,000	4	(50,287)	18	(2.10)	
Special Events	3	(39,052)	18	(0.53)	1	(23,310)	18	10.04	3	641,450	1.5	(17,700)	
Vagobord	1	40,400	1	:14.11	1	42,560	1	12.86	1	(16,447)	1.	(4.84)	
Attintic	100			97934				5750		1000000		1999	
Adult Sports	3	9,099	4	19:00		9,115		11.32	4	(3,573)	. 5	(3.80)	
Africia Administration	8	(146,262)			li .	(156,199)		0.000	3	(43,100)		100	
Franciscon Recreation Complets	3	(511),467)	- 5	14.891		(152,739)	4	(5.53)	3	(1.57,900)	1	16.588	
Lobersov Recrespion Canter	1.5	(34,697)	4	(0.11)		350,7707	4.1	(2.50)	3	(113,059)	- 1	(4.2%)	
Morton Signare Soccar .	3	(9.2, 8.67)	1	(27.32)		(12,601)	4	(29.51)	1	(10,110)	. 5	(23.41)	
Roome	3	(26,640)	4	(1,32)		(26,408)	1.	(3.22)	5	(53,459)	- 8	(2,45)	
Sohbati	3	(34,3114)	1	(4.00)		(13,467)	16	(3.82)	6	(33,443)	-1	(9.04)	
Taness	1.	[10,899)	1	(3.39)	8	(11.1,2743)	16	13.7%	1	(00,041)	1	\$4,266	
Youth Bissebioli	1.	(26,43.0)	. 1	(3.03)		(33,874)	1	(2.57)	4	(54,339)	-1	(4.21)	
Youth Bosketbest	8	3,307	. 5	27.17		2,900	3.5	17.58	3	18,3040		146,921	
Youth Sports	1.	(6.53)		(3.53)		(2,469)	1.	(0.56)		(5,210)	1.	(9:01)	
Environmental Services	125	- 1900		1975		- 5792		737.5		1,1500	33	3333	
Comp Wokanda	3	(94,021)	1	54.488		(88,657)	3.	(4.00)	3	(195,971)	1	(4.61)	
Sommer Park	8	(1/20,903)	- 5	14 540		(119,213)	8	64.92%	5	(137,785)	3	(5.47)	
Owiera Recreit/ox Center	5	[40,529]		(0.10)		(66,545)		(0.30)	3	(79,879)	4	(0.22)	
Mosellaht Coaltron	8	20000		10000		(13,980)	3	(88.92)	5	1,838		7.31	

ri Ni		2015.6			2015 Rema	d bee	Spel .	2017 Proposed Bodget				
Foolity/Program	1000	menue Over some (Deficit)		Furticipant Schoolly	100	ecentric Over		Participant shouly	100	errors Orest errors (Deft.it)		orticipant stody
Aspetos Decrioss												
Aquatics Special	1	(39,646)		0.00	6	185,4431		3.5	1	[47,485]		(#
Central Park Pool	1	(118,653)	31.	(29.50)	6	(53,872)		11.50	4	350,4106		100
Gwyne Family Aquatics Carter	5	(79,348)	4	117.946	2	(109,579)	4	(20.02)	1	(103,854)	1	(22.52)
Lokeniew Family Aquatics Center	3	(92,436)	15	15.309		[128,900]	3	(6.24)	3	(3.31,412)	8	36,000
Feorio Area Water Wittanda	5	(22,17%)	5	(110.67)	3			700	8			1000
Feorg Discharge	1	16,8200	- 1	10,141		(20,186)		(0.24)	3	1,923	1	0.02
* Peoria Zoo	3	(29,400)				(191,870)		100	3	(171,804)		3136
Peorle Zoological Society	3	10000		10.0		77.5		199	1	935		37
Community Outreach	3.	194,6466				(299,088)		14	1	1109,2661		+
Community Outreach Re-Dairy	5			1.6					5	3,500	5	61.11
Tex Support		[3,066,090]			1	[3,063,262]			1	(3,209,424)		
Surplus  Deficit  After Texas		237,107			1	(221,175)			1	1		

<sup>\*</sup> NOTE: Peons Zoo is funded by both the Recreption Fund and the Museum Fund. The Peons Zoo total operating tox subsidy, excluding memorial donation received and capital projects funded with memorial donations, is provided below.

	2010.	2012,Adval		2016 Remail Sustant		md.Bustand
facility (Program	Eanston Over Expenses (Defict)	For Fortispeed Subside	Eponton Cycle Engages (Carlott	For Participant	Barreria Over Excessor Dufcit	Per Portropost
Peons Zoo.	\$ (1,085,717	1 (7.83)	(1,103,490)	(7.00)	\$ (1,110,690)	\$ (7.26)

#### Taxing at Maximum Rate: Yes

#### **Key Changes Proposed for 2017:**

- Adventure Camp
  - Adventure Camp fee \$2 increase per week (\$117 Resident/\$127 Nonresident)
  - Adventure Camp for Early Learners fee \$2 increase per week (\$60 Resident/\$69 Nonresident)
- Dance -
  - Costume fee increase from \$53 per costume to \$55 per costume
- Drama
  - Camp On Stage fee \$5 increase per two week session (\$255 Resident/\$275 Nonresident)
  - Fine Arts Camp fee \$2 increase per week (\$127 Resident/\$137 Nonresident)
- Proctor Recreation Center -
  - O Summer Fun Academy fee \$5 increase from \$230 to \$235 (4 week session)
- Lakeview Recreation Center -
  - Summer Day camp \$2 increase per week (\$127 Resident/\$137 Nonresident)
  - O Birthday parties with cake fee increase from \$120 to \$125 per party

 Room/Gym rental fee increase from \$40-\$60 per hour to \$45-\$65 per hour

#### Soccer –

 Club rental fee increase from \$15 to \$16 per field for practice and league usage

#### • Softball -

- Summer Softball fee change from \$355 Men's team fee, \$18 Resident/\$26
   Nonresident player fee to \$600 Men's team fee, eliminate Resident player fee/\$5 Nonresident player fee
- Summer Softball fee change from \$280 Co-Rec team fee, \$18
   Resident/\$26 Nonresident player fee to \$525 Co-Rec team fee, eliminate
   Resident player fee/\$5 Nonresident player fee

#### Youth Baseball –

Field rental fee increase from \$55 per game to \$60 per game

#### Camp Wokanda –

- Dining hall rental fee increase from \$700 per day to \$800 per day and from \$1200 per weekend to \$1400 per weekend
- Entire Valley rental fee increase from \$1400 per weekend to \$1600 per weekend
- Ridge cabin rental fee increase from \$135 per weekend to \$145 per weekend

#### Sommer Park –

- Day Camp fee \$2 increase per week (\$127 Resident/\$137 Nonresident)
- Chapel rentals fee increase from \$400 to \$450
- Wedding venues fee increase from \$700 per day to \$800 per day

#### Peoria PlayHouse –

Tot Time fee \$1 per child, currently this program is free with admission

#### Peoria Zoo –

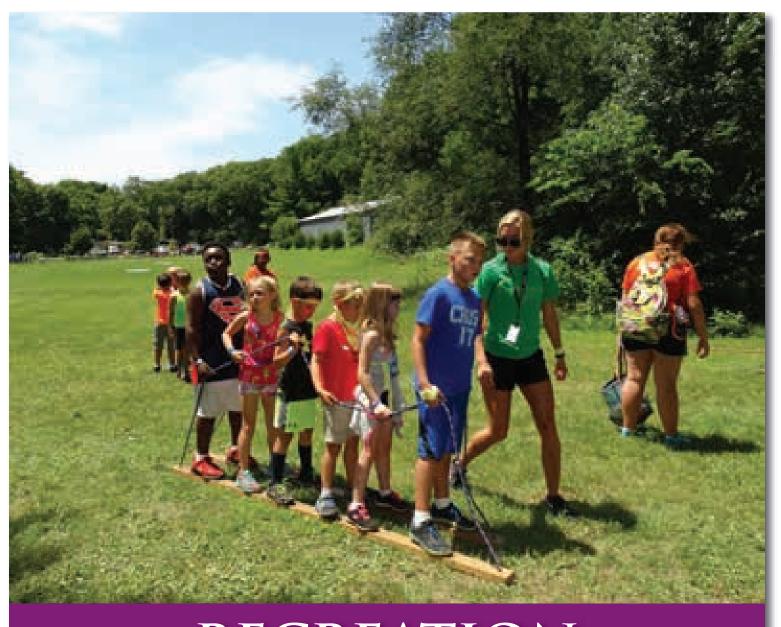
- Admission fee increase \$.50 from \$9 to \$9.50 for adults, \$8 to \$8.50 for Senior and military, from \$6 to \$6.50 for children ages 2-12
- ZooSnooze fee increase from \$34 to \$36 per person
- ZooCamp fee \$5 increase per week (\$115-\$150 Member/\$125-\$160 Nonmember) pricing varies by age group
- HowlZooWeen fee increase from \$6 per person to \$7 per person

#### Community Outreach

Modification of ELITE High School program in 2017

### Recreation Fund Summary 2017 Budget

Revenues	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Aquatics Services	\$193,006.45	\$199,871	\$178,101	\$185,766	4%
Arts & Leisure Services	\$1,334,181.81	\$1,432,861	\$1,482,370	\$1,569,584	6%
Athletics and Recreation Services	\$531,249.36	\$583,794	\$587,208	\$607,463	3%
Community Outreach	\$154,337.95	\$150,326	\$15,950	\$57,058	258%
Environmental and Interpretive	\$189,876.19	\$203,600	\$217,003	\$231,460	7%
Moonlight Coalition	\$26,766.37	\$0	\$0	\$262,000	100%
Owens Recreation Center	\$902,861.12	\$895,900	\$891,478	\$909,200	2%
Peoria PlayHouse	\$466,776.66	\$751,623	\$678,427	\$687,700	1%
Peoria Zoo	\$1,816,996.74	\$1,820,879	\$2,040,153	\$1,887,293	-7%
Recreation Administration	\$3,073,951.38	\$3,094,792	\$3,089,262	\$3,231,424	5%
Total Revenues	\$8,690,004.03	\$9,133,646	\$9,179,952	\$9,628,948	
Expenditures	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Aquatics Services	\$544,264.53	\$495,308	\$512,893	\$523,630	2%
Arts & Leisure Services	\$2,223,679.57	\$2,296,360	\$2,351,525	\$2,581,549	10%
Athletics and Recreation Services	\$911,873.63	\$1,022,109	\$1,019,690	\$1,127,039	11%
Community Outreach	\$248,983.95	\$244,326	\$315,038	\$160,824	-49%
Environmental and Interpretive	\$404,799.30	\$429,687	\$424,755	\$475,216	12%
Moonlight Coalition	\$26,766.37	\$0	\$13,980	\$260,172	1761%
Owens Recreation Center	\$943,390.25	\$985,898	\$958,023	\$980,070	2%
Peoria PlayHouse	\$473,596.48	\$746,229	\$698,613	\$685,777	-2%
Peoria Zoo	\$1,896,405.13	\$2,012,401	\$2,231,723	\$2,058,977	-8%
Recreation Administration	\$788,737.42	\$901,328	\$874,887	\$775,694	-11%
Total Expenditures	\$8,462,496.63	\$9,133,646	\$9,401,127	\$9,628,948	
Revenues Exceeding Expenditures	\$227,507.40	\$0	(\$221,175)	\$0	



### RECREATION ADMINISTRATION



### Recreation Administration 2017 Overview

The Recreation Administration budget is a fund for general operational support within the Recreation Division, ranging from everyday expenses such as office supplies, postage, and equipment costs to payroll and benefits expenses for full- and part-time administration staff. This budget is also where the property and replacement taxes allocated to the Recreation Division are received, with subsidies distributed as needed to individual programs and departments throughout the Division. The Recreation Division also draws from this budget to reimburse the Human Resources, Marketing, Maintenance, and Business Divisions for services provided throughout the year.

The contractual services portion of the Recreation Administration budget, in addition to funding IT support for staff throughout the Recreation Division, covers annual and pertransaction fees associated with our registration software, Active Network's Class. In 2016, the Peoria Park District assembled a project team to evaluate and select new registration

software, as support for the Class program will be discontinued at the end of 2017. Implementation for this new software, RecTrac by Vermont Systems, will begin in September 2017. From this date through the end of 2017, the contractual services budget will fund service fees associated with both Class and RecTrac, as both programs will be temporarily used in tandem while District staff are being trained on the new software. In 2018, the contractual services budget will fund the RecTrac program only.



Additionally, the Recreation Administration budget provides funding for scholarships which are available to low-income households meeting the Park District criteria for financial assistance. These scholarships afford eligible individuals the opportunity to participate in two Peoria Park District programs per season at no cost, with households exceeding the guidelines remaining eligible for partial scholarships on a sliding scale. These program scholarships are separate from those offered for RiverPlex membership, which are determined by the same criteria (and are also processed by Recreation Administration staff) but are funded by the RiverPlex's Fitness Operations budget.



In 2017, the Recreation Administration budget will also absorb the operating costs for Bicycle Safety Town, which was previously included in the Park Police Fund. Bicycle Safety Town is a three-quarter-mile facility that offers comprehensive bicycle safety training as well as a picnic shelter, a playground for young children, and access to the Peoria Park District Rock Island Greenway. The Recreation Administration budget will cover Safety Town's everyday operating

expenses such as electricity, water, and other general fees affiliated with the facility, as well as payroll expenses for facility program staff.

#### Recreation Administration Department Overview 2017 Budget

#### **Department Description**

This budget includes all Recreation Fund taxes and expenses for the Deputy Director, Recreation support staff, a portion of Recreation Supervisors and Bicycle Safety Town.

#### **Department Changes**

The Recreation Division is undergoing a reorganization. In 2017 the Deputy Director and operating revenues and expenses for Bicycle Safety Town will be moved into the Recreation Administration budget and a percentage of the Recreation Supervisors is being allocated out of Recreation Administration and into their respective program budgets.

#### Personnel Requirements:

	Full Time Part Time	<u>2015</u> 6 3	2016 5.67 3	2017 4.05 3	
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$3,073,951.38	\$3,094,792	\$3,089,262	\$3,231,424	5%
Expenditures	\$788,737.42	\$901,328	\$874,887	\$775,694	-11%
Revenues Exceeding	\$2,285,213.96	\$2,193,464	\$2,214,375	\$2,455,730	
Expenditures					

## Recreation Administration Department Summary 2017 Budget - Revenues

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Recreation Administration	\$3,073,951.38	\$3,094,792	\$3,089,262	\$3,227,424	4%
Recreation Bicycle Safety Town	\$0.00	\$0	\$0	\$4,000	100%
Total Department Revenues	\$3,073,951.38	\$3,094,792	\$3,089,262	\$3,231,424	5%

## Recreation Administration Department Summary 2017 Budget - Expenditures

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Recreation Administration	\$788,737.42	\$901,328	\$874,887	\$739,460	-15%
Recreation Bicycle Safety Town	\$0.00	\$0	\$0	\$36,234	100%
Total Department Expenditures	\$788,737.42	\$901,328	\$874,887	\$775,694	-11%

### Recreation Administration Summary 2017 Budget

ProgramDepartmentFundRecreation AdministrationRecreation AdministrationRecreation

**Program Description** 

As the "umbrella" for Recreation Division, this budget includes all Recreation Fund taxes, expenses for the Deputy Director, support staff and a percentage of expenses for Supervisors.

2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
\$3,073,951.38	\$3,094,792	\$3,089,262	\$3,227,424	4%
\$788,737.42	\$901,328	\$874,887	\$739,460	-15%
\$2,285,213.96	\$2,193,464	\$2,214,375	\$2,487,964	
n/a	n/a	n/a	n/a	
	\$3,073,951.38 \$788,737.42 \$2,285,213.96	\$3,073,951.38 \$3,094,792 \$788,737.42 \$901,328 \$2,285,213.96 \$2,193,464	\$3,073,951.38 \$3,094,792 \$3,089,262 \$788,737.42 \$901,328 \$874,887 \$2,285,213.96 \$2,193,464 \$2,214,375	\$3,073,951.38 \$3,094,792 \$3,089,262 \$3,227,424 \$788,737.42 \$901,328 \$874,887 \$739,460 \$2,285,213.96 \$2,193,464 \$2,214,375 \$2,487,964

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed ByKevin DavisSteve Montez

### Recreation Bicycle Safety Town Summary 2017 Budget

Program

Department

Fund

Recreation Bicycle Safety Town

Recreation Administration

Recreation

#### **Program Description**

The Bicycle Safety Town program is a unique, three-quarter mile training facility including a picnic shelter, playground, and a bicycle fleet upgrade. The facility is available for birthday parties and private rentals. In 2017, the Bicycle Safety Town budget will transfer from the Police budget into Recreation Admin.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$0.00	\$0	\$0	\$4,000	100%
Expenditures	\$0.00	\$0	\$0	\$36,234	100%
Subsidy (-) Excess (+)	\$0.00	\$0	\$0	(\$32,234)	
People served	0	0	0	4,000	
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	(\$8.06)	

#### Activity Fee

Rental fees vary depending on time and services provided.

#### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By

Reviewed By

Carrie Bottrell Brent Wheeler



# ARTS, LEISURE AND COMMUNITY SERVICES



### Arts, Leisure and Community Services 2017 Overview

Budget departments under Arts and Leisure Services include Adventure Camp, the Glen Oak Amphitheatre, Community Recreation, Dance, Drama, Leisure Services, Logan Recreation Center, Music, Noble Center for Park District Administration, Proctor Recreation Center, Senior Olympics, Senior Programs, Special Events, and Vagabond Tours.

The department works cooperatively with the Catholic Diocese of Peoria Schools, Peoria Public Schools, Pleasant Valley District 62, Peoria Heights District 325 and Dunlap District 323 to hold classes and/or provide programming information to their students. We currently hold programs directly in Catholic Diocese, Dunlap, and Peoria Public schools. In addition, we have working relationships and partnerships with a number of businesses and community organizations.

#### **Leisure Services**

#### Glen Oak Amphitheatre

The Amphitheatre hosted 24 events in June, July and August. Municipal Band Concerts are offered on Sundays and the Family Flicks movie series on Mondays. The Glen Oak Amphitheatre provides an outdoor family friendly environment for Park District programs as well as rentals. Staff will work to facilitate rentals of the Amphitheatre in 2017.

#### Adventure Camp

Adventure Camp is a non-specialty camp held at the Franciscan Recreation Complex. This is a camp for ages 6 to 12 years, and includes games, sports, field trips, arts and crafts, weekly swimming and special visitors. Early Learners Adventure Camp is a half-day, ten-week camp for 4-5 year olds held in Glen Oak Park that concentrates on games, crafts and playtime. Adventure Camp and Early Learners will both increase fees \$2 per week in 2017.





#### Special Events

The 3rd of July Fireworks Spectacular features performances by popular area bands, the Peoria Municipal Band, the Community Children's Theater, performing groups and a fireworks show.

The Annual Clyde West Fishing Derby stocks the Glen Oak Lagoon with 1450 pounds of channel catfish. On Fishing Derby day participants are separated into age groups and prizes are awarded to participants that

catch a tagged fish. Sponsors include Presley's Outdoors, the Izaak Walton League and Firefighter's Local #50.

PNC Worldwide Day of Play is a 4-hour event in September sponsored by PNC Foundation. The event is designed to get families to turn off the TV and get outdoors to play. On Worldwide Day of Play the facilities within Glen Oak Park and other District departments offer special games and programming for families to enjoy and learn about all the services the District has to offer.

Holiday Events are offered to the community through the planning of the Special Events Department.

The Santa Claus Parade, which takes place in downtown Peoria, provides the District a public relations opportunity to enter a float in the parade. The float is designed by the Recreation Division staff and created with help from the Recreation Maintenance Foreman.



Calls from Santa is held on the second Sunday of December. Staff designs and delivers flyers to area businesses and other District facilities. Information gathered from returned flyers is used to make phone calls from "Santa" about the upcoming holiday and possible gifts. Additionally, Letters from Santa are mailed (for a fee) to children throughout the country.

Candy Cane Hunts are held on the first Saturday of December at both Northtrail Park and Glen Oak Park, and an Easter Egg Hunt is held at Northtrail Park on the Saturday before Easter weekend.



#### Community Recreation

Community Recreation offers programs such as crafts, baking, magic, sports, fencing, exercise, music and many others to the Peoria community. We work with local business, organizations, area school districts, as well as Park District facilities to conduct these classes. Over 150 classes are offered in three sessions.

Playbook Brochure and Registration
The Leisure Services Department funds
registration services, online and walk-in at the
Noble Center, and the publication of the Park
District Playbook brochure three times per year.

#### Fine Arts

#### Drama

Theatre Education for Children (TEC) is a 10-week program held in the fall and spring semesters in area schools. Cooperating schools are in the Peoria and Dunlap School Districts, as well as parochial and private schools. The spring session ends in the Annual Drama Festival held at Corn Stock Theater in Bradley Park.

The Park District supports Community Children's Theatre (CCT), which co-sponsors TEC, the Annual Drama Festival and hosts two theater productions with and for school age participants in the summer and winter at Peoria Players Theater.



#### Dance

Programs are held for children, adolescents and adults in ballet, tap, jazz, hip-hop, modern and lyrical dance, and various styles of ballroom at the Noble Center and Franciscan Recreation Complex. As an added benefit, an annual recital is held for children in the spring.

The Explosion is our competitive cheer and dance team, which practices at the Noble Center. The team participates in three major competitions and exhibitions during the season.

#### Music

Classes for youth are offered at four levels of band and four levels of orchestra and are held at Concordia Lutheran School. Participants perform at various venues around Peoria, including the Youth Music Festival at the Noble Center and with the Peoria Municipal Band. Classes in Vocal Music and Guitar for youth and adults are held year-round.

#### Performance Groups

The POPS Orchestra practices at the Noble Center and holds their concerts at Five Points Performing Arts Center in Washington. Other performances include the Illinois State Fair and throughout the Peoria area. Park Players is a drama troupe for 14-18 year olds and Park Troupe Mirage is a dance troupe. These groups perform at area camps and summer programs, community agencies, fairs, festivals, retirement homes, and preschools.

#### **Art Camps**

Offered in the summer from June to August, these camps include Camp OnStage and Fine Arts Camps. Camp OnStage is a performing arts camp featuring music, dance and drama in 3 two-week sessions at Lakeview Park with performances in the Noble Center Auditorium. Fine Arts Camps are 10 one-week art specialty camps offered at the Noble Center. In 2017, to offset rising costs, Camp OnStage will increase \$5 per two week session, and Fine Arts Camps will increase \$2 per week in 2017.



#### The Noble Center

The Recreation Division manages 3 classrooms, including an Arts & Crafts room, and it schedules rentals of the auditorium and meeting rooms in the Noble Center. In June the Noble Center hosted the Artist & Comic Expo (ACE), which featured nearly 50 comic book artists and vendors. The Park District continues to run The Book Court in the Noble Center and semi-annual book sales. The spring 2016 sale brought in more than \$8,000.

#### **Community Services**

#### Logan Community Center

The Logan Center After School program includes homework help, weekly scheduled recreation time, 4-H and nutrition, art classes and field trips. The Moonlight Coalition/GED program provides high school equivalency classes for individuals in the surrounding community one night each week from September to May and five days per week during the summer..

Logan Center offered new programs this year, such as the Community Garage Sale, Kite Flight Day, the remote controlled cars skills course, and the South Side Chess Club. A staple in the past, but renewed this summer, was the JUNETEENTH celebration! This event had singing, dancing, local vendors, and food for everyone as we celebrated the ending of slavery in our country. A new adult Spanish/English class was added this Fall to work with the growing Hispanic community near Logan Center.

### **Proctor Recreation Center**

Proctor Recreation Center, located in the heart of the South Side, offers a variety of programs and events for all ages of the Peoria community. We offer an after school program, basketball leagues, double-dutch jump rope techniques and the South Side Walking Club. Proctor Recreation Center also has a computer room, an art room, early morning and late night open basketball, and a community exercise area equipped with treadmills, free weights and a universal fitness machine. The Center offers fitness classes like Zumba, Aqua Zumba, boxing for youth, and yoga, as well as educational programs like GED classes, and Mental Math.



There are many opportunities for the community to be involved at Proctor Center. These opportunities include: the annual blood drive, which to date, has collected close to 400 units of blood; a National Clean-Up Day; a health and resource fair; and Trunk or Treat, which gives a safe place for kids to participate in Halloween festivities.

"Youth Today, Making Black History" was this year's theme for the annual John Gwynn Black History Celebration. The after-school children of Proctor

Center portrayed famous African-Americans such as Judge Thurgood Marshall, President Barack and First Lady Michelle Obama, and the Four Black Little Girls of Birmingham. The poet group R.A.W. Talent and Kimora Taylor, a professor who teaches Black History at Illinois Central College, made this year's program a very special event.

The Summer Fun Academy day camp for ages 6-15 is offered during the summer months. This camp incorporates academic classes such as math, science and reading in the morning and recreation classes in the afternoon consisting of swimming, tennis, golf, and softball. In 2016 we offered the fourth season of Under the 1/6 which is a camp for youth too old for the traditional day camp programs. This program is geared towards kids ages 14-15 and offers opportunities to volunteer at the camp and visit businesses, organizations, and local agencies. For 2017, we are proposing an increase of \$5 per four week session for both the Summer Fun Academy and Under the 1/6 programs.

In addition to camp in the summer, Proctor Center teams up with the Peoria Police Department for The Streets Belong to Me. Our speaker this year was Peoria Police Department Chief Jerry Mitchell. This event helps to inspire all youth to participate in positive activities all summer and pledge to stay away from violent and illegal activities and have fun by getting involved.

### **Vagabond Tours**

In 2016, Vagabond Tours utilized 24 volunteers to offer, coordinate and escort 141 day-trips and 37 multiple day excursions and sporting events. Popular trips include shopping, sports, theatre, sightseeing, gaming, concerts, entertainment and week-long value trips.

### Senior Programs

50 Rock is Park District programing for adults who are 50 and older. 50 Rock programs focus on Adventure, Learning, and Wellness and 50 Rock Adventure appeals

to more active adults with activities such as canoeing, hiking, horseback riding, and FootGolf. 50 Rock learning focuses on community education and life-long learning for adults, such as piano lessons, art, drama, and cooking classes. 50 Rock Wellness is for both the body and mind; these classes include fun and fit, core strengthening, line dancing, yoga, and tai chi. In Summer 2016, 50 Rock held its first Fitness Expo.



This was a free event for the community to highlight the wellness and fitness classes 50 Rock offers through demonstrations of classes. Several vendors also participated including UnityPoint and OSF. This will become an annual event and is expected to grow.

The Heart of Illinois 50+ Games and Arts is a collaboration of seven local park districts Peoria, Fondulac, Morton, Washington, Pekin, Hollis, and Chillicothe. This board has been working together to bring back the success of the 50+ Games. In January 2016, a Games Coordinator was hired to manage sponsorship and oversee of the Games. The 2016 Games did see an increase in both sponsorship and participants; however, expenditures still exceeded revenues by \$6,712.

## Arts & Leisure Services Department Overview 2017 Budget

### **Department Description**

The Arts & Leisure Services Department provides a variety of classes, programs, camps, and special events offered in area schools, parks, and Park District facilities. Program areas include the arts, community classes, senior citizens, day camps, Senior Games, special events, Proctor Recreation Center, Logan Community Center, Noble Administration Center, and the Glen Oak Amphitheatre. Arts and Leisure Services also includes registration services and the publication of the PPD Playbook published three times a year.

### Department Changes

In 2017, a percentage of the Arts & Leisure Services Supervisor's salary and benefits have been reallocated from Recreation Administration and into the applicable Arts & Leisure Services program budgets.

### Personnel Requirements:

	Full Time Part Time	2015 7 195	2016 7 190	7.85	
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$1,334,181.81	\$1,432,861	\$1,482,370	\$1,569,584	6%
Expenditures	\$2,223,679.57	\$2,296,360	\$2,351,525	\$2,581,469	10%
Revenues Exceeding Expenditures	(\$889,497.76)	(\$863,499)	(\$869,155)	(\$1,011,885)	

# Arts & Leisure Services Department Summary 2017 Budget - Revenues

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Adventure Camp	\$17,154.15	\$32,873	\$33,592	\$48,450	44%
Amphitheatre	\$11,320.13	\$16,600	\$11,165	\$16,875	51%
Community Recreation	\$16,295.78	\$21,500	\$21,500	\$21,500	0%
Dance	\$67,127.52	\$80,800	\$64,353	\$83,300	29%
Drama	\$75,809.36	\$83,850	\$75,664	\$77,655	3%
Leisure Services	\$41,628.77	\$8,700	\$7,250	\$8,700	20%
Logan Recreation Center	\$1,442.82	\$2,000	\$1,650	\$2,500	52%
Music	\$9,901.90	\$19,057	\$8,600	\$17,900	108%
Noble Center	\$43,208.97	\$80,900	\$62,022	\$80,000	29%
Proctor Recreation Center	\$94,326.60	\$96,500	\$94,994	\$99,100	4%
Senior Olympics	\$8,652.00	\$20,550	\$13,265	\$25,400	91%
Senior Programs	\$28,656.25	\$49,883	\$35,048	\$37,754	8%
Special Events	\$24,504.79	\$28,648	\$21,167	\$26,450	25%
Vagabond Tours	\$894,152.77	\$891,000	\$1,032,100	\$1,024,000	-1%
Total Department Revenues	\$1,334,181.81	\$1,432,861	\$1,482,370	\$1,569,584	6%

# Arts & Leisure Services Department Summary 2017 Budget - Expenditures

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Adventure Camp	\$26,203.55	\$29,352	\$38,132	\$56,744	49%
Amphitheatre	\$25,605.00	\$23,819	\$20,504	\$37,958	85%
Community Recreation	\$15,442.40	\$19,780	\$16,127	\$19,533	21%
Dance	\$68,866.83	\$73,420	\$66,097	\$89,095	35%
Drama	\$85,225.69	\$73,912	\$73,685	\$82,111	11%
John H. Gwynn, Jr. Program	\$1,739.00	\$0	\$0	\$0	0%
Leisure Services	\$151,597.27	\$157,672	\$144,342	\$128,215	-11%
Logan Recreation Center	\$92,031.74	\$105,619	\$103,408	\$122,958	19%
Music	\$14,604.92	\$16,106	\$7,478	\$16,504	121%
Noble Center	\$258,857.95	\$227,475	\$229,984	\$244,161	6%
Proctor Recreation Center	\$520,375.56	\$547,725	\$525,294	\$562,479	7%
Senior Olympics	\$5,122.17	\$20,550	\$19,977	\$25,400	27%
Senior Programs	\$60,698.04	\$79,080	\$70,480	\$87,961	25%
Special Events	\$43,557.05	\$49,491	\$46,477	\$67,903	46%
Vagabond Tours	\$853,752.40	\$872,359	\$989,540	\$1,040,447	5%
Total Department Expenditures	\$2,223,679.57	\$2,296,360	\$2,351,525	\$2,581,469	10%

## Adventure Camp Summary 2017 Budget

Program

Adventure Camr

Department

Fund

Adventure Camp

Arts & Leisure Services

Recreation

### **Program Description**

Adventure Camp (ages 6-12) & Adventure Camp for Early Learners (ages 4-5) is a 10 week program. Camp is held at Franciscan Recreation Complex & Kellar School. Campers enjoy crafts, games & sports. Each week has a theme that coincides with a special trip.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$17,154.15	\$32,873	\$33,592	\$48,450	44%
Expenditures	\$26,203.55	\$29,352	\$38,132	\$56,744	49%
Subsidy (-) Excess (+)	(\$9,049.40)	\$3,521	(\$4,540)	(\$8,294)	
People served	124	360	350	400	
Per capita Subsidy (-) Excess(+)	(\$72.98)	\$9.78	(\$12.97)	(\$20.74)	

### Activity Fee

Adventure Camp: \$115/wk Resident / \$125/wk Non-Resident

Adventure Camp for Early Learners: \$58/wk Resident / \$67/wk Non-Resident

### Proposed Activity Fee

Adventure Camp: \$117/wk Resident / \$127/wk Non-Resident

Adventure Camp for Early Learners: \$60/wk Resident / \$69/wk Non-Resident

### Rationale for proposed fee increase / decrease

Proposed fee increases are due to rising costs of camp supplies.

Prepared By

Reviewed By

Billie McKenzie

Steve Montez

## Amphitheatre Summary 2017 Budget

ProgramDepartmentFundAmphitheatreArts & Leisure ServicesRecreation

### **Program Description**

The Glen Oak Amphitheatre provides a varied program of performing arts, entertainment, and special events from May to October. The Peoria Municipal Band Concerts and Family Flicks Movie Nights are popular Amphitheatre events.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$11,320.13	\$16,600	\$11,165	\$16,875	51%
Expenditures	\$25,605.00	\$23,819	\$20,504	\$37,958	85%
Subsidy (-) Excess (+)	(\$14,284.87)	(\$7,219)	(\$9,339)	(\$21,083)	
People served	42,000	42,000	35,000	42,000	
Per capita Subsidy (-) Excess(+)	(\$0.34)	(\$0.17)	(\$0.27)	(\$0.50)	

### Activity Fee

Family Flicks: \$.50 /per person

Contract rentals are available for \$150/hour. A sound technician may be added for \$25.00/hour.

### Proposed Activity Fee

N/A

### Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed ByBillie McKenzieSteve Montez

## Community Recreation Summary 2017 Budget

Program

Department

Fund

Community Recreation

Arts & Leisure Services

Recreation

### **Program Description**

Community Rec. includes classes & workshops offered to provide a variety of learning opportunities for children and adults. Programs are held at parks, Park District facilities, as well as off-site locations, such as Don's Music Land, Hult Health Center, and Hy-Vee.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$16,295.78	\$21,500	\$21,500	\$21,500	0%
Expenditures	\$15,442.40	\$19,780	\$16,127	\$19,533	21%
Subsidy (-) Excess (+)	\$853.38	\$1,720	\$5,373	\$1,967	
People served	510	625	550	625	
Per capita Subsidy (-) Excess(+)	\$1.67	\$2.75	\$9.77	\$3.15	

### Activity Fee

Fees vary with activity to cover costs.

### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

**Prepared By**Billie McKenzie

Reviewed By

Steve Montez

## Dance Summary 2017 Budget

ProgramDepartmentFundDanceArts & Leisure ServicesRecreation

### **Program Description**

Dance Program provides a dance studio with progressive dance & fitness classes for kids & adults. Dance styles include: ballet, tap, hip-hop, ballroom, & much more. Kids' dance programs include an annual dance recital with costumes. Dance also offers Explosion Cheer; competitive and noncompetitive teams & Troupe Mirage.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$67,127.52	\$80,800	\$64,353	\$83,300	29%
Expenditures	\$68,866.83	\$73,420	\$66,097	\$89,095	35%
Subsidy (-) Excess (+)	(\$1,739.31)	\$7,380	(\$1,744)	(\$5,795)	
People served	1,925	2,000	1,975	2,500	
Per capita Subsidy (-) Excess(+)	(\$0.90)	\$3.69	(\$0.88)	(\$2.32)	

### Activity Fee

Fees vary by with activity to cover costs.

Costume Fee: \$53

Proposed Activity Fee

Costume Fee: \$55

Rationale for proposed fee increase / decrease

Proposed fee increase due to increase in costume costs.

Prepared By
Katie McLuckie
Reviewed By
Steve Montez

## Drama Summary 2017 Budget

ProgramDepartmentFundDramaArts & Leisure ServicesRecreation

### **Program Description**

Drama offers classes & performance opportunities in the fine arts for youth through after-school classes, art studio classes, camps & stage productions. The Drama Programs bring live theatre to family audiences through Park Players traveling troupe, two Community Children's Theatre productions, and an annual Drama Festival.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$75,809.36	\$83,850	\$75,664	\$77,655	3%
Expenditures	\$85,225.69	\$73,912	\$73,685	\$82,111	11%
Subsidy (-) Excess (+)	(\$9,416.33)	\$9,938	\$1,979	(\$4,456)	
People served	8,200	8,500	8,600	8,800	
Per capita Subsidy (-) Excess(+)	(\$1.15)	\$1.17	\$0.23	(\$0.51)	

### Activity Fee

Camp On Stage: \$250 Resident / \$270 Non-Resident (2 week Program)

Fine Arts Camp: \$125/wk Resident / \$135/wk Non-Resident

Drama and Visual Art Classes: varies by class; Theater Education for Kids: \$35

### Proposed Activity Fee

Camp On Stage: \$255 Resident / \$275 Non-Resident (2 week program)

Fine Arts Camp: \$127/wk Resident / \$137/wk Non-Resident

### Rationale for proposed fee increase / decrease

Proposed increases are due to rising costs.

Prepared ByReviewed ByKatie McLuckieSteve Montez

## Leisure Services Summary 2017 Budget

Program

**Department** 

Fund

Leisure Services

Arts & Leisure Services

Recreation

### **Program Description**

The Leisure Services budget provides for brochure printing, newspaper inserts, and registration services.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$41,628.77	\$8,700	\$7,250	\$8,700	20%
Expenditures	\$151,597.27	\$157,672	\$144,342	\$128,215	-11%
Subsidy (-) Excess (+)	(\$109,968.50)	(\$148,972)	(\$137,092)	(\$119,515)	
People served	221,000	225,000	223,000	225,000	
Per capita Subsidy (-) Excess(+)	(\$0.50)	(\$0.66)	(\$0.61)	(\$0.53)	

### Activity Fee

The Leisure Services budget includes revenue generated by advertising sales.

### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

**Prepared By**Billie McKenzie

Reviewed By

Steve Montez

## Logan Recreation Center Summary 2017 Budget

Program

**Department** 

Fund

Logan Recreation Center

Arts & Leisure Services

Recreation

### **Program Description**

Logan Recreation Center and the surrounding park offer a variety of amenities and programs, such as an afterschool program that includes homework help and field trips, lighted basketball courts, a water playground, rentals and GED classes.

