

**OFFICIAL PROCEEDINGS OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS, HELD AT 6:00 P.M. ON WEDNESDAY, FEBRUARY 8, 2023 HELD AT THE BONNIE NOBLE ADMINISTRATION BUILDING.**

**TRUSTEES PRESENT:** Trustees Timothy Bertschy, Kyle Bright (v), Joyce Harant, Jackie Petty, Alexander Sierra, and Vice President Laurie Covington.

Note: (v) = Attended Virtually

**TRUSTEES ABSENT:** President Robert Johnson

**STAFF PRESENT:** Executive Director Emily Cahill, Brent Wheeler, Attorney Bill Streeter, Attorney Kevin Day, Becky Fredrickson, Matt Freeman, Chief Todd Green, Scott Loftus, Mike Miller (v), Bryan Rodgers, Karrie Ross, Doug Silberer (v), Jenny Swanson, Greg Walker, Sue Wheeler (v), and Alicia Woodworth.

Note: (v) = Attended Virtually

**OTHERS PRESENT:** West Peoria resident Nicholas Baker, and Brandon Marsh of Detweiller BMX, Inc.

**1. CALL TO ORDER**

Vice President Laurie Covington presided and called the meeting to order at 6:00 pm.

**2. ROLL CALL**

**3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**

**4. MINUTES**

**4.A. Approval of Minutes of January 18, 2023 Regular Board Meeting**

Trustee Covington MOVED TO APPROVE the January 18, 2023 Regular Board meeting minutes. Motion seconded by Trustee Bright and carried on the following roll call vote: Trustees Bertschy - Abstain, Bright - Aye, Harant - Aye, Petty - Aye, Sierra - Aye, and Vice President Covington - Aye. (Results: 1 Abstain; 5 Ayes; 0 Nays).

**4.B. Approval of June 13, 2022 and December 14, 2022 Regular Board Meeting Closed Session Minutes**

Trustee Sierra MOVED TO APPROVE the June 13, 2022 and December 14, 2022 Regular Board meeting Closed Session minutes, and not release publicly at this time. Motion seconded by Trustee Petty and carried on the following roll call vote: Trustees Bertschy - Abstain, Bright - Aye, Harant - Aye, Petty - Aye, Sierra - Aye, and Vice President Covington - Aye. (Results: 1 Abstain; 5 Ayes; 0 Nays).

**5. STAFF REPORTS**

**5.A. Executive Director**

Emily Cahill thanked the Board and staff for the amount of work that has been taking place so far in 2023 as we all not only think about last year but also in building out our strategic and operational plan for 2023. There is a lot of great work and conversation happening. Thank you all for your commitment to the Peoria Park District.

Trustee Sierra asked how summer camp was going. Scott Loftus stated that to date, camps are just over 50% full. This includes Ancient Oaks at 100% capacity, Lakeview Rec at 48%, Proctor Rec at 13%, Peoria Zoo at 56%, and RiverPlex at 35%. More detailed information about camps will be provided at next week's Programming Committee meeting on Monday, February 13 at 3:00 at the Noble Center.

Trustee Sierra asked how lifeguard recruitment is coming along. Brent Wheeler stated that after an aquatic meeting tomorrow, he'll be able to answer that question. Emily Cahill stated that a working group committed to employee recruitment has been developed where discussing seasonal hiring is a standing agenda item. In addition, numerous recruiting events and fairs are held/attended.

**5.B. Superintendent of Planning, Design and Construction**

Becky Fredrickson presented the January 2023 Project Report. *Please see Attachment A.* Trustee Sierra confirmed that all the projects at Trewyn Park are completed. As such, is there a date set to celebrate this? Emily Cahill stated that we are working on this and will develop a date soon.

**5.C. Chief of Police**

Chief Todd Green presented the January 2023 Police Activity Report. *Please see Attachment B.*

**6. COMMITTEE REPORTS**

**6.A. Planning Committee - Minutes of December 6, 2022 Meeting**

Trustee and Planning Committee Chair Harant reported that the development of the guiding principles of the Implementation Guiding Policy of the Park District's Commitment to Environmental Sustainability Policy Category #1 is being finalized for Board approval. Trustee Harant thanked staff for all their hard work on this.

