

High School ELITE 2017

	Thurs. Feb. 16	Thurs. Feb. 23	Thurs. March 2	Thurs. March 9	Thurs. March 16	Thurs. March 23
Prep Week	Week 1 Registration	Week 2 Resume/App Intro	Week 3 Boot Camp/Certification	Week 4 Conflict Resolution	Week 5 App/Resume	Week 6 Computer Lab
	2 hours	1 hour	10:00-2:00 PM LakeView	1 hour	1 hour	2 hours
Zero Week Presentations week of Jan 30, See schedule below.	Distribute handbooks; review rules and regulations; verify contact information; take photos; drill anthem, reminder to bring cell phones to next class. Pre-test. Word of the week: ELITE	Name cards distributed; page-by-page review of handbook; team building exercise; distribute generic applications & resumes; review text procedures. Word of the week: RESPECT	March Madness Training; Anthem Certification ; Practice writing thank you notes and addressing envelopes; Intro applications and resumes; Employment Pre-Test; Word of Week: Acceptance	Guest Spesker on Coflict Resolution; Social Expectation Pre-Test; Discuss March Madness Word of the week: FORGIVENESS	Work on practice App/Resume; Discuss Social Expectation pre-test; Word of the week: COURAGE	Distribute Family Verification Forms. Input app/resume online. Lead get info to HR Word of the week: PATIENCE
Train the Trainer #1 , Tue. Feb 7, 1-4 PM, Noble Center						
				March Madness Class 1A & 2A March 9-11.	March Madness Class 3A & 4A, March 16-18.	
					Train the Trainer #2 Tue. Mar. 14, 1 - 4 PM Noble Center,	

Thurs. March 30	Thurs. April 6	Thurs. April 20	Friday, April 21	Thurs. Apr 27
Week 7	Week 8	Week 9	Week 9	ELITE Graduation
1 Hour	1 Hour	2 HOURS	NOBLE Center	6:00 PM
HR Discuss interview techniques; Job Fair Etiquette; Collect Parent Verification: Word of the Week: INTEGRITY	Critiqued APP's & Resumes returned by HR: Write and practice Elevator speech; Dress For Success; Mock Interview Reminder; Word of the Week; COMMITMENT	HR Conduct Mock Interviews; Work Place Role Play, before, during and after: Reminders Job Fair tomorrow; Elite Behavior; Dress for success; bring 5-8 copies	Thursday, Apr 20, 9:00 AM 11:30 AM. Employer set-up 7:30-8:30 am. Bring completed resumes to Job Fair interviews. Word of the Week: Focus	Graduation 6:00 PM, May 21 at Riverside Community Church, corner of Hamilton Blvd & Monroe St. Peoria. Word of the Week: Determination
2017 ELITE Spreadsheet Updated 1-17-17 Copyright © 2015 ELITE Youth Program All rights reserved.			Zero Week Presentation	
		Central	February 2, 2017 1-2 pm	
		Manual	February 2, 2017 8-9 am	
		Limestone	TBD	