2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
\$1,442.82	\$2,000	\$1,650	\$2,500	52%
\$92,031.74	\$105,619	\$103,408	\$122,958	19%
(\$90,588.92)	(\$103,619)	(\$101,758)	(\$120,458)	
18,000	22,000	19,000	20,000	
(\$5.03)	(\$4.71)	(\$5.36)	(\$6.02)	
	\$1,442.82 \$92,031.74 (\$90,588.92) 18,000	\$1,442.82 \$2,000 \$92,031.74 \$105,619 (\$90,588.92) (\$103,619) 18,000 22,000	\$1,442.82 \$2,000 \$1,650 \$92,031.74 \$105,619 \$103,408 (\$90,588.92) (\$103,619) (\$101,758) 18,000 22,000 19,000	\$1,442.82 \$2,000 \$1,650 \$2,500 \$92,031.74 \$105,619 \$103,408 \$122,958 (\$90,588.92) (\$103,619) (\$101,758) (\$120,458) 18,000 22,000 19,000 20,000

### Activity Fee

After School Program Annual Memberships: \$25 ages 6 and up

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By

Jonelle McCloud/Clara Gonzalez

Reviewed By

Steve Montez

## Music Summary 2017 Budget

ProgramDepartmentFundMusicArts & Leisure ServicesRecreation

### **Program Description**

The Music budget provides classes in guitar technique for kids & adults. The Music Program also offers youth classes & performing opportunities through Summer Band & Orchestra performing at the Youth Music Festival. Pops Orchestra is also offered as an affiliated club.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$9,901.90	\$19,057	\$8,600	\$17,900	108%
Expenditures	\$14,604.92	\$16,106	\$7,478	\$16,504	121%
Subsidy (-) Excess (+)	(\$4,703.02)	\$2,951	\$1,122	\$1,396	
People served	5,300	5,500	5,000	5,400	
Per capita Subsidy (-) Excess(+)	(\$0.89)	\$0.54	\$0.22	\$0.26	

### Activity Fee

Band and Orchestra: \$78 Resident / \$94 Non-Resident

Guitar: \$70 Resident / \$80 Non-Resident

### **Proposed Activity Fee**

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed ByKatie McLuckieSteve Montez

## Noble Center Summary 2017 Budget

ProgramDepartmentFundNoble CenterArts & Leisure ServicesRecreation

### **Program Description**

The Noble Center houses the Park District administration offices, provides an auditorium and three classroom areas that are available for programming or private rental, and a used book store.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$43,208.97	\$80,900	\$62,022	\$80,000	29%
Expenditures	\$258,857.95	\$227,475	\$229,984	\$244,161	6%
Subsidy (-) Excess (+)	(\$215,648.98)	(\$146,575)	(\$167,962)	(\$164,161)	
People served	36,000	40,000	38,000	40,000	
Per capita Subsidy (-) Excess(+)	(\$5.99)	(\$3.66)	(\$4.42)	(\$4.10)	

### Activity Fee

Fees vary based on services provided.

### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed BySteve MontezBrent Wheeler

## Proctor Recreation Center Summary 2017 Budget

Program

Department

Fund

Proctor Recreation Center

Arts & Leisure Services

Recreation

### **Program Description**

Proctor Center offers an auditorium, two gyms, a lounge, weight room, game room, basketball courts, playground and swimming pool. Programs include after school programs, Summer Fun Academy, basketball, GED class and chess club.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$94,326.60	\$96,500	\$94,994	\$99,100	4%
Expenditures	\$520,375.56	\$547,725	\$525,294	\$562,479	7%
Subsidy (-) Excess (+)	(\$426,048.96)	(\$451,225)	(\$430,300)	(\$463,379)	
People served	75,500	77,000	75,000	76,000	
Per capita Subsidy (-) Excess(+)	(\$5.64)	(\$5.86)	(\$5.74)	(\$6.10)	

### Activity Fee

Summer Fun Academy \$230/4 week session Swim admissions \$1.00 Rentals \$20-50/hour Membership \$30/child, \$55/adult, \$65/family

### Proposed Activity Fee

Summer Fun Academy \$235/4 week session

### Rationale for proposed fee increase / decrease

Proposed increase due to rising costs.

**Prepared By**Jonelle McCloud

Reviewed By

Steve Montez

## Senior Olympics Summary 2017 Budget

ProgramDepartmentFundSenior OlympicsArts & Leisure ServicesRecreation

### **Program Description**

The Heart of Illinois 50+ Games and Arts is for adults 50 years and older, offering a variety of fun and competitive sports. This is a collaboration with local Park Districts including Pekin, Fondulac, Washington, Hollis, Chillicothe, Peoria, and Morton Park Districts.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$8,652.00	\$20,550	\$13,265	\$25,400	91%
Expenditures	\$5,122.17	\$20,550	\$19,977	\$25,400	27%
Subsidy (-) Excess (+)	\$3,529.83	\$0	(\$6,712)	\$0	
People served	75	200	120	150	
Per capita Subsidy (-) Excess(+)	\$47.06	\$0.00	(\$55.93)	\$0.00	

### Activity Fee

Basic registration: \$35/person Some events have additional charges.

### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By
Melinda Huett
Reviewed By
Steve Montez

## Senior Programs Summary 2017 Budget

ProgramDepartmentFundSenior ProgramsArts & Leisure ServicesRecreation

### **Program Description**

Programs for ages 50 and older, focusing on Learning, Adventure and Wellness through exercise, social clubs, fine arts, and special events.

2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
\$28,656.25	\$49,883	\$35,048	\$37,754	8%
\$60,698.04	\$79,080	\$70,480	\$87,961	25%
(\$32,041.79)	(\$29,197)	(\$35,432)	(\$50,207)	
4,000	6,000	6,000	7,000	
(\$8.01)	(\$4.87)	(\$5.91)	(\$7.17)	
	\$28,656.25 \$60,698.04 (\$32,041.79) 4,000	\$28,656.25 \$49,883 \$60,698.04 \$79,080 (\$32,041.79) (\$29,197) 4,000 6,000	\$28,656.25 \$49,883 \$35,048 \$60,698.04 \$79,080 \$70,480 (\$32,041.79) (\$29,197) (\$35,432) 4,000 6,000 6,000	\$28,656.25 \$49,883 \$35,048 \$37,754 \$60,698.04 \$79,080 \$70,480 \$87,961 (\$32,041.79) (\$29,197) (\$35,432) (\$50,207) 4,000 6,000 6,000 7,000

### Activity Fee

Program fees vary according to program.

### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed ByMelinda HuettSteve Montez

## Special Events Summary 2017 Budget

ProgramDepartmentFundSpecial EventsArts & Leisure ServicesRecreation

### **Program Description**

The Special Events budget includes: Northtrail Park Easter Egg Hunt, the Clyde West Fishing Derby at Glen Oak Park, 3rd of July Fireworks Spectacular, PNC World Wide Day of Play, and Calls & Letters from Santa, Santa Claus Parade float and the Candy Cane Hunt at Glen Oak Park.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$24,504.79	\$28,648	\$21,167	\$26,450	25%
Expenditures	\$43,557.05	\$49,491	\$46,477	\$67,903	46%
Subsidy (-) Excess (+)	(\$19,052.26)	(\$20,843)	(\$25,310)	(\$41,453)	
People served	36,000	35,000	30,000	35,000	
Per capita Subsidy (-) Excess(+)	(\$0.53)	(\$0.60)	(\$0.84)	(\$1.18)	

### Activity Fee

Events are free or minimal cost. Revenue is generated by concession sales, merchandise sales, vendor fees, donations and sponsorships.

### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed ByBillie McKenzieSteve Montez

## Vagabond Tours Summary 2017 Budget

ProgramDepartmentFundVagabond ToursArts & Leisure ServicesRecreation

### **Program Description**

Vagabond Tours is a travel program that offers regional, national, and international excursions to people of all ages.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$894,152.77	\$891,000	\$1,032,100	\$1,024,000	-1%
Expenditures	\$853,752.40	\$872,359	\$989,540	\$1,040,447	5%
Subsidy (-) Excess (+)	\$40,400.37	\$18,641	\$42,560	(\$16,447)	
People served	2,863	3,400	3,310	3,400	
Per capita Subsidy (-) Excess(+)	\$14.11	\$5.48	\$12.86	(\$4.84)	

### Activity Fee

Fees vary according to program.

### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed ByDonna DaySteve Montez



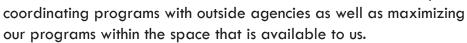
# ATHLETICS AND RECREATION SERVICES



## Athletics and Recreation Services 2017 Overview

The Athletics Department, composed of 5 full-time and well over 100 part-time staff, operates within 11 program budgets to provide creative sports and recreational programming for a diverse range of participants throughout our community. The department is responsible for the scheduling of over 20 ball fields, 4 sand volleyball courts, 27 tennis courts, 2 community centers and up to 35 soccer fields.

We have proposed several fee increases for 2017 to help offset increasing costs in staffing, equipment and maintenance. We continue to look for new revenue streams by





Adult Sports offers sand volleyball, kickball, dodgeball leagues and an indoor wiffleball tournament. Sand volleyball leagues are held during the week in lower Bradley Park during the summer months. Kickball leagues are offered once in the summer and again

in the fall on Sunday afternoons at Peoria Stadium. The Athletics Department prepares the fields, provides a league schedule, and coordinates officials and umpires. The indoor wiffleball tournament is held inside the arena at the Riverplex and features pitching to your own teammates and running the bases just like baseball.

The Peoria Turkey Trot, held at Detweiller Park the Sunday before Thanksgiving, is the oldest race in the Peoria area. The race features a four-mile course for adults and a half-mile "Tot Trot" for kids. Winners receive a gift certificate for a free turkey from our turkey sponsor, Kroger. Illinois Valley Striders also assists by handling race registration and the finish line logistics.

### **Franciscan Recreation Complex**

Located in West Peoria, Franciscan Recreation Complex (FRC) hosts special events as well as regular events like pre-school aged open gym, Motor Mites. Special events include an Easter Egg Hunt, Halloween Party, Garage and Vendor Sales, and Breakfast with Santa. Park District classes and programs are scheduled year-round, including youth indoor sports; an adult co-rec dodgeball league; acrobatic & tumbling and dance



classes; a variety of fitness classes including Mature Adults fitness classes, Pilates Plus, yoga and other specialty classes from the Riverplex, seasonal crafts, photography, cake decorating, pickleball, and volleyball.

Rentals are a large part of the building's usage and include birthday parties, gym rentals, dance party packages, bridal and baby showers, business and charity functions, reunions, receptions, weddings, and anniversaries. The facility provides rental space for many schools and local organizations.

### **Lakeview Recreation Center**

Lakeview Recreation Center is conveniently located in the center of Peoria. It hosts events for all ages including summer camp, community recreation, and sports programs. On any given day at Lakeview you might see pickleball for 50+, Happy Feet soccer for preschool children, basketball leagues for elementary school kids, or Zumba for adults.



Lakeview has a wood floor gymnasium setup with two basketball courts, which is ideal for sports programs. This is a key reason why many athletic based renters have been attracted to the facility, including youth basketball, soccer, volleyball, and high school teams. Lakeview Recreation Center is also a great location to host birthday parties, baby and bridal showers, family reunions, and educational conferences.

Staff proposes three fee adjustments in Lakeview's 2017 budget. A \$5 increase for parties requesting a birthday cake to help cover the rising cost of birthday party supplies. We also hope to increase our rental rate for the gymnasium from \$40 to \$45 for a half court and \$60 to \$65 for the whole gym; this increase will help cover the rising costs in utilities. Finally, a \$2 increase to the summer camp registration fee per week will help cover the costs associated with camp.

### **Morton Square Soccer**

In collaboration with First United Methodist Church, the Morton Square Soccer Program gives over 400 participants the opportunity to play soccer in a location close to home. The Peoria Park District provides the equipment, officials, and maintenance of the soccer fields, and the church provides volunteer coaches and program oversight.

### Soccer

Peoria Park District Youth Soccer runs from March through May and August through September. We offer divisions broken down by age from four years old through eighth grade. All participants receive a jersey and participation award. The Athletics Department prepares the fields and provides equipment, officials, schedules, rosters and volunteer coaches.

Our Co-Rec Adult Soccer League is held in the spring and fall at either Mossville Soccer Complex or Franciscan Recreation Complex. Teams compete in a recreational level

atmosphere to ensure an enjoyable experience for all skill levels.

The Park District continues to partner with Happy Feet of Peoria to offer instructional soccer opportunities for ages two to five years old. By offering soccer to this age group, we expose them to the game at an early age and bring them into our program format for years to come.

An estimated 20,000 people utilize Park District soccer fields for programs each year, and we maintain soccer fields for many other area soccer programs including FC Peoria, Peoria Soccer Club, Peoria Parochial Soccer League and Bradley Intramural & Club Soccer. These soccer clubs utilize the District's fields for practices, games and tournaments. For the 2017 budget, the Athletics Department is proposing to increase the club rental rate for practice and league from \$15 per field to \$16 per field.

### Softball

The adult softball program offers men's and co-rec leagues Sunday through Friday night during the summer and fall. The Athletics Department prepares the fields and provides softballs, umpires, schedules, as well as trophies and t-shirts to league and tournament champions.

We propose to only charge one fee per team, eliminating the resident player fee. Non-resident players will be assessed a \$5 fee. Total charges are equal to the amount previously collected per team. This change was made for the 2016 fall season in last year's budget and will ease confusion for participants and create administrative efficiencies.

### **Tennis**

The Peoria Park District's tennis programming budget includes our summer tennis programs, the Jack Sweney Youth Tennis Program, the maintenance and scheduling of the District's courts, and the outdoor pickleball operations at Glen Oak and Charter Oak Park.

The Jack Sweney Youth Tennis Program is a joint effort between the Peoria Park District and the Jack Sweney family. Hosted at the Bradley Park tennis courts, this program gives kids the



chance to take tennis lessons completely free of charge. Participants range between the ages of 7 and 14. In addition to the lessons, all children receive a t-shirt, tennis racquet, sleeve of tennis balls and the opportunity to compete in the end-of-the year tournament. The Park District partners with the Sweney family and the Clubs at River City to provide tennis lessons for a few accelerated participants in the fall and winter months.

The Glen Oak Park Tennis Courts play host to several tennis tournaments for the Peoria Tennis Association. The rubico and hard courts are the home to the Tri-County Tournament and other smaller tournaments. The Peoria Park District's tennis courts continue to be the home sites of several high school tennis teams including Notre Dame High School and Peoria High School.

### Youth Baseball

The baseball budget includes field preparation, equipment, umpires, uniforms, awards, coach training, and program scheduling. Our Youth Baseball programs include Tee Ball (ages 4 to 5), Coach Pitch (ages 6 to 8), Minors (ages 9 to 10), Majors (ages 11 to 12), and Pony Baseball (ages 13 to 15).



The Pony League is for youth in seventh and eighth grade or 15 year olds that have not played high school baseball. Our pony house teams compete in an inter-regional league consisting of East Peoria, Limestone, Morton, and Peoria.

We are proposing a \$5 increase in field rentals, which would raise the rental rate from \$55 per game to \$60. This increase will help cover the rising costs of preparing a baseball field for games.

### Youth Basketball

Our Youth Basketball Skills camp for 5 year olds through fourth graders teaches dribbling, passing, and shooting in a fun environment at Lakeview Recreation Center. At the end of this four-week program, participants receive a skill evaluation sheet and a certificate. Additionally, we offer a Youth Basketball League for the same age group, which runs from early November through the end of December at the RiverPlex. This year we will be adding girls leagues for grades 3-6.

### **Youth Sports Classes**

Youth Sports Classes are held indoors at Franciscan Recreation Complex and Lakeview Recreation Center. A variety of classes for children ages 3 to 6 are offered including soccer, tennis, baseball, basketball, football and All Star Sports. Instructors help the kids learn the basic rules and fundamentals of each sport in a non-competitive atmosphere. Participants receive a certificate at the end of each session.

The Athletics and Recreation Services Department is looking forward to another successful year of offering youth and adults exciting athletic programs and providing our community with opportunities to get active.

# Athletics and Recreation Services Department Overview 2017 Budget

### **Department Description**

The Athletics Department provides a variety of classes, programs, camps, and leagues offered throughout the Peoria area.

### **Department Changes**

In 2017, a percentage of the Athletics & Recreation Services Supervisor salary and benefits have been reallocated from Recreation Administration and into the applicable Athletics and Recreation Services program budgets. In addition, a percentage of the two full time Athletic managers' salaries and benefits have been reallocated from Athletic Admin into the applicable program budgets.

Refer to Athletics and Recreation Services overview and program summaries for proposed activity fee changes.

### Personnel Requirements:

	Full Time Part Time	2015 4 109	<b>2016</b> 4.09 118	2017 4.84 119	-
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$531,249.36	\$583,794	\$587,208	\$607,463	3%
Expenditures	\$911,873.63	\$1,022,109	\$1,014,763	\$1,125,039	11%
Revenues Exceeding Expenditures	(\$380,624.27)	(\$438,315)	(\$427,555)	(\$517,576)	

# Athletics and Recreation Services Department Summary 2017 Budget - Revenues

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Adult Sports	\$21,322.25	\$21,675	\$21,609	\$21,725	1%
Athletic Administration	\$7,172.38	\$9,000	\$9,000	\$9,000	0%
Franciscan Recreation Complex	\$80,489.51	\$81,853	\$84,468	\$84,770	0%
Lakeview Rec Ctr	\$146,807.94	\$162,198	\$192,432	\$190,054	-1%
Morton Sq. Soccer	\$0.00	\$0	\$0	\$0	0%
Soccer	\$113,788.75	\$129,615	\$110,391	\$122,045	11%
Softball	\$92,155.00	\$100,314	\$93,076	\$97,965	5%
Sport Education	\$0.00	\$0			
Tennis	\$22,608.34	\$23,525	\$23,497	\$23,700	1%
Youth Baseball	\$38,052.00	\$41,396	\$40,727	\$42,038	3%
Youth Basketball	\$6,574.24	\$8,748	\$9,413	\$10,151	8%
Youth Sports	\$2,278.95	\$5,470	\$2,595	\$6,015	132%
Total Department Revenues	\$531,249.36	\$583,794	\$587,208	\$607,463	3%

# Athletics and Recreation Services Department Summary 2017 Budget - Expenditures

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Adult Sports	\$11,423.54	\$13,633	\$12,494	\$25,298	102%
Athletic Administration	\$153,434.41	\$165,922	\$165,199	\$52,103	-68%
Franciscan Recreation Complex	\$191,976.65	\$218,930	\$217,227	\$242,702	12%
Lakeview Rec Ctr	\$181,705.18	\$212,581	\$240,292	\$303,113	26%
Morton Sq. Soccer	\$12,156.76	\$13,366	\$12,601	\$13,110	4%
Soccer	\$140,431.29	\$155,386	\$136,799	\$175,514	28%
Softball	\$106,469.00	\$117,593	\$106,733	\$131,407	23%
Tennis	\$33,507.31	\$33,950	\$35,240	\$53,741	53%
Youth Baseball	\$74,469.92	\$78,848	\$76,401	\$98,367	29%
Youth Basketball	\$3,367.65	\$6,449	\$6,513	\$18,456	183%
Youth Sports	\$2,931.92	\$5,451	\$5,264	\$11,228	113%
Total Department Expenditures	\$911,873.63	\$1,022,109	\$1,014,763	\$1,125,039	11%

## Adult Sports Summary 2017 Budget

Program

Department

Fund

Adult Sports Athletics and Recreation Services

Recreation

**Program Description** 

Includes budgets for Turkey Trot, Wiffle Ball, Sand Volleyball, Dodgeball, and Kickball.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$21,322.25	\$21,675	\$21,609	\$21,725	1%
Expenditures	\$11,423.54	\$13,633	\$12,494	\$25,298	102%
Subsidy (-) Excess (+)	\$9,898.71	\$8,042	\$9,115	(\$3,573)	
People served	825	1,050	788	940	
Per capita Subsidy (-) Excess(+)	\$12.00	\$7.66	\$11.57	(\$3.80)	

### Activity Fee

Turkey Trot \$14 IVS Member/\$18 Non-Member/\$18 Late Registration/Kid Run \$2; Dodgeball Team \$75/\$80 & Player \$10/\$15; Volleyball Team \$170/\$185 & Player \$10/\$15; Wiffle Ball Team \$75 indoor, \$60 outdoor; Kickball Team \$190/\$210 Fall, \$260/\$280 Spring

### Proposed Activity Fee

N/A

(First fee listed is for residents and the second is for non-residents)

### Rationale for proposed fee increase / decrease

N/A

**Prepared By**Matt Suellentrop

Reviewed By

Scott Loftus

## Athletic Administration Summary 2017 Budget

Program

Department

**Fund** 

Athletic Administration

Athletics and Recreation Services

Recreation

### **Program Description**

This budget covers a portion of salaries and benefits for two full time Athletic Managers, the Athletics & Recreation Services Supervisor and part-time support. This budget also includes the Annual Sports Auction, sports education, and Steamboat Classic.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$7,172.38	\$9,000	\$9,000	\$9,000	0%
Expenditures	\$153,434.41	\$165,922	\$165,199	\$52,103	-68%
Subsidy (-) Excess (+) People served	(\$146,262.03)	(\$156,922)	(\$156,199)	(\$43,103)	
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By

Reviewed By
Brent Wheeler

Scott Loftus

## Franciscan Recreation Complex Summary 2017 Budget

ProgramDepartmentFundFranciscan Recreation ComplexAthletics and Recreation ServicesRecreation

### **Program Description**

Franciscan Recreation Complex (FRC) features a gymnasium, multi-purpose room with kitchenette, community room, dance studio, soccer field, two baseball fields, and a playground. FRC is available for private rentals. Programs/events include Easter Egg Hunts, Halloween Party, Garage Sale, Motor Mites, Volleyball & Pickleball.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$80,489.51	\$81,853	\$84,468	\$84,770	0%
Expenditures	\$191,976.65	\$218,930	\$217,227	\$242,702	12%
Subsidy (-) Excess (+)	(\$111,487.14)	(\$137,077)	(\$132,759)	(\$157,932)	
People served	22,800	23,000	23,912	24,000	
Per capita Subsidy (-) Excess(+)	(\$4.89)	(\$5.96)	(\$5.55)	(\$6.58)	

### Activity Fee

Fees vary by program and services provided.

Birthday packages \$95 w/o cake; \$120 w/ cake. Rental rates start at \$50/hour. Open gyms are \$3/visit or \$25 for a 10 visit punch card.

This is an abbreviated fee schedule. Contact FRC for full details.

### Proposed Activity Fee

N/A

### Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed ByValerie MarekScott Loftus

## Lakeview Rec Ctr Summary 2017 Budget

ProgramDepartmentFundLakeview Rec CtrAthletics and Recreation ServicesRecreation

### **Program Description**

Lakeview Recreation Center is a multipurpose facility located in Lakeview Park. It features a gymnasium with two basketball courts, a multi-purpose room and two community rooms. This facility operates summer day camp, open gyms, youth basketball leagues, pickleball, birthday parties, and is available for private rentals.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$146,807.94	\$162,198	\$192,432	\$190,054	-1%
Expenditures	\$181,705.18	\$212,581	\$240,292	\$303,113	26%
Subsidy (-) Excess (+)	(\$34,897.24)	(\$50,383)	(\$47,860)	(\$113,059)	
People served	16,500	17,629	22,910	21,765	
Per capita Subsidy (-) Excess(+)	(\$2.11)	(\$2.86)	(\$2.09)	(\$5.19)	

### Activity Fee

Summer Day Camp: \$125 per week (resident) / \$135 per week (non-resident)

Birthday parties: \$95 w/o cake; \$120 w/ cake

Room/Gym rentals: \$40-\$60/hr

### Proposed Activity Fee

Summer Day Camp: \$127 per week (resident) / \$137 per week (non-resident)

Birthday parties w/ cake - \$125 Room/Gym rentals: \$45-\$65/hr.

### Rationale for proposed fee increase / decrease

Proposed fee increases for birthday parties and camp are due to rising costs for supplies. The increase for gym rentals is due to rising utility expenses.

Prepared ByReviewed ByMatt Suellentrop/Nick McDuffeeScott Loftus

## Morton Sq. Soccer Summary 2017 Budget

Program
Martin Sin San

Department

**Fund** 

Morton Sq. Soccer

Athletics and Recreation Services

Recreation

### **Program Description**

Morton Square Soccer is a 6 week soccer program provided in collaboration with First United Methodist Church at Morton Square Park. This budget maintains the park and fields, buys supplies, and pays officials.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$0.00	\$0	\$0	\$0	0%
Expenditures	\$12,156.76	\$13,366	\$12,601	\$13,110	4%
Subsidy (-) Excess (+)	(\$12,156.76)	(\$13,366)	(\$12,601)	(\$13,110)	
People served	445	500	427	560	
Per capita Subsidy (-) Excess(+)	(\$27.32)	(\$26.73)	(\$29.51)	(\$23.41)	

### Activity Fee

No charge to participate in program.

### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

**Prepared By**Matt Suellentrop

Reviewed By
Scott Loftus

## Soccer Summary 2017 Budget

ProgramDepartmentFundSoccerAthletics and Recreation ServicesRecreation

### **Program Description**

This budget includes youth & adult soccer programs at Mossville, Detweiller, and Franciscan Recreation Complex, as well as programs offered by outside organizations: Parochial League, Peoria Soccer Club, Bradley Soccer Camps, Bradley IM/Club, Happy Feet, & FC Peoria.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$113,788.75	\$129,615	\$110,391	\$122,045	11%
Expenditures	\$140,431.29	\$155,386	\$136,799	\$175,514	28%
Subsidy (-) Excess (+)	(\$26,642.54)	(\$25,771)	(\$26,408)	(\$53,469)	
People served	20,112	20,353	21,636	21,813	
Per capita Subsidy (-) Excess(+)	(\$1.32)	(\$1.27)	(\$1.22)	(\$2.45)	

### Activity Fee

Happy Feet \$36/\$41; Mites & Pee Wee \$43/\$48; Grades 1-5 \$48/\$53; Grades 6-8 \$53/\$58; Adults \$35/\$40; Camp \$45/\$50; Club rental \$15/practice & league use and \$25/tournament games.

This is an abbreviated fee schedule; contact us for a full schedule.

### Proposed Activity Fee

Club rental: \$16 per field for practice and league usage.

### Rationale for proposed fee increase / decrease

Proposed fee increase due to the rising cost for maintenance supplies and necessary field maintenance.

Prepared ByReviewed ByMatt SuellentropScott Loftus

### Softball Summary 2017 Budget

ProgramDepartmentFundSoftballAthletics and Recreation ServicesRecreation

### **Program Description**

This budget provides field maintenance, umpires, and softballs for the adult softball program at the Peoria Stadium. Also provides fields for Peoria Public School's sports program and various rentals.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$92,155.00	\$100,314	\$93,076	\$97,965	5%
Expenditures	\$106,469.00	\$117,593	\$106,733	\$131,407	23%
Subsidy (-) Excess (+)	(\$14,314.00)	(\$17,279)	(\$13,657)	(\$33,442)	
People served	3,558	3,940	3,571	3,701	
Per capita Subsidy (-) Excess(+)	(\$4.02)	(\$4.39)	(\$3.82)	(\$9.04)	

### Activity Fee

Summer Men's Team \$355; Summer Co-Rec Team \$280; Summer Player \$18/\$26; Fall Team \$365/Player fees \$5 NR; Senior Morning League \$15/Player

(First fee listed is for residents and the second is for non-residents)

### Proposed Activity Fee

Summer Softball Fees: \$600 Men's/\$525 Co-Rec per team and eliminate resident player fees, non-residents will pay a \$5 per player surcharge.

### Rationale for proposed fee increase / decrease

To gain administrative efficiencies, the proposal is to charge a single team fee and eliminate resident player fees. Non-resident players will still be charged a \$5 surcharge. This change should have no net effect on softball revenue collected.

Prepared ByReviewed ByNick McDuffeeScott Loftus

## Tennis Summary 2017 Budget

ProgramDepartmentFundTennisAthletics and Recreation ServicesRecreation

### **Program Description**

Tennis instruction for ages 4 and up at Bradley, Glen Oak, Northtrail, and Sommer Parks. This budget includes tournaments, Sweney Program, Pickleball (outdoors), rentals, and maintenance of rubico courts at Glen Oak Park.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$22,608.34	\$23,525	\$23,497	\$23,700	1%
Expenditures	\$33,507.31	\$33,950	\$35,240	\$53,741	53%
Subsidy (-) Excess (+)	(\$10,898.97)	(\$10,425)	(\$11,743)	(\$30,041)	
People served	6,875	6,326	6,655	7,060	
Per capita Subsidy (-) Excess(+)	(\$1.59)	(\$1.65)	(\$1.76)	(\$4.26)	

### Activity Fee

Beginner \$30/\$35; Youth (Int. & Adv.) \$30/\$35, Adult \$25/\$30; Pee Wee \$27/\$32; Sat & Evenings \$35/\$40

(First fee listed is for residents and the second is for non-residents)

### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed ByScott LoftusBrent Wheeler

## Youth Baseball Summary 2017 Budget

ProgramDepartmentFundYouth BaseballAthletics and Recreation ServicesRecreation

### **Program Description**

This budget provides area coordinators, instructors, umpires, and field maintenance for Youth Baseball Programs. The program provides uniforms, equipment, and other supplies essential for all youth baseball leagues; administers the District's Tee Ball and Coach Pitch Leagues; and provides Pony "house" and "select" leagues.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$38,052.00	\$41,396	\$40,727	\$42,038	3%
Expenditures	\$74,469.92	\$78,848	\$76,401	\$98,367	29%
Subsidy (-) Excess (+)	(\$36,417.92)	(\$37,452)	(\$35,674)	(\$56,329)	
People served	12,038	12,248	13,868	13,370	
Per capita Subsidy (-) Excess(+)	(\$3.03)	(\$3.06)	(\$2.57)	(\$4.21)	

### Activity Fee

Tee Ball \$43/\$48; Coach Pitch \$48/\$53; Minors \$53/\$58; Majors \$58/\$63; AM Clinics \$30-\$45; Pony House Player \$63/\$68; Rentals \$15 practice/\$55 games

(First fee listed is for residents and the second is for non-residents)

### Proposed Activity Fee

Rentals \$60 per game.

### Rationale for proposed fee increase / decrease

Proposed fee increase due to rising costs to prepare a field for baseball games.

Prepared ByReviewed ByNick McDuffeeScott Loftus

### Youth Basketball Summary 2017 Budget

ProgramDepartmentFundYouth BasketballAthletics and Recreation ServicesRecreation

#### **Program Description**

This budget includes Youth Basketball Skills Camp for kids age 5 through 4th grade at Lakeview Recreation Center and basketball leagues for kids age 5 through 6th grade at Lakeview Recreation Center and the RiverPlex.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$6,574.24	\$8,748	\$9,413	\$10,151	8%
Expenditures	\$3,367.65	\$6,449	\$6,513	\$18,456	183%
Subsidy (-) Excess (+)	\$3,206.59	\$2,299	\$2,900	(\$8,305)	
People served	118	155	165	177	
Per capita Subsidy (-) Excess(+)	\$27.17	\$14.83	\$17.58	(\$46.92)	

#### Activity Fee

Youth Basketball Skills Camp: \$30/\$35

Youth Fall Basketball League: \$50/\$55 and \$60/\$65

Youth Winter Basketball League: \$60/\$65

(First fee listed is for residents and the second is for non-residents)

#### Proposed Activity Fee

N/A

#### Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed ByNick McDuffeeScott Loftus

### Youth Sports Summary 2017 Budget

ProgramDepartmentFundYouth SportsAthletics and Recreation ServicesRecreation

#### **Program Description**

This budget includes maintenance for Notre Dame JFL and youth sports classes at Franciscan Recreation Complex and Lakeview Recreation Center during the fall and winter months.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$2,278.95	\$5,470	\$2,595	\$6,015	132%
Expenditures	\$2,931.92	\$5,451	\$5,264	\$11,228	113%
Subsidy (-) Excess (+)	(\$652.97)	\$19	(\$2,669)	(\$5,213)	
People served	427	560	407	560	
Per capita Subsidy (-) Excess(+)	(\$1.53)	\$0.03	(\$6.56)	(\$9.31)	

#### Activity Fee

High School Sand Volleyball \$100/team; Youth Classes at FRC and LRC: \$27/\$32 and \$30/\$35; Notre Dame JFL \$350

(First fee listed is for residents and the second is for non-residents)

#### Proposed Activity Fee

N/A

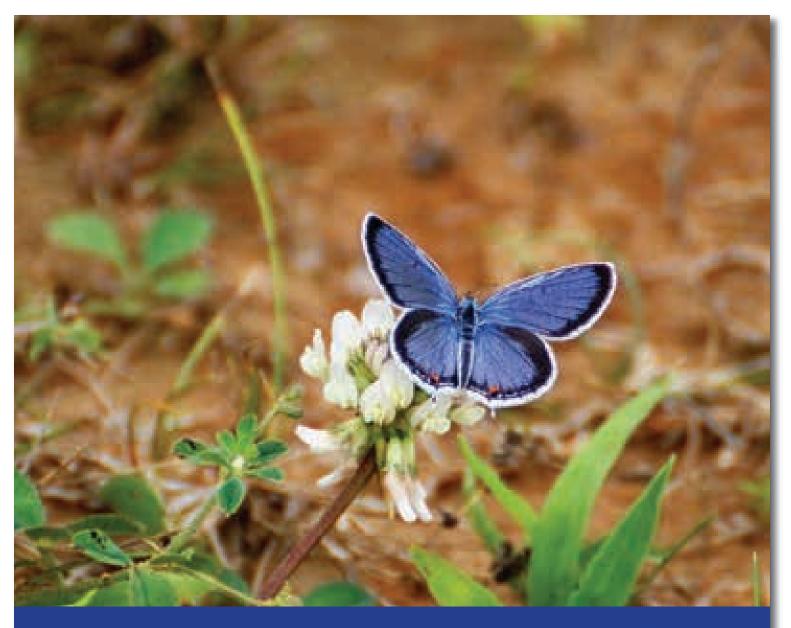
Rationale for proposed fee increase / decrease

N/A

**Prepared By**Matt Suellentrop

Reviewed By
Scott Loftus

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# ENVIRONMENTAL AND INTERPRETIVE SERVICES



### Environmental and Interpretive Services 2017 Overview

The staff in the Environmental and Interpretive Services Department pride themselves in successfully fulfilling the conservation goals of the Peoria Park District. Over 150,000 people directly benefit from our facilities and programs. We also serve as the conservation professionals who oversee the care and stewardship of over 5,000 acres of Peoria Park District natural areas. We serve as the front-line for people exploring the diverse habitats and history of central Illinois.

Each of our facilities has a unique focus that works towards a well-rounded approach of meeting the needs of the community. Our facilities include W.H. Sommer Park and Camp Wokanda, which are funded in the recreation fund, and Forest Park Nature Center and Tawny Oaks, which are funded in the museum fund.



Forest Park Nature Center (full overview found on page 107) serves as the public's entry into the Peoria Park District's conservation mission. School programs, naturalist-guided tours, special events, and exhibits all lead to the visitor's understanding of the long history of conservation in the Peoria Park District. The new development at our Tawny Oaks facility at Singing Woods Nature Preserve (full overview found on page 114) will enhance our ability to interpret this conservation message. Camp Wokanda is a place where visitors and rentals can become immersed in our high quality habitats through camping and other outdoor recreational activities. Sommer Park also provides a unique venue for outdoor recreation, teams course activities and summer day camps. Sommer Park additionally offers program participants with a unique opportunity to explore living history of our region. The 1850's homestead offers a glimpse back into the early settlement of our region while interpreting the daily lives of those generations that have lived before us. This deep history is important in understanding the present day ecology of central Illinois.

#### W.H. Sommer Park

Sommer Park's 320 acres has provided programming to park guests in a peaceful setting for over 50 years. Settled by the Koerner Family in September of 1848, this land was once surrounded by farm ground is now bordered by urban development. The park contains 2 sections- a 25 acre neighborhood park on the north-side and the use-by-reservation section to the south. Sommer Park's special focus for the community includes 4 segments: Ancient Oaks Summer Day Camp, Living History, Environmental Education, and Special Events/Rentals.

#### **Ancient Oaks Day Camp**

Since 1971, Ancient Oaks Day Camp (AODC) has provided summer fun for thousands of campers in the great outdoors. In 2016, there were 234 different campers during the 11



week camp amounting to 3857 camper days, an increase from last year of 748 camper days, or an average of 13 more kids per week of camp. Every week, campers canoe, fish, hike, participate in games, crafts, and archery lessons, and enjoy Friday hotdog roasts. A breakfast & lunch program was held again in partnership with Peoria Public Schools and USDA Summer Food Service Program. Ancient Oaks Day Camp is proposing a \$2 per camper

per week fee increase to assist in offsetting camp costs and retain a consistent day camp pricing strategy across the Park District.

#### Living History

For over thirty years, Sommer Park has taught students about life in Illinois during the 1850's. The full pioneer area became a reality in 1991 with the addition of the homestead & barn. Celebrating 25 years of incorporation into the program, these

structures provide a backdrop for pioneer programs, Civil War & World War II events. Over 700 students and teachers attend our pioneer homestead program, learning about the 1850 Koerner Family Cemetery, woodworking, homestead, school lessons and candle making. Close to 2000 people learn about pioneer life through pioneer days and attendees at Caterpillar's Autumn Adventure. Pioneers Days are held on the last Sunday of the month from June-October with different themes.