Trustee Harant reported that work is ongoing in providing all information needed to proceed with the Springdale Cemetery Authority to get the deed and IGA agreement finalized. The one-year deadline is approaching the end of March.

At the 2.7.23 Planning Committee meeting, a wonderful presentation on carbon sequestration was given by PPD Naturalist Colton Sanders. It was very informative and is the beginning of thinking about how to provide this type of information in programming.

**7. NEW BUSINESS**

**7.A. Requests for Proposal: \$5,000,000 General Obligation Park Bonds**

Trustee Bertschy MOVED TO APPROVE the recommendation that the Park District contract with Commerce Bank with respect to the District's General Obligation Bonds. Motion seconded by Trustee Sierra and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, and Vice President Covington. (Results: 6 Ayes; 0 Nays).

- 7.B. Consideration and action on an ordinance providing for the issue of \$5,000,000 Taxable General Obligation Park Bonds, Series 2023B, for the payment of capital improvements in and for the District, providing for the levy of taxes to pay said bonds, and authorizing the sale of said bonds to the purchaser thereof**  
Trustee Bertschy MOVED TO APPROVE Ordinance 396. Motion seconded by Trustee Harant and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, and Vice President Covington. (Results: 6 Ayes; 0 Nays).
- 7.C. Agreement between the Pleasure Driveway and Park District of Peoria and the Union Council**  
Matt Freeman stated that after a series of meetings, staff has successfully negotiated a new labor agreement with the Union Council. The new agreement is for a three-year term, covering the years 2023, 2024, and 2025. Members of the Union Council ratified this agreement on January 18, 2023. Staff recommends approval of the new labor agreement between the Pleasure Driveway and Park District of Peoria and the Union Council.  
  
Trustee Harant MOVED TO APPROVE the Agreement between the Pleasure Driveway and Park District of Peoria and the Union Council. Motion seconded by Trustee Petty and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, and Vice President Covington. (Results: 6 Ayes; 0 Nays).
- 7.D. Proposed Policy Revisions - Drug/Alcohol/Holidays**  
Emily Cahill stated this is the first reading of proposed policy revisions and is for review only with no action requested at this time. Along with other changes, the proposed policy adds Juneteenth as a Park District holiday.
- 7.E. Detweiller BMX License Agreement**  
Matt Freeman stated that in 2022, Brandon Marsh approached District staff about his interest in operating the BMX track located at Detweiller Park. The previous operator of the BMX track had successful years in 2017, 2018, and 2019, but COVID interrupted any momentum in rider interest gained in those years. As with the previous operator, Mr. Marsh will operate the BMX track at Detweiller Park as an Illinois, not-for-profit organization under the name of "Detweiller BMX Inc." Additionally, consistent with the previous operator, Mr. Marsh has received the full support of USA BMX and the USA BMX Foundation for full sanction status and assistance with local program creation and event scheduling. As memorialized in the license agreement, insurance for the operation of Detweiller BMX will be provided by USA BMX/American Bicycle Association. As part of this agreement, Detweiller BMX will be responsible for maintaining the track and associated grounds at the required specifications to hold BMX practices and races. The license agreement includes an annual fee of \$30 per acre for the use of 3 acres. This license agreement expires on December 31, 2023 and includes a one-year option to renew if exercised by Mr. Marsh. As such, staff recommends approval of this agreement.

Trustee Bertschy stated he has nothing against BMX racing or Detweiller BMX Inc., however, he is concerned that the commercial umbrella insurance that Detweiller BMX is providing is only \$1,000,000 for each occurrence. He expressed his concern that injuries due to this type of sport could easily run in excess of \$1,000,000. He stated that \$5,000,000 would be more reasonable and asked why PDRMA approved only \$1,000,000. Matt Freeman stated he could not speculate on what PDRMA's position was on that particular threshold. Karrie Ross stated that PDRMA applies a standard best practices approach, setting certain minimum amounts. If districts are able to obtain more than that, they certainly support that. Trustee Bertschy stated that in today's world, \$1,000,000 is not that much money for a vehicular accident and is insufficient. As such, this item will be pushed to the February 22, 2023 Board meeting for approval to allow Detweiller BMX Inc. to obtain adequate insurance for each occurrence.