Sommer Park honors veterans of the Civil War & World War II through our public programs. The Civil War Spring Drill and November's Winter Quarters depict life of soldiers and civilians during the mid 1860's. Visitors experience hands on activities, participate in cooking demonstrations and see how soldiers lived during the war between states. The World War II reenactment continues to draw large groups to look at heavy armor, guns, vehicles and men and women portraying soldiers and civilians during the 1940's. With an average of 372 US World War II men and women veterans dying each day, programs like this continue to honor their service and to teach a new generation about the war.

#### **Environmental Education**

Over 1500 students within a radius of 45 miles of Peoria attend school programs. The Adventure Outdoor program allows youth to canoe, take a hayride, cook lunch over a fire & hike in the woods. The Pioneer Homestead program takes students back in time to experience the homestead, woodworking, candle making, a hayride, school lessons and a cemetery tour. The COYOTE & adult teams course allows school youth & adults from local businesses an opportunity to interact with each other learning how to work together through a series of tasks & elements.



#### Rentals/Special Events

Fall is not complete without visiting Hayrides & Hotdogs every Thursday in October. Cooking hotdogs over the open fire, baked beans, chips and hot chocolate warm up anyone on an autumn night. In 2016, the Hummingbird Festival was moved from Forest Park Nature Center to Sommer Park. Over 150 guests attended the event and saw 16 different female hummingbirds captured, banded with numbered leg bands and then released back to nature. Face painting, hummingbird cutout/photo booth and coloring pages kept children entertained.

Community groups, local businesses, families and bride & grooms rented Sommer Park shelters for their weddings, receptions, special reunions and company picnics. Rentals at Sommer Park are special because of the ability to have a firepit, a private shelter and enjoy the quaint atmosphere of the park. In 2017, Sommer Park recommends increasing the Chapel rental package from \$400 to \$450 and the Wedding package from \$700 to \$800 per day. These increases will help offset costs and keep Sommer Park pricing better aligned with the wedding venue rental market.

#### **Camp Wokanda**

Camp Wokanda, which began as a Boy Scout Camp, has a more than 75 year long tradition of being a camping destination for Peoria area youth and their families. This 275 acre parcel was added to the Peoria Park District in 1994 and is adjacent to over 600 acres of Robinson Park. It serves as the northern trailhead for the Illinois River Bluff Trail that now connects all the way to Detweiller Park.

Camp Wokanda's facilities have the capacity to provide indoor, overnight accommodations for over 130 people plus many more tent camping sites. The Dining Hall can comfortably seat over 200 and the OA lodge can hold another 75 people. It is a very popular destination for both group events and families looking to have a special campout.

This past year we also had a local running group return to host a 100-mile marathon utilizing the Illinois River Bluff Trail system. In 2017 the group is looking to repeat their 100-mile ultra-marathon event due to the success of the 2016 event.

Rentals for 2016 had a great year and easily beat our financial projections set for the year. Weddings at Camp Wokanda continue to boom in popularity and we are already almost completely booked for the 2017 season. Our 2017 budget includes proposed increases in rental fees for weddings, cabins and "whole camp" rentals. These fee increases were already approved by the Park Board earlier in the year.

Building on the mission of providing quality outdoor recreation experiences to citizens of

Peoria, Camp Wokanda has successfully offered new programs to introduce people to canoeing, kayaking, primitive camping and survival skills. We also have a long standing tradition of being the location for many organizations with similar missions to conduct their outdoor experiences. Thousands of Boy Scouts still use Camp Wokanda for annual winter campouts, and Wokanda is also a favorite stop for Heartland



and Wotamalo District Klondikes, Camporees, Pathways, and Yukon activities.

Programming in 2016 had many successes. We added several very popular night paddles to our program regiment. All three filled up quickly and were enjoyed by our patrons. We also had another successful Maple Syrup Workshop with the addition of a pancake breakfast. Patrons got to eat their fill of fresh pancakes with the pure maple syrup produced from trees at Camp Wokanda. The Doggie Easter Egg hunt almost doubled in size from last year. Camp Wokanda hosted the 2016 Camp Olympics, where over 300 participants from our Park District Day Camps participated in fun outdoor contests. We also did some free nature-oriented programming for kids in the summer that was appreciated and enjoyed by many kids and parents. As we move into 2017, we intend to keep up the standard of providing quality outdoor programs that take full advantage of Wokanda's natural setting.

#### Environmental and Interpretive Department Overview 2017 Budget

#### **Department Description**

This department includes Camp Wokanda & Sommer Park. Camp Wokanda is a 275-acre camp that includes a lake, a dining hall, sleeping cabins, & program buildings. Wokanda offers naturalist tours and a variety of environmental education and outdoor recreation programming. Sommer Park encompasses 320 acres of meadows, prairies, & woodlands. The Park offers historical interpretation & outdoor education, the Teams Course, & the Ancient Oaks day camp. Sommer Park & Camp Wokanda both offer private rentals for groups interested in a secluded close-to-nature gathering.

#### **Department Changes**

For 2017, Environmental & Interpretive Services is proposing a slight increase in rental fees associated with wedding and block rentals at Sommer Park. Camp Wokanda's 2017 budget includes wedding and rental increases, which were previously approved by the Board of Trustees in July of 2016.

#### Personnel Requirements:

	Full Time Part Time	2015 2 26	2016 2 26	2017 2.3 26	
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$189,876.19	\$203,600	\$217,003	\$231,460	7%
Expenditures	\$404,799.30	\$429,687	\$424,755	\$475,216	12%
Revenues Exceeding Expenditures	(\$214,923.11)	(\$226,087)	(\$207,752)	(\$243,756)	

## Environmental and Interpretive Department Summary 2017 Budget - Revenues

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Camp Wokanda	\$72,127.09	\$85,350	\$87,200	\$94,700	9%
Sommer Park	\$117,749.10	\$118,250	\$129,803	\$136,760	5%
Total Department Revenues	\$189,876.19	\$203,600	\$217,003	\$231,460	7%

## Environmental and Interpretive Department Summary 2017 Budget - Expenditures

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Camp Wokanda	\$166,147.70	\$174,069	\$175,737	\$200,671	14%
Sommer Park	\$238,651.60	\$255,618	\$249,018	\$274,545	10%
Total Department Expenditures	\$404,799.30	\$429,687	\$424,755	\$475,216	12%

### Camp Wokanda Summary 2017 Budget

ProgramDepartmentFundCamp WokandaEnvironmental and InterpretiveRecreation

#### **Program Description**

Camp Wokanda is a 275-acre camp with 11 rental facilities and 7 group campsites. The camp has a 2 acre lake, about 5 miles of hiking trails, and is the northern trailhead for the IL River Bluff Hiking Trail.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$72,127.09	\$85,350	\$87,200	\$94,700	9%
Expenditures	\$166,147.70	\$174,069	\$175,737	\$200,671	14%
Subsidy (-) Excess (+)	(\$94,020.61)	(\$88,719)	(\$88,537)	(\$105,971)	
People served	21,000	17,000	22,000	23,000	
Per capita Subsidy (-) Excess(+)	(\$4.48)	(\$5.22)	(\$4.02)	(\$4.61)	

#### Activity Fee

Fees vary by facility and length of stay.

#### Proposed Activity Fee

2017 Changes for wedding/special event rentals: Dining hall from \$700 to \$800/day and from \$1200 to \$1,400/weekend, Entire Valley from \$1,400 to \$1,600/weekend. Ridge cabins from \$135/wknd to \$145/wknd.

#### Rationale for proposed fee increase / decrease

These fee increases are to boost revenue in rentals of weddings and special events. In the interest of keeping prices friendly to small group public renters, we have only slightly increased our small group rental prices.

Prepared By
Jacob Mol
Reviewed By
Mike Miller

### Sommer Park Summary 2017 Budget

ProgramDepartmentFundSommer ParkEnvironmental and InterpretiveRecreation

#### **Program Description**

Sommer Park's 320 acres provides a rural atmosphere for weddings, shelter rentals, Ancient Oaks Summer Camp, and living history/environmental education programs.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$117,749.10	\$118,250	\$129,803	\$136,760	5%
Expenditures	\$238,651.60	\$255,618	\$249,018	\$274,545	10%
Subsidy (-) Excess (+)	(\$120,902.50)	(\$137,368)	(\$119,215)	(\$137,785)	
People served	25,000	25,000	24,250	25,200	
Per capita Subsidy (-) Excess(+)	(\$4.84)	(\$5.49)	(\$4.92)	(\$5.47)	

#### Activity Fee

Ancient Oaks Camp: Resident \$125/week, Non-Resident \$135/week; Chapel rentals \$400; Wedding Reception venue \$700/day; fees for other rentals vary with facility and length of time of the rental.

#### Proposed Activity Fee

Day Camp fees will increase \$2.00 per week (\$127.00 for residents and \$137 for non-resident). Chapel rentals will increase to \$450. Wedding venue will increase to \$800 per day. Hourly shelter rentals will remain the same as will school programs fees

#### Rationale for proposed fee increase / decrease

These fee increases are designed to cover rising program and facility costs, without compromising service levels.

Prepared ByReviewed ByTom MillerMike Miller



# OWENS RECREATION CENTER



### Owens Recreation Center 2017 Overview

Owens Recreation Center is an indoor ice skating facility comprising 2 ice rinks and a multi-purpose room. Staffed with 6 full-time and over 50 part-time employees, Owens Center offers a variety of in-house programs as well as ice time for private user groups.

For the 2017 season, Owens Center will continue its expanded summer single rink operation to include March and April, extending total operations to approximately six months. All major user groups such as Peoria Youth Hockey and Central Illinois High School Prep Hockey will finish their respective seasons by approximately the last week of February, and remaining programs will be consolidated such that they can

be accommodated by one rink without negatively impacting programs. The estimated energy savings from the additional two months of shutdown will fall between \$10,000 and \$15,000.

Owens Center will again host the D3 College Club Hockey Championships in February 2017, and will partner with the Heart of Illinois Figure Skating Club to host the Annual Spring Ice Show in April 2017.

#### Learn to Skate

Owens Center offers a year-round Learn to Skate Program for children ages 3 and up. These classes are based on Ice Skating Institute (ISI) standards and are designed to accommodate everyone from the true beginner to the most advanced competitive skater, with private lessons available upon request. Our skating school is made up of 1 full-time and 1 part-time skating coordinator, as well as 14 part-time instructors. The Learn to Skate Program offers 42 weeks of instruction and serves an average of over 1600 participants annually.



#### **Public Skate**

Owens Center offers public skate sessions 7 days a week from October through May and 6 days a week from June through September. Over 17,000 skaters took part in public skate last year. To encourage public skate participation, Owens Center offers events, such as Skate with Santa and birthday party package specials. Learn to Skate participants, Peoria Youth Hockey members, students, large groups, and fans with Mustangs ticket stubs also receive special discounts for public skate.

#### **Adult Hockey League**

Owens Center offers recreational winter and summer hockey leagues for adults 18+, as well as a spring league for adults 40+. This year, the summer league grew to a record 238 players, while staff anticipate over 300 participants in the upcoming winter league. The adult 40+ spring league, in its second season, served 60 players, who played a sixweek season on one of four teams.

#### Camps/Clinics/Competitions/Youth Leagues



Owens Center offers a variety of camps, clinics, and competitions for skaters looking to improve their skills, skate at a competitive level, or just have fun. For hockey players, Owens offers power skating clinics, 3-on-3 tournaments, a recreational spring league, and a week-long pre-season conditioning camp. For figure skaters we offer power skating clinics, field move clinics, the ISI spring competition, and the Fall Spectacular competition, which spotlights Learn to Skate participants.

#### Patch Rental/Development Hockey Ice Time

This program is designed for individual hockey players or figure skaters looking to practice skills on their own or with private instruction. A variety of times are offered daily with an average of 60 hours per week.

#### Merchandise Sales

Owens Center's Edge Pro Shop stocks a full line of figure skating- and hockey-related merchandise, with essentials such as tape, mouth guards, and figure skating laces available in an onsite vending machine. The Pro Shop also accepts custom orders for individuals and teams, and offers beginner packages for new skaters. In addition to merchandise, we also provide expert skate sharpening, repairs, skate baking and other professional services.

#### **Owens Center User Groups**

In addition to its in-house programs, Owens Center also provides ice time for various private user groups. These groups use Owens Center for practices, games, competitions, and various special events which draw crowds from Peoria and surrounding areas. Among the groups hosted by Owens Center are Peoria Youth Hockey, Junior A level Peoria Mustangs, and teams from Bradley University, Robert Morris University, and Western Illinois University. The exposure provided by these user groups has established Owens Center as one of the most prominent downstate Illinois ice facilities.

## Owens Recreation Center Department Overview 2017 Budget

#### **Department Description**

Owens Recreation Center is an indoor arena boasting two full-size rinks and a double multi-purpose room. The facility provides year round skating lessons, hosts recreational and competitive hockey, figure skating, public skating, birthday parties, competitions and skating exhibitions.

#### **Department Changes**

Owens Center is again proposing to extend their off season from four months to approximately six months in 2017. During this off season Owens Center will operate on one full-size rink, instead of two.

#### Personnel Requirements:

	Full Time Part Time	0.0.	<b>2016</b> 5.67 55	5.67	-
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$902,861.12	\$895,900	\$891,478	\$909,200	2%
Expenditures	\$943,390.25	\$985,898	\$958,023	\$980,070	2%
Revenues Exceeding Expenditures	(\$40,529.13)	(\$89,998)	(\$66,545)	(\$70,870)	



### MOONLIGHT COALITION



### Moonlight Coalition 2017 Overview

More than ever, education is the key to succeed in our ever-increasingly complex world. Yet there are so many young people who find themselves reaching adulthood without a high school diploma as well as not being able to read well enough to achieve success. In Peoria, 24% of adults age 25 or older do not have a high school diploma.



Moonlight Coalition was established to create local, coordinated programs to provide solutions to these troubling problems and to develop new approaches to General Educational Development (GED) programs. We have continued to provide flexible, coordinated GED courses that focus on and serve low income, inner-city adults who want to step up and improve themselves, their families and their neighborhoods.

In 2016, we have offered 12 hours per week in GED instruction at Proctor and Logan Recreation Centers; since January, 296 students have been served and the program has celebrated 29 GED graduates.

Charitable donations and grants are the largest source of funding for Moonlight Coalition. In 2016, we continued to receive grant funds from LISC, a federal Workforce Investment Act grant for young adults, and a grant from the Regional Office of Education. The generosity of private donations from individuals and corporations has also been a great resource for this program.

The Moonlighting at PIA Gift Shop at the Metropolitan Airport Authority of Peoria continues to operate and employ graduates of the Moonlight Coalition GED program. The shop also partners with several Park District facilities like the Zoo, Golf, and Peoria PlayHouse to sell Park District items on consignment in the shop.

In 2016, Moonlight operations will transition from the Peoria Park District Foundation into the Park District. This will allow Moonlight to more efficiently receive administrative support for its program efforts.

## Moonlight Coalition Department Overview 2017 Budget

#### **Department Description**

Moonlight Coalition has been established to create local, coordinated programs to provide solutions to develop new approaches to General Educational Development (GED) programs. This program currently operates in the Peoria Park District Foundation and is fully funded through private donations and grants.

#### **Department Changes**

In 2017, the Moonlight Coalition will move from the Peoria Park District Foundation into the Peoria Park District.

#### Personnel Requirements:

	Full Time Part Time	2015 0 12	2016 0 18	0	
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$26,766.37	\$0	\$0	\$262,000	100%
Expenditures	\$26,766.37	\$0	\$13,980	\$260,172	1761%
Revenues Exceeding Expenditures	\$0.00	\$0	(\$13,980)	\$1,828	



### Aquatics Services 2017 Overview

Aquatics Services includes programming and operations of our outdoor facilities, Gwynn Family Aquatic Center and Lakeview Family Aquatic Center. The eleven week season saw increased attendance at both facilities. The weather cooperated as the facilities saw no rain days that required full day closures, the first time this has occurred in the history of these facilities.

#### **Swim Lessons**

More than 650 registered participants came through our swim lesson program this season. In addition to our regular swim lesson program, Gwynn again participated in the World's Largest Swim Lesson and offered lessons to an outside agency in the mornings. Each participant in our program receives a personalized Gus and Goldie report card, which parents can use to monitor their child's progress and as a reference when registering for their next session. Every swim lesson taught promotes swimming skills and safety around water.



#### **Camp Swim Safety School**

In 2016, staff added the specially designed Swim Safety School for all Park District Day camps. Each Park District camp visited either Lakeview or Gwynn Family Aquatic Center for the Swim Safety School prior to their first day of swimming. A total of 326 campers met with the aquatic staff, and were given water safety instruction, an introductory swim lesson, and a test of swimming ability. Camp staff was given the results of the swim test for each camper to aid them in the supervision of each child while on aquatic facility field trips. Due to its popularity and value, this program will expand in 2017.



#### **Lifeguard Training**

2016 was another successful year of training lifeguards through Ellis and Associates International Waterpark and Lifeguard Training Program with over 100 guards trained and certified. Our lifeguards maintain "Rescue Ready" skills through weekly required one hour in-service trainings and CPR practice prior to climbing in the guard chair for their shift.

#### **Groups, Birthday Parties and Private Rentals**

A variety of area agencies and Park District facilities chose to include our outdoor facilities as part of their summer programming. We saw groups ranging from day camps to adult day care agencies bring their participants to enjoy our pools during public swims this season, with some traveling from as far away as Lincoln and Bloomington. Many families celebrated birthdays at our facilities this season. Parties include a dedicated party attendant to serve the guests needs.

Gwynn and Lakeview staff have worked with several area agencies and individuals to provide personalized rentals ranging from basic swims to elaborate setups with catered buffets, games and inflatable bounce houses. During rentals, lifeguards and support staff are provided using the same standards as public swim sessions to provide the safest and most memorable experience possible.



#### **Special Events**

There were several special events held this year at the outdoor facilities. These events included Mother's and Father's Day specials, Family Swim Nights, special Saturday night swims, Toddler Time, World's Largest Swim Lesson, and A Night Out Against Crime. Also, our Annual Lifeguard Competition celebrated its 26th year this season. This friendly, yet fierce, competition between the AquaPlex, Gwynn, and Lakeview guards was spread over two evenings with events held under the lights at Gwynn and Lakeview. It included sand castles, rock climbing, swimming relays, feats of lifeguarding skill, and pushing a shopping cart underwater with a co-worker on board. Bragging rights this year went to the staff of Lakeview Family Aquatic Center.

## Aquatics Services Department Overview 2017 Budget

#### **Department Description**

The Aquatic Services Department oversees the aquatic operations and programs offered at Gwynn Family Aquatic Center, Lakeview Family Aquatics Center, Proctor Pool, and the AquaPlex.

#### Department Changes

There are no proposed departmental changes for 2017.

#### Personnel Requirements:

	Full Time	2015 1.18			-
	Part Time 2015 Actual	103 <b>2016 Budget</b>	103 <b>2016 Revised</b>	120 <b>2017 Proposed</b>	% Change
Revenues	\$193,006.45	\$199,871	\$178,101	\$185,766	4%
Expenditures	\$544,264.53	\$495,308	\$512,893	\$523,630	2%
Revenues Exceeding Expenditures	(\$351,258.08)	(\$295,437)	(\$334,792)	(\$337,864)	

## Aquatics Services Department Summary 2017 Budget - Revenues

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Aquatics Special	\$64,218.00	\$99,656	\$80,306	\$89,776	12%
Central Park Pool	\$4,475.88	\$0	\$0	\$0	0%
Gwynn Family Aquatics Center	\$11,830.90	\$13,375	\$16,792	\$15,525	-8%
Lakeview Family Aquatics Center	\$67,487.86	\$86,840	\$81,003	\$80,465	-1%
Peoria Area Water Wizards	\$44,993.81	\$0	\$0	\$0	0%
Total Department Revenues	\$193,006.45	\$199,871	\$178,101	\$185,766	4%

## Aquatics Services Department Summary 2017 Budget - Expenditures

_Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Aquatics Special	\$103,863.85	\$112,090	\$123,747	\$137,261	11%
Central Park Pool	\$123,130.86	\$39,881	\$52,872	\$53,113	0%
Gwynn Family Aquatics Center	\$90,178.68	\$129,243	\$126,371	\$121,379	-4%
Lakeview Family Aquatics Center	\$159,923.97	\$214,094	\$209,903	\$211,877	1%
Peoria Area Water Wizards	\$67,167.17	\$0	\$0	\$0	0%
Total Department Expenditures	\$544,264.53	\$495,308	\$512,893	\$523,630	2%

### Aquatics Special Summary 2017 Budget

ProgramDepartmentFundAquatics SpecialAquatics ServicesRecreation

**Program Description** 

This budget provides for purchases of lifeguard licenses, books, uniforms, and other supplies used by all aquatic facilities.

2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
\$64,218.00	\$99,656	\$80,306	\$89,776	12%
\$103,863.85	\$112,090	\$123,747	\$137,261	11%
(\$39,645.85)	(\$12,434)	(\$43,441)	(\$47,485)	
n/a	n/a	n/a	n/a	
	\$64,218.00 \$103,863.85 (\$39,645.85)	\$64,218.00 \$99,656 \$103,863.85 \$112,090 (\$39,645.85) (\$12,434)	\$64,218.00 \$99,656 \$80,306 \$103,863.85 \$112,090 \$123,747 (\$39,645.85) (\$12,434) (\$43,441)	\$64,218.00 \$99,656 \$80,306 \$89,776 \$103,863.85 \$112,090 \$123,747 \$137,261 (\$39,645.85) (\$12,434) (\$43,441) (\$47,485)

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed BySue WheelerBrent Wheeler

### Central Park Pool Summary 2017 Budget

ProgramDepartmentFundCentral Park PoolAquatics ServicesRecreation

#### **Program Description**

The Central Park Pool is an indoor aquatic facility that includes an eight lane pool with separate diving well, a large open observatory balcony, and a small fitness center. PAWW, Inc. currently leases the facility from the Peoria Park District.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$4,475.88	\$0	\$0	\$0	0%
Expenditures	\$123,130.86	\$39,881	\$52,872	\$53,113	0%
Subsidy (-) Excess (+)	(\$118,654.98)	(\$39,881)	(\$52,872)	(\$53,113)	
People served	4,022	0	0	0	
Per capita Subsidy (-) Excess(+)	(\$29.50)	n/a	n/a	n/a	

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

**Prepared By**Sue Wheeler

**Reviewed By**Brent Wheeler

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### Gwynn Family Aquatics Center Summary 2017 Budget

Program Department Fund

Gwynn Family Aquatics Center Aquatics Services Recreation

#### **Program Description**

Gwynn Family Aquatics is an outdoor facility that provides a zero-depth entry, water slide, interactive spray equipment, wet sand play area, snack/beverage service, sand volleyball, grassy sun area, and family changing area.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$11,830.90	\$13,375	\$16,792	\$15,525	-8%
Expenditures	\$90,178.68	\$129,243	\$126,371	\$121,379	-4%
Subsidy (-) Excess (+)	(\$78,347.78)	(\$115,868)	(\$109,579)	(\$105,854)	
People served	4,368	4,700	5,474	4,700	
Per capita Subsidy (-) Excess(+)	(\$17.94)	(\$24.65)	(\$20.02)	(\$22.52)	

#### Activity Fee

Child \$3.00; Adult \$3.50; Spectator \$1.50; Family \$9.00; Season Passes: Child \$65; Adult \$80; Birthday Parties: \$125 basic/\$145 deluxe; Private Rental \$175; Swim Lessons: Resident \$35/Non-Resident \$43

#### **Proposed Activity Fee**

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed BySue WheelerBrent Wheeler

### Lakeview Family Aquatics Center Summary 2017 Budget

Program Department Fund

Lakeview Family Aquatics Center Aquatics Services

Recreation

#### **Program Description**

Lakeview Family Aquatic Center is an outdoor facility that features a zero-depth entry pool, a water slide, a water rock climbing wall, interactive spray equipment, snack/beverage service, wet sand play area, sand volleyball. Activities include public swim, swim lessons, birthday parties, and private rentals.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$67,487.86	\$86,840	\$81,003	\$80,465	-1%
Expenditures	\$159,923.97	\$214,094	\$209,903	\$211,877	1%
Subsidy (-) Excess (+)	(\$92,436.11)	(\$127,254)	(\$128,900)	(\$131,412)	
People served	14,676	23,900	20,670	18,800	
Per capita Subsidy (-) Excess(+)	(\$6.30)	(\$5.32)	(\$6.24)	(\$6.99)	

#### Activity Fee

Child \$4.00; Adult \$5.00; Season Passes: Child \$65; Adult \$80; Family \$240; Swim Lessons: Resident \$35/Non-Resident \$43; Private Rentals \$275; Birthday Parties: \$125 basic/\$145 deluxe.

#### **Proposed Activity Fee**

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed BySue WheelerBrent Wheeler



### PEORIA PLAYHOUSE



### Peoria PlayHouse Children's Museum 2017 Overview

#### Mission and Vision

The mission of the Peoria PlayHouse Children's Museum is to provide children with the tools and inspiration they need to be explorers and creators of the world, in part through understanding, supporting, and promoting play in the fullest sense of the word, one that includes imagination and creativity.

The PlayHouse embraces four core values:

- We believe that the PlayHouse is for all children and families, regardless of low income, abilities, or background.
- We believe that we are more effective when
  we collaborate with others. Collaboration with individuals and organizations
  throughout and beyond Peoria allows us to effectively support families and achieve
  shared goals.
- We believe that a kid can be anything they want to be. They need only the opportunity and inspiration to imagine, practice, and become.
- We believe that we are catalysts. A good museum experience sparks experiences and ideas that happen after and between visits. Who knows where a visit to the PlayHouse might lead?



#### Data from first year of operations

- During the museum's first year of operations, the museum welcomed 95,791 visitors.\*
- As of June 2016, the museum had 2,702 member families.\*
- 269 low-income visitors entered the museum free of charge through the "Explorer Program," and 20 low-income families purchased year-long memberships.

<sup>\*</sup> We anticipate admissions numbers from year one will be higher than the second year. In the first year we benefitted from the community excitement of a new area attraction.

#### Plan for Year 2 of PlayHouse Operations

The PlayHouse has four goals for late 2016 and 2017:

- 1. Better understand our visitors.
- Develop strategies for ensuring that museum operations and exhibits run smoothly.
- Develop program offerings and promotional materials that support and further the museum's mission and core values.
- 4. Raise funds and develop a donor base to ensure the financial health of the museum.



With these goals in mind, PlayHouse priorities for late 2016 and 2017 include the following:

- Understand our visitors and use data well. This includes identifying data we
  have access to, and how this data can help us answer questions and improve the
  museum.
- 2. Determine and implement effective practices for training, communicating with, inspiring, and learning from front-of-house staff.
- 3. Limit new programs. Focus primarily on strengthening and improving existing programs, rather than starting new programs.
- 4. Raise \$300,000 in funds for operating and special exhibition costs.

#### **Current Programs and Initiatives include:**

**Explorer Pass Program** 



The Explorer Pass program allows low-income families to enter the museum free of charge, and to purchase \$10 annual family memberships. During the museum's first year, 269 people visited the museum as part of the Explorer Program, and 20 families purchased Explorer memberships. During its second year, the museum will continue to look for ways to better reach and serve these families, including distributing Explorer Passes in-house (rather than only through community partners) and reaching out to low-income families through Peoria Public Schools, Bright Futures,

and PCCEO Head Start.

#### Celebrate Peoria

The PlayHouse has now hosted a full year of Celebrate Peoria events. As we move into our second year of programming we have the opportunity to build on successes, strengthen partnerships, and identify what works. Celebrate Peoria reaches an average of 300 visitors per event.

#### Tot Time

Tot Time is an hour-long program, offered weekly on Wednesdays and Saturdays. Each week's Tot Time explores a different theme. Tot Time starts with a read-aloud and music. Next, families go into the museum galleries for a scavenger hunt. The last 15 minutes of the program are spent experimenting with art materials. Tot Time served approximately 1,500 people in our first program year. Given the popularity of this program and the costs associated with the program, the PlayHouse will be increasing



the program fee for Tot Time by \$1.00 per child/guardian pair in 2017.

#### Family, Kid, and Adult Workshops

These workshops exemplify the museum's mission of helping visitors become explorers and creators of the world. Successful past workshops have included Soap Box Derby,



Speedboat Race, Kinetic Creations, Animals Play Too!, and Make Your Own Superhero Capes. These programs served 400 people in our first year.

#### School Programs

During the museum's first year, the PlayHouse welcomed 5,365 students to the museum through its field trip program. This included all students in the PCCEO Head Start program, who visited in Spring 2016. During Fall 2016 the PlayHouse is pleased to welcome all Peoria Public School second graders for extended 2-hour field trips.

Thanks to a generous grant from PNC, the PlayHouse is expanding its school offerings in 2017 by piloting an art-

based school partnership program. The museum is working with Bright Futures to engage approximately 60 students in art making, and is also bringing all 600 Bright Futures students to the PlayHouse for field trips.

#### Peoria PlayHouse Department Overview 2017 Budget

#### **Department Description**

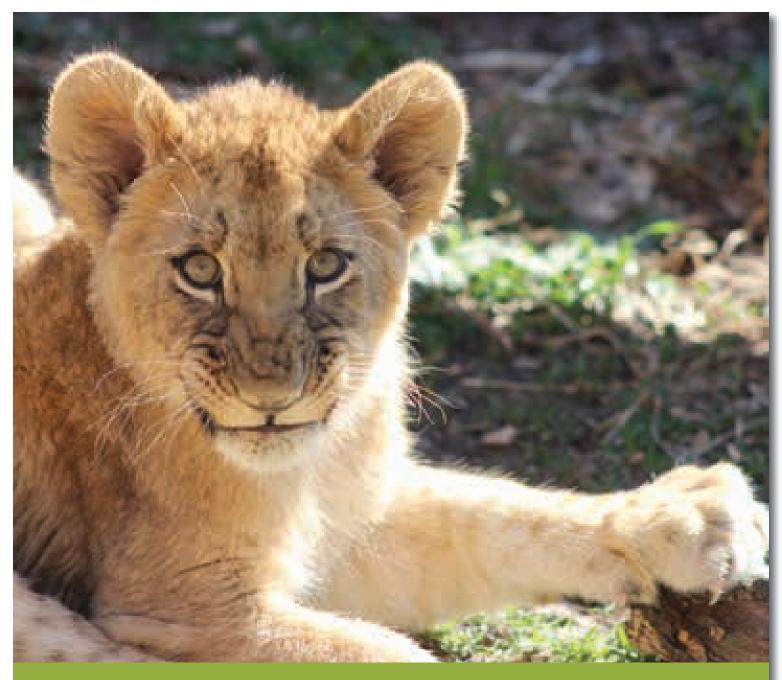
The Peoria PlayHouse is located in the historic Glen Oak Park Pavilion. The mission of the Peoria PlayHouse Children's Museum is to provide children with the tools and inspiration they need to be explorers and creators of the world. We do this in part through understanding, supporting, and promoting play in the fullest sense of the word, one that includes imagination and creativity.

#### **Department Changes**

For most of 2016 a full time position was vacant, and compensated for with part time staff. That position has now been filled, so we anticipate an increase in full time staff costs and a decrease in part time staff costs in 2017. We also anticipate increases in donations, and merchandise and rental income. In 2017, the PlayHouse will begin charging \$1 per child for Tot Time while adult entrance to Tot Time will remain free with admission.

#### Personnel Requirements:

	Full Time	<u>2015</u> 3	<b>2016</b>	<i>2017</i>	-
	Part Time	0	19	19	
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$466,776.66	\$751,623	\$677,027	\$686,300	1%
Expenditures	\$473,596.48	\$746,229	\$698,613	\$685,777	-2%
Revenues Exceeding Expenditures	(\$6,819.82)	\$5,394	(\$21,586)	\$523	



### PEORIA ZOO



### Peoria Zoo 2017 Overview

The Peoria Zoo's mission is to create connections that inspire an appreciation for the natural world, and our vision is to be recognized as a leader in raising public awareness and commitment to conservation.

#### **Commitment to Conservation**

For the third consecutive year, alligator snapping turtles that had been raised/housed at

April 17 and finally the female giraffe, Vivian, gave birth to a 102 pound calf on July 25.

Peoria Zoo were returned into the wild in southern Illinois. The Zoo's partnership with the Illinois Department of Resources and other agencies is helping to restore this unique species back to the state.

Based on recommendations from the individual Species Survival Plans (SSP), Peoria Zoo had a number of successful births in late 2015 and 2016. The African lions produced 1.3 cubs on December 4, 2015; the red river hogs had 2.3 piglets born on





After careful design and some custom construction, the new takin barn was completed in September. The new building is more spacious for the animals and is built to stand up to the strength of this species. The barn will also allow the Zoo to breed takin as recommended by the SSP.

#### Creating Connections & Raising Public Awareness - Customer Service

One of the best ways for the Zoo to raise public awareness for conservation and create an appreciation for the natural world is to ensure that Zoo staff provides the best customer service experience possible for our daily visitors. Front-line staff record visitor comments to see what the Zoo is doing right, and where improvements can be made. In 2016 comments included:

- A couple came in for 1st time in over 25 years, they loved the improvements and said we all work hard and do a wonderful job to keep this place nice
- One commenter stated they enjoyed the staff talking about the animals and the willingness of staff to answer questions
- This zoo is one of the cleanest zoos I have been to
- At least 6 people commented that they were upset when the cubs were not out (cold and rainy)
- One commenter suggested providing electric scooters.



#### Creating Connections & Raising Public Awareness - Major Programs & Services

In May, a second adult female giraffe and four female Nigerian Dwarf goats were added to the collection. The month of May also saw the largest recorded attendance with nearly 30,000 visitors. The flock of budgies in the Australia Aviary was enlarged for an even more thrilling encounter.



Additions were made to the Nature Play Area that opened in 2015, including a music wall, a series of stumps and logs to facilitate "follow the leader", and a small play house. With these additions, Zoo visitors are extending their time spent in this area.

To keep up with rising costs but staying competitive with other local attractions, a small increase in admission fees is

recommended: adult from \$9.00 to \$9.50 and child from \$6.00 to \$6.50. Donation Days will still be available so individuals and groups that are unable to afford the admission price can enjoy the Zoo.

#### Social Media

The Zoo's website continues to be one of our most effective forms of marketing, second only to word-of-mouth.

- The Zoo's Facebook "Likes" increased 24% and their Twitter followers increased 30% from last year.
- The video post of the giraffe calf's first day in the exhibit yard was viewed by 155,816 people. The birth announcement for the lion cubs reached 48,612 people.
- On Aug 8, the Washington Post posted the Zoo's meerkat live feed on their website.
- On Sept 15, CNBC Closing Bell used the Zoo's dart frog video to end their show.

#### **Summer Programs**

Luthy Botanical Garden staff joined Zoo staff in presenting daily chats from Memorial Day until Labor Day. Garden staff concentrated on the importance of pollinators while Zoo staff further highlighted the lion cubs, alligator, takin and animal husbandry. Our less structured Critter Chats

and Interpretation Stations were conducted by volunteers and they reached an impressive 21,302 people.

#### **Education Programs & Classes**

Overall, 11,000 Illinois school children and their teachers made use of the Zoo. Many brought worksheets to enhance the learning opportunities. Also, over 47% participated in a formal class presented by Zoo staff members! Homeschool classes continue to be well attended



and informal sessions that increase time for less structured learning and play are becoming more popular. Access the Zoo, a program to encourage special needs classes to visit the Zoo, also increased attendance this year.

The Zoomobile has travelled to 50 locations so far in 2016 reaching over 3,000 people in Central Illinois. The annual teacher's poster featured the three-banded armadillo this year and helped increase the demand for Zoomobiles.

ZooCamp and ZooSnooze remain two very popular and well received activities for kids to experience the Zoo. ZooSnooze is a unique opportunity for kids to enjoy an overnight slumber party at the Zoo and ZooCamp consists of 8 week-long sessions for kids to spend their summer days enjoying the Zoo. Due to the increasing costs and value of ZooCamp and ZooSnooze, staff is proposing a \$5.00 per participant per week increase (member price \$110 to \$115) for ZooCamp and a \$2.00 per participant increase (\$34 to \$36) for ZooSnooze.

#### **Special Events**



Howl-Zoo-Ween was expanded in 2015 to include a portion of Luthy Botanical Garden. Due to the positive response received, this will continue in 2017. Our second annual "Pumpkin Bash" was popular and provides another opportunity to enjoy Halloween festivities at the Zoo for those that may miss the larger evening event. Due to overwhelming success of HowlZooWeen and the increasing costs associated with the event, we are proposing a \$1 per person increase (\$6 to \$7) for 2017.

The Easter Egg Hunt also incorporated Luthy Botanical Garden in 2016. After the age-divided hunts at the Zoo, participants followed the Easter Bunny to the Garden for an additional hunt and pictures with the bunny.

A record 17 daytime events included with the price of admission were held in 2017 and two new events will be added in 2017, World Lion Day & World Giraffe Day. These events not only increase the Zoo's attendance but also allow the education staff to reach more people with important messages about animals and conservation.

#### Retail

The Zoo's gift shop remains an important source of revenue while also providing a way for guests to remember their visit and favorite animals. Sales are on track to be close to \$2.00/guest. The Zoo gift shop also continues to work with the Moonlighing at PIA Giftshop at the Peoria airport to sell Zoo logo-ed merchandise on consignment in the airport.



#### Summary

With a giraffe tower of 4 that includes a baby, 3 rambunctious juvenile lions and the continuation of programs and events we know our guests enjoy, we are confident that the budget presented will allow us to continue to meet and exceed our visitors' expectations. We will also continue to provide the outstanding animal care and educational opportunities that will earn continued accreditation from the Association of Zoos and Aquariums in 2017.

### Peoria Zoo Department Overview 2017 Budget

#### **Department Description**

The Peoria Zoo Department consists of the Peoria Zoo and the Peoria Zoological Society Contract. The Zoo's mission is to create connections that inspire an appreciation for the natural world.

#### **Department Changes**

In 2017, full-time payroll expenses and a portion of part-time payroll expenses amounting to \$939,006 are located in the Museum Fund. There are no anticipated changes in full-time staffing levels. Staff does anticipate a need for additional part-time hours in 2017 for assistance/consistency with the Point of Sale System and General Zoo Maintenance. Please see the Zoo overview and summary page for proposed fee increases.

#### Personnel Requirements:

	Full Time Part Time	2015 18.75 33		19	-
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$1,816,996.74	\$1,820,879	\$2,040,153	\$1,887,293	-7%
Expenditures	\$1,896,405.13	\$2,012,401	\$2,231,723	\$2,058,977	-8%
Revenues Exceeding Expenditures	(\$79,408.39)	(\$191,522)	(\$191,570)	(\$171,684)	

# Peoria Zoo Department Summary 2017 Budget - Revenues

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Peoria Zoo	\$1,563,126.55	\$1,568,890	\$1,748,051	\$1,599,815	-8%
PZS Contract	\$253,870.19	\$251,989	\$292,102	\$287,478	-2%
Total Department Revenues	\$1,816,996.74	\$1,820,879	\$2,040,153	\$1,887,293	-7%

# Peoria Zoo Department Summary 2017 Budget - Expenditures

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Peoria Zoo	\$1,642,534.94	\$1,760,412	\$1,939,621	\$1,771,499	-9%
PZS Contract	\$253,870.19	\$251,989	\$292,102	\$287,478	-2%
Total Department Expenditures	\$1,896,405.13	\$2,012,401	\$2,231,723	\$2,058,977	-8%

### Peoria Zoo Summary 2017 Budget

ProgramDepartmentFundPeoria ZooPeoria ZooRecreation

#### **Program Description**

The Peoria Zoo's mission is to create connections that inspire an appreciation for the natural world. Our vision is to be recognized as a leader in raising public awareness and commitment to conservation.

Note: A portion of the Peoria Zoo's budget is also expensed in the Museum Fund.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$1,563,126.55	\$1,568,890	\$1,748,051	\$1,599,815	-8%
Expenditures	\$1,642,534.94	\$1,760,412	\$1,939,621	\$1,771,499	-9%
Subsidy (-) Excess (+)	(\$79,408.39)	(\$191,522)	(\$191,570)	(\$171,684)	
People served	138,656	176,407	141,706	152,998	
Per capita Subsidy (-) Excess(+)	(\$0.57)	(\$1.09)	(\$1.35)	(\$1.12)	

#### Activity Fee

Admission: \$9/Adult; \$8 Senior & military; \$6.00/Child age 2-12; Children 1 and under Free; ZooSnooze \$34/person; ZooCamp \$110-\$155 per camper each week; HowlZooWeen \$6.

For a full listing of program fees, please contact the Zoo.

#### Proposed Activity Fee

Admission: \$0.50 increase for each category except the following: ZooSnooze \$36; ZooCamp \$115-\$160; HowlZooWeen \$7.

#### Rationale for proposed fee increase / decrease

Proposed fee increases are due to rising costs. The fees remain aligned with comparable regional pricing.

Prepared ByReviewed ByYvonne StrodeBrent Wheeler

### PZS Contract Summary 2017 Budget

ProgramDepartmentFundPZS ContractPeoria ZooRecreation

#### **Program Description**

This budget records expenses for services provided to the Peoria Zoological Society (PZS) by the Park District and the reimbursement received from PZS for those services.

2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
\$253,870.19	\$251,989	\$292,102	\$287,478	-2%
\$253,870.19	\$251,989	\$292,102	\$287,478	-2%
\$0.00	\$0	\$0	\$0	
n/a	n/a	n/a	n/a	
	\$253,870.19 \$253,870.19 \$0.00	\$253,870.19 \$251,989 \$253,870.19 \$251,989 \$0.00 \$0	\$253,870.19 \$251,989 \$292,102 \$253,870.19 \$251,989 \$292,102 \$0.00 \$0 \$0	\$253,870.19 \$251,989 \$292,102 \$287,478 \$253,870.19 \$251,989 \$292,102 \$287,478 \$0.00 \$0 \$0 \$0

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By Jan Budzynski **Reviewed By** Jan Budzynski



## COMMUNITY OUTREACH



### Community Outreach 2017 Overview

In 2017, the ELITE Youth Outreach Department will refocus its efforts to serve Park District participants and the community using both old and new methods. To reflect this change, the department will be renamed the Community Outreach Department.

While the new department will continue to build on the existing ELITE programs that target youth and ex-offenders, the programs will be modified to expand their reach and effectiveness in order to capitalize on the experience gained over the years in dealing with these populations.



Building on the successes of Carl Cannon's ELITE curriculum in local schools, the Park District will be enriching its current programming with elements of this curriculum. After school programs, summer camps, and other recreation offerings will include training by Cannon and implementation of elements of the ELITE model. District staff will also participate in professional training to learn how to use the techniques and tenets of ELITE in their programming.

Cannon and his staff and volunteers will continue to refine and expand the ELITE RE-Entry Program through new partnerships with other social service agencies. 2017 will feature a new collaboration with ICC and other community/business leaders to create a local "manufacturing bridge" to lead qualified participants directly into gainful employment and/or internships once they have mastered the ELITE "soft skills" and the GED components.

In an effort to support and serve struggling families, the department will also implement a pilot program through its RE-Entry program called ELITE Families. Since the vast majority of people who come through Re-Entry are mothers and fathers themselves, the program will partner with The Antioch Group psychology practice to offer a series of classes that address issues such as behavior; discipline; nutrition; learning disabilities; addictions, communication skills, etc. While the pilot will focus on the RE-Entry population for its ELITE Families, it is the department's hope that the offerings will eventually expand to the wider parent population at other Peoria Park District locations such as Logan Recreation Center.

Creating parks, neighborhoods and recreational venues where families feel "safe" will continues to be a priority for the Department of Community Outreach.

These activities not only serve the community, but they also give RE-Entry participants a chance to see what it feels like to "give back" and to experience what it's like to be among the "good guys" for a change.

To that end, the partnership with local law enforcement agencies to help maintain order



at many Central Illinois venues will continue, such as March Madness, Holy Family Heritage Days, Heart of Illinois Fair, Main Street Mile, Gus Macker, and Peoria Marathon.

Staff is excited to explore new ways to use the ELITE model to improve the Peoria community. The new designation as the "Department of Community Outreach" will help this team and the District serve more people in a more efficient way. By re-inventing some of its "tried and true" programming and building on it with new offerings, staff will be in a great position to truly reach out and serve the community.

## Community Outreach Department Overview 2017 Budget

#### **Department Description**

The Community Outreach Department, formerly Youth Outreach, operates out of the Noble Center. Community Outreach develops, evaluates and disseminates programs and information that foster students' ethical, social, and intellectual development. We also strive to deepen students' capacity to think skillfully and critically.

#### **Department Changes**

Youth Outreach has been renamed as Community Outreach to better serve more people in a more efficient way. Community Outreach will refocus its efforts to serve Park District participants and the community using old and new methods. The Re-Entry program will expand through new partenerships with other social service agencies.

#### Personnel Requirements:

	Full Time Part Time	2015 1.7 5	2016 1.7 8		-
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$154,337.95	\$150,326	\$15,950	\$57,058	258%
Expenditures	\$248,983.95	\$244,326	\$315,038	\$160,824	-49%
Revenues Exceeding Expenditures	(\$94,646.00)	(\$94,000)	(\$299,088)	(\$103,766)	

# Community Outreach Department Summary 2017 Budget - Revenues

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Community Outreach	\$154,337.95	\$150,326	\$15,950	\$44,058	176%
Community Outreach Re-Entry	\$0.00	\$0	\$0	\$13,000	100%
Total Department Revenues	\$154,337.95	\$150,326	\$15,950	\$57,058	258%

# Community Outreach Department Summary 2017 Budget - Expenditures

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Community Outreach	\$248,983.95	\$244,326	\$315,038	\$153,324	-51%
Community Outreach Re-Entry	\$0.00	\$0	\$0	\$7,500	100%
Total Department Expenditures	\$248,983.95	\$244,326	\$315,038	\$160,824	-49%

## Community Outreach Summary 2017 Budget

**Program**Community Outreach

**Department**Community Outreach

**Fund**Recreation

**Program Description** 

Community Outreach will continue to build on the existing ELITE model and will enrich current Park District programming with elements of the ELITE model.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$154,337.95	\$150,326	\$15,950	\$44,058	176%
Expenditures	\$248,983.95	\$244,326	\$315,038	\$153,324	-51%
Subsidy (-) Excess (+) People served	(\$94,646.00)	(\$94,000)	(\$299,088)	(\$109,266)	
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

**Prepared By**Carl Cannon

**Reviewed By** Emily Cahill

### Community Outreach Re-Entry Summary 2017 Budget

**Program** 

Department

Fund

Community Outreach Re-Entry

Community Outreach

Recreation

#### **Program Description**

The ELITE RE-Entry program focuses on providing GED and soft skills training opportunities to ex-offenders creating a bridge for participants to re-enter the workforce.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$0.00	\$0	\$0	\$13,000	100%
Expenditures	\$0.00	\$0	\$0	\$7,500	100%
Subsidy (-) Excess (+)	\$0.00	\$0	\$0	\$5,500	
People served	90	90	90	90	
Per capita Subsidy (-) Excess(+)	\$0.00	\$0.00	\$0.00	\$61.11	

Activity Fee

N/A

Proposed Activity Fee

N/A

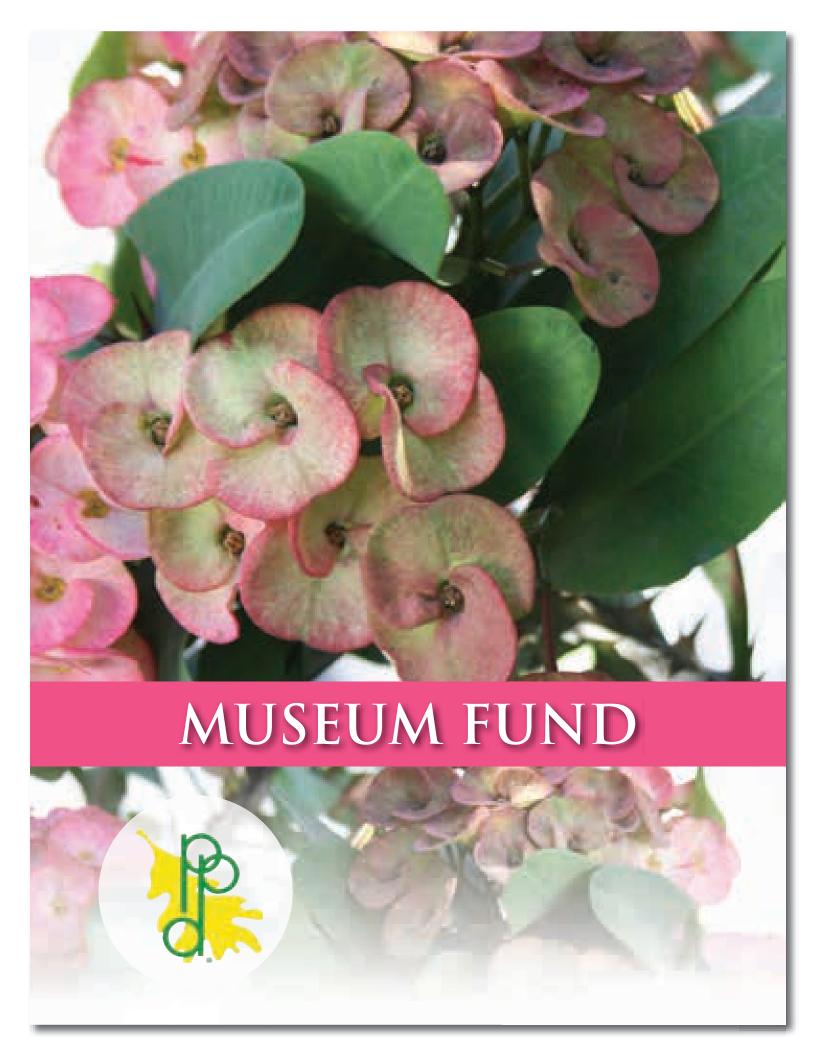
Rationale for proposed fee increase / decrease

N/A

**Prepared By**Carl Cannon

Reviewed By

 $Emily\ Cahill$ 



### Museum Fund Overview 2017 Budget

<u>Museum Fund Synopsis</u>: Together Forest Park Nature, Tawny Oaks, Luthy Botanical Garden and Peoria Zoo offer a broad range of education programs and experiences with an environmental focus.

#### **Financial Summary:**

		2015 Ac	Seed.			2016 Revised	Jb.	eloet		2017 Propose	41	udoet .
Further/Program		remain Over	100	Per Unio Solicity		evenue Over ennes (Deficit)		Par Ular Subsidy	100	levenue Over james (Deficia)		Per User Substidy
Forest Park Nature Center	3	(230,830)	3	(2.01)	3	(248,742)	3	(2.14)	3	(240,751)	3	(2.09)
Lathy Batanical Garden	3	(411,201)	1	[16,45]	1	(335,416)	'n	(11.98)	3	(328,534)	1	(11.53)
Museum Administration	3	62		a constant	3	73			1	78		
* Peorlo Zon	5	(806,735)		- 11 mm 1 mm	5	(913,920)			5	(939,006)		
Towny Onlo, Stewardship	3	18,345	1	(93.45)	3	[19,356]	3	(13.83)	\$	(36,694)	5	(12.23)
Tax Support	5	(1,421,207)			5	(1,516,261)	7		5	(1,544,910)	7	
Surplus (Deficit) After Toxes	5	(35,862)			5	(1,098)			\$			

<sup>\*</sup> NOTE Peoria Zoo is funded by both the Recreation Fund and the Museum Fund. Peoria Zoo facility per user subsidy satals are provided in the Recreation Fund Overview

#### Taxing at Maximum Rate: Yes

#### **Key Changes Proposed for 2017:**

- Forest Park Nature Center
  - o 100 Mile Hiker program increase from \$10 per goal to \$15 per goal
  - Children's program increase \$7 to \$9 per class
  - Girl Scout badge workshops \$55 to \$65 increase
  - O Rental fee increase from \$30 per hour to \$50 per hour
  - O Birding tour increase from \$35 per person to \$40 per person
  - Decrease the number of Old Time Folk and Country Jam programs to one per month, due to lower participation numbers
  - Decrease Story Time programs, as participation numbers have decreased,
     due to the number of other competing story time programs in the community
- Luthy Botanical Garden
  - Landscape consultation fee \$10 increase (\$50 Resident/\$60 Nonresident)
  - Children's program increase from \$3 on-site/\$5 off-site to \$5 on-site/\$8 off-site
  - Children's specialized class fee increase from \$5 Member/\$10 Nonmember to \$6 Member/\$12 Non-member

### Museum Fund 2017 Overview

#### **Forest Park Nature Center**

With 540 acres of prairies and woodlands, Forest Park Nature Center and Nature Preserve serves as a window into the natural world for our visitors. Our 7.5 mile trail system takes hikers of all abilities through the main habitat types, and offers a glimpse of wildlife in their natural environment. Visitors gain insight into the ecological processes taking place in the preserve through hands-on exhibits and displays in the museum. The Trailhead Nature Store extends our mission by offering field guides and eco-conscious merchandise. Forest Park Nature Center remains a popular place where families, scout groups, and aspiring scientists alike can enjoy the great outdoors.



#### Forest Park Exhibit Space

Our staff of professional naturalists update the educational exhibits to coordinate with seasonal changes in the preserve. The resident education animals, including a black rat snake and turtles, introduce visitors to their species' life cycle, habits, and challenges. The bird observation room allows people to quietly view avian visitors to the feeders and houses bird-related educational displays.

In 2016, we have received over \$20,000 in private donations to make improvements to the nature museum. In February of this year, a new cork floor was installed in the main room; this serves the dual purpose of providing durable flooring, while educating people on sustainable building materials. A donation also made possible the purchase of the E-Bird Trail Tracker System to be featured in the bird room. This interactive kiosk features a virtual field guide complete with photos and bird-calls, as well as the ability to log in bird sightings.

#### **Trailhead Nature Store**

The Trailhead Nature Store supports our mission of promoting an awareness, understanding and appreciation of the natural world. The products we carry are carefully selected to be in line with these values. A variety of Fair Trade items, sustainably made t-shirts, and eco-friendly cleaning and personal care products are offered along with field guides, educational toys, and bird feeders. When marketing, we make consumers aware that all purchases made in the Trailhead Nature Store support the programs and trails offered at the nature center.

#### **Trail System**

The trail system at Forest Park is open year round and offers trails of varying difficulty levels. Our Hundred Mile Hiker program encourages hikers to log in their miles to reach goal incentives, and promotes repeat visitation. In 2017, we are proposing a \$5 increase in this program to compensate for rise in supply costs.

Over the past year, we have trained a number of volunteer trail monitors. These dedicated volunteers perform inspections to keep hikers safe, alert staff to problems and help to greet and orient hikers. Several Eagle Scouts have completed trail projects this year, making improvements to water bars on Possum Path, reconstructing a portion of the Deer Run Trail and making necessary repairs on the Wake Robin Trail.

#### **Environmental Education and Classes**

Forest Park Nature Center reaches a large and diverse audience through our programs. We offer field trips, traveling naturalist programs, workshops, birding tours and many

public hikes and presentations. In 2016, we have seen a dramatic rise in participation in public hikes, especially those at night. Our Lightning Bug hikes totaled 240 participants in 2016 versus 60 in 2015. The Forest Park After Dark hike had 120 participants this year compared to only 15 last year. And the Full Moon/ New Moon walks went from 76 participants in 2015 up to 125 participants in 2016. A very popular new program in 2016 was our Photo Scavenger Hunt, in which participants



had to capture snapshots of objects on the trails and show their findings to a naturalist- this program drew in 230 people!

We also propose decreasing the number of Old Time Folk and Country Jam programs to only once per month. This will allow us to book other programs on those Sundays. We will also decrease the number of story times offered, as many other places in the community are now offering this type of program.

We have recently updated our field trip offerings to include topic-focused tours which are correlated to state learning standards. These offerings are grade level specific and include Little Explorers, Habitat Adventure, Food Web, Planet of the Insects, Plants Alive!, Illinois Ecosystems, Prairie Investigators and You Be the Naturalist. We hope that these new offerings will increase field trip bookings, and help teachers correlate their lesson plans with a Forest Park field trip.

After analyzing our program expenses and revenues, in 2017 we are proposing the following pricing changes. All increases are to balance the costs associated with staff time and materials used for the programs.

- Children's programs will go up from \$7 to \$9 per class. The fee for C.O.R.E.
   Members will remain \$7 per class. We hope that the discount for C.O.R.E.
   Members will encourage more young families to become members.
- Girl Scout Badge Workshops increase from \$55 to \$65.
- Rentals will increase from \$30 per hour to \$50 per hour. This is in-line with other Park District facilities.
- Birding Tour registration will increase from \$35/ person to \$40/ person.



#### **Special Events**

Special events hosted by Forest Park include our Reverse Science Fair, Earth Day Festival, The Illinois River Sweep, Nature Photography Contest, Creatures of the Night, Nature Art Show and Sale and Holiday Shop and Strolls. These events alone drew in over 4,000 participants this past year. In 2016, the Hummingbird Festival was moved to Sommer Park to accommodate a larger crowd and better facilitate hummingbird banding.

In addition to the large special events, we also held or took part in many other events throughout the year. These include our Songs From the Woods Concert Series, speaking to the crowd at a Heartland Festival Orchestra performance, the Pollinator Day at the Peoria Riverfront Museum, PNC World Wide Day of Play at Glen Oak Park, and the Clean Water Celebration.

#### C.O.R.E. Membership

Forest Park Nature Center has over 400 current Conservation and Outdoor Recreation Enthusiast (C.O.R.E.) Members. All of these community members have chosen to give back to the nature center monetarily and support our mission. C.O.R.E. members receive benefits including discounts in the Trailhead Nature Store, discounts in select programs and classes and receiving the Tracks and Trails newsletter. These membership incentives promote repeat visitation. Our C.O.R.E. Members are our best supporters; they are also our volunteers, hikers, donors and advocates. The membership program promotes a sense of pride and community in "their nature center."

#### **Luthy Botanical Garden**

In 2016, substantial changes were implemented to reduce Luthy Garden's tax subsidy. Overall, the changes have yielded positive results and there has been good public support, with increased attendance. With continued facility improvements and new programming, the garden minimized the impact of decreased staffing and a challenging

economy. The implementation of the Master Plan was also continued, improving interpretive value and diminishing the garden maintenance costs.

#### The Gardens and Facilities

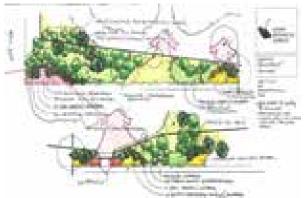
Areas that saw changes or improvements included the Garden Shop, the building facade, a production house, the western facade/sign, the Wildlife Garden, Hosta Glade and Herb Garden.

The Garden Shop was closed and re-designed to be used for classes and exhibits or rental space for meetings, showers and birthday parties. This



fall, we are working on the building's east facade to upgrade the appearance and create an architectural consistency with the Barton Pavilion (Zoo entrance) and the Peoria PlayHouse.

One of the closed production greenhouses, the southeast house, was repurposed to act as a rental space and rain back-up for weddings. The new Orangery, retaining a botanical focus with potted citrus and palm trees, has also been used for plant sales, yoga classes and a landscape design class. Park District staff created the space by removing the plant benches, paving it with patterned concrete and installing new french doors. The capacity for production was retained by creatively boxing the steam pipes in cedar to form benches around the perimeter. The cedar used for the benches was even recycled from



old wood that came from restoration work at Bradley Park (Japanese Bridge & Arch).

We redesigned the garden's western facade with new planting and signage to increase the garden's presence along Prospect. The work included refurbishing and relocating the sign, making it more prominent, and opening up the views into the garden to promote year round interest.

In the Wildlife Garden, we will finish planting the fountain wall and pond in fall 2016. It creates a striking focal point for paths, converging at the southwest corner of the garden. The wall is beautifully crafted from salvaged stone curbing, once used throughout the city.

The Central Illinois Hosta Society continued its support, donating funding for further planting within the Hosta Glade and Woodland Garden. It continues improvements recommended within the Master Plan and resolves issues stemming from the loss of two

large trees. A diverse planting of trees, shrubs, woodland natives and hosta will greatly enhance the northeast corner of the garden.

#### **Environmental Education**

Promoting a better understanding and appreciation of the botanical world, the Garden brings to the public a wide array of classes, tours and school programs. We are particularly strong with our adult classes and feel the quality rivals anything offered at larger gardens, like Chicago or Missouri Botanical Gardens. Also, this past year, we developed more classes and programming with the Zoo, including Pollinator Talks as part of the Zoo Keeper Chats, and a series of home-school programs. The Pollinator Talks explore the importance of pollinators, shed light on important environmental issues, and highlighte the positive changes that people can make to support the health of the pollinators.

Our adult classes included topics ranging from Tree-mendous and Tantalizing Trees to The Incredible Edible Garden. We even conducted a hands-on Design Your Own Garden class. Held in our new Orangery, two licensed landscape architects worked with the participants to draw designs for their gardens. As with many botanical gardens around the country, culinary programming is still very popular, and our Good Eats from the Garden, a four-part series, did extremely well. We had 31 people in the most recent class, Chiles and



Chocolate. This class explored the amazing diversity of peppers, cocoa production and how history brought them together. Participants were treated to a cooking demonstration and samples of Chocolate Chili, Chili-spiked Chocolate Bark, Stuffed Poblanos and Chili Verde Salsa. Also, we presented Botany of a Cocktail to four different groups this past year; still a popular draw, it explores the plants, history, and culture of beer, wine and spirits.

We do dozens of school programs, such as Nature's Kitchen, Terrariums, Introduction to Plants, and Scavenger Hunts. We developed a new tropical rainforest class, patterned around *The Great Kapok Tree: A Tale of the Amazon Rain Forest*, for the home-school series we jointly offered with the Zoo. Another of our new classes, Harry Potter's Herbology, explored the (almost) magical qualities of the botanical world. Activities included a venus fly-trap terrarium, whomping willow cuttings and a tour of the Harry Potter-themed mum show. Given the costs associated with these programs, we recommend increasing the fees: classes held at Luthy Garden currently pay \$3 per student and offsite classes are \$5 per student, in 2017, staff recommends increasing to \$5 per student on-site and \$8 per

student off-site; additionally for class programs specifically designed for an instructor's curriculum, staff recommends increasing the fee from \$5 per member/\$10 per non-member to \$6 per member/\$12 per non-member.

Also, the tradition of gardening was continued at Proctor Community Center. In each class, we integrated fruit and vegetable treats, using things growing in the garden. The kids honed their gardening skills and made July 4th Berry Yogurt Cups, Radish & Turnip Treats, Dirt Pudding and Salad on a Stick.

Staff also continues to offer onsite landscape consultations to the public, and is recommending a \$10 increase to in person consultations in 2017 (\$50 resident/\$60 non-resident.) However, today bringing education to the public has to include the internet; we continue to enhance our web presence with more upgrades to the website and Facebook. On our Resources for Gardeners page, we have added more information for the home gardener. This past fall we introduced short, educational clips to our Facebook Page. They are current, quick, and seem to be getting good view numbers.

#### Floral Shows & Special Events

At one point, we had planned to restructure or eliminate most of our floral shows & events. They demand a great deal of labor, energy and resources. Though, with such tradition, we took a fresh look at things and partnered with outside organizations to continue bringing many of these programs to the community. In addition, we are partnering with the Zoo on

several events, including the Easter Egg Scramble and Howl-Zoo-Ween, bringing hundreds of visitors through the garden.

This year, we hosted a spring plant sale and numerous floral shows, featuring lilies, orchids, chrysanthemum and poinsettia. To successfully increase family attendance, we continue to incorporate whimsical, kid-friendly themes into the shows; the Spring Celebration with an Easter Bunny appearance and Hogwarts, Garden of Botanical Wonders. The spring Plant Sale, where we partnered with garden clubs to offer the public unique plants, vegetables and garden products, was very successful this year. Also, the long-running Mother's Day Orchid

dic dic

Show (a partnership with the Orchid Society) was very well-received with hundreds of people visiting the Garden.

In September, we held French Market in the Park, comparable to the established French Market on Moss, held in West Peoria and developed by longtime Garden supporter Jan Powers. A French Market was recreated within the Botanical Garden, complete with antiques, artisans, crêpes, baked goods, herbs, music, heirloom pumpkins and more.

It was an amazing success, with over 2,500 people in attendance and we are planning to grow the event for next year. Lastly, we will finish the year with our Poinsettia Show and Candlelight Walks. All melding beautifully with the garden, these shows and events introduce a wider demographic to the beauties of the botanical world. This year, we believe our usual attendance of approximately 25,000 will increase to around 28,000 visitors.

#### Rentals

With beautiful gardens, the new Orangery, the Conservatory and a new classroom, Luthy offers a perfect setting for weddings, parties, anniversaries, small meetings and even work



retreats. The new Orangery serves as a rental space and rain back-up for weddings, while the repurposed shop (entrance to the Conservatory) also provides a small classroom with potential rental. With over 30 weddings/rentals at the garden in 2016, we continue to work cooperatively with the Zoo's Zambezi Lodge, renting the garden for weddings and the lodge for receptions. Together we provide a very unique and special experience for wedding and group rentals.

#### **Volunteer Program**

Working with the help of our volunteers, we have been able to implement changes and improve the Garden. With the changes in staff, it was especially important to expand our volunteer program. Hoping to continue the growth experienced this year, we had over twenty-five of these dedicated men and women, consistently contributing their service each week. Doing tasks that include planting, teaching, propagation, cleaning and weeding, these men and women contributed hundreds of hours to the Garden. We couldn't achieve our goals without them!

#### **Community Involvement & Partnerships**

We actively work with many groups to bring programming and education to the public, throughout the region. The relationships are working partnerships forged to improve the garden & community through service. Some of the organizations that we worked with over the past year include:

- Bradley University, Art Department
- Central Illinois Hosta Society
- Crittenton Center
- Area Garden Clubs
- Gifts in the Moment
- Keep Peoria Beautiful
- University of Illinois Extension-Master Gardener

- Osher Lifelong Learning Institute
- Peoria Herb Guild
- Peoria Orchid Society
- Prairieland Pond Society
- O.S.F. Dietetic Internship
- Peoria Area Convention and Visitors Bureau

Within the Park District, we continue working with Peoria Zoo, Peoria PlayHouse, Forest Park Nature Center, RiverFront and others. We continue our focus on making Glen Oak Park a daylong destination; working together and developing programming to greatly enhance the visitor experience. We conducted programs for the PlayHouse.



At the Zoo, we developed joint classes and participated in the Easter Egg Scramble, Pirates and Princesses and Howl-Zoo-Ween. A tree identification class was incorporated into zookeeper training to facilitate forage acquisition for their collection and we provide horticultural services throughout the Zoo.

Luthy Botanical Garden, along with public gardens across the country, plays an important role in teaching the public about

plants, ecology and sustainability. With that in mind, Luthy Botanical Garden continues to enrich the community and strengthen connections between the public and the botanical world.

#### Peoria Zoo

The Peoria Zoo receives funding from both the Recreation Fund and the Museum Fund, a full program/services overview for the Peoria Zoo can be found in the Recreation Fund, on page 91.

#### Tawny Oaks

The Tawny Oaks property adjacent to Singing Woods Nature Preserve opens a new door into one of the largest dedicated



Illinois State Nature Preserves in Illinois. The mission of Tawny Oaks is to focus the community on the rich biotic heritage of Central Illinois and engage people in its protection and restoration. The vision is to be an ecological learning center to inspire people of all ages towards environmental action. We see these as being very compatible and complimentary to existing operations, missions and visions of our other environmental facilities. The programs, exhibits, and events we develop at Tawny Oaks will help the public become more involved in the ecological stewardship and In 2016, the facility was opened to the public from June 1st through October 31st. In 2017, we are planning to open the visitor center from April 1st through October 31st, 6 hours per day, 4 days per week. At other times, the facility will be available for use as a field station for programs and classes operated by our other Environmental Facilities. Access to the trails and prairie planting will be daily, from dawn to dusk.

## Museum Fund Summary 2017 Budget

#### Fund Description

The Museum Fund is a special revenue fund used to account for the operations of the District's museums, which are: Forest Park Nature Center, Tawny Oaks, Luthy Botanical Garden, and a portion of Peoria Zoo.

#### **Fund Changes**

Plese refer to the written budget overview.

#### Personnel Requirements:

	2015	2016	2017
Full Time	7.25	7.33	7.3
Part Time	25	22	11

Revenues	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Administration	\$1,421,269.24	\$1,509,543	\$1,516,336	\$1,544,985	2%
Forest Park Nature Center	\$134,335.13	\$162,600	\$165,824	\$143,650	-13%
Luthy Botanical Garden	\$140,513.82	\$43,000	\$68,692	\$65,000	-5%
Tawny Oaks/Stewardship	\$2,679.71	\$17,000	\$6,000	\$6,500	8%
Total Revenues	\$1,698,797.90	\$1,732,143	\$1,756,852	\$1,760,135	0%
Expenditures	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Forest Park Nature Center	\$365,165.21	\$392,648	\$414,566	\$384,401	-7%
Luthy Botanical Garden	\$551,714.93	\$375,454	\$404,108	\$393,534	-3%
Peoria Zoo	\$806,735.10	\$927,732	\$913,920	\$939,006	3%
Tawny Oaks/Stewardship	\$11,044.28	\$36,309	\$25,356	\$43,194	70%
Total Expenditures	\$1,734,659.52	\$1,732,143	\$1,757,950	\$1,760,135	0%
Revenues	(\$35,861,62)	\$0	(\$1.098)	\$0	

 Revenues
 \$0
 \$1,098
 \$0

 Expenditures
 \$0
 \$0
 \$0

## Administration Summary 2017 Budget

ProgramDepartmentFundAdministrationAdministrationMuseum

**Program Description** 

Responsible for revenues and expenses not allocated to each facility including taxes and interest income.

2015 Actual	2016 Budget	2016 Revised	Revised 2017 Proposed			
\$1,421,269.24	\$1,509,543	\$1,516,336	\$1,544,985	2%		
\$0.00	\$0	\$0	\$0	0%		
\$1,421,269.24	\$1,509,543	\$1,516,336	\$1,544,985			
n/a	n/a	n/a	n/a			
	\$1,421,269.24 \$0.00 \$1,421,269.24	\$1,421,269.24 \$1,509,543 \$0.00 \$0 \$1,421,269.24 \$1,509,543	\$1,421,269.24 \$1,509,543 \$1,516,336 \$0.00 \$0 \$0 \$1,421,269.24 \$1,509,543 \$1,516,336	\$1,421,269.24 \$1,509,543 \$1,516,336 \$1,544,985 \$0.00 \$0 \$0 \$0 \$1,421,269.24 \$1,509,543 \$1,516,336 \$1,544,985		

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed ByJan BudzynskiEmily Cahill

### Forest Park Nature Center Summary 2017 Budget

ProgramDepartmentFundForest Park Nature CenterRecreation MuseumMuseum

#### **Program Description**

Forest Park Nature Center is a dedicated 540 acre Illinois State Nature Preserve with over 7 miles of hiking trails, an interpretive center, and a nature store. Forest Park also serves as the focus of forest preserve activities for the Park District.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change	
Revenues	\$134,335.13	\$162,600	\$165,824	\$143,650	-13%	
Expenditures	\$365,165.21	\$392,648	\$414,566	\$384,401	-7%	
Subsidy (-) Excess (+)	(\$230,830.08)	(\$230,048)	(\$248,742)	(\$240,751)		
People served	115,000	116,000	115,000	115,000		
Per capita Subsidy (-) Excess(+)	(\$2.01)	(\$1.98)	(\$2.16)	(\$2.09)		

#### Activity Fee

While access to the preserve and the Nature Center is free, there are program and membership fees. These vary with level of membership and program. There are many public hikes and programs listed as "donations appreciated" programs.

#### Proposed Activity Fee

Rentals from \$30 to \$50/hour, special events may include additional fees. Children's classes, from \$7 to \$9/child, \$7 CORE. Hundred Mile Hiker Club from \$10 to \$15/goal. Girl Scout programs from \$55 to \$65. Birding Tours increase \$5/person.

#### Rationale for proposed fee increase / decrease

All proposed fee increases are to balance staff costs (prep & program time) and program materials costs with program price. The children's programming increase will encourage more families to become members and take advantage of discounted pricing.

Prepared ByReviewed ByKristi ShoemakerMike Miller

### Luthy Botanical Garden Summary 2017 Budget

ProgramDepartmentFundLuthy Botanical GardenRecreation MuseumMuseum

#### **Program Description**

Luthy Botanical Garden strives to promote the understanding & appreciation of botany & horticulture. Luthy Garden also works to provide interactive recreational & education opportunities for all ages.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change	
Revenues	\$140,513.82	\$43,000	\$68,692	\$65,000	-5%	
Expenditures	\$551,714.93	\$375,454	\$404,108	\$393,534	-3%	
Subsidy (-) Excess (+)	(\$411,201.11)	(\$332,454)	(\$335,416)	(\$328,534)		
People served	25,000	25,000	28,000	28,500		
Per capita Subsidy (-) Excess(+)	(\$16.45)	(\$13.30)	(\$11.98)	(\$11.53)		

#### Activity Fee

Garden Admission is free. Fees for classes, events, services and rentals vary.

#### Proposed Activity Fee

Landscape consultation fee increase from \$40/\$50 to \$50/\$60 (in district/out of district). Children's program fees increase from \$3/\$5 to \$5/\$8 (on-site/off-site). Children's class fees increase from \$5/\$10 to \$6/\$12 (member/non-member).

#### Rationale for proposed fee increase / decrease

Proposed fee increases will help offset rising costs.

Prepared ByReviewed ByBob StreitmatterBrent Wheeler

### Peoria Zoo Summary 2017 Budget

ProgramDepartmentFundPeoria ZooRecreation MuseumMuseum

#### **Program Description**

A portion of the Peoria Zoo's budget is expensed in the Museum Fund. The main section of the Peoria Zoo budget is provided in the Peoria Zoo Department in the Recreation Fund.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change	
Revenues	\$0.00	\$0	\$0	\$0	0%	
Expenditures	\$806,735.10	\$927,732	\$913,920	\$939,006	3%	
Subsidy (-) Excess (+)	(\$806,735.10)	(\$927,732)	(\$913,920)	(\$939,006)		
People served	138,656	176,407	141,706	152,998		
Per capita Subsidy (-) Excess(+)	(\$5.82)	(\$5.26)	(\$6.45)	(\$6.14)		

#### Activity Fee

Please refer to the Peoria Zoo summary in the Recreation Fund.

#### Proposed Activity Fee

Please refer to the Peoria Zoo summary in the Recreation Fund.

#### Rationale for proposed fee increase / decrease

N/A

Prepared By

Yvonne Strode

**Reviewed By**Brent Wheeler

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### Tawny Oaks/Stewardship Summary 2017 Budget

ProgramDepartmentFundTawny Oaks/StewardshipRecreation MuseumMuseum

#### **Program Description**

The Tawny Oaks budget reflects the operation of the Field Station and the maintenance of the grounds. We are proposing operational hours of 6 hours per day, 4 days per week from April to October. In 2016 we were only open from June through October due to opening delays caused by delays in construction timeline.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$2,679.71	\$17,000	\$6,000	\$6,500	8%
Expenditures	\$11,044.28	\$36,309	\$25,356	\$43,194	70%
Subsidy (-) Excess (+)	(\$8,364.57)	(\$19,309)	(\$19,356)	(\$36,694)	
People served	100	3,000	1,400	3,000	
Per capita Subsidy (-) Excess(+)	(\$83.65)	(\$6.44)	(\$13.83)	(\$12.23)	

#### Activity Fee

Program fees will vary with type of program. Admission during public hours will be free.