## **8. CALENDAR OF CONSENT ITEMS**

**8.A. Request for Use - Springdale Salute - Glen Oak Park**

**8.B. Bid - Peoria Player's Boiler**

**8.C. Quote - Electric Train**

**8.D. Lakeview Park After Dark Equipment**

Trustee Bertschy requested to pull item 8.B. Trustee Harant requested to pull item 8.C. Trustee Sierra requested to pull item 8.D.

Trustee Harant MOVED TO APPROVE Calendar of Consent Item 8.A. Motion seconded by Trustee Petty and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, and Vice President Covington. (Results: 6 Ayes; 0 Nays).

In regards to item 8.B., Trustee Bertschy asked if the contractor had subcontracted with Agile Supply Company as shown on the Minority/women Owned Contact Sheet provided. Becky Fredrickson stated yes.

Trustee Bertschy MOVED TO APPROVE Calendar of Consent Item 8.B. Motion seconded by Trustee Harant and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, and Vice President Covington. (Results: 6 Ayes; 0 Nays).

In regards to item 8.C., Trustee Harant stated that she thinks the electric trolley is a great idea. In terms of sustainability, where does the District get the electrons when the trolley batteries are being charged? Will the District be taking more from a fossil fuel entity or will we be requiring the new use of electricity come from a renewable energy source? Emily Cahill stated that those costs are not currently contemplated but the District can certainly look at what the options are and come back with a proposal.

Trustee Harant MOVED TO APPROVE Calendar of Consent Item 8.C. Motion seconded by Trustee Sierra and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, and Vice President Covington. (Results: 6 Ayes; 0 Nays).

In regards to item 8.D., Trustee Sierra would like to gain clarity as to the strategy for Lakeview Park After Dark. In particular, as stated in the staff recommendation *“As staff works to expand the event and increase participation, there is a need to purchase more props and elements to be featured along the drive to improve the experience and engage and retain visitors to the event.”* What is being referred to as “expanding the event”? Brent Wheeler stated that it was met with such popularity last year that the District is hoping to add at least two more days to the event this year. Trustee Sierra then asked how does purchasing this equipment contribute to the goal of expansion? Brent Wheeler stated that purchases like this will have to happen for a period of time in order to grow the event to a point where the District can be less reliant on human actors and labor. Emily Cahill stated that the bond fund from which this is being paid for from is an innovation fund that is tied to this sort of revenue generation and was set aside to do this sort of thing. There are still opportunities for growth and to add more amenities to this event.

Trustee Sierra stated that makes sense to him, but to be frank, he has had his eye on Lakeview Park After Dark. As it is a very successful event, he is very aware of the amount of money that the District continues to invest here and that it is something that has not gone unnoticed. Emily Cahill stated that as has been talked about in the past, like purchases of candy and things like that for events, that is not what is being talked about here. These are things that can be used year after year and potentially in multiple locations and these sorts of capital investments have a rather long lifespan. As the District is thinking about its role in the community and the vibrancy it is to be known for, this type of seasonal event takes a certain capital investment. Trustee Sierra stated he wants to be clear that \$10,000 spent last year on candy, even though we grossed much more than that and recovered that cost, and \$14,000 spent on equipment this year, it’s a large amount of money that is invested. Brent Wheeler clarified that the candy purchased last year was not part of Lakeview Park After Dark. The candy was for other Halloween themed events throughout the District.

Vice President Covington stated that she thinks it’s a good investment and she thinks the program will continue to grow. Trustee Harant stated she supports this wholeheartedly. One of her concerns has been the amount of staff time devoted to the event and decisions that help alleviate that are great.

Trustee Sierra MOVED TO APPROVE Calendar of Consent Item 8.D. Motion seconded by Trustee Harant and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, and Vice President Covington. (Results: 6 Ayes; 0 Nays).

**9. PENDING BUSINESS**

None at this time.

**10. CITIZEN REQUEST TO ADDRESS THE BOARD**

None at this time.