#### Proposed Activity Fee

N/A

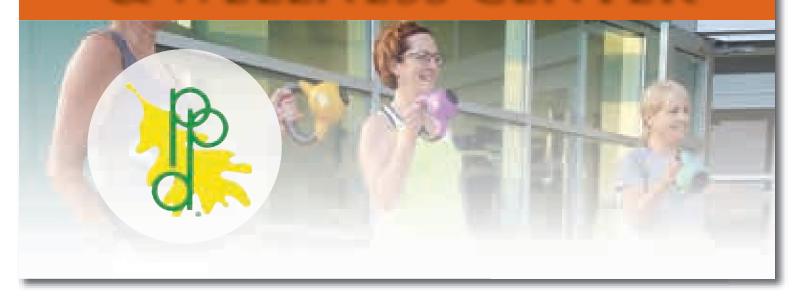
Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed ByMike MillerEmily Cahill



# RIVERPLEX RECREATION & WELLNESS CENTER



### RiverPlex Fund Overview 2017 Budget

<u>RiverPlex Fund Synopsis</u>: The RiverPlex Recreation and Wellness Center operates cooperatively with OSF Saint Francis Medical Center. The fund is comprised of:

- RiverPlex Fitness Operations, which is responsible for membership services and sales, business services, the fitness and exercise programs, Kidz Korner, and the AquaPlex.
- RiverPlex Recreation, which is responsible for Park District programing including day camps, the rock climbing wall, Exergaming Studio, special events, private rentals, building maintenance and repairs, and custodial operations.
- RiverPlex Grounds, which is responsible for maintaining the exterior grounds immediately surrounding the RiverPlex facility.

#### **Financial Summary**:

Foolity/Program	2015 Action			2016 Revised Budget			2017 Proposed Bioliget					
		na Over m (Deficit)	Per Man Subsk	100	Reveous Expenses		The Control of	omber ddy	Revenue Expenses	NO SHOWING	Fer M Sets	
IliverPlex Filhers Operations	5		.5		1	10	1		1		3	
Biverflex-PFD Regrestion	8	5,240	\$ 0	0.00	4	1.65	\$1	=:	\$	14		4
RiverFlex Grounds	5	-			4	- 4			\$	7+		
Tex Support		- 93			1	- 4				- 34		

Taxing at Maximum Rate: Not Applicable

#### **Key Changes Proposed for 2017:**

- RiverPlex Recreation Operation
  - RiverPlex summer, winter, and spring break day camps will increase \$2.00 per week per participant in 2017. This fee increase will keep the RiverPlex Camp pricing consistent with the District-wide day camp pricing strategy.

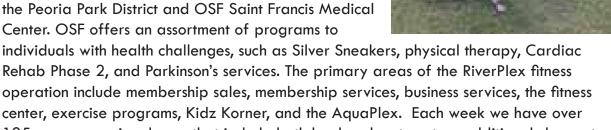
### RiverPlex Recreation and Wellness 2017 Overview

The RiverPlex continues to rebound from a two year period of declining membership revenues. Over the last year the RiverPlex fitness team has been able to increase personal training revenues significantly, by creating specialty small group trainings such as Burn Zone, H.I.R.T., Boot Camp, and Suspension Training. As always, it is our intention to continually provide a consistent and positive experience for every guest and member that uses the RiverPlex. Staff remains focused on our core values and continues to deliver

innovative programs, provide excellent customer service and challenge their creativity to help members and guests reach their health and wellness goals.

#### **Fitness Operation**

The fitness operation is a cooperative effort between the Peoria Park District and OSF Saint Francis Medical Center. OSF offers an assortment of programs to



Rehab Phase 2, and Parkinson's services. The primary areas of the RiverPlex fitness operation include membership sales, membership services, business services, the fitness center, exercise programs, Kidz Korner, and the AquaPlex. Each week we have over 125 group exercise classes that include both land and water at no additional charge to members.



In 2016, the fitness center added new features and programs for fitness members to enjoy; this included adding new strength training equipment in the free weight area and adding Les Mills SPRINT and GRIT programs, which, as opposed to area fitness center competitors, are included in the member's monthly fee.

Due to the growth in our small group and personal training programs, we will be expanding the small group/personal training space by moving the current RPM studio into the former Excergame room. The more popular elements of our Excergaming experience will be retained and moved into the Riverview Room, next to the rock wall, which will provide better synergy for our rental packages. This will allow our professional trainers additional space to work with their clients to provide a better client experience, and placing the RPM studio towards the front of the lobby will provide greater visibility for our fitness member programs RPM and SPRINT.

We will continue to offer and grow our Sports Performance Training at the RiverPlex. Our trainers currently are working with athletes from surrounding schools and area traveling sports clubs. Between the RiverPlex equipment, instructors' knowledge, the exercises utilized, and drills performed, the program creates an individualized and specialized sport-specific program to best serve each individual. The goal of the program is to develop the whole person, not just the athlete.

In 2016, the fitness staff has expanded the Fit Kidz Program, added a PreTeenFit Program and worked with other District facilities to create offsite fitness boutique style classs. Fit Kidz (ages 5-8) and PreTeenFit (ages 9-12) help kids get active and learn basic exercise techniques and understand the lifelong importance of exercise. The new boutique style classes include BARRE fitness, Mommy & Me Fitness and Pre & Postnatal Fitness classes are held at the Franciscan Recreation Complex.

The AquaPlex continues to offer over 350 swim classes throughout the year for all abilities. Private swim lessons are offered for those individuals who would rather have more individual attention. We also provide a wide variety of water aerobics classes, including Aqua-Zumba.



#### **Recreation Operation**

The recreation operation is responsible for Peoria Park District programming including day camps, a 30-foot rock climbing wall, special events, private rentals, building maintenance, building repair, and custodial operations. The arena is booked nearly every evening and weekend with volleyball, basketball and flag football leagues, birthday parties, and community events that attract a large number of patrons.

Summer, Winter Break and Spring Break day camps are coordinated through the Recreation Operation. The 2016 summer day camp averaged 88 children each week for 13 weeks. Each week was uniquely themed to appeal to a variety of age levels. Staff is recommending a \$2 per week per participant increase in 2017; this fee increase will keep the RiverPlex consistent with the District-wide day camp pricing strategy.

Currently, the RiverPlex has 6375 full members, which is 835 more than last year, and another 309 short term, aquatic, or medical members. We are anticipating over 45,000 non-member visits, 2156 swim lesson registrations and 319 birthday parties by the end of 2016.



Staff at the RiverPlex are excited for 2017 and the opportunity to continue to grow recreation and fitness opportunities for members and guests. Staff remains focused on strong customer service, functional equipment and diverse programming options. We are committed to remaining the best in health and wellness in our community. Staff is working together to stay true to our core values and mission to give members and guests a consistent and positive experience at the RiverPlex.

## RiverPlex Fund Overview 2017 Budget

#### Division

RiverPlex

#### **Fund Description**

The RiverPlex Recreation and Wellness Center is a joint effort between OSF Saint Francis Medical Center and the Peoria Park District. The facility is made up of three separate operations; fitness, recreation, and OSF phase II and III cardiac rehabilitation. Descriptions of both the fitness and recreation operations are included in the department overviews. The third component, OSF Saint Francis, provides a myriad of health and wellness options along with their cardiac rehabilitation function.

#### **Fund Changes**

Please see department overviews.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$5,114,531.45	\$5,287,487	\$5,277,345	\$5,306,354	1%
Expenditures	\$5,109,291.69	\$5,287,487	\$5,277,345	\$5,306,354	1%
Revenues Exceeding Expenditures	\$5,239.76	\$0	\$0	\$0	

# Fitness Operation Department Overview 2017 Budget

#### **Department Description**

The Fitness Operation has a fully equipped fitness center with cardiovascular and strength-training equipment, an elevated 1/8 mile walking/jogging track, a members-only gymnasium, two group exercise studios, sauna, steam room, Kidz Korner supervised playroom, on-site cardiopulmonary rehabilitation and physical therapy, personal training, and massage therapy. The indoor AquaPlex features a zero-depth splash pool, lazy river, therapy-pool, lap-pool, and whirlpool.

#### **Department Changes**

There are no major operational changes anticipated for 2017.

	Full Time Part Time	9.35 150	<b>2016</b> 9.29 150	9.15	_
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$3,710,278.03	\$3,867,466	\$3,860,701	\$3,879,914	0%
Expenditures	\$3,710,278.03	\$3,867,466	\$3,860,701	\$3,879,914	0%
Revenues Exceeding Expenditures	\$0.00	\$0	\$0	\$0	

# PPD Recreation Department Overview 2017 Budget

#### **Department Description**

Arena activities include the rock climbing wall, open basketball, open volleyball, basketball leagues, volleyball leagues, flag football leagues, special events, birthday parties, Totally Tots, day camps, and much more. The purchase of a RiverPlex membership is not needed in order to participate in any of the aforementioned arena activities.

#### **Department Changes**

RiverPlex Recreation is proposing a \$2/week increase in Day Camp registration to coincide with all Peoria Park District Day Camps.

	Full Time Part Time	2015 3.3 32	3.2	3.15	_
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$1,404,253.42	\$1,420,021	\$1,416,644	\$1,426,440	1%
Expenditures	\$1,399,013.66	\$1,420,021	\$1,416,644	\$1,426,440	1%
Revenues Exceeding Expenditures	\$5,239.76	\$0	\$0	\$0	



## RIVERFRONT



### RiverFront Fund Overview 2017 Budget

<u>RiverFront Fund Synopsis</u>: The RiverFront Fund encompasses nine departments: Erin Feis, Fine Art Fair, Fireworks, Gateway Building, Gateway Building Maintenance, Oktoberfest, RiverFront Administration, Soul Fest, and The Landing.

#### **Financial Summary:**

	2015 Actor			100	301 6 Respect	2016 Reshed Budget			2017 Prospeed Budget			
Foothly/Program		rence Over mes (Deficit)		fer User Subsidy	15/70	evenue Over semies (Deficit)	31/1/2	or User obeidy		ventue Over		er Uter lebeldy
Erin Felh	1	12,221	5	1.22	1	2,130	3.	0.24	1	6,223	1	9.66
Fine Art Fair	8				5	12,048	\$	3.73	5	18,996	\$	2.37
Ficeworks	8	(3,289)	8	(0.03)	1	(5,100)	1	(0.00)	-	260	5	0.00
Gateway Building	1	1.00			3.			1.75	3	1500		100
Gateway Building Mant	4			*	5			18	3	- 1		
Oktoberlast	1	8,550	8	10,0	4	7,338	10	9.73	1	4,571	10	0.46
Riverfront Administration	1	(161,592)	\$	(0.48)	5	(125,731)	1	(0.38)	8	(5.45,539)	1	(0.45)
Soul Feet	4	1,135	8	0.32	8	[12,796]	1	(4.60)	3	(8,375)	8	(9.34)
The Landing	1	6,704	8	0.32	1	49,426	1	1.45		25,460	1	0.85
Tex Support Supplus (Deffelt) After Texas	1	(115,000)	1	(0.25)	5	(77,600) 7,627	1	(0.13)	5	(98,198)		(0.19)

#### Taxing at Maximum Rate: Yes

#### **Key Changes Proposed for 2017:**

- Gateway Building Maintenance
  - The City of Peoria has notified Peoria Park District that they will discontinue their contract with the District for Gateway Building maintenance services effective December 31, 2016.
- The Landing
  - In 2017, staff is budgeting to continue contracting with private promotors for several Landing concerts, rather than directly operating the concerts. This means The Landing venue is able to offer stronger entertainment attractions. This adjustment in operations has no net effect on The Landing's operating budget.

## RiverFront Events 2017 Overview

2016 was an eventful year for the RiverFront Department. The season kicked off earlier than normal with two new events in May. Peoria Wingfest, in partnership with Advanced Media, was held on May 1st. Tickets to the inaugural event were sold out weeks in advance. The Mardi Gras in May street festival was put on with the help of the Peoria Area Convention and Visitors Bureau. This was a street party on Water Street held on

May 14th. Over 2000 attended the event.



Another new event was the Central Illinois BBQ Throwdown held on July 22nd and 23rd. This event, formerly held in Morton, included a Kansas City Barbeque Society sanctioned competition as well as a backyard grilling contest for the amateur grillers.

In early summer, the Pokemon Go craze engulfed the RiverFront with thousands of people coming down to try and catch rare

and exotic Pokemon. Since the RiverFront has more than 10 Poke-stops, it was a perfect location for people to spend some time, walking and visiting while looking at their phones. One young Peoria entrepreneur worked with RiverFront staff to host a Pokemon Meet-Up event that quickly had over 2000 RSVP's. Multiple Pokemon events followed, all with increased participation and great success.

#### **Cultural Festivals**

The Cultural Festivals put on by the Peoria Park District and our partners continue to be the highlight of the summer for many Peorians. These festivals are: Fiesta en el Rio, Soul Fest, India Fest, Erin Feis, Oktoberfest and, in an expanded partnership this year, the Fine Art Fair. These events are signature Peoria RiverFront events and draw crowds from across the region. Attendance numbers were steady for Soul Fest, India Fest, Erin Feis and Oktoberfest. Fiesta en el Rio drew a record crowd and the Fine Art Fair attendance was up 1000 from 2015.





#### **Summer Concerts**

The concert season kicked off early with Dylan Scott on May 20th and continued into June with many concerts featuring local artists like Steady Flow, Herculez, B Lowd, The Waydown Wanderers and a myriad of jazz artists like Preston Jackson, Dexter O'Neal and The Funkyard, Travis Wesley, and David Hoffman. These local artists shared the stage with some notable national touring artists, including Dark Star Orchestra, Tracy Lawrence, Government

Mule, Blackberry Smoke, and Sugar Ray, to name a few.

#### Rentals/Runs/Walks

We were able to increase the number of concert rentals this summer which increased the number of shows as well as the caliber of music presented. We were able to work with the Peoria Area Convention and Visitors Bureau to host the Illinois Health Care Association's evening social, as well as a corporate rental with Pekin Insurance.

Annual events, including Louie Louie, Steamboat Days, Steamboat Classic Race, Taste of Peoria, Grand Nationals, and Peoria Blues and Heritage Music Festival, were held on their customary dates in 2016.

#### **Gateway Building**

The Gateway Building, owned by the City of Peoria, is programmed by Park District personnel per an Intergovernmental Agreement. It is an elegantly appointed venue along Peoria's Riverfront, offering a convenient site for meetings, banquets, conferences, and wedding receptions. The increase in the 2016 revised budget revenues reflects a growth in the number of events held at the Gateway Building in 2016.



#### **Outlook**

We are anxiously anticipating the 2017 summer event season. There are some major changes coming to the RiverFront with the demolition of RiverFront Village that have the potential to positively impact our operation. Staff is currently working closely with stakeholders and City staff to determine the best use of the space moving forward.

## RiverFront Events Fund Summary 2017 Budget

#### **Fund Description**

The RiverFront Events Fund is a special revenue fund used to account for the programs provided on Peoria's riverfront. This fund includes the management of the Gateway Building for the City of Peoria. Revenues are primarily generated through event admission fees, food and beverage sales, event sponsorships, and facility rentals. Some property taxes levied for municipal recreation purposes are included as revenues for this fund.

#### Fund Changes

Please refer to the program summaries.

	2015	2016	2017		
Full Time	4	5	5		
Part Time	50	50	50		
Revenues	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Erin Feis	\$233,301.76	\$200,000	\$199,994	\$196,000	-2%
Fine Art Fair	\$0.00	\$0	\$126,785	\$126,300	0%
Fireworks	\$7,353.35	\$8,400	\$65,291	\$25,400	-61%
Gateway Building	\$89,333.39	\$101,000	\$114,000	\$100,000	-12%
Gateway Building Maintenance	\$0.00	\$87,573	\$85,363	\$0	-100%
Oktoberfest	\$142,012.34	\$139,300	\$136,800	\$136,800	0%
Riverfront Administration	\$297,438.20	\$249,100	\$246,658	\$261,198	6%
Soul Fest	\$79,585.00	\$56,500	\$63,926	\$58,500	-8%
The Landing	\$317,388.73	\$320,000	\$346,371	\$309,500	-11%
Total Revenues	\$1,166,412.77	\$1,161,873	\$1,385,188	\$1,213,698	-12%
Expenditures	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Erin Feis	\$221,080.89	\$195,652	\$197,864	\$189,777	-4%
Fine Art Fair	\$0.00	\$0	\$112,937	\$107,304	-5%
Fireworks	\$10,642.41	\$8,339	\$70,479	\$25,140	-64%
Gateway Building	\$89,333.39	\$101,000	\$114,000	\$100,000	-12%
Gateway Building Maintenance	\$0.00	\$87,573	\$85,363	\$0	-100%
Oktoberfest	\$133,462.66	\$130,763	\$129,462	\$132,229	2%
Riverfront Administration	\$344,029.93	\$292,507	\$292,789	\$308,539	5%
					4.40/
Soul Fest	\$78,449.94	\$55,789	\$77,722	\$66,675	-14%
	\$78,449.94 \$310,684.28	\$55,789 \$287,178	\$77,722 \$296,945	\$66,675 \$284,034	
Soul Fest The Landing	<u>-</u>	<u> </u>	<u> </u>		-14% -4% -12%
Soul Fest	\$310,684.28	\$287,178	\$296,945	\$284,034	-4%

## Erin Feis Summary 2017 Budget

Program Department Fund

Erin Feis Riverfront RiverFront Events

#### **Program Description**

Erin Feis is an annual three day Irish festival on the RiverFront. The festival is a collaboration between the Peoria Park District and the St. Patrick Society of Peoria, and showcases Irish heritage through song, dance, food, drink, and cultural exhibits.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$233,301.76	\$200,000	\$199,994	\$196,000	-2%
Expenditures	\$221,080.89	\$195,652	\$197,864	\$189,777	-4%
Subsidy (-) Excess (+)	\$12,220.87	\$4,348	\$2,130	\$6,223	
People served	10,000	9,500	9,000	9,500	
Per capita Subsidy (-) Excess(+)	\$1.22	\$0.46	\$0.24	\$0.66	

#### Activity Fee

Adults: \$8.00 before 5 pm / \$10.00 after 5 pm Children: 12 years old and under free.

Weekend Pass: \$15.00/person

#### **Proposed Activity Fee**

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By

Nick Conrad

Reviewed By
Emily Cahill

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## Fine Art Fair Summary 2017 Budget

Program Department Fund

Fine Art Fair Riverfront RiverFront Events

#### **Program Description**

The Fine Art Fair is an expanded partnership between the Peoria Park District and Peoria Art Guild continuing the long-standing event on the RiverFront. The Fair features 150 local and national juried artists over the event's two days.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$0.00	\$0	\$126,785	\$126,300	0%
Expenditures	\$0.00	\$0	\$112,937	\$107,304	-5%
Subsidy (-) Excess (+)	\$0.00	\$0	\$13,848	\$18,996	
People served	0	0	8,000	8,000	
Per capita Subsidy (-) Excess(+)	n/a	n/a	\$1.73	\$2.37	

#### Activity Fee

\$5 for a single day pass/\$7 for a weekend pass. Children 12 and under receive free admission.

#### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By

Nick Conrad

Reviewed By

Emily Cahill

## Fireworks Summary 2017 Budget

Program Department Fund

Fireworks Riverfront RiverFront Events

#### **Program Description**

The annual Red, White, and Boom! Fourth of July fireworks show is a joint effort between the Peoria Park District, the City of Peoria, Alpha Media, and Unity Point Health - Methodist/Proctor. 2016 revised figures reflect three concerts that were tied into the Red, White, & Boom weekend in partnership with Alpha Media.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$7,353.35	\$8,400	\$65,291	\$25,400	-61%
Expenditures	\$10,642.41	\$8,339	\$70,479	\$25,140	-64%
Subsidy (-) Excess (+)	(\$3,289.06)	\$61	(\$5,188)	\$260	
People served	120,000	120,000	110,000	100,000	
Per capita Subsidy (-) Excess(+)	(\$0.03)	\$0.00	(\$0.05)	\$0.00	

#### Activity Fee

Varies based on entertainment.

#### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By

Nick Conrad

Reviewed By

Emily Cahill

## Gateway Building Summary 2017 Budget

Program Department Fund

Gateway Building Riverfront RiverFront Events

#### **Program Description**

The City of Peoria owns the Gateway Building, and it is through a partnership with the City that the Park District provides programming and management of the Gateway Building. The Gateway Building is a focal point of Peoria's RiverFront, and is available for private rental.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$89,333.39	\$101,000	\$114,000	\$100,000	-12%
Expenditures	\$89,333.39	\$101,000	\$114,000	\$100,000	-12%
Subsidy (-) Excess (+)	\$0.00	\$0	\$0	\$0	
People served	40,000	42,500	45,000	42,500	
Per capita Subsidy (-) Excess(+)	\$0.00	\$0.00	\$0.00	\$0.00	

#### Activity Fee

As adopted by the Park Board and the City of Peoria.

#### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

**Prepared By**Nick Conrad

Reviewed By
Emily Cahill

## Gateway Building Maintenance Summary 2017 Budget

Program Department Fund

Gateway Building Maintenance Riverfront RiverFront Events

**Program Description** 

Gateway Maintenance budget is a contract service with the City of Peoria for building custodial maintenance. This budget transferred from Park Contract Services in 2016. The City of Peoria has notified the District that it will discontinue the Gateway Maintenance agreement at the end of 2016.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$0.00	\$87,573	\$85,363	\$0	-100%
Expenditures	\$0.00	\$87,573	\$85,363	\$0	-100%
Subsidy (-) Excess (+)	\$0.00	\$0	\$0	\$0	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By

Nick Conrad

Reviewed By
Emily Cahill

## Oktoberfest Summary 2017 Budget

Program Department Fund

Oktoberfest Riverfront RiverFront Events

#### **Program Description**

The Park District & the German American Society work in partnership to organize Oktoberfest. The 3-day event showcases German heritage through song, dance, food, drink and cultural exhibits. The District and German American Society also continue to partner with Peoria Jaycees to host the Das Bier Run 5K at Oktoberfest.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$142,012.34	\$139,300	\$136,800	\$136,800	0%
Expenditures	\$133,462.66	\$130,763	\$129,462	\$132,229	2%
Subsidy (-) Excess (+)	\$8,549.68	\$8,537	\$7,338	\$4,571	
People served	14,000	10,000	10,000	10,000	
Per capita Subsidy (-) Excess(+)	\$0.61	\$0.85	\$0.73	\$0.46	

#### Activity Fee

Adults: \$7.00 before 5 pm / \$10.00 after 5 pm Children: 12 years old and under free.

Weekend Pass: \$15.00/person

#### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

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## Riverfront Administration Summary 2017 Budget

Program Department Fund

Riverfront Administration Riverfront RiverFront Events

#### **Program Description**

The RiverFront Administration budget includes property tax revenue, miscellaneous event proceeds, and support. In addition, this budget covers wages and benefits, division-wide supplies, equipment, services and event expenses for RiverFront staff and functions.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$297,438.20	\$249,100	\$246,658	\$261,198	6%
Expenditures	\$344,029.93	\$292,507	\$292,789	\$308,539	5%
Subsidy (-) Excess (+)	(\$46,591.73)	(\$43,407)	(\$46,131)	(\$47,341)	
People served	337,000	325,000	325,000	325,000	
Per capita Subsidy (-) Excess(+)	(\$0.14)	(\$0.13)	(\$0.14)	(\$0.15)	

#### Activity Fee

Varies by event.

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By

Nick Conrad

Reviewed By
Emily Cahill

### Soul Fest Summary 2017 Budget

Program Department **Fund** 

Soul Fest Riverfront RiverFront Events

**Program Description** 

River City Soul Fest is a two day music festival that features live Gospel and R&B music, as well as merchants, and food.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$79,585.00	\$56,500	\$63,926	\$58,500	-8%
Expenditures	\$78,449.94	\$55,789	\$77,722	\$66,675	-14%
Subsidy (-) Excess (+)	\$1,135.06	\$711	(\$13,796)	(\$8,175)	
People served	3,500	3,000	3,000	3,500	
Per capita Subsidy (-) Excess(+)	\$0.32	\$0.24	(\$4.60)	(\$2.34)	

#### Activity Fee

Friday Admission - \$15 Saturday Admission - \$20

Children: 6 years old and under are free.

#### Proposed Activity Fee

2017 fees are anticipated to be in the same range as 2016.

#### Rationale for proposed fee increase / decrease

2017 fees may vary based on entertainment expenditures.

Prepared By

Reviewed By Nick Conrad Emily Cahill

## The Landing Summary 2017 Budget

Program Department Fund

The Landing Riverfront RiverFront Events

#### **Program Description**

The Landing budget consists of the management and programing of the CEFCU Center Stage at The Landing. The events offered at the Landing include The CEFCU Jazz Series, concerts, and rental events.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$317,388.73	\$320,000	\$346,371	\$309,500	-11%
Expenditures	\$310,684.28	\$287,178	\$296,945	\$284,034	-4%
Subsidy (-) Excess (+)	\$6,704.45	\$32,822	\$49,426	\$25,466	
People served	29,807	30,000	35,000	30,000	
Per capita Subsidy (-) Excess(+)	\$0.22	\$1.09	\$1.41	\$0.85	

Activity Fee

Varies by event.

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By

Nick Conrad

Reviewed By

Emily Cahill



### Golf Fund Overview 2017 Budget

<u>Golf Fund Synopsis</u>: The golf fund includes the revenues and expenses associated with the operations of the Park District's four golf courses (Detweiller, Kellogg, Madison, and Newman), the Golf Learning Center, the Donovan putting green, the golf equipment maintenance department, and golf operations.

#### **Financial Summary**:

	2015 Actual			in.	2016 Revised Budget			2017 Proposed Bodget				
Foolity/Program	Rev Exce	reme Over		r Round obsidy	1900	semme Over semme (Deficir)	100	er Round lubsidy	PHI.	evenue Over senses (Deficit)		r Round loboldy
Detweller Golf Course	5	(34,569)	5	(7.24)	5	(43,471)	5	(9.42)	3	[43,429]	5	[9.45]
Donovon Putting Green	5	(14,010)		TOWN NIGH	5	(8,961)			3	200,000,000		araw 9
Golf Operations/Admin	5	(386,592)		*	5	(312,354)			3	(300,921)		79
Golf Equipment Maintenance	5	(215,205)		*	1	(289,927)		- +	3	[301,749]		
Golf Learning Center	5	(17,099)			5	(44,722)			3	(43,494)		
Kellogg Golf Course	5	9,129	\$	0.39	5	(8,199)	30	(0.17)	3	[44,636]	\$	(0.96)
Modison Golf Coone	3	(90,657)	\$	(3.85)	5	(67,515)	3	(2.65)	3	(114,925)	\$	[4.79]
Newmon Golf Coons	3	(114,984)	3	(5.3.5)	5	(220,932)	\$	[11,04)	3	[209,556]	5	[9.50]
Tax Support Surplus (Deficit) After Taxes	5	(601,275) (262,710)	\$	(0.84)	\$ \$	(880,184) (136,097)	\$	(10.63)	5	(1,058,710)	\$	(10.91)

#### Taxing at Maximum Rate: Yes

#### **Key Changes Proposed for 2017:**

 Golf is proposing to stop maintaining the Donovan putting green. This will free up \$8930 in expenses, which will be used at Madison Golf Course and Detweiller Golf Course for additional course maintenance funding.

## Golf Fund 2017 Overview

The golf industry worldwide has suffered steady declines in rates of play for many years, and the Peoria area has been no exception. Local declines in golf participation, increases in competitor golf courses, and a decrease in rounds played of 36,654 in the last five years have led to the closure of Donovan Golf Course, and an increase in the tax funds required to support the District's golf services.

In 2015, after the closure of Donovan Golf Course, staff implemented several adjustments to fees and offerings designed to better position District courses in the market. As a result, Golf Season ticket sales increased for the first time since 2008-2009. In 2016, the Golf Division made only minor adjustments to golf fee structures and again season ticket sales increased. As we move into 2017, golf staff believes that maintaining the current fee structure will be the best option to stabilize the District's offerings in the market.



Difficult decisions have been made in recent years to place the District in the best possible position to combat the downturn in golf participation. While the positive results of the changes has created renewed optimism for the future of Peoria Park District Golf, we recognize that in order to propose a balanced budget for the Golf Division in 2017, the Golf Division will require \$178,526 more in tax subsidy than was proposed in 2016, making the Golf Divisions total proposed operating tax subsidy \$1,058,710.

### Golf Fund Summary 2017 Budget

Revenues	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Detweiller Golf Course	\$64,574.87	\$122,744	\$62,212	\$69,452	12%
Equipment Maintenance	\$18.00	\$0	\$0	\$0	0%
Golf Administration	\$640,266.25	\$913,784	\$900,026	\$1,078,060	20%
Golf Learning Center	\$288,346.95	\$287,200	\$311,320	\$313,450	1%
Kellogg Golf Course	\$923,072.75	\$962,487	\$974,594	\$952,419	-2%
Madison Golf Course	\$402,702.11	\$431,266	\$430,816	\$415,936	-3%
Newman Golf Course	\$498,113.05	\$488,740	\$450,719	\$478,873	6%
Total Revenues	\$2,817,093.98	\$3,206,221	\$3,129,687	\$3,308,190	
Expenditures	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Detweiller Golf Course	\$99,143.33	\$106,269	\$105,883	\$112,881	7%
Donovan Putting Green	\$14,010.32	\$4,153	\$8,961	\$0	100%
Equipment Maintenance	\$215,223.05	\$297,679	\$289,927	\$301,749	4%
Golf Administration	\$425,582.85	\$352,716	\$332,196	\$320,271	-4%
Golf Learning Center	\$305,445.54	\$334,765	\$356,042	\$356,944	0%
Kellogg Golf Course	\$913,943.34	\$931,170	\$982,793	\$997,055	1%
Madison Golf Course	\$493,358.80	\$509,563	\$518,331	\$530,861	2%
Newman Golf Course	\$613,096.96	\$669,906	\$671,651	\$688,429	2%
Total Expenditures	\$3,079,804.19	\$3,206,221	\$3,265,784	\$3,308,190	
Revenues Exceeding Expenditures	(\$262,710.21)	\$0	(\$136,097)	\$0	

### Detweiller Golf Course Department Overview 2017 Budget

#### **Department Description**

Detweiller Golf and FootGolf Course is a 1,758 yard, 9 hole scenic river course, and is a favorite of junior golfers and novice players. The Detweiller Golf Course budget is responsible for Detweiller Golf Course grounds, equipment, pro shop operation, and snack shop operation.

#### **Department Changes**

There are no proposed service level changes for the 2017 Detweiller Golf Course budget.

	Full Time Part Time	2015 0 8	2016 0 8	2017 0 8	
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$64,574.87	\$122,744	\$62,212	\$69,452	12%
Expenditures	\$99,143.33	\$106,269	\$105,883	\$112,881	7%
Revenues Exceeding Expenditures	(\$34,568.46)	\$16,475	(\$43,671)	(\$43,429)	

# Donovan Putting Green Department Overview 2017 Budget

#### Department Description

The Donovan Putting Green is the chip and putt amenity located at Donovan Park.

#### **Department Changes**

In 2017, staff is proposing to discontinue maintenance of the Donovan Putting Green in 2017. The funds associated with the putting green maintenance are being reallocated to maintenance at Madison and Detweiller Golf Courses.

	Full Time Part Time	2015 0 24	2016 0 1	2017 0 0	-
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$0.00	\$0	\$0	\$0	0%
Expenditures	\$14,010.32	\$4,153	\$8,961	\$0	-100%
Revenues Exceeding Expenditures	(\$14,010.32)	(\$4,153)	(\$8,961)	\$0	

# Equipment Maintenance Department Overview 2017 Budget

#### Department Description

The Golf Equipment Maintenance budget is responsible for administrative expenses, purchasing, maintaining, repairing and replacing golf course equipment and golf cars. Preventative maintenance schedules have been developed to ensure maximum usable life.

#### Department Changes

There are no proposed service level changes for the 2017 Equipment Maintenance budget.

	Full Time Part Time	2015 2 3	2016 2 3	2	-
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$18.00	\$0	\$0	\$0	0%
Expenditures	\$215,223.05	\$297,679	\$289,927	\$301,749	4%
Revenues Exceeding Expenditures	(\$215,205.05)	(\$297,679)	(\$289,927)	(\$301,749)	

# Golf Administration Department Overview 2017 Budget

#### **Department Description**

Golf Administration is responsible for the management of the entire Golf Division including special projects, capital improvements, tournaments, outings, marketing, and other administrative expenses. Property tax support is also included in the Golf Administration budget.

#### Department Changes

The Superintendent of Golf position became vacant in 2016 through attrition and will remain vacant in 2017.

	Full Time Part Time	2015 2 2	2	2	
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$640,266.25	\$913,784	\$900,026	\$1,078,060	20%
Expenditures	\$425,582.85	\$352,716	\$332,196	\$320,271	-4%
Revenues Exceeding Expenditures	\$214,683.40	\$561,068	\$567,830	\$757,789	

### Golf Learning Center Department Overview 2017 Budget

#### **Department Description**

The Golf Learning Center includes indoor and outdoor practice facilities, allowing golfers to practice the game year-round. The outdoor area offers a 9-hole Pitch & Putt Course, practice putting greens and sand bunker, and a driving range consisting of recreated hole layouts and all-weather tees. The indoor Center provides an indoor putting green, a practice area with nets, a full-service pro shop, and food service. The Golf Learning Center budget is responsible for Golf Learning Center grounds, equipment, pro shop operation, snack shop operation, driving range, and Pitch and Putt Course.

#### **Department Changes**

There are no proposed service level changes for the 2017 Golf Learning Center budget.

	Full Time Part Time		2016 0 25	2017 0 25	
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$288,346.95	\$287,200	\$311,320	\$313,450	1%
Expenditures	\$305,445.54	\$334,765	\$356,042	\$356,944	0%
Revenues Exceeding Expenditures	(\$17,098.59)	(\$47,565)	(\$44,722)	(\$43,494)	

### Kellogg Golf Course Department Overview 2017 Budget

#### **Department Description**

Kellogg Golf Course features bent grass fairways, resurfaced greens, renovated bunkers, a patio, and updated restrooms and snack shop. Kellogg also offers an Executive 9 Hole Course option. Kellogg's budget is responsible for Kellogg Golf Course grounds, equipment, pro shop operation, and snack shop operation.

#### **Department Changes**

There are no proposed service level changes for the 2017 Kellogg Golf Course budget.

	Full Time Part Time	2015 2 26	2016 2 26	2	-
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$923,072.75	\$962,487	\$974,594	\$952,419	-2%
Expenditures	\$913,943.34	\$931,170	\$982,793	\$997,055	1%
Revenues Exceeding Expenditures	\$9,129.41	\$31,317	(\$8,199)	(\$44,636)	

### Madison Golf Course Department Overview 2017 Budget

#### Department Description

Madison Golf Course is a 5,332 yard, 18 hole course and is conveniently located near West Peoria. It offers level terrain and very few hazards, making it a favorite of senior golfers and those looking for a care-free and relaxing round. The Madison budget is responsible for Madison Golf Course grounds, equipment, pro shop operation, and snack shop operation.

#### Department Changes

There are no proposed service level changes for the 2017 Madison Golf Course budget.

	Full Time Part Time	2015 2 26	2016 2 26	2017 2 26	-
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$402,702.11	\$431,266	\$430,816	\$415,936	-3%
Expenditures	\$493,358.80	\$509,563	\$518,331	\$530,861	2%
Revenues Exceeding Expenditures	(\$90,656.69)	(\$78,297)	(\$87,515)	(\$114,925)	

### Newman Golf Course Department Overview 2017 Budget

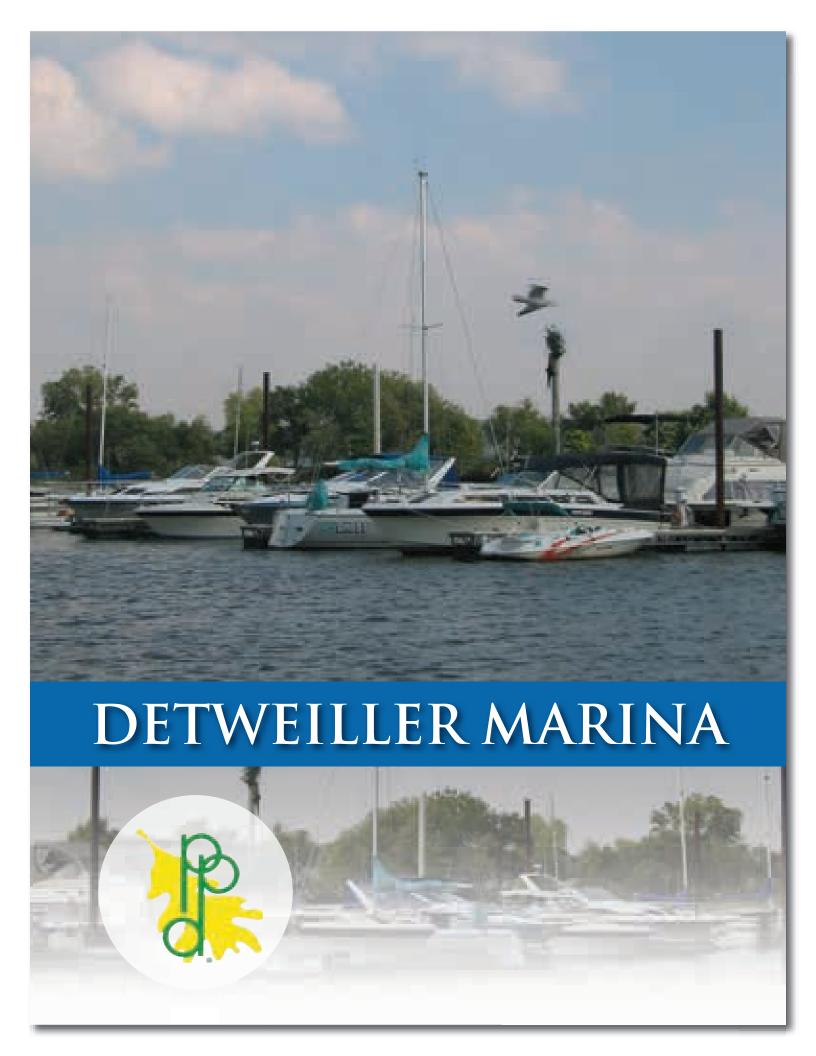
#### Department Description

Newman Golf Course is a scenic, irrigated, 6,467 yard, 18 hole course that provides challenging steep terrain, moderate ravines, deep bunkers and numerous mature trees, and is popular with low to medium handicap golfers. Newman Golf Course budget is responsible for Newman Golf Course grounds, equipment, pro shop operation, and snack shop operation.

#### Department Changes

There are no proposed service level changes for the 2017 Newman Golf Course budget.

	Full Time Part Time	2015 1.91 22	2016 1.91 22	2017 1.91 22	
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$498,113.05	\$488,740	\$450,719	\$478,873	6%
Expenditures	\$613,096.96	\$669,906	\$671,651	\$688,429	2%
Revenues Exceeding Expenditures	(\$114,983.91)	(\$181,166)	(\$220,932)	(\$209,556)	



### Detweiller Marina Fund Overview 2017 Budget

<u>Detweiller Marina Fund Synopsis</u>: The Park District operates the Detweiller Marina and park through an operating agreement with the Detweiller Playground, Inc. Detweiller Playground Inc. pays the Peoria Park District for any annual operating shortfalls for the Detweiller Marina and the adjacent park.

#### **Financial Summary:**

	2015 Actual			201	6. Rents	ed Bodget	201	2017 Peoposed Budget			
Facility/Program	Remotes	Over Deliver	Per Porticipant Sobside	Parence Experient	Over Debut	Part Providence Substicky	Expenses	Over Delicit	Per Portici Sobeid	Sport ly	
* Betweller Marina	5	16,406		5	100	\$	5	Section 1	4	1	
Tax Support	\$			5			- 5	- 6-			

<sup>\*</sup> NOSE The 2015, \$16,406 common over asymmetric due to a juryment received from Detreider Playground, Inc. for prior year defents.

Taxing at Maximum Rate: Not Applicable

Key Changes Proposed for 2017: There are no proposed changes for 2017.

## Detweiller Marina 2017 Overview



Detweiller Marina is a 20-acre public marina and park managed and maintained by the Peoria Park District through a long standing operational agreement with Detweiller Playground, Inc. Fees and charges paid by users of Detweiller Marina provide most of the revenue stream for the annual operating

expenses and Detweiller Playground, Inc. reimburses the District for operating deficits beyond fees and charges collected.

Detweiller Marina offers boaters on the Illinois River a range of common marine services including slip rentals, overnight slips, dry-docking, daily boat launching ramps, winter storage facilities, a gas dock, boat pressure washing, restrooms, showers, public parking and trailer storage.

The operational agreement with Detweiller Playground, Inc. also includes North Park, an open green space for public use. Amenities at North Park include a picnic shelter, grills, parking, playground equipment, walking trail and fishing access to the Illinois River. The internal walking trail loop also provides public access to the larger Peoria Park District Rock Island Greenway system.



This coming year will be Detweiller Marina's 59th year of operation as a public facility on the Illinois River. To the public boater, Detweiller Marina remains an attractive, affordable, well-maintained harbor and park facility offering easy access to the Illinois River channel.

## Detweiller Marina Fund Summary 2017 Budget

#### **Fund Description**

For over 50 years, the Peoria Park District has had a contract with the Detweiller Playground Inc. to operate Detweiller Marina and North Playground. The Detweiller Marina Fund accounts for all of the revenues generated and expenses associated with operating the Marina and Playground. No property tax dollars are included in this fund.

#### **Fund Changes**

The Detweiller Marina budget does not include any service levels changes for 2017.

	2015	2016	2017
Full Time	1.04	1.04	1.04
Part Time	6	6	3

Revenues	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Detweiller Marina	\$225,486.78	\$246,377	\$226,863	\$236,485	4%
Total Revenues	\$225,486.78	\$246,377	\$226,863	\$236,485	4%
Expenditures	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Detweiller Marina	\$209,080.36	\$246,377	\$226,863	\$236,485	4%
Total Expenditures	\$209,080.36	\$246,377	\$226,863	\$236,485	4%

Revenues Exceeding	\$16,406.42	\$0	\$0	\$0
Expenditures				



## GENERAL FUND



### General Fund Overview 2017 Budget

<u>General Fund Synopsis</u>: The General Fund includes the maintenance of the District's parks including miles of trails, numerous picnic areas, scenic views and many playgrounds. All of these services are provided at no charge to the user and provide many hours of enjoyment to residents of all ages.

Some divisions funded within the General Fund primarily provide services to other divisions or facilities within the District to assist with the maintenance and development of facilities as well as providing marketing and print services for all District facilities and programs, human resources services, and other administrative services on a District-wide basis.

The divisions included in the General fund are: Administration and Business; Human Resources; Marketing & Public Relations; Planning, Design and Construction; and Parks.

Capital projects that are donation, grant, or debt certificate funded are also included in the Administration and Business Department in the General Fund. Since these sources of revenues and the timing of capital project expenses can vary from year to year, the General Fund can experience notable increases or decreases in fund totals.

#### Financial Summary:

Funday/Peopram				2016 Restand Budget Berence Over For Acce Expenses (Deficit) - Delately			the Repo	Bedget Per Acre Submits	
Autoritate A. Business									
Debt Certificates	3	542,791	5.8	1	(1,041,301)		1	(297,500)	
General Administration	3	2,093,619	- 38	3	1,890,975		3	2,245,570	1.0
Porchosing	130	(380,977)	1 38	3	[366,533]			(380,365)	
Unoficented Costs	1.5	(64,774)		3	(61(387))		3	(61,567)	1.5
Harmo Resources	3	(204,474)		3	(215,650)		1	(231,051)	
Viorketing & Public Relations	3	[297,860]	58	3	[372,225]		1		
Element, Design and Commission	3	(220,008)		3	(253,994)	*	1	(284,931)	
Contract Services									
County Complex	1.5	327		3	3.83		3	F	1.7
Courboise	1.5	1000	1.0	15	(2)	7		- 3	
Goneway Building	1.5	(107)		35	- 8	+	3	- 63	7.9
Hasen City	4.5	(3)		3	(2)		3	- 88	10
Horticulture Services	1.5	14		3	191	+	1	45	7.9
Persona Heights	- 3	0.00		3	177			- 6	1.5
Directions Fork	1.5	(745)		3		- +	3	- 20	

		2015 Air	ed		2016 Restreet Budget				2017 Proposed Budget		
Facility/Program	100	remon Over	Per Ac Solves	100	10.00	menue Over	For Acre Solution		1000	erose (Defate)	Par Acres Subship
Mointespool & Repolit											
Arborist	13	(124,130)		- 4	3	(136,500)		+	3	(543,477)	
Corponent	14	(186,156)			1	(101,060)			1	[198,264]	
Egylpment Sendon	10	(560,616)		- 1	\$	(\$59,225)		+	3	(614,123)	
Negry Egopowet	3	(400,179)			1	(415,850)		+	4	(437,139)	
Sandroope Construction	13	[397,154]		1	1	(364,923)			1	(394,045)	
Mointenance & Expote	14	(457,492)			1	(448,145)			3	0494,8811	
Park Forestry	18	(371,191)			\$	(379,327)		٠	3	(998,004)	
Peorlis Risyen	11	4,800		100	3	0.000			3	2 200	
Purks & Landscope Mointenance	10			- 33					100		
Administration Maintenance	3	(1:0,695)				4440.000.000.000			5	-0.0150 (70) no	are mad
Beadley Fork	13	(300,014)	3, (2.)	435		(323,331)	\$ (2.3)	例	3	(338,310)	3 (2,417)
Detwedler Fork	1.5	(285,611)	3 6	1766		(319,369)	3 (40	100	5	(334,747)	\$ 1440.
Discover Fork	13	(94,870)	3 0	911		(107,446)	\$ 025	4	1	(\$16,832)	\$ 1965
Glen Ook Fork	13	(309,730)	\$ (2,4	42		[343,498]	5 (2,93	6	3	(347,322)	\$ (2,969)
Groud View Orive Pork	18	(228,209)	1 (13)	157		(233,375)	3 (1.25	$\sigma_1$	4	(239,788)	4 (1,332)
John M. Giepter, Jr. Pork	33	(25,760)	3-112	0139		(32,870)	1 (1.90	(4)	1	(34,636)	1. (2,007)
Lokeytew Pork, Hobble Center Matinhetonice	33	(238,302)	3 13.8	18.31		(224,642)	\$ 15,60	(6)	3	(238,148)	\$ 18,984
Porks Administration	13	[422,018]		0.3		[394,675]		٠	4	1340,2486	
Bacquistins (Notatamerica	13	(113,436)		93		[1734,557]		+	3	(3.43,327)	
Robinson Fork	13	(23,043)	35 3	(34)		(27,467)	1 1	Ø)	1	(27,204)	5 (40)
Small Pools	13	1609,931)	3 0	(27)		1896,9621	1 122	ni	1	0841,8930	1 1292
Treoryn Park & Favilian.	13	(85,872)	3 (4.0	10.5	10	(92,760)	\$ 64,47	8	3	(90,200)	\$ (4,295)
Tax Support	-	(4.516,419)		-	1	(4.746.470)			5	(4,264,145)	10.000
* Surplus (Defials) After Toxes	5	122,903			\$	49,473			3	150746909	

<sup>\*</sup> Nove. Surplus (Defect) After Toxes excludes the Debt Certificans Department, as these fields are reserved for specific copitol projects.

#### Taxing at Maximum Rate: Yes

#### **Key Changes Proposed for 2017:**

- Debt Certificates
  - The District is not budgeting to issue new debt certificates in 2017. The Planning, Design and Construction Division is budgeting to utilize \$297,500 of previous year debt certificate revenues to fund the ongoing Grand View Drive and Detweiller Park erosion projects and a portion of the District's 10% share of the PARC Grant at Lakeview Recreation Center.
- Marketing & Public Relations
  - o In 2017, staff is recommending that the District's Marketing & Public Relations functions be outsourced to a professional marketing firm. An internal District Marketing Committee will be organized to work with the outsourced professional firm to formulate and implement a District Wide Annual Marketing Plan.

#### General Fund Summary 2017 Budget

Revenues	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Administration and Business	\$16,033,058.71	\$12,669,903	\$12,667,080	\$13,661,557	8%
Contract Services	\$396,873.38	\$468,515	\$425,741	\$426,760	0%
Human Resources	\$37,228.15	\$38,231	\$38,231	\$32,367	-15%
Maintenance and Repair	\$62,128.81	\$51,930	\$58,580	\$53,303	-9%
Marketing and Public Relations	\$172,779.04	\$205,963	\$196,491	\$457,130	133%
Parks, Landscape Maintenance	\$118,264.14	\$100,315	\$96,519	\$95,825	-1%
Planning, Design, and Construction	\$196,107.41	\$180,000	\$165,000	\$165,000	0%
Total Revenues	\$17,016,439.64	\$13,714,857	\$13,647,642	\$14,891,942	
Expenditures	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Administration and Business	\$9,305,980.48	\$7,611,165	\$7,498,856	\$7,870,874	5%
Contract Services	\$397,400.43	\$468,515	\$425,741	\$426,760	0%
Human Resources	\$241,701.89	\$254,215	\$254,089	\$264,218	4%
Maintenance and Repair	\$2,557,243.22	\$2,739,028	\$2,544,343	\$2,733,276	7%
Marketing and Public Relations	\$570,638.61	\$612,110	\$568,716	\$457,130	-20%
Parks, Landscape Maintenance	\$2,860,867.38	\$2,939,093	\$2,928,931	\$2,987,253	2%
Planning, Design, and Construction	\$416,913.03	\$429,731	\$418,994	\$449,931	7%
Total Expenditures	\$16,350,745.04	\$15,053,857	\$14,639,670	\$15,189,442	
Revenues Exceeding Expenditures	\$665,694.60	(\$1,339,000)	(\$992,028)	(\$297,500)	



# ADMINISTRATION AND BUSINESS



### Administration and Business 2017 Overview

The primary role of the Administration and Business Division is to provide support and efficient internal operations to the District's facility/program staff and Board of Trustees. The Administration and Business Division's support includes the work of the Executive Director's Office, the Secretary to the Board of Trustees, and the Superintendent of Finance and Administrative Services, whose staff and functions include accounting, accounts payable, accounts receivable, audit, payroll, finance, risk management, purchasing, and information technology.

#### **Executive Director's Office and Secretary to the Board of Trustees**



The Executive Director's Office serves as a liaison between the Park Board Trustees and the District's Staff, and plays an integral role in maintaining current and forging new community partnerships. This office coordinates communications with Trustees, staff, partners, and the general public. Board meetings were scheduled throughout the community in the summer of 2016 and a community survey was conducted in the fall of 2016 to

solicit the community's feedback on District services and to identify which District services are most important to the community. To ensure the financial sustainability of the District for the future, strategic planning is scheduled for early 2017.

The Secretary to the Board of Trustees manages the Park Board agreements, meeting minutes, responses to Freedom of Information requests, and works cooperatively with the Trustees to answer questions from members of the public.

#### **Accounting/Audit/Finance**

The Business Division's accounting, audit, and finance staff work closely with District staff, external auditors, financial partners, and legal counsel in order to compile financial statements, audit reports, and budgets documents; and to maintain regulatory compliance and proper contract review. The information and documents produced by the accounting, audit, and finance staff are essential to assess the financial stability of the District and to strategically plan for the District's future. The Park District was again awarded a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada (GFOA) for the 2014 audit report.

In order to be awarded a Certificate of Achievement, a governmental entity must publish an easily readable and efficiently organized comprehensive annual financial report. The report must satisfy both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only. Staff believes that our 2015 comprehensive annual report continues to meet the Certificate of Achievement Program's requirements, and it has been submitted to GFOA to determine its eligibility for another certificate.

The finance staff manages the District's health benefits plan along with our health benefits partner, Park District Risk Management Agency (PDRMA). The PDRMA Health's program offers both a PPO and an HMO option. Also, the accounting, and finance staff oversees the District's sale of General Obligation Bonds and Debt Certificates, which are used to finance capital improvements throughout the District.

#### Accounts Payable (AP), Payroll, and Accounts Receivable (AR)

The AP staff works with District staff to provide timely processing of vendor payments. The AP staff works closely with the Purchasing staff to ensure that vendors have been properly



qualified, and that their work is complete prior to payment. The District is fortunate to have experienced payroll staff that is able to process over 20,000 payroll checks and direct deposits per year. The AR staff is responsible for depositing receipts and recording District-wide revenues as well as invoicing contractual services provided through intergovernmental agreements and other service contracts. Monthly reports are prepared and used by Park District staff to monitor their revenues and expenditures.

#### **Administration Reception**

The Administrative Receptionist greets all Administration Office visitors, answers in-bound phone calls, fields questions from the public, and performs other ancillary receptionist duties. Additionally, the Administration Receptionist organizes and processes park shelter rentals.

#### **Information Technology**

The IT department provides internal desktop support, maintains the District's compliance with PCI Security and other regulatory standards, and ensures that the District's wide area network is equipped to meet the District's needs now and in the future.

#### **Purchasing Department**

The Purchasing Department administers the bid and quote process for the procurement of goods and services, they maintain the qualified vendor list, issue purchase orders, place vendor orders, maintain a warehouse of supplies for the District, and run the District's inter-office mail and delivery service.

#### **Risk Management**

The Risk Management staff is charged with assuring the safety of the Park District's patrons and employees. This includes working with administration and staff to inspect and assess the safety of the Park District's facilities, playgrounds, vehicles, and equipment. The

Risk Management staff must understand and be proficient in the application of state and federal regulations including National Fire Protection Association (NFPA) Life Safety Codes, ASTM Playground Safety, and Consumer Product Safety Commission regulations. Additionally, the Risk Management staff is responsible for annually training the Park District's employees on safety topics ranging from first aid and CPR to proper lockout tag out procedures.



Risk management staff also manages the District's property, liability, and workers' compensation claims process. As a member of the PDRMA risk pool the District must undergo a thorough accreditation process every three years. The District completed this process in 2014 and was re-accredited for another three years.

#### Administration and Business Department Overview 2017 Budget

#### **Department Description**

The Administration and Business Department includes the operating expenses for the Park Board, Executive Director's office, and the business division staff located in the Noble Center. This department reports grant revenues and expenses, reimbursements from other departments for maintenance services, administrative expenses, district wide health plan expenses, and provides centralized purchasing activities.

#### **Department Changes**

There are no major operational changes planned for 2017.

#### Personnel Requirements:

	Full Time	<u>2015</u> 18.8	2016 18.82		-
	Part Time	2	3	3	
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$16,033,058.71	\$12,669,903	\$12,667,080	\$13,661,557	8%
Expenditures	\$9,305,980.48	\$7,611,165	\$7,498,856	\$7,870,874	5%
Revenues Exceeding Expenditures	\$6,727,078.23	\$5,058,738	\$5,168,224	\$5,790,683	

# Administration and Business Department Summary 2017 Budget - Revenues

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Debt Certificates	\$802,763.99	\$0	\$0	\$0	0%
General Administration	\$14,650,435.47	\$12,035,923	\$12,125,702	\$13,122,347	8%
Purchasing	\$412,740.43	\$374,200	\$397,378	\$386,000	-3%
Unallocated Costs	\$167,118.82	\$259,780	\$144,000	\$153,210	6%
Total Department Revenues	\$16,033,058.71	\$12,669,903	\$12,667,080	\$13,661,557	8%

# Administration and Business Department Summary 2017 Budget - Expenditures

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Debt Certificates	\$259,972.84	\$1,339,000	\$1,041,501	\$297,500	-71%
General Administration	\$8,040,397.51	\$5,195,408	\$5,488,257	\$6,592,632	20%
Purchasing	\$773,716.94	\$754,395	\$763,911	\$766,365	0%
Unallocated Costs	\$231,893.19	\$322,362	\$205,187	\$214,377	4%
Total Department Expenditures	\$9,305,980.48	\$7,611,165	\$7,498,856	\$7,870,874	5%

### Debt Certificates Summary 2017 Budget

ProgramDepartmentFundDebt CertificatesAdministration and BusinessGeneral

#### **Program Description**

This department records the debt certificate proceeds and project costs for the debt certificates sold in 2012, 2013, 2014 and January 2015. The Lakeveiw Recreation Center and erosion control projects are still under construction.

2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
\$802,763.99	\$0	\$0	\$0	0%
\$259,972.84	\$1,339,000	\$1,041,501	\$297,500	-71%
\$542,791.15	(\$1,339,000)	(\$1,041,501)	(\$297,500)	
n/a	n/a	n/a	n/a	
	\$802,763.99 \$259,972.84 \$542,791.15	\$802,763.99 \$0 \$259,972.84 \$1,339,000 \$542,791.15 (\$1,339,000)	\$802,763.99 \$0 \$0 \$259,972.84 \$1,339,000 \$1,041,501 \$542,791.15 (\$1,339,000) (\$1,041,501)	\$802,763.99 \$0 \$0 \$0 \$259,972.84 \$1,339,000 \$1,041,501 \$297,500 \$542,791.15 (\$1,339,000) (\$1,041,501) (\$297,500)

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed ByJan BudzynskiEmily Cahill

### General Administration Summary 2017 Budget

ProgramDepartmentFundGeneral AdministrationAdministration and BusinessGeneral

#### **Program Description**

This budget is contains the Trustee, Director, Board Secretary, Assistant to the Director, and business staff expenses. It also includes grant funded projects, general fund taxes and various inter-fund reimbursements. In 2017, Deputy Direct salary and benefits have been moved to Recreation Administration.

2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
\$14,650,435.47	\$12,035,923	\$12,125,702	\$13,122,347	8%
\$8,040,397.51	\$5,195,408	\$5,488,257	\$6,592,632	20%
\$6,610,037.96	\$6,840,515	\$6,637,445	\$6,529,715	
n/a	n/a	n/a	n/a	
	\$14,650,435.47 \$8,040,397.51 \$6,610,037.96	\$14,650,435.47 \$12,035,923 \$8,040,397.51 \$5,195,408 \$6,610,037.96 \$6,840,515	\$14,650,435.47 \$12,035,923 \$12,125,702 \$8,040,397.51 \$5,195,408 \$5,488,257 \$6,610,037.96 \$6,840,515 \$6,637,445	\$14,650,435.47 \$12,035,923 \$12,125,702 \$13,122,347 \$8,040,397.51 \$5,195,408 \$5,488,257 \$6,592,632 \$6,610,037.96 \$6,840,515 \$6,637,445 \$6,529,715

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed ByJan BudzynskiEmily Cahill

### Purchasing Summary 2017 Budget

Program
Development

Department

Fund

Purchasing

Administration and Business

General

#### **Program Description**

This budget is responsible for the costs associated with the Purchasing Department including the purchase and reimbursement of warehouse stock.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$412,740.43	\$374,200	\$397,378	\$386,000	-3%
Expenditures	\$773,716.94	\$754,395	\$763,911	\$766,365	0%
Subsidy (-) Excess (+)	(\$360,976.51)	(\$380,195)	(\$366,533)	(\$380,365)	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

**Prepared By**Nicole Staley

**Reviewed By** Jan Budzynski

#### **Unallocated Costs Summary** 2017 Budget

Program

Department

**Fund** General

**Unallocated Costs** 

Administration and Business

**Program Description** 

The unallocated costs budget is responsible for gasoline and diesel fuel costs that are allocated to specific budgets when dispensed. This budget also includes the fees paid by the District for the landfill and park housing rent and expenses.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$167,118.82	\$259,780	\$144,000	\$153,210	6%
Expenditures	\$231,893.19	\$322,362	\$205,187	\$214,377	4%
Subsidy (-) Excess (+)	(\$64,774.37)	(\$62,582)	(\$61,187)	(\$61,167)	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

Prepared By Jan Budzynski

Reviewed By Emily Cahill



## HUMAN RESOURCES



### Human Resources 2017 Overview

Our goal in the Human Resource Division is to support the overall mission of the Peoria Park District. This is accomplished through partnerships with managers and their teams, with individual employees, and with other groups to provide services that create a work environment where employees feel empowered and are involved in furthering the District's goals.

#### The Human Resources Department

The Human Resources Department provides support in the following areas: recruiting, employing, on boarding, retaining, and developing management and staff. We also work to maximize employee relations and personal and group performance through internal consulting and problem resolution.

This year we hosted a job fair at George Washington Carver Center and participated in 8 recruitment fairs throughout the community. We also provided manager training, which focused on the new hire process, customer service and diversity.



PATH (Positive Activities Toward Health) continued this year. This wellness program was offered to health plan participates through PDRMA. This program gives our employees opportunities to improve their health through individual and team challenges.

The Human Resources Division along with the employee contributions committee hosted the annual banquet at the Gateway Building; the theme for this year's event was "PPD Super Hero Celebration." At the banquet, the District presented the Rhodell Owens Distinguished Group Service Award to the West Peoria Residents Association and The Landon Memorial Volunteer Service Award was presented to Carlotta and Gary Bielfeldt.

#### The Volunteer Department

Our volunteers are much more than an auxiliary workforce; they are the front lines of our organization in the community. The Volunteer Department has continued to work with the Park District staff to provide the volunteers needed for special events as well as daily or weekly needs. At the end of 2015, we had over 64,342 hours logged by volunteers.

In 2016 we will complete three mailings of our volunteer newsletter "The Vine." We continue to strive to make our publication a convenient and easily accessible tool for the community to obtain information about the array of exciting opportunities the Park District offers. We also continue to expand ways people learn about volunteer opportunities including posting on the Peoria Park District website, ensuring volunteer office contact information is readily available, networking on Bradley University's campus and using social media. Our Facebook page is Peoria Park District Volunteer and you can follow us on twitter @PPDVolunteers.



The District was pleased to announce 98 recipients of this years President's Volunteer Service Award, which were awarded in the spring at a special Volunteer Open House at the Noble Administration Building. This award created by the President's Council on Service and Civic Participation seeks to thank and honor Americans who, by their demonstrated commitment and example, inspire others to engage in volunteer service.

The Volunteer Department has continued to work with and expand partnerships with other organizations including corporate volunteers from Caterpillar, Starbucks, Target and Ameren, as well as area organizations including Boy Scouts of America, area Key Clubs, Kiwanis, German American Society and St. Patrick's Society. These long standing partnerships are essential in the success of many of our annual festivals and programs.

# Human Resources Department Overview 2017 Budget

#### **Department Description**

The Human Resources Department provides the full scope of human resource services for all departments within the Park District including the coordination of all aspects of the volunteer program. The Human Resources Division serves full-time employees and over 1,000 part-time employees and manages a volunteer database of more than 5,000 volunteers.

#### **Department Changes**

There are no anticipated changes within the Human Resources Division.

#### Personnel Requirements:

	Full Time Part Time	2015 3 2	3	2017 3 2	
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$37,228.15	\$38,231	\$38,231	\$32,367	-15%
Expenditures	\$241,701.89	\$254,215	\$254,089	\$264,218	4%
Revenues Exceeding Expenditures	(\$204,473.74)	(\$215,984)	(\$215,858)	(\$231,851)	



# MARKETING AND PUBLIC RELATIONS



### Marketing and Public Relations 2017 Overview

As a cost-saving measure, staff is recommending that the marketing function of the Park District be modified from its current structure. Staff believes that the District will be more effective and efficient in its overall marketing strategy by utilizing outsourced expertise to guide our marketing and printing efforts beginning January 1, 2017. This outsourcing will result in a cost savings of \$400,000 annually.

With the departure of in-house marketing staff, the following strategies will be implemented:

1. Hire local marketing firm(s) to develop a clear marketing and branding strategy for the District that utilizes internal cross-promotion, digital media and traditional marketing efforts to promote the District and its programs and facilities.

District leadership will determine the viability and effectiveness of hiring a firm to coordinate and conduct digital marketing on behalf of all parts of our organization. Staff estimates the cost of this service to be approximately \$125,000 per year.



2. Concurrently, the Executive Director will identify 8-10 existing District staff, including the Assistant to the Director, representing all functions of the organization to serve as the PPD Marketing Committee.

The Committee will be responsible for the following activities:

- Prior to the start of the calendar year, work with all staff to compile a master calendar of events and activities that should be marketed to the community.
  - For each event, the committee will:
    - o Identify target audience(s)
    - o Using the framework established in consultation with local firm(s) referenced above, identify the best method(s) of external marketing to maximize attendance
    - Determine opportunities for serial (promote next event at the current event,
       etc.) and cross-promotion at other PPD facilities

- Implement the annual strategy for general marketing of the District and its services.
- Manage the marketing budget and recommend the allocation of appropriate marketing resources based on the size and reach of a facility or event.
- 3. Existing District resources will be utilized to coordinate the three issues of the Playbook planned for 2017. With feedback from our community survey, as well as the transition to the new recreation management software and an increased emphasis on digital media, the quantity and frequency of Playbooks will be reviewed for possible modification in 2018.

## Marketing and Public Relations Department Overview 2017 Budget

#### **Department Description**

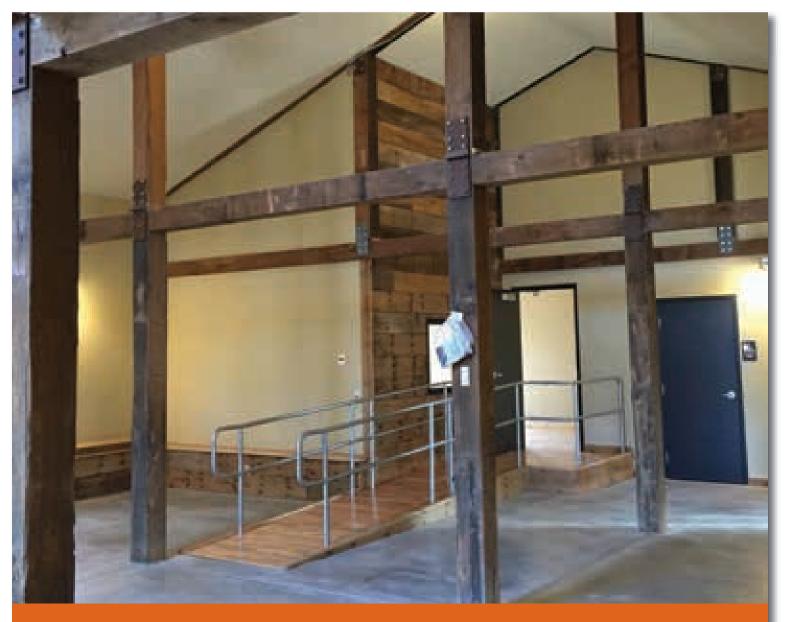
The Marketing/Public Relations Division provides funding for the District-wide development and implementation of marketing plans and strategies, media strategy and placement, design and production of marketing materials.

#### **Department Changes**

In 2017, staff is recommending that the District's Marketing & Public Relations functions be outsourced to a professional marketing firm. An internal District Marketing Committee will be organized to work with the outsourced professional firm to formulate and implement a District Wide Annual Marketing Plan.

#### Personnel Requirements:

	Full Time Part Time	2015 6 2	2016 6 2	2017 0 0	
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$172,779.04	\$205,963	\$196,491	\$457,130	133%
Expenditures	\$570,638.61	\$612,110	\$568,716	\$457,130	-20%
Revenues Exceeding Expenditures	(\$397,859.57)	(\$406,147)	(\$372,225)	\$0	



### PLANNING, DESIGN AND CONSTRUCTION



### Planning, Design and Construction 2017 Overview

The Planning, Design and Construction Division consists of in-house professionals that plan, design, bid, and manage construction projects throughout the Peoria Park District. The department also coordinates planning efforts with other units of local government,



provides support service to other facilities and departments within the Park District, writes and manages capital grants for the District, is responsible for code compliance, performs cost estimates, provides maps of facilities, and handles property issues (easements, encroachments, annexations, farm management, Growth Cell 1A sidewalk reimbursements, tax exemptions, etc.).

In 2016 the District annexed six parcels (approximately 46 acres) located on the north end of the city. The District also started the process to acquire a nine acre buffer parcel adjacent to Tawny Oaks with the assistance of an Illinois Clean Energy Foundation grant.

Park District staff continued to work with the City of Peoria on several issues including the stormwater utility fee, the Peoria Park District's Rock Island Greenway, and the RiverFront development.

The Planning Department manages inventories and the condition of Park District infrastructure. In 2016 the Planning Department started implementing the new GIS

data collection process. This will allow the District to better identify and manage everything from our regular inventories of playgrounds and roofs, to water shut-off valves and stormwater culverts in the parks. This will be another useful tool for the annual completion of the capital projects bond issue and five year capital improvement plan.

As for specific capital projects worked on in 2016, Tawny Oaks Welcome Center was completed and opened to the public. This project converted an existing horse stable into an environmentally friendly visitor center for those hiking Singing Woods. This project was partially funded with an Illinois



Department of Natural Resources Open Space and Land Acquisition grant. The project was 70% complete when the State suspended all grants. The Park District temporarily halted construction, but then decided to proceed with construction to complete the project.

Fortunately, in August 2016, the grant was reinstated, so full funding reimbursement can and will be requested.

Phase Two of the Newman Golf Course improvements were completed in 2016. The main scope of this work was to install an adequate drainage system on the course to pull water from the west side into a below grade system and discharge it on the east side of the course. There was significant grading work completed to help with the drainage issue and forward tees were also installed.

The Peoria Zoo's takin night house was upgraded for animal and keeper safety. The new night house is a concrete block building, which has three stalls and better ventilation. The interior doors and walls are very similar to the rhino night house with vertical galvanized pipes instead of actual walls for better visibility and keeper access.

With the help of donations, the Robert Green Ingersoll statue in lower Glen Oak Park was refurbished and re-dedicated. Also with donations, a parking lot was designed and started for Rocky Glen Park, the flooring at Forest Park Nature Center was replaced, and electricity was brought to the bike trail tunnel under Route 6 for pedestrian lights.

Work began on the Grand View Drive at Bishop Avenue erosion project. This significant remediation project will provide a conveyance system for stormwater from Grand View



Drive down to Route 29 and repair the hillside that has sluffed off. Along with this erosion project was the repair to the stormwater structure at the "Y" in Detweiller Park, the armament of the base of a major pedestrian bridge in Robinson Park, and the start of the erosion repair project at Forest Park Nature Center near High Point Terrace.

Other projects worked on and/or completed in 2016 include the reconstruction of the Japanese Bridge gates in Bradley Park, refinishing of the boys gym floor at Proctor Recreation Center, re-colorcoating and striping of the tennis courts at Charter Oak Park, replacement of the boiler and domestic water heaters at the RiverPlex, replacement of sections of curb & gutter at Glen Oak Park as well as at Bradley Park, path repairs at the zoo, replacement of the shake roofs on the barn and cabin at Sommer Park, and the installation of generators at Wokanda.

In 2017 the Planning, Design and Construction focus will be on the maintenance and repair of existing facilities and infrastructure in the District.

#### Planning, Design, and Construction Department Overview 2017 Budget

#### **Department Description**

The Planning Design & Construction Department is involved in the planning and design of new District facilities, renovation of existing parks and facilities, and long range capital planning for the District.

#### **Department Changes**

There are no anticipated departmental changes for 2017.

#### Personnel Requirements:

	Full Time Part Time	2015 5 1	<b>2016</b> 4 0		-
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$196,107.41	\$180,000	\$165,000	\$165,000	0%
Expenditures	\$416,913.03	\$429,731	\$418,994	\$449,931	7%
Revenues Exceeding Expenditures	(\$220,805.62)	(\$249,731)	(\$253,994)	(\$284,931)	



### CONTRACT SERVICES



### Contract Services 2017 Overview

The Contract Services Department is responsible for horticultural, custodial, and landscape maintenance services performed under intergovernmental agreements with the City of Peoria for RiverFront Festival Park and various downtown Peoria locations; Peoria County

for the County Complex, County Courthouse, and the County Hanna City location.



Park District employees at RiverFront Festival Park provide support services needed for the successful implementation of programming by the Peoria Park District RiverFront Division staff. These services include mowing, snow removal, landscaping, litter removal, restroom sanitation, set up and tear down for events, walkway cleaning and generally restoring the park for subsequent events. Additionally, Park District employees provide horticultural services to the City of Peoria downtown summer flower baskets.

The Park District provides Peoria County with mowing, litter removal and general landscape maintenance services at the County Courthouse, County Complex and the Hanna City work camp.

The City of Peoria and Peoria County have chosen to continue their inter-governmental

agreements for Park District services and have fully funded the operational budgets for 2017. The 2017 budget for agreements with the City of Peoria and Peoria County maintains service levels comparable to 2016.

The Park District provided landscape maintenance services at the Village of Peoria Heights municipal building, police station, water facility, Tower Park



and the downtown flower planters until May of 2016. At that time, the Village of Peoria Heights chose to discontinue their agreement with the Park District and absorb that work back into the Village of Peoria Heights Public Works Department. Therefore, the Peoria Heights services are not included in the 2017 Park District budget.

# Contract Services Department Overview 2017 Budget

#### **Department Description**

Contract Services is responsible for horticultural, custodial, and landscape maintenance services performed under intergovernmental agreements with the City of Peoria and Peoria County.

#### **Department Changes**

The landscape maintenance agreement with the Village of Peoria Heights ended in May 2016.

#### Personnel Requirements:

	Full Time Part Time	•	1.03	1.01	-
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$396,873.38	\$468,515	\$425,741	\$426,760	0%
Expenditures	\$397,400.43	\$468,515	\$425,741	\$426,760	0%
Revenues Exceeding Expenditures	(\$527.05)	\$0	\$0	\$0	

# Contract Services Department Summary 2017 Budget - Revenues

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
County Complex	\$17,860.43	\$29,540	\$26,034	\$27,810	7%
Courthouse	\$13,729.17	\$21,489	\$20,526	\$20,038	-2%
Gateway Building	\$68,811.54	\$0	\$0	\$0	0%
Hanna City	\$10,333.29	\$15,087	\$13,976	\$14,837	6%
Horticulture Services	\$6,466.16	\$9,303	\$8,671	\$9,357	8%
Peoria Heights	\$12,902.14	\$21,289	\$4,730	\$0	-100%
RiverFront Park	\$266,770.65	\$371,807	\$351,804	\$354,718	1%
Total Department Revenues	\$396,873.38	\$468,515	\$425,741	\$426,760	0%

# Contract Services Department Summary 2017 Budget - Expenditures

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
County Complex	\$17,533.07	\$29,540	\$26,034	\$27,810	7%
Courthouse	\$13,729.17	\$21,489	\$20,526	\$20,038	-2%
Gateway Building	\$68,918.58	\$0	\$0	\$0	0%
Hanna City	\$10,335.79	\$15,087	\$13,976	\$14,837	6%
Horticulture Services	\$6,466.16	\$9,303	\$8,671	\$9,357	8%
Peoria Heights	\$12,902.14	\$21,289	\$4,730	\$0	-100%
RiverFront Park	\$267,515.52	\$371,807	\$351,804	\$354,718	1%
Total Department Expenditures	\$397,400.43	\$468,515	\$425,741	\$426,760	0%

### County Complex Summary 2017 Budget

ProgramDepartmentFundCounty ComplexContract ServicesGeneral

#### **Program Description**

The County Complex budget provides landscape maintenance for the County Jail, the former Bel-Wood Nursing Home, and the Juvenile Detention Center grounds. These services are performed under an intergovernmental agreement with the County of Peoria.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$17,860.43	\$29,540	\$26,034	\$27,810	7%
Expenditures	\$17,533.07	\$29,540	\$26,034	\$27,810	7%
Subsidy (-) Excess (+)	\$327.36	\$0	\$0	\$0	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

#### Activity Fee

The County of Peoria reimburses the Park District for all County Complex expenditures, per the Intergovernmental Agreement between the Park District and Peoria County.

#### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

### Courthouse Summary 2017 Budget

ProgramDepartmentFundCourthouseContract ServicesGeneral

#### **Program Description**

The Courthouse budget provides landscape maintenance work at the Courthouse Plaza and Grounds. These services are performed under an intergovernmental agreement with the County of Peoria.

2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
\$13,729.17	\$21,489	\$20,526	\$20,038	-2%
\$13,729.17	\$21,489	\$20,526	\$20,038	-2%
\$0.00	\$0	\$0	\$0	
n/a	n/a	n/a	n/a	
	\$13,729.17 \$13,729.17 \$0.00	\$13,729.17 \$21,489 \$13,729.17 \$21,489 \$0.00 \$0	\$13,729.17 \$21,489 \$20,526 \$13,729.17 \$21,489 \$20,526 \$0.00 \$0 \$0	\$13,729.17 \$21,489 \$20,526 \$20,038 \$13,729.17 \$21,489 \$20,526 \$20,038 \$0.00 \$0 \$0

#### Activity Fee

The County of Peoria reimburses the Park District for all Courthouse expenditures, per the Intergovernmental Agreement between the Park District and Peoria County.

#### **Proposed Activity Fee**

N/A

Rationale for proposed fee increase / decrease

N/A

### Hanna City Summary 2017 Budget

ProgramDepartmentFundHanna CityContract ServicesGeneral

#### **Program Description**

The Hanna City budget provides landscape maintenance work at the Hanna City site, which is owned by Peoria County. These services are performed under an intergovernmental agreement with the County of Peoria.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$10,333.29	\$15,087	\$13,976	\$14,837	6%
Expenditures	\$10,335.79	\$15,087	\$13,976	\$14,837	6%
Subsidy (-) Excess (+)	(\$2.50)	\$0	\$0	\$0	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

#### Activity Fee

The County of Peoria reimburses the Park District for all Hanna City expenditures, per the Intergovernmental Agreement between the Park District and Peoria County.

#### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

### Horticulture Services Summary 2017 Budget

ProgramDepartmentFundHorticulture ServicesContract ServicesGeneral

#### **Program Description**

The Horticulture Services budget provides planting and maintenance services associated with the City of Peoria's downtown summer flower baskets. The number and type of baskets planted and serviced is determined by the City in the spring.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$6,466.16	\$9,303	\$8,671	\$9,357	8%
Expenditures	\$6,466.16	\$9,303	\$8,671	\$9,357	8%
Subsidy (-) Excess (+)	\$0.00	\$0	\$0	\$0	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

#### Activity Fee

The City of Peoria reimburses the Park District for all horticulture service expenditures, per the Intergovernmental Agreement between the Park District and the City of Peoria.

#### **Proposed Activity Fee**

N/A

Rationale for proposed fee increase / decrease

N/A

### Peoria Heights Summary 2017 Budget

ProgramDepartmentFundPeoria HeightsContract ServicesGeneral

#### **Program Description**

The Peoria Heights budget provides landscape maintenance work at the Village of Peoria Heights's municipal building, police station, water facility, Tower Park, and the downtown flower planters. The Village has decided as of 6/10/16 to void this contract and take on the described maintenance work in-house.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$12,902.14	\$21,289	\$4,730	\$0	-100%
Expenditures	\$12,902.14	\$21,289	\$4,730	\$0	-100%
Subsidy (-) Excess (+)	\$0.00	\$0	\$0	\$0	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

#### Activity Fee

The Village of Peoria Heights reimburses the Park District for all departmental expenditures, per the Intergovernmental Agreement between the Park District and the Village of Peoria Heights.

#### **Proposed Activity Fee**

N/A

Rationale for proposed fee increase / decrease

N/A

### RiverFront Park Summary 2017 Budget

ProgramDepartmentFundRiverFront ParkContract ServicesGeneral

#### **Program Description**

The RiverFront Park budget provides general park landscape maintenance for the Peoria RiverFront Park area. These services are performed under an intergovernmental agreement with the City of Peoria.

2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
\$266,770.65	\$371,807	\$351,804	\$354,718	1%
\$267,515.52	\$371,807	\$351,804	\$354,718	1%
(\$744.87)	\$0	\$0	\$0	
n/a	n/a	n/a	n/a	
	\$266,770.65 \$267,515.52 (\$744.87)	\$266,770.65 \$371,807 \$267,515.52 \$371,807 (\$744.87) \$0	\$266,770.65 \$371,807 \$351,804 \$267,515.52 \$371,807 \$351,804 (\$744.87) \$0 \$0	\$266,770.65 \$371,807 \$351,804 \$354,718 \$267,515.52 \$371,807 \$351,804 \$354,718 (\$744.87) \$0 \$0

#### Activity Fee

The City of Peoria reimburses the Park District for RiverFront Park expenditures, per the Intergovernmental Agreement between the Park District and the City of Peoria.

#### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed ByMatt FreemanEmily Cahill



### MAINTENANCE AND REPAIR



### Maintenance and Repair 2017 Overview

The Maintenance and Repair Department provides core maintenance and landscape services to all Peoria Park District facilities and departments. These supportive services



include, but are not limited to; plumbing, carpentry, HVAC, general construction, electrical work, concrete construction, landscape development, roadway and trail maintenance, playground maintenance, forestry, arboriculture, and equipment maintenance and repair. Department employees are routinely called upon to construct, modify, refurbish or alter existing landscapes, facilities, and equipment.

A key function of the Maintenance and Repair Department includes the care of the Park District's eight million dollar plus fleet of vehicles and equipment. Park District mechanics maintain a fleet of 26 cars, 78 trucks, 89 tractors and utility vehicles, 87 riding mowers, dozens of chainsaws, string trimmers, blowers and other equipment.

Although the vast majority of service requests come from individual facility, park and golf course managers, the Maintenance and Repair Department plays a major role in meeting the needs of the general public, our external customers. Each year the Maintenance and

Repair Department dedicates hundreds of hours to the start-up tasks associated with the District's aquatic centers and spray parks. Whether it is assembling pumps or plumbing systems or removing and replacing concrete to repair a return line, aquatic center start-up is a major undertaking.

General maintenance and repair also includes routine work associated with keeping the District's assets in safe, usable



condition for the general public. During an average calendar year, Maintenance and Repair employees will complete approximately 3,200 work orders for internal service. From repairs to special event set-up to major construction projects, the Maintenance and Repair Department staff possess the skills and institutional knowledge to preserve the District's many resources and contribute to providing the core services to the public users.

The Heavy Equipment Crew also falls within the Maintenance and Repair budget. This crew is responsible for the Park District's garbage removal, snow removal, roadway maintenance, welding, hauling, erosion control work, grading and construction. Crew members help maintain the Park District's 23 miles of roadways, district parking lots and walking trails. Each year the Heavy Equipment Crew uses their skill and expertise to remedy erosion issues within our parks and property as well as hauling materials and moving heavy loads at the request of facility and park managers.



Other facets of the Maintenance and Repair Department are Park District arborist and forestry crews, which provide internal service to the District's park, golf and recreation facilities. Park arborists offer District-wide tree care including growing, planting, fertilizing, mulching, watering, insect control and disease control.

Located at Sommer Park, the Elroy Limmer Tree Nursery serves as the Peoria Park District's tree nursery operation. At this site, tree seedlings are started and placed into

growing bags. Once seedlings are large enough, they are moved to one of our three tree nurseries at Madison, Kellogg and Newman Golf Courses. When trees are approximately two inches in diameter, they are moved by tree spade and planted throughout the District. The arborist crew also provides landscaping renovations and installations at Park District facilities.

The Park District forestry crew's primary function is to preserve and protect the health of the District's forest using the latest arboricultural practices and to promote safe parks and golf courses for the public to enjoy. Each year, forestry personnel prune, uplift and remove hundreds of trees that are dead, diseased or dangerous. With public safety our primary concern, we evaluate and remediate issues with trees along roadways, near parking lots, adjacent to shelters and playgrounds, or located in other high traffic areas throughout the District.

The proposed 2017 Maintenance and Repair Department budget reflects service levels similar to those provided in 2016.

### Maintenance and Repair Department Overview 2017 Budget

#### **Department Description**

The Maintenance and Repair department provides the District with services associated with traditional building crafts & trades, including plumbing, carpentry, HVAC, electrical work, concrete construction, roadway upkeep, dirt work, hauling, equipment transport, welding and forestry work.

#### **Department Changes**

The Maintenance & Repair budget, as proposed, does not include any service level changes.

#### Personnel Requirements:

	Full Time Part Time	2015 26 2	2016 26 2	26.09	-
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$62,128.81	\$51,930	\$58,580	\$53,303	-9%
Expenditures	\$2,557,243.22	\$2,739,028	\$2,544,343	\$2,733,276	7%
Revenues Exceeding Expenditures	(\$2,495,114.41)	(\$2,687,098)	(\$2,485,763)	(\$2,679,973)	

# Maintenance and Repair Department Summary 2017 Budget - Revenues

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Arborist	\$282.21	\$0	\$0	\$0	0%
Carpenters	\$7.24	\$0	\$0	\$0	0%
Equipment Service	\$39,015.69	\$37,560	\$44,210	\$38,500	-13%
Heavy Equipment	\$3,925.98	\$0	\$0	\$0	0%
Landscape Construction	\$1,034.88	\$0	\$0	\$0	0%
Maintenance and Repair	\$18.00	\$0	\$0	\$0	0%
Park Forestry	\$725.35	\$0	\$0	\$0	0%
Peoria Players	\$17,119.46	\$14,370	\$14,370	\$14,803	3%
Total Department Revenues	\$62,128.81	\$51,930	\$58,580	\$53,303	-9%

# Maintenance and Repair Department Summary 2017 Budget - Expenditures

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Arborist	\$124,412.61	\$137,339	\$136,530	\$143,477	5%
Carpenters	\$186,163.05	\$197,194	\$181,860	\$198,264	9%
Equipment Service	\$599,631.54	\$692,325	\$603,435	\$652,623	8%
Heavy Equipment	\$407,105.10	\$425,525	\$415,853	\$437,159	5%
Landscape Construction	\$398,188.62	\$411,145	\$364,823	\$394,065	8%
Maintenance and Repair	\$457,509.68	\$481,121	\$448,145	\$494,881	10%
Park Forestry	\$371,916.43	\$380,009	\$379,327	\$398,004	5%
Peoria Players	\$12,316.19	\$14,370	\$14,370	\$14,803	3%
Total Department Expenditures	\$2,557,243.22	\$2,739,028	\$2,544,343	\$2,733,276	7%

## Arborist Summary 2017 Budget

Program

Department

Fund

Arborist

Maintenance and Repair

General

#### **Program Description**

Park arborists provide District-wide turf and tree care, which includes growing, planting, fertilizing, mulching, watering, and insect and disease control.

2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
\$282.21	\$0	\$0	\$0	0%
\$124,412.61	\$137,339	\$136,530	\$143,477	5%
(\$124,130.40)	(\$137,339)	(\$136,530)	(\$143,477)	
n/a	n/a	n/a	n/a	
	\$282.21 \$124,412.61 (\$124,130.40)	\$282.21 \$0 \$124,412.61 \$137,339 (\$124,130.40) (\$137,339)	\$282.21 \$0 \$0 \$124,412.61 \$137,339 \$136,530 (\$124,130.40) (\$137,339) (\$136,530)	\$282.21 \$0 \$0 \$0 \$124,412.61 \$137,339 \$136,530 \$143,477 (\$124,130.40) (\$137,339) (\$136,530) (\$143,477)

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By

 $Reviewed\ By$ 

JD Russell

Matt Freeman

## Carpenters Summary 2017 Budget

ProgramDepartmentFundCarpentersMaintenance and RepairGeneral

#### **Program Description**

The Carpenters are responsible for general building construction, roof maintenance, glazing, hardware installation, cabinet making, and construction of some park signs. The carpenters are also involved in remodeling projects at many Park District facilities.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$7.24	\$0	\$0	\$0	0%
Expenditures	\$186,163.05	\$197,194	\$181,860	\$198,264	9%
Subsidy (-) Excess (+) People served	(\$186,155.81)	(\$197,194)	(\$181,860)	(\$198,264)	
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By
Joe Atkinson

Reviewed By
Matt Freeman

### Equipment Service Summary 2017 Budget

ProgramDepartmentFundEquipment ServiceMaintenance and RepairGeneral

#### **Program Description**

Equipment Service is responsible for maintenance and repair of the District's 26 cars, 78 trucks, 89 tractors/utility vehicles, 87 riding mowers, and hundreds of miscellaneous equipment and small power tools, as well as heating, air conditioning, and ventilating systems.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$39,015.69	\$37,560	\$44,210	\$38,500	-13%
Expenditures	\$599,631.54	\$692,325	\$603,435	\$652,623	8%
Subsidy (-) Excess (+)	(\$560,615.85)	(\$654,765)	(\$559,225)	(\$614,123)	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By
Joe Atkinson

Reviewed By
Matt Freeman

## Heavy Equipment Summary 2017 Budget

ProgramDepartmentFundHeavy EquipmentMaintenance and RepairGeneral

#### **Program Description**

The Heavy Equipment Crew is responsible for the Park District's garbage removal, snow removal, roadway maintenance, welding, hauling, erosion control work, grading and construction.

2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
\$3,925.98	\$0	\$0	\$0	0%
\$407,105.10	\$425,525	\$415,853	\$437,159	5%
(\$403,179.12)	(\$425,525)	(\$415,853)	(\$437,159)	
n/a	n/a	n/a	n/a	
	\$3,925.98 \$407,105.10 (\$403,179.12)	\$3,925.98 \$0 \$407,105.10 \$425,525 (\$403,179.12) (\$425,525)	\$3,925.98 \$0 \$0 \$407,105.10 \$425,525 \$415,853 (\$403,179.12) (\$425,525) (\$415,853)	\$3,925.98 \$0 \$0 \$0 \$407,105.10 \$425,525 \$415,853 \$437,159 (\$403,179.12) (\$425,525) (\$415,853) (\$437,159)

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By

JD Russell

Matt Freeman

## Landscape Construction Summary 2017 Budget

Program

Department

**Fund** 

Landscape Construction

Maintenance and Repair

General

#### **Program Description**

Landscape Construction is responsible for the District's landscape work, concrete work, playground maintenance work, and other projects as assigned.

2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
\$1,034.88	\$0	\$0	\$0	0%
\$398,188.62	\$411,145	\$364,823	\$394,065	8%
(\$397,153.74)	(\$411,145)	(\$364,823)	(\$394,065)	
n/a	n/a	n/a	n/a	
	\$1,034.88 \$398,188.62 (\$397,153.74)	\$1,034.88 \$0 \$398,188.62 \$411,145 (\$397,153.74) (\$411,145)	\$1,034.88 \$0 \$0 \$398,188.62 \$411,145 \$364,823 (\$397,153.74) (\$411,145) (\$364,823)	\$1,034.88 \$0 \$0 \$0 \$398,188.62 \$411,145 \$364,823 \$394,065 (\$397,153.74) (\$411,145) (\$364,823) (\$394,065)

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By

Reviewed By

Joe Atkinson

Matt Freeman

### Maintenance and Repair Summary 2017 Budget

ProgramDepartmentFundMaintenance and RepairMaintenance and RepairGeneral

#### **Program Description**

The Maintenance & Repair crew is responsible for the maintenance and repair of the District's plumbing fixtures and systems, irrigation equipment, and the pool filtration systems. Crew members also maintain electrical and lighting systems for the Park District.

2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
\$18.00	\$0	\$0	\$0	0%
\$457,509.68	\$481,121	\$448,145	\$494,881	10%
(\$457,491.68)	(\$481,121)	(\$448,145)	(\$494,881)	
n/a	n/a	n/a	n/a	
	\$18.00 \$457,509.68 (\$457,491.68)	\$18.00 \$0 \$457,509.68 \$481,121 (\$457,491.68) (\$481,121)	\$18.00 \$0 \$0 \$457,509.68 \$481,121 \$448,145 (\$457,491.68) (\$481,121) (\$448,145)	\$18.00 \$0 \$0 \$0 \$457,509.68 \$481,121 \$448,145 \$494,881 (\$457,491.68) (\$481,121) (\$448,145) (\$494,881)

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By
Joe Atkinson

Reviewed By
Matt Freeman

## Park Forestry Summary 2017 Budget

ProgramDepartmentFundPark ForestryMaintenance and RepairGeneral

#### **Program Description**

Park Forestry's primary function is to preserve and protect the health of the Park District's forests. The park forestry crew prunes, uplifts and removes dead, diseased or dangerous trees.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$725.35	\$0	\$0	\$0	0%
Expenditures	\$371,916.43	\$380,009	\$379,327	\$398,004	5%
Subsidy (-) Excess (+)	(\$371,191.08)	(\$380,009)	(\$379,327)	(\$398,004)	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed ByMatt FreemanEmily Cahill

## Peoria Players Summary 2017 Budget

ProgramDepartmentFundPeoria PlayersMaintenance and RepairGeneral

**Program Description** 

The Peoria Players budget provides for building and mechanical system repairs at the Peoria Players Theatre.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$17,119.46	\$14,370	\$14,370	\$14,803	3%
Expenditures	\$12,316.19	\$14,370	\$14,370	\$14,803	3%
Subsidy (-) Excess (+)	\$4,803.27	\$0	\$0	\$0	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

#### Activity Fee

The Peoria Players pay a rental fee to the Park District for use of the theater.

#### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By
Joe Atkinson
Reviewed By
Matt Freeman



# PARKS AND LANDSCAPE MAINTENANCE



### Parks and Landscape Maintenance 2017 Overview

The Parks Landscape Maintenance Department's fundamental charge is to maintain parks that are clean, healthy and safe for the benefit and enjoyment of the general public. The general scope of maintenance operations includes, but is not limited to: several major parks, various small parks, 23 linear miles of roadways, dozens of parking lots, several contract maintenance sites, multiple school district-owned sites and 50 miles of hiking/biking trails. Some of the District's most popular parks include:

**Becker Park** is a 21-acre neighborhood park site. Public amenities include a restroom building, a picnic shelter, a gazebo, a playground, a soccer field, a skate park, a natural interpretive area, and a quarter mile of asphalt walking paths.



Bradley Park is a 130-acre recreational park offering the public a number of diverse activities. The park hosts several fundraising events annually, including numerous races and walks. The 18-hole disc golf course at the park is also utilized for fundraisers, tournaments and public use. Other public amenities include three playground areas, one picnic shelter, two sand volleyball courts, a tennis center, lighted horseshoe courts, two restroom buildings, flower displays located throughout the park, the

Japanese Garden Area which is a popular wedding site, Corn Stock Theatre, two dog parks, two baseball fields and a sledding site. One of the baseball fields is used by the Bradley University Women's Softball program. Bradley Park is also home to Peoria High School cross country and tennis programs.

**Charter Oak Park** has two lakes and encompasses 121 acres of land. Activities such as a half-court basketball court, a multi-purpose athletic field, tennis and pickleball courts, a playground, a swing set, a picnic shelter, two fishing platforms, and one mile of asphalt walking paths are open to the public. A majority of the park has been planted with native prairie grasses.

**Chartwell Park** is a 25-acre neighborhood park that offers a playground, .6 miles of asphalt walking paths, picnic shelters, and open space for recreational activities.

**Detweiller Park** is a 785-acre recreational park that includes a 276-acre dedicated nature preserve. Public offerings include; twelve soccer fields, a radio control car track, a bicycle BMX course, a mini bike area, a marina, a rugby field, a football field, one sand volleyball court, two playground areas, three picnic shelters, a sled hill, three restroom buildings, and five miles of hiking trails through the Detweiller Woods Preserve. Detweiller Park serves as one of the District's major athletic centers and the home of the Peoria High Invitational Cross Country Meet, the Notre Dame Invitational, the IHSA State Cross Country meet and other running events. Detweiller Park staff also maintains the Rock Island Greenway from Pioneer Parkway to North Atlantic Street.

Donovan Park is a 143-acre park offered as open green space for public use. The park features a cross country course utilized by local middle schools, high schools and Bradley University. Public amenities include restrooms and mowed walking trails, fishing ponds and access to the Rock Island Greenway. The park is also home to Northmoor Observatory, which is operated by the Peoria Astronomical Society.



**Endres Park** is a 10-acre neighborhood park

located in Central Peoria. The park features a picnic shelter, a playground, a soccer field, a T-ball diamond, a sledding hill, and a multipurpose athletic field.

**Franciscan Park** is a 12-acre neighborhood park located in West Peoria, offering the public a variety of athletic facilities. Park features include two baseball fields, two soccer fields, a playground, a picnic shelter, and a walking path around the perimeter of the park.

**General Shalikashvili Park** (formerly Veterans Memorial Park) is located in downtown Peoria at the corner of Hamilton and Madison Avenue. The park is a quiet quarter acre oasis in the city containing benches and a small public plaza.

**Giant Oak Park** is a special use park which encompasses one acre. The Giant Bur Oak Tree took root in 1499 so it is now estimated to be 517 years old. The Easton Fountain and planting bed is also located in the park.

Glen Oak Park is a 117-acre recreational park site that includes Peoria Zoo, Luthy Botanical Garden and Peoria PlayHouse Children's Museum. Public offerings in the park include; a rentable picnic shelter, Royce Elliott baseball field, Kinsey picnic shelter, access to the District's tennis center, fishing in the lagoon, three restrooms, a pergola, and

three playgrounds including Peoria Rotary Adventure Grove and the Robert Leathers Tricentennial Playground. Glen Oak Park is also home to some of the District's special events including the 3rd of July fireworks, Clyde West Fishing Derby, PNC Worldwide Day of Play, and multiple amphitheater offerings.



Grand View Drive Park is a historic 185-acre, two and a half mile pleasure driveway. General public amenities include flower displays, a historic picnic shelter, two restroom buildings, slightly less than two miles of sidewalk, panoramic overlooks of the Illinois River Valley, a sand volleyball court, and two playground areas. Additionally, Grand View Drive Park staff maintains the Rock Island Greenway starting where East Harvard Avenue meets North Harvard Avenue, to Pioneer Parkway.

**John Gwynn Jr. Park** is a 17-acre neighborhood park. Gwynn Park offerings include a lighted baseball field, one soccer field, four lighted basketball courts, a picnic shelter, a restroom building, two playgrounds, a community garden, and walking trails.

**Lakeview Park** is a 43-acre special use park that includes the Noble Center, Peoria Players Theatre, Girl Scouts of Central Illinois, Owens Center, Lakeview Recreation Center, Lakeview Family Aquatics Center, and the Lakeview Branch Library.

**Markwoodlands Park** is an 18-acre neighborhood park school site located adjacent to Mark Bills School. This area has one playground, a picnic shelter, a JFL Football field, and three baseball diamonds.

Martin Luther King, Jr. Park is a 7-acre neighborhood park. Public offerings at this site include two basketball courts, a picnic shelter, one restroom building, and a playground. This park is a popular site for special events such as church revivals, community health fairs, and large picnics. The park also features a recently completed fire station themed playground that was funded through City of Peoria TIF funds.

**Morton Square Park** is a 3-acre neighborhood park which features a restroom building, a playground, two half-court basketball courts, three soccer fields, and a multi-purpose athletic field. Morton Square has become a popular neighborhood site for soccer, neighborhood events, and day camps.

**Northtrail Park** encompasses 26 acres and offers a small pond with fishing pier, a picnic shelter, a basketball court, two tennis courts, a baseball field, a soccer field, one playground, swing set and more than one mile of asphalt walking paths.

**Robinson Park** is a 630-acre conservation/recreational park site. Public amenities include the six mile Illinois River Bluffs Trail, a dedicated nature preserve, a parking lot/trailhead feature, a picnic area, shelter, restrooms, and a swing set.

**Schmoeger Park** is a 23-acre park school site adjacent to Woodrow Wilson School. Amenities include a soccer field, a picnic shelter and two playgrounds.

**Sommer Park North** is a 30-acre neighborhood park offering the public a soccer field, baseball field, two half-court basketball courts, two tennis courts, a picnic shelter, a skateboarding feature, a playground, a small pond with fishing pier, and 1.25 miles of asphalt walking paths.

**Trewyn Park** is one of the four original parks of the Peoria Park District. This 15-acre park site contains Trewyn Pavilion, picnic areas, a spray fountain, two playgrounds, basketball courts, and a Head Start facility.



The Recreation Maintenance department provides maintenance support services to various recreation programs and special events, including 3rd of July and PNC World Wide Day of Play. Additionally, this crew oversees the maintenance of Stadium Park, which encompasses four lighted softball fields, a soccer field, a lacrosse field, a picnic shelter, a playground, two half-court basketball courts, and .6 miles of asphalt walking paths. The

Recreation Maintenance department is also responsible for maintenance of other sports fields, including soccer and baseball fields throughout the district.

The 2017 proposed budget reflects a service level similar to 2016.

### Parks, Landscape Maintenance Department Overview 2017 Budget

#### **Department Description**

The Parks & Landscape Maintenance Department is responsible for maintaining parks, playgrounds, athletic fields and trails that are clean, healthy and safe for the benefit and enjoyment of the general public. The general scope of Parks & Landscape Maintenance includes the care of 9 major parks and 27 small parks.

#### **Department Changes**

There are no departmental changes planned for 2017.

#### Personnel Requirements:

	Full Time Part Time		2016 16.38 41		-
	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$118,264.14	\$100,315	\$96,519	\$95,825	-1%
Expenditures	\$2,860,867.38	\$2,939,093	\$2,928,931	\$2,987,253	2%
Revenues Exceeding Expenditures	(\$2,742,603.24)	(\$2,838,778)	(\$2,832,412)	(\$2,891,428)	

# Parks, Landscape Maintenance Department Summary 2017 Budget - Revenues

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Administration Maintenance	\$66.63	\$0	\$0	\$0	0%
Bradley Park	\$24,452.17	\$24,640	\$18,350	\$18,750	2%
Detweiller Park	\$36,763.19	\$19,700	\$24,000	\$24,000	0%
Donovan Park	\$450.00	\$300	\$700	\$700	0%
Glen Oak Park	\$7,264.17	\$5,400	\$3,650	\$3,650	0%
Grand View Drive Park	\$4,434.00	\$4,300	\$5,994	\$4,300	-28%
John H. Gwynn, Jr. Park	\$942.20	\$0	\$375	\$375	0%
Lakeview Park	\$540.47	\$75	\$0	\$0	0%
Parks Administration	\$200.15	\$0	\$0	\$0	0%
Recreation Maintenance	\$75.00	\$0	\$0	\$0	0%
Robinson Park	\$2,041.74	\$1,900	\$1,450	\$1,450	0%
Small Parks	\$16,979.42	\$18,000	\$17,500	\$17,500	0%
Trewyn Park	\$24,055.00	\$26,000	\$24,500	\$25,100	2%
Total Department Revenues	\$118,264.14	\$100,315	\$96,519	\$95,825	-1%

# Parks, Landscape Maintenance Department Summary 2017 Budget - Expenditures

Program	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Administration Maintenance	\$10,961.42	\$0	\$0	\$0	0%
Bradley Park	\$324,468.26	\$359,081	\$341,701	\$357,060	4%
Detweiller Park	\$322,574.33	\$343,167	\$343,389	\$358,747	4%
Donovan Park	\$95,020.24	\$82,727	\$108,146	\$117,532	9%
Glen Oak Park	\$316,994.59	\$344,945	\$347,148	\$350,973	1%
Grand View Drive Park	\$230,643.06	\$247,192	\$239,369	\$244,088	2%
John H. Gwynn, Jr. Park	\$26,701.71	\$33,243	\$33,245	\$35,011	5%
Lakeview Park	\$235,842.02	\$225,812	\$226,042	\$238,168	5%
Parks Administration	\$422,217.77	\$397,921	\$394,675	\$340,948	-14%
Recreation Maintenance	\$113,501.01	\$136,545	\$134,557	\$141,377	5%
Robinson Park	\$25,085.00	\$28,914	\$28,917	\$28,656	-1%
Small Parks	\$626,930.59	\$622,839	\$614,462	\$659,393	7%
Trewyn Park	\$109,927.38	\$116,707	\$117,280	\$115,300	-2%
Total Department Expenditures	\$2,860,867.38	\$2,939,093	\$2,928,931	\$2,987,253	2%

### Bradley Park Summary 2017 Budget

ProgramDepartmentFundBradley ParkParks, Landscape MaintenanceGeneral

#### **Program Description**

Bradley Park is a 130-acre park that includes three playground areas, a picnic shelter, two sand volleyball courts, a tennis center, an 18-hole disc golf course, the Japanese Garden Area, Corn Stock Theatre, two dog parks, one baseball field and Bradley University's softball field.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$24,452.17	\$24,640	\$18,350	\$18,750	2%
Expenditures	\$324,468.26	\$359,081	\$341,701	\$357,060	4%
Subsidy (-) Excess (+)	(\$300,016.09)	(\$334,441)	(\$323,351)	(\$338,310)	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

#### Activity Fee

Shelter Rentals: Monday - Friday \$50/day

Weekends & Holidays \$75/day

Special Event Fee: \$75/event

**Proposed Activity Fee** 

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By Reviewed By

Corinna Martinez JD Russell/Matt Freeman

### Detweiller Park Summary 2017 Budget

ProgramDepartmentFundDetweiller ParkParks, Landscape MaintenanceGeneral

#### **Program Description**

Detweiller Park is a 785-acre park that includes the 276-acre Detweiller Woods Nature Preserve, a radio control car track, a BMX track, 12 soccer fields, a rugby field, a football field, a sand volleyball court, a cross country course, a marina, 2 playground areas, picnic shelters, and a sledding hill.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$36,763.19	\$19,700	\$24,000	\$24,000	0%
Expenditures	\$322,574.33	\$343,167	\$343,389	\$358,747	4%
Subsidy (-) Excess (+)	(\$285,811.14)	(\$323,467)	(\$319,389)	(\$334,747)	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

#### Activity Fee

Shelter Rentals: Monday - Friday \$50/day

Weekends & Holidays \$75/day

Special Event Fee: \$75/event

#### **Proposed Activity Fee**

N/A

#### Rationale for proposed fee increase / decrease

N/A

Prepared By Reviewed By

Tom Higdon JD Russell/Matt Freeman

### Donovan Park Summary 2017 Budget

ProgramDepartmentFundDonovan ParkParks, Landscape MaintenanceGeneral

#### **Program Description**

Donovan Park is a 143-acre park that currently offers walking trails and a cross country course utilized by local middle schools, high schools and Bradley University. The park is also home to Northmoor Observatory operated by Peoria Astronomical Society. Staff will continue to develop and assess a master plan for the park.

2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
\$450.00	\$300	\$700	\$700	0%
\$95,020.24	\$82,727	\$108,146	\$117,532	9%
(\$94,570.24)	(\$82,427)	(\$107,446)	(\$116,832)	
n/a	n/a	n/a	n/a	
	\$450.00 \$95,020.24 (\$94,570.24)	\$450.00 \$300 \$95,020.24 \$82,727 (\$94,570.24) (\$82,427)	\$450.00 \$300 \$700 \$95,020.24 \$82,727 \$108,146 (\$94,570.24) (\$82,427) (\$107,446)	\$450.00 \$300 \$700 \$700 \$95,020.24 \$82,727 \$108,146 \$117,532 (\$94,570.24) (\$82,427) (\$107,446) (\$116,832)

Activity Fee

Special Event Fee: \$75/event

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By

JD Russell

Matt Freeman

### Glen Oak Park Summary 2017 Budget

ProgramDepartmentFundGlen Oak ParkParks, Landscape MaintenanceGeneral

#### **Program Description**

Glen Oak Park is the home of the Glen Oak Amphitheatre, Peoria Zoo, Luthy Botanical Gardens, and the Peoria PlayHouse Children's Museum. The Park also offers a rentable picnic shelter, a baseball field, the Kinsey Picnic shelter, fishing in the lagoon, and three playgrounds.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$7,264.17	\$5,400	\$3,650	\$3,650	0%
Expenditures	\$316,994.59	\$344,945	\$347,148	\$350,973	1%
Subsidy (-) Excess (+)	(\$309,730.42)	(\$339,545)	(\$343,498)	(\$347,323)	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

#### Activity Fee

Shelter Rentals: Monday - Friday \$50/day

Weekends & Holidays \$75/day

Special Event Fee: \$75/event

**Proposed Activity Fee** 

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By Reviewed By

Laurie Haas JD Russell/Matt Freeman

### Grand View Drive Park Summary 2017 Budget

Program Department Fund

Grand View Drive Park Parks, Landscape Maintenance General

#### **Program Description**

Grand View Drive Park includes flower displays, a picnic shelter, a baseball field, panoramic views of the IL River Valley, a sand volleyball court, and two playgrounds. Grand View Drive staff also provides maintenance for the Central Section of the Rock Island Greenway.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$4,434.00	\$4,300	\$5,994	\$4,300	-28%
Expenditures	\$230,643.06	\$247,192	\$239,369	\$244,088	2%
Subsidy (-) Excess (+)	(\$226,209.06)	(\$242,892)	(\$233,375)	(\$239,788)	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

#### Activity Fee

Shelter Rentals: Monday - Friday \$50/day

Weekends & Holidays \$75/day

Special Event Fee: \$75/event

#### **Proposed Activity Fee**

N/A

#### Rationale for proposed fee increase / decrease

N/A

Prepared By Reviewed By

Mark Murphy JD Russell/Matt Freeman

### John H. Gwynn, Jr. Park Summary 2017 Budget

Program

Department

**Fund** 

John H. Gwynn, Jr. Park

Parks, Landscape Maintenance

General

#### **Program Description**

John H. Gwynn Jr. Park is a 17-acre urban park. The Park offers a baseball field, a soccer field, four lighted basketball courts, a picnic shelter, two playgrounds, a community garden and walking trails.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$942.20	\$0	\$375	\$375	0%
Expenditures	\$26,701.71	\$33,243	\$33,245	\$35,011	5%
Subsidy (-) Excess (+)	(\$25,759.51)	(\$33,243)	(\$32,870)	(\$34,636)	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

Activity Fee

Special Event Fee: \$75/event

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By

Reviewed By

Roger Slama

JD Russell/Matt Freeman

## Lakeview Park Summary 2017 Budget

ProgramDepartmentFundLakeview ParkParks, Landscape MaintenanceGeneral

#### **Program Description**

Lakeview Park is a special use park that is home to the Noble Center for Park District Administration, Peoria Players Theatre, Girl Scouts, Owens Center, Lakeview Family Aquatics Center, Lakeview Recreation Center and the Lakeview Branch Library.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$540.47	\$75	\$0	\$0	0%
Expenditures	\$235,842.02	\$225,812	\$226,042	\$238,168	5%
Subsidy (-) Excess (+)	(\$235,301.55)	(\$225,737)	(\$226,042)	(\$238,168)	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

Activity Fee

Special Event Fee: \$75/event

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By Reviewed By

Steve Dunham JD Russell/Matt Freeman

## Parks Administration Summary 2017 Budget

ProgramDepartmentFundParks AdministrationParks, Landscape MaintenanceGeneral

**Program Description** 

The Parks Administration budget is responsible for the administration and supervision of the Parks Division.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$200.15	\$0	\$0	\$0	0%
Expenditures	\$422,217.77	\$397,921	\$394,675	\$340,948	-14%
Subsidy (-) Excess (+) People served	(\$422,017.62)	(\$397,921)	(\$394,675)	(\$340,948)	
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared ByReviewed ByMatt FreemanEmily Cahill

## Recreation Maintenance Summary 2017 Budget

ProgramDepartmentFundRecreation MaintenanceParks, Landscape MaintenanceGeneral

**Program Description** 

The Recreation Maintenance staff provides athletic field maintenance for Recreation Division programs, and support services for other programs.

2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
\$75.00	\$0	\$0	\$0	0%
\$113,501.01	\$136,545	\$134,557	\$141,377	5%
(\$113,426.01)	(\$136,545)	(\$134,557)	(\$141,377)	
n/a	n/a	n/a	n/a	
	\$75.00 \$113,501.01 (\$113,426.01)	\$75.00 \$0 \$113,501.01 \$136,545 (\$113,426.01) (\$136,545)	\$75.00 \$0 \$0 \$113,501.01 \$136,545 \$134,557 (\$113,426.01) (\$136,545) (\$134,557)	\$75.00 \$0 \$0 \$0 \$113,501.01 \$136,545 \$134,557 \$141,377 (\$113,426.01) (\$136,545) (\$134,557) (\$141,377)

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By Reviewed By

Ryne Schafer JD Russell/Matt Freeman

### Robinson Park Summary 2017 Budget

ProgramDepartmentFundRobinson ParkParks, Landscape MaintenanceGeneral

#### **Program Description**

Robinson Park is a 630-acre conservation/recreational park site. The Park includes 6 miles of IL River Bluffs Trail, a dedicated nature preserve, a trailhead area, a picnic area and shelter, and a swing set.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$2,041.74	\$1,900	\$1,450	\$1,450	0%
Expenditures	\$25,085.00	\$28,914	\$28,917	\$28,656	-1%
Subsidy (-) Excess (+)	(\$23,043.26)	(\$27,014)	(\$27,467)	(\$27,206)	
People served					
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a	

Activity Fee

Shelter Rentals: Monday - Friday \$50/day

Weekends & Holidays \$75/day

Special Event Fee: \$75/event

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By Reviewed By

Tom Higdon JD Russell/Matt Freeman

## Small Parks Summary 2017 Budget

ProgramDepartmentFundSmall ParksParks, Landscape MaintenanceGeneral

#### **Program Description**

Small Parks Crew is responsible for the operation and landscape maintenance of 27 small/neighborhood parks and the mowing of 11 atheltic fields on school district sites.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% <i>Change</i> 0%	
Revenues	\$16,979.42	\$18,000	\$17,500	\$17,500		
Expenditures	\$626,930.59	\$622,839	\$614,462	\$659,393	7%	
Subsidy (-) Excess (+)	(\$609,951.17)	(\$604,839)	(\$596,962)	(\$641,893)		
People served						
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a		

Activity Fee

Special Event Fee: \$75/event

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By Reviewed By

Roger Slama JD Russell/Matt Freeman

### Trewyn Park Summary 2017 Budget

ProgramDepartmentFundTrewyn ParkParks, Landscape MaintenanceGeneral

#### **Program Description**

Trewyn Park is one of the four original Peoria Park District park locations. The park contains the Trewyn Pavilion, picnic areas, a spray fountain, 2 playgrounds, a garden site and a Head Start Program site.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change 2%	
Revenues	\$24,055.00	\$26,000	\$24,500	\$25,100		
Expenditures	\$109,927.38	\$116,707	\$117,280	\$115,300	-2%	
Subsidy (-) Excess (+)	(\$85,872.38)	(\$90,707)	(\$92,780)	(\$90,200)		
People served						
Per capita Subsidy (-) Excess(+)	n/a	n/a	n/a	n/a		

#### Activity Fee

\$150 refundable deposit, \$40/hour (2 hr. Minimum), additional \$35/hour for groups of 50 or more.

Community Action Agency's Head Start Program Rental: \$1,650/month

#### **Proposed Activity Fee**

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By Reviewed By

Roger Slama JD Russell/Matt Freeman



# POLICE FUND



### Police Fund Overview 2017 Budget

<u>Police Fund Synopsis</u>: The Peoria Park District Police Department is responsible for the protection of the general public, prevention of crime and the protection of the natural resources and facilities of the Park District. Park Police Officers provide district-wide daily patrols, saturation patrols, money courier services, crowd control, special details, traffic control and general security assistance at many special events. The Police Fund includes the Police Explorer program and the Bicycle Safety Town.

#### **Financial Summary:**

	2015 Actual				2016 Revised Budget			2017 Proposed Sudget		
Focility/Program	Revenue Over Expenses (Defic)		Per User Substidy		Revenue Over Expenses (Defict)		Per User Subsidy	Revenue Over Expenses (Deficit)		Por User Subsidy
Police Administration	1.5	(557,825)			3	(601,810)		3	(617,771)	
Police Explorer	5	982			5	(6,266)		5	(615)	
Sofety Town	5	(2,651)	3	(0.66)	\$	(13,260)	\$ (3.32)	3	Supplied St.	
Tex Support	5	(597,591)		20.1011	5	(610,000)		\$	(618,386)	
Surplus (Deficit) After Taxes	5	38,097			5	(11,336)		5	12	

#### Taxing at Maximum Rate: Yes

#### **Key Changes Proposed for 2017:**

- In 2017, the Bicycle Safety Town budget will transfer from the Police Fund into the Recreation Fund.
- Increase emphasis on flexibility of police workforce, which will include increasing part-time hours from an average of 40 hours per week to an average of 60 per week.
- Improve strategies for building rapport between community and park police using recreation opportunities and community policing philosophies, by retooling a traditional officer position to create a Coordinator of Recreation Security position.

### Park Police 2017 Overview

The Peoria Park District Police Department is responsible for the protection of the general public, prevention of crime and the protection of the natural resources and facilities of the Park District. Park Police Officers provide district-wide daily patrols, saturation patrols, money courier services, crowd control, special details, traffic control and general security assistance at many special events.



The Park District Police Department is responsible for recruiting, hiring, and training a pool of up to 16 P.T.I. (Police Training Institute) certified part-time officers to serve the special security needs throughout the District. Routinely, part-time officers are needed at Logan Center, Proctor Center, Madison Golf Course, Newman Golf Course, Peoria Zoo, Gwynn Family Aquatic Center, Owens Center, Lakeview Family Aquatic Center, the RiverPlex and all of our major parks. The adaptability

and flexibility to provide cost-effective security service is a key component of Park District policing. During the spring and summer seasons, the Park District, as a whole, relies heavily upon part-time officers to augment its full-time officers.

Peoria Park District Police Explorer Post #464 is a career education program offering young adults hands-on activities to increase their knowledge of the law enforcement field while improving leadership skills, promoting teamwork and encouraging responsibility. Explorer Post #464 consists of 12 youth ranging from 15 to 20 years of age, who volunteer hundreds of hours annually. Explorer activities include: practicing patrol techniques, firearm safety/marksmanship, investigation techniques, CPR/First Aid, report writing, traffic enforcement, building searches and more. Park District Explorers assist with parking/crowd control at all regional cross country meets, IHSA State cross country meet, bicycle rodeos, July 3-4 festivities and other special events.

In 2017, Park Police will continue to emphasize community policing in an effort to build stronger relationships with local residents so that all of our visitors value our parks and facilities as safe places to gather and enjoy the amenities we offer.

## Police Fund Summary 2017 Budget

### **Fund Description**

The Police Fund is a special revenue fund that accounts for the operation of the Peoria Park District Park Police. The Park Police force is responsible for the protection of the public, prevention of crime and the protection of our natural resources and facilities. The Park Police fund also operates the Explorer Program and Bicycle Safety Town.

### **Fund Changes**

In 2017, the Bicycle Safety Town budget will transfer from the Police Fund to the Recreation Administration budget in the Recreation Fund.

### Personnel Requirements:

	2015	2016	2017		
Full Time	6.5	6.5	6.2		
Part Time	16	16	16		
Revenues	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Administration	\$688,266.89	\$751,729	\$728,280	\$752,130	3%
Explorer	\$3,402.50	\$1,450	\$2,295	\$1,450	-37%
Safety Town	\$4,693.00	\$4,000	\$3,500	\$0	-100%
Total Revenues	\$696,362.39	\$757,179	\$734,075	\$753,580	3%
Expenditures	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Expenditures Administration	<b>2015 Actual</b> \$648,500.80	<b>2016 Budget</b> \$741,354	<b>2016 Revised</b> \$720,090	<b>2017 Proposed</b> \$751,515	% Change 4%
		.,		•	
Administration	\$648,500.80	\$741,354	\$720,090	\$751,515	4%
Administration Explorer	\$648,500.80 \$2,420.25	\$741,354 \$7,115	\$720,090 \$8,561	\$751,515 \$2,065	4% -76%

# Administration Summary 2017 Budget

ProgramDepartmentFundAdministrationPolicePolice

### **Program Description**

The Park Police Officers provide district-wide routine daily patrols, saturation patrols, money courier services, crowd control, special details, traffic control, and general security assistance for Park District special events.

				% Change
\$688,266.89	\$751,729	\$728,280	\$752,130	3%
\$648,500.80	\$741,354	\$720,090	\$751,515	4%
\$39,766.09	\$10,375	\$8,190	\$615	
n/a	n/a	n/a	n/a	
		\$39,766.09 \$10,375	\$39,766.09 \$10,375 \$8,190	\$39,766.09 \$10,375 \$8,190 \$615

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

**Prepared By**Chief Sylvester Bush

Reviewed By
Emily Cahill

## Explorer Summary 2017 Budget

ProgramDepartmentFundExplorerPolicePolice

### **Program Description**

The Park District Explorer Post 464 is a career education program that provides young adults between the ages of 15 and 20 years old, the opportunity to increase their knowledge of the law enforcement field while improving leadership skills and promoting teamwork and responsibility.

2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
\$3,402.50	\$1,450	\$2,295	\$1,450	-37%
\$2,420.25	\$7,115	\$8,561	\$2,065	-76%
\$982.25	(\$5,665)	(\$6,266)	(\$615)	
n/a	n/a	n/a	n/a	
	\$3,402.50 \$2,420.25 \$982.25	\$3,402.50 \$1,450 \$2,420.25 \$7,115 \$982.25 (\$5,665)	\$3,402.50 \$1,450 \$2,295 \$2,420.25 \$7,115 \$8,561 \$982.25 (\$5,665) (\$6,266)	\$3,402.50 \$1,450 \$2,295 \$1,450 \$2,420.25 \$7,115 \$8,561 \$2,065 \$982.25 (\$5,665) (\$6,266) (\$615)

Activity Fee

N/A

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

**Prepared By**Chief Sylvester Bush

Reviewed By
Emily Cahill

## Safety Town Summary 2017 Budget

ProgramDepartmentFundSafety TownPolicePolice

### **Program Description**

The Bicycle Safety Town program is a unique, three-quarter mile training facility including a picnic shelter, playground, and a bicycle fleet upgrade. Bicycle Safety Town is available for birthday parties and private rentals. The Bicycle Safety Town program budget will move into the Recreation Admin budget in 2017.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$4,693.00	\$4,000	\$3,500	\$0	-100%
Expenditures	\$7,344.08	\$8,710	\$16,760	\$0	-100%
Subsidy (-) Excess (+)	(\$2,651.08)	(\$4,710)	(\$13,260)	\$0	
People served	4,000	4,000	4,000	0	
Per capita Subsidy (-) Excess(+)	(\$0.66)	(\$1.18)	(\$3.32)	n/a	

### Activity Fee

Rental fees vary depending on time and services provided.

### Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By

Chief Sylvester Bush

Reviewed By
Emily Cahill



# NON-OPERATING FUND



## Audit Fund Overview 2017 Budget

### Division

**Business** 

### **Fund Description**

The Audit Fund provides the funding for the annual audit of the District's financial statements. This fund is fully supported by tax revenue. The Audit Fund does have a maximum tax rate, but is not currently taxing at maximum rate.

### **Fund Changes**

Annual audit fee for 2017 is increasing to \$32,800 (\$950 or 2.98% increase from 2016).

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$41,315.97	\$30,800	\$30,800	\$32,800	6%
Expenditures	\$30,100.00	\$30,800	\$31,850	\$32,800	3%
Revenues Exceeding Expenditures	\$11,215.97	\$0	(\$1,050)	\$0	

## Bond & Interest Fund Overview 2017 Budget

Division

Business

### **Fund Description**

The Bond and Interest Fund pays the principal and interest payments for outstanding general obligation park bonds. This fund is fully supported by tax revenue. Illinois State Statue limits the amount of general obligation bonds the Park District may have outstanding, there is no maximum tax rate for the principal and interest payment of the outstanding general obligation bonds.

### **Fund Changes**

The 2017 budget assumes a \$5 million bond issue will be sold in January 2017 with a maturity schedule of \$2,550,000 on December 1, 2017, \$1,600,000 on December 1, 2018, and \$850,000 December 1, 2019.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$4,717,304.13	\$5,099,560	\$5,072,610	\$5,225,560	3%
Expenditures	\$4,728,218.00	\$5,099,560	\$5,072,610	\$5,225,560	3%
Revenues Exceeding Expenditures	(\$10,913.87)	\$0	\$0	\$0	

# FICA Fund Overview 2017 Budget

### Division

**Business** 

### **Fund Description**

This fund pays for the District's (employer's) portion of Social Security and Medicare for all employees. This fund does not have a maximum tax rate.

### Fund Changes

The employer's rate will remain 7.65% for Social Security and Medicare.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$978,933.72	\$1,017,450	\$987,240	\$1,021,275	3%
Expenditures	\$1,002,297.40	\$1,017,450	\$1,005,000	\$1,021,275	2%
Revenues Exceeding Expenditures	(\$23,363.68)	\$0	(\$17,760)	\$0	

## IMRF Fund Overview 2017 Budget

### Division

**Business** 

### **Fund Description**

This fund pays the Park District's contribution to the Illinois Municipal Retirement Fund (IMRF) for the provision of pension and disability benefits for qualifying employees. This fund does not have a maximum tax rate.

### **Fund Changes**

The Park District's contribution rate for 2017 will decrease from 10.53% to 10.35%.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$1,144,649.86	\$1,190,000	\$1,180,000	\$1,125,000	-5%
Expenditures	\$1,075,107.27	\$1,190,000	\$1,125,000	\$1,125,000	0%
Revenues Exceeding Expenditures	\$69,542.59	\$0	\$55,000	\$0	

## Liability Fund Overview 2017 Budget

### Division

**Business** 

### **Fund Description**

The Liability Fund provides funding for the District's risk management program and the quarterly contributions to the Park District Risk Management Agency (PDRMA) for general liability, auto liability, public officials liability, employment practices liability, law enforcement liability, pollution liability, and property coverages. This fund does not have a maximum tax rate.

### **Fund Changes**

Liability coverages are expected to increase by 2% and property coverage by 3%.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$536,953.15	\$632,030	\$591,365	\$613,512	4%
Expenditures	\$532,936.02	\$632,030	\$577,805	\$613,512	6%
Revenues Exceeding Expenditures	\$4,017.13	\$0	\$13,560	\$0	

## Paving & Lighting Fund Overview 2017 Budget

### Division

**Business** 

### **Fund Description**

The Paving and Lighting Fund pays for street and parking lot lighting within the parks and some roadway and/or parking improvements. The Paving and Lighting Fund does have a maximum tax rate, and is currently taxing at the maximum rate.

### **Fund Changes**

The 2017 proposed budget includes \$18,000 for a curb and gutter project in Glen Oak Park and \$25,000 for improvements at Mossville Soccer.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$100,810.97	\$105,005	\$105,005	\$107,105	2%
Expenditures	\$110,406.56	\$115,000	\$87,804	\$98,000	12%
Revenues Exceeding Expenditures	(\$9,595.59)	(\$9,995)	\$17,201	\$9,105	

## Workers' Comp. & Unemployment Fund Overview 2017 Budget

### Division

**Business** 

### **Fund Description**

This fund pays for the Park District's workers' compensation coverage and unemployment compensation costs. The Park District Risk Management Agency (PDRMA) provides the District's workers' compensation coverage. This fund does not have a maximum tax rate.

### **Fund Changes**

For 2017, a 4% increase is projected for workers' compensation coverage.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$512,727.63	\$529,334	\$524,319	\$523,530	0%
Expenditures	\$473,877.80	\$529,334	\$487,336	\$523,530	7%
Revenues Exceeding Expenditures	\$38,849.83	\$0	\$36,983	\$0	



# HISRA



### Heart of Illinois Special Recreation Association Fund Overview 2017 Budget

<u>HISRA Fund Synopsis</u>: The Heart of Illinois Special Recreation Association (HISRA) is a special revenue fund and is a cooperative programming effort provided by the Peoria Park District, Morton Park District, Chillicothe Park District, and Washington Park District. Each District provides property tax support at a tax rate of 2 cents annually. The SRA provides a broad range of recreation programs and services for individuals with disabilities and special needs as well as inclusion services for its member Park Districts.

### **Financial Summary**:

	2015 Actual Resense Over		2016 Revised Bodget Revenue Over		2017 Proposed Bidget Revenue Over					
Facility/Prognam	1 33	Expenses (Deficit)	Rer User Substidy	Expenses (Definit)		Per User Substily	Expenses (Dořkin)		For User Substity	
HISRA Administration	- 5	(248,437)		5	(287,912)		1	(336,207)		
HISRA Comp Free To Be	5	(88,932)		5	[82,082]	- 1	5	(106,307)		
Pearlo Tax Support Surplus (Deficit) After Taxes	5	(406,531) 69,162	\$ (145.17)	5	(420,000) 50,006	\$ (156.78)	\$	(428,000) (14,514)	\$ (187.51)	

### Taxing at Maximum Rate: No

### **Key Changes Proposed for 2017:**

- Expand FOCUS adult day camp in the fall of 2017.
- Increase program fees an average of 2% to offset rising cost of doing business.
- The 2017 revenue over expenses deficit is not a budgeted operating deficit, it is due to the planned replacement of a HISRA vehicle.

## Heart of Illinois Special Recreation Association 2017 Overview

The HISRA fund encompasses two budgets: Administration and Camps. The Administration budget includes all full time staff costs as well as all costs associated with HISRA's general recreation programming, special events, Special Olympics, Adapted Sports, member district general recreation inclusion costs, the operation of the HISRA facility, vehicles and offices. The Camps budget includes all staff, supply and other costs associated with operating HISRA's camp programs as well as all member district inclusion costs associated with participation in day camps and related activities.

### **Youth Programs**

HISRA offers year round youth programs that are developmentally appropriate activities geared toward individuals with disabilities. This includes structured activities for youth on days off school and/or other special events. This group participates in arts and craft, sensory and motor development activities as well as trips to community venues.

HISRA's Parent's Night Out program provides an important source of weekend night respite to families of individuals with special needs and their siblings. This program provides structured activities for individuals and their siblings.



### Camps

HISRA offers summer and holiday camps to meet the varying needs of school-aged individuals aged 4-21:

Camp Free To Be-This camp is designed to meet the needs of individuals who have needs that require increased staff-to-participant support to experience traditional day camp activities. Children are grouped by both age and ability, and developmentally appropriate activities are planned to meet the needs of each individual. Camp Free to Be strives to provide participants with a safe and nurturing environment, to introduce youth to a variety of recreation activities, and to provide participants opportunities to increase socialization, self-discovery, and build skills through positive interactions. The established curriculum includes activities that address goals in the following areas: motor skills, physical activity, art, social skills and relationship skills, sensory activities, as well as community-based instruction on field trips.

Summer Daze-Summer Daze is designed to meet the needs of individuals age 13-21 who can participate in community-based activities with a staff to camper ratio of 1:4. Summer Daze is primarily a community-based camp in which participants explore the Peoria area in search of fun and friendship.

School Breaks-These days are designed to meet all the varying needs of individuals and families in need of structured activities over the school breaks.

### **Adult Social Programs**

HISRA's social programs are designed for fun and friendship. They encourage social interaction and skill development. HISRA adult participants have fun while making friends and building skills toward independence in the following programs:



FOCUS-this program includes an active group of adults who spend four days a week, cooking, exploring the community, volunteering and spending time with friends.

Center-Based Activities-Groups of friends gather at HISRA to play bingo, sing karaoke, cook out, play games, bake holiday treats and much more! Parent's night out is also open to our adult participants.

Community-Based Activities-Some favorite activities include dinner, bowling and seasonal attractions in the community.

### **Sports and Physical Fitness**

Wheelchair Basketball-HISRA's wheelchair basketball program is an Adapted Sports program designed to serve individuals with physical disabilities. The HISRA Adapted

Sports program is designed to give the recreational or competitive athlete the ability to participate to his/her fullest extent possible.

Special Olympics-HISRA proudly competes in the Heartland/Area 6 in Special Olympics Illinois which serves the Peoria and Bloomington areas. HISRA athletes participate in six Special Olympic sport opportunities: Basketball (including individual skills), Track & Field, Aquatics, Softball (team and individual skills), Bowling (single and team competition), and Golf (individual, unified and skills).



To participate in Special Olympics an individual must be eight years old and identified by an agency or professional as having one of the following conditions: intellectual disability or cognitive delay as measured by a formal assessment. The Special Olympics programs are competitive sports that allow participants to reach their fullest athletic potential. HISRA conducts athlete evaluations and divides teams or determines individual skill competition based upon skill level. This process allows teams to compete fairly against similar level

teams from other schools or agencies. Individual athletes and teams then have the opportunity to compete against other agency teams and at district, regional and state levels based upon advancement. HISRA's Special Olympics program promotes fun, friendship, physical fitness, skill development and healthy competition. HISRA Health Club-HISRA participants works with a RiverPlex trainer to develop or advance physical fitness. All levels of physical fitness are welcome.

### **Special Events and Trips**

These are one time events focused on socializing and experiencing new opportunities. HISRA participants enjoy participating in community based activites such as: Movies in the Park, Festival of Lights, Peoria Players and Cornstock productions, Morton Pumpkin Festival, Peoria Rivermen games, Balloon Race, Holiday Dances and Parties.

### Inclusion Services

Individuals with special needs are welcome to participate alongside their peers in any programs offered by our member districts. HISRA is committed to providing a variety of recreation choices for individuals who have special needs. We believe that all individuals should be provided with leisure opportunities to allow for enjoyment at their highest level of ability. Member district programs may be the best choice for some. Reasonable accommodations are provided at no cost to residents of HISRA's member districts. Residents pay the regular registration fees through the member district in which they are participating. HISRA staff supports inclusion in member district event as requested.

Available accommodations include:

- Assessment, observation, evaluation
- Activity modification
- Disability awareness training
- Behavior management support
- Adaptive equipment
- Visual supports
- Varying levels of staff support
- Staff training



Inclusion assures that all residents of HISRA's member districts have the freedom of choice to participate along side their peers. Inclusion fosters and increases a sense of independence in leisure activities. It provides an opportunity for all residents of a community to learn, grow, and appreciate individual differences and celebrate diversity.

### Major Special Events and Partnerships

ACCESS March Madness Experience-HISRA, along with other major sponsors, open up the games of the March Madness Experience to individuals with disabilities for a daytime field trip for classrooms and an evening event for families and groups. During the family fun night the area's largest disability resource fair is held.



ACCESS Steam-Access Steam is an all-inclusive exercise and fitness program that is designed to meet the needs of individuals of all ages who have been diagnosed with a disability. The additional beauty of the program is that it is designed for not only the individual but the families and loved ones of the participants. The program culminates in Peoria's Steamboat Classic 4K or 4 mile race. With the help of Running Central, HISRA is developing a fleet of

specially designed racing wheelchairs, handcycles, pushchairs and other vehicles for loan to the community to encourage individuals with disabilities and their families to engage in physical activity.

### 2017 Budget Highlights

The 2017 budget reflects a similar level of programming as the past year. In response to increased interest, we have budgeted to expand our FOCUS adult day program in the fall of 2017. We have budgeted for 4 full-time and 3 permanent part time positions. HISRA staff works to provide quality programming at a reasonable price to our participants and families. A minimal program fee increase is included to offset the rising cost of doing business. Camp fees are not budgeted to increase. Program fees are budgeted to increase an average of 2%. We will maintain the type and variety of programming offered in 2016 while being mindful of the desires of our participants. Non-resident fees reflect approximately a 25% increase over resident fees.

This budget does not reflect an operational deficit. HISRA has budgeted for needed vehicle replacement in 2017.

## Heart of Illinois SRA Fund Summary 2017 Budget

### **Fund Description**

The Heart of Illinois SRA is a cooperative extension of the Chillicothe, Morton, Peoria, and Washington Park Districts. A broad range of programs and services provide appropriate, adapted and accessible recreation opportunities for individuals with disabilities and special needs. The Heart of Illinois SRA also provides inclusion services for it member districts.

### **Fund Changes**

Please refer to written budget overview.

### Personnel Requirements:

	2015	2016	2017		
Full Time	4	4	4		
Part Time	80	80	80		
Revenues	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Administration	\$757,268.29	\$752,573	\$768,125	\$799,465	4%
Camp Free To Be	\$111,677.12	\$109,700	\$106,166	\$116,500	10%
Total Revenues	\$868,945.41	\$862,273	\$874,291	\$915,965	5%
Expenditures	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Expenditures Administration	<b>2015 Actual</b> \$599,173.54	<b>2016 Budget</b> \$699,570	<b>2016 Revised</b> \$636,038	<b>2017 Proposed</b> \$707,672	% <i>Change</i> 11%
		•••			
Administration	\$599,173.54	\$699,570	\$636,038	\$707,672	11%

## Administration Summary 2017 Budget

Program Department Fund

Administration Heart of Illinois SRA Heart of Illinois SRA

### **Program Description**

This budget includes all youth, teen and adult social programs, Special Olympics, wheelchair basketball, leisure education, skill building programs, and special events.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$757,268.29	\$752,573	\$768,125	\$799,465	4%
Expenditures	\$599,173.54	\$699,570	\$636,038	\$707,672	11%
Subsidy (-) Excess (+)	\$158,094.75	\$53,003	\$132,087	\$91,793	
People served	2,199	2,125	2,225	2,225	
Per capita Subsidy (-) Excess(+)	\$71.89	\$24.94	\$59.36	\$41.26	

### Activity Fee

Varies per program

### Proposed Activity Fee

2% increase per program

### Rationale for proposed fee increase / decrease

Increasing cost of building maintenance and supplies.

Prepared By

Katie Van Cleve

**Reviewed By**HISRA Board

## Camp Free To Be Summary 2017 Budget

Program Department Fund

Camp Free To Be Heart of Illinois SRA Heart of Illinois SRA

**Program Description** 

This budget includes all HISRA day camps and member district inclusion services associated with day camps.

	2015 Actual	2016 Budget	2016 Revised	2017 Proposed	% Change
Revenues	\$111,677.12	\$109,700	\$106,166	\$116,500	10%
Expenditures	\$200,609.39	\$204,718	\$188,248	\$222,807	18%
Subsidy (-) Excess (+)	(\$88,932.27)	(\$95,018)	(\$82,082)	(\$106,307)	
People served	125	135	135	135	
Per capita Subsidy (-) Excess(+)	(\$711.46)	(\$703.84)	(\$608.01)	(\$787.46)	

### Activity Fee

Varies per program

Proposed Activity Fee

N/A

Rationale for proposed fee increase / decrease

N/A

Prepared By

Katie Van Cleve

**Reviewed By**HISRA Board

## Appendix A Financial Policies

Peoria Park District's financial policies support the District's strategic goals and provide a framework for the budget process and day to day operations.

The Peoria Park District has established the following strategic goals:

- Ensure the long term financial security of the Peoria Park District.
- Implement and maintain an on-going strategic planning process.
- Enhance recreation, education, and leisure opportunities for all members of the community.
- Address infrastructure, safety and operational needs.
- Encourage and support staff creativity, innovation, and commitment.
- Remain a leading force in the preservation of the historical, cultural, and natural environments of the community.

These strategic goals support the Peoria Park District's mission and vision. The mission of the Peoria Park District is: To enrich life in our community through stewardship of the environment and the provision of quality recreational and leisure opportunities.

### The District's vision is:

- The Peoria Park District is a financially sound organization providing quality parks, facilities, and innovative and responsive recreation programs.
- The Peoria Park District has insured its financial security and ability to provide quality recreational opportunities to all members of its community through a mix of public funding, fees and charges, and partnerships in the private sector.
- The Peoria Park District is an active force in the preservation of the historical, cultural, and natural environment of the community.
- Continually aware of the changing needs and economic resources of the community, the Peoria Park District works independently and in cooperation with other organizations to provide recreational opportunities for all members of the community.

In order to ensure the sound financial management of the District, the following financial policies have been adopted by the Peoria Park District.

### Sources of Revenue-

 Property Taxes – Illinois Statutes limit the amount of total property tax that can be levied by the District. In complying with these requirements, the levy for each fund shall be based upon an evaluation of its fiscal health, non-property tax revenues and the opportunities for non-levy revenue growth, the level of planned expenditures, and cash flow requirements. Property tax revenues shall be projected using conservative estimates based on historical information, current levels of collection, and equalized assessed valuation estimates.

- 2. User Fees The District establishes fees and charges for services which benefit specific users more than the general public. To the maximum extent feasible and appropriate, fees and charges shall be established to recover the total cost of delivering the service.
- 3. Alternative Funding Sources For both the operating budget and the capital budget, the District shall work to establish partnerships with other public and private entities and to secure grants to recover some of our annual operating expenses and capital expenses for facility acquisition and improvement projects. When evaluating prospective partnerships or grant applications, the amount of matching funds required, the in-kind services to be provided, and the on-going operating and capital costs shall be considered.
- 4. Revenue Diversification and Stabilization The District will work to develop additional revenue sources to limit the impact of lower revenues from any single revenue source.

### Operating Budget -

- 1. The District shall adopt a balanced budget with annual revenues sufficient to pay all expected annual expenditures.
- 2. One time revenues shall not be used to pay annual operating expenses. The District shall differentiate between on-going or annual operating revenues and one-time revenues in order to provide the assurance that one-time revenues are not budgeted to pay annual operating expenses.
- 3. The District shall maintain a cost recovery system to ensure that to the maximum extent feasible, the costs of a service are matched to the fees received for this service. Matching the fees paid for a service to the cost to deliver that service assists the District in identifying areas where increased operational efficiencies would be most beneficial, enhanced revenues may be possible, or a change in the allocation of District resources should be considered.
- 4. The annual operating budget shall provide for compliance with all applicable local, state, and federal statutory requirements. Examples include Illinois Park District Code, minimum wage increases, Patient Protection and Affordable Care Act (Health Care Reform), United States Department of Agriculture, Illinois Department of Public Health, Illinois Accessibility Code, and Clean Water Act.
- 5. The annual operating budget shall comply with all Park District policies. Examples include the District's policies for historical preservation, scholarships, and purchasing.
- 6. The annual operating budget shall provide for meeting the requirements of certifying or sanctioning agencies. Examples include Association of Zoos and Aquariums, Payment Card Industry Data Security Standards, Government Accounting Standards Board, Consumer Product Safety Commission, National Fire Protection Association, Ellis and Associates, Government Finance Officers Association, and Park District Risk Management Agency.
- 7. District staff shall continually monitor economic conditions, revenue sources, and expenses in order to make adjustments as necessary to end the year as close to breakeven as possible. If District staff anticipates a significant variation from budget, the Park Board will be advised of the cause and possible adjustments that could be made to limit any negative financial impact on the District.

8. District staff is responsible for maintaining a budgetary control system to monitor adherence to the approved budget. This system shall include monthly reports comparing actual revenues and expenditures to the approved budget.

### Capital Budget -

- 1. Capital projects are prioritized for funding on the following basis:
  - Capital improvements or equipment needed for the safety of the District's employees and users.
  - b. Contractual commitments such as alternate revenue source bond payments.
  - c. Capital projects necessary to comply with statutory or regulatory requirements.
  - d. Capital projects that ensure proper maintenance of District facilities.
  - e. Capital projects that reduce or help to control annual operating costs.
  - f. Capital projects that improve service delivery or enhance service levels.
- 2. A five year capital improvement plan shall be maintained and submitted to the Park Board annually as part of the budget process. The capital improvement plan should provide sufficient funds for the regular repair and maintenance of District capital assets and endeavor to schedule projects so that total capital expenditures do not fluctuate significantly from one year to the next.
- 3. Capital projects are primarily funded through the sale of general obligation park bonds. Capital projects may also be funded through grants, donations, annual or one-time revenues, and the sale of alternative revenue source bonds or debt certificates.

### Debt Financing -

- 1. Debt financing shall generally be utilized only for capital projects that have a useful life that will exceed the term of the financing.
- 2. The District annually issues general obligation park bonds for capital projects. The projects to be funded by the annual bond issue shall be submitted to the Park Board for approval during the budget process along with the five year capital improvement plan.
- 3. Illinois Statutes limit the amount of outstanding general obligation park bonds to .575 percent of the District's equalized assessed valuation.
- 4. Illinois statutes limit the District's total debt outstanding to 2.875 percent of the District's equalized assessed valuation. Alternate Revenue Source bonds do not count towards the District's total debt limitation.
- 5. Prior to the sale of debt, a funding or revenue source(s) must be designated to make the principal and interest payments throughout the term of the financing.

#### Fund Balances -

- At least annually the District will review the fund balances including restricted, committed, assigned and unassigned balances to determine if any changes should be considered.
- For fund balances that are committed, Park Board action is required to establish, modify
  or rescind the specific purpose for which funds have been committed. Example of a
  committed fund balance account is the Senior Olympics reserve account.

- 3. For fund balances that are assigned, District staff may establish or make changes to these accounts with the concurrence of the Finance Committee. Examples of assigned fund balance accounts are land acquisition reserve, roadway improvements reserve, Bielfeldt Park reserve, and OPEB (Other Post Employment Benefit) reserve.
- 4. Funds where property taxes have been levied for a restricted purpose have restricted fund balance accounts. The amounts shall be maintained separately to ensure compliance with the specific purpose for which property taxes were levied.
- 5. The total of restricted fund balance accounts, unassigned fund balance accounts, and the assigned account in the general fund for building repairs and improvements shall be sufficient to meet the District's cash flow requirements. This includes sufficient funding to pay expenses prior to the collection of property taxes without short term borrowing.

### Financial Management and Reporting -

- 1. District staff shall maintain a comprehensive system of internal controls designed to protect the District's assets from loss, theft, or misuse and to compile reliable information for the preparation of the District's financial statements in conformity with Generally Accepted Accounting Principles.
- The District shall prepare its comprehensive annual financial report in compliance with the standards established by the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting Award program.

## Appendix B Fund Descriptions

In governmental accounting, all financial transactions are organized within funds. A fund contains a group of accounts segregated for specific purposes. All financial transactions related to these purposes are recorded in the accounts of the fund. Each fund is self-balancing and are often established for a specific purpose that is required by state statute and cannot be used for any other purpose.

The Peoria Park District maintains the following funds:

**General Fund** – The General Fund is a major fund and is the general operating fund of the District. This fund accounts for administration, maintenance of parks, internal service charges, and capital projects funded through grants and donations. The property taxes received for corporate purposes as well as the operation and maintenance of park buildings and roadways are included in the General Fund.

**Recreation Fund** – The Recreation Fund is a major special revenue fund used to account for the operations of most of the District's recreation programs and facilities. Revenues are generated primarily from fees and charges for specific activities. Municipal recreation and recreation centers property taxes also provide a major source of revenue for this fund. As part of the District's cost recovery system, the fund is organized into various departments and program or facility budgets in order to match the revenues received for participation in specific activities to the expenses or cost to provide those specific activities.

**Golf Fund** – The Golf Fund is a special revenue fund used to account for the operations and maintenance of the District's four golf courses and the golf learning center. Revenues are generated primarily through fees received for services provided. This includes season ticket sales, green fees, golf car fees, food and beverage sales, merchandise sales and various golf outings and tournaments. Some property taxes levied for municipal recreation purposes are included as revenues for this fund.

**RiverFront Events Fund** – The RiverFront Events Fund is a special revenue fund used to account for the programs provided on Peoria's riverfront. This fund includes the management of the Gateway Building for the City of Peoria. Revenues are primarily generated through the admission fees to attend the events, food and beverage sales, event sponsorships, and facility rentals. Some property taxes levied for municipal recreation purposes are included as revenues for this fund.

**RiverPlex Recreation and Wellness Center** – The RiverPlex Fund is used to account for the operation of the RiverPlex Recreation and Wellness Center. The only source of operating revenues for this facility is fees and charges. No property tax dollars are included in this fund.

**Detweiller Marina Fund** – For over 50 years, the Peoria Park District has had a contract with the Detweiller Playground Inc. to operate Detweiller Marina. The Detweiller Marina Fund accounts for all of the revenues generated and expenses associated with operating the marina. No property tax dollars are included in this fund.

**Museum Fund** – The Museum Fund is a special revenue fund used to account for the operations of the District's museums. These include Forest Park Nature Center, Tawny Oaks, Luthy Botanical Garden, and Peoria Zoo. Revenues are generated through grants, admission fees, class fees, membership fees, special event fees, rentals, and merchandise sales. Property taxes levied for museum purposes are a primary source of revenue for these facilities.

**Heart of Illinois SRA** – The Heart of Illinois Special Recreation Association is a special revenue fund and is a cooperative programming effort provided by the Peoria Park District, Morton Park District, Chillicothe Park District, and Washington Park District. Each District provides property tax support at a tax rate of 2 cents annually. The SRA provides a broad range of recreation programs and services for individuals with disabilities and special needs as well as inclusion services for its member Park Districts.

**Audit Fund** – The Audit Fund is a special revenue fund that accounts for the expenses related to the audit of the District's Comprehensive Annual Financial Report. This is a requirement under Illinois State Statutes. The funding source for this requirement is property taxes.

**Liability Fund** – The Liability Fund is a special revenue fund that accounts for the District's liability and property insurance expenses as well as the District's risk management activities. Property taxes levied for liability purposes are the primary source of revenue for these expenses.

**Police Fund** – The Police Fund is a special revenue fund that accounts for the operation of the Peoria Park District Park Police. Property taxes levied for police purposes are the primary source of revenue for this fund.

Illinois Municipal Retirement Fund (IMRF) – IMRF is a special Revenue fund that accounts for the District's contributions to IMRF as required by Illinois State Statutes for the provision of employee pension and disability benefits. Property taxes levied for IMRF purposes are the primary source of revenue for this fund.

Workers' Compensation and Unemployment Fund – The Workers' Compensation and Unemployment Fund is a special revenue fund that accounts for District's workers' compensation coverage expense and unemployment costs. Property taxes levied for paying workers' compensation and unemployment expenses are the primary source of revenue for this fund.

**Federal Insurance Contribution Act (FICA) Fund** – This fund is a special revenue fund that accounts for the employer's contribution to social security. Property taxes levied for paying social security expenses are the primary source of revenue for this fund.

**Paving and Lighting Fund** – The Paving and Lighting Fund is a special revenue fund that accounts for the District's expenses for street lighting and some roadway projects. Property taxes levied for paving and lighting purposes are the primary source of revenue for this fund.

**Bond and Interest Fund** – The Bond and Interest Fund accounts for the payment of principal and interest payments due on general obligation park bonds that were issued to finance capital improvements. Property taxes levied at the time of the issuance of general obligation park bonds are the primary source of revenue for this fund.