**11. COMMUNICATIONS**

**11.A. Kroger Rewards Statement**

**11.B. CWTC Thank You**

**12. ACTION STEPS REVIEW**

1. Report lifeguard numbers to the Programming Committee.
2. The Guiding Principles document to be presented to the Board at the February 22, 2023 meeting.
3. Set date for the Trewyn Park celebration
4. Work with staff to schedule the carbon sequestration presentation to the full Board once finalized.
5. Defer the Detweiller BMX agreement to the February 22, 2023 Board meeting.
6. Develop a charging strategy for the electric trolley.

**13. OTHER BUSINESS**

Trustee Sierra stated that former PCCEO President McFarland Bragg sent him a communication about some materials that are the property of PCCEO that were in the Trewyn Park pavilion. He had read that Peoria Grown is moving to the Trewyn pavilion and inquired about the materials in that space. Is that still the case and does staff know anything about this? Emily Cahill stated that PCCEO is still in the lower level of the Trewyn Park pavilion. Emily Cahill stated that if Trustee Sierra would forward to her the communication, she would be happy to follow up with him.

**14. ADJOURNMENT**

At 6:53 pm Trustee Bertschy MOVED TO ADJOURN. Motion seconded by Trustee Petty and carried on the following roll call vote: Trustees Bertschy, Bright, Harant, Petty, Sierra, and Vice President Covington. (Results: 6 Ayes; 0 Nays).

Full discussion can be viewed at the following link: <https://fb.watch/iDwoPYFNsH/>

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Respectfully Submitted by Alicia Woodworth  
Executive Assistant and Secretary to the Board

**PLANNING, DESIGN, CONSTRUCTION DIVISION  
MONTHLY PROJECT REPORT  
JANUARY 2023**

PROJECTS IN PLANNING AND/OR DESIGN	PROJECTS OUT TO BID/QUOTE	PROJECTS UNDER CONSTRUCTION	COMPLETED PROJECTS
Bicycle Safety Town Bridge Handrail Upgrade Bike Trail Bridge Repair Bike Trail Repave North Section Bike Trail Underdrains at Bishop Bradley Ballfield Dugout Improv. Bradley Upper Slide Replace Camp Wokanda Lodge Siding - Ph. 2 Cassidy Walking Paths Cassidy Pier Upgrades Charter Oak Path Replace - Ph.1 Detweiller North Road Inlets Replace Detweiller Restroom Building Improvements Detweiller Mill & Repave N. Road Edges Detweiller Connect to Public Water - Bore Districtwide Chip & Seal 2023 Donovan Covered Storage Bldg Donovan Pump House Roof Replace ESC A/C Unit Over Planning FPNC ADA Access Improvements FPNC Office & Store Floor Replace FPNC Valley Loop Trail Bridges - Upgrades FRC Recoat Roof FRC Sidewalk by Concession Bldg GLC Main Tee Improvements GLC Improvements - DCEO Grant GO Swing Gates on Roads (2) Golf Cart Path Improvements Golf - Three Forward Tees Gun Range Road Improv. Gun Range Asphalt Overlay Gun Range Fence/Striping Improvements GVD Lower Bridge Column Repair GVD Lower Sediment Basin Improvement GVD Pavilion Move GVD Pavilion Floor Repairs GVD Erosion Repair at Grand View Ave GVD Full Depth Patching Gwynn Asphalt Paths Gwynn Pool Painting Kellogg Walking Bridge on #2 Kellogg Culvert Replace on #1 Kellogg Serv. Bldg Siding Repairs/Staining Lakeview Family Aquatic Center - Demo Lakeview Park Reline Culvert Lakeview Splashpad Logan A/C Rooftop Unit	<b>Electric Train</b> <b>Kellogg Pump House B/F Preventor Repl.</b> <b>Players Boiler Replace</b>	Camp Wokanda Iroquois Cabin Windows Camp Wokanda Shower House Furnace Repl. Camp Wokanda Replace Well Transformer Detweiller Cross Country Bridge/Culvert Detweiller House Carpet ESC Vestibule Roof Glen Oak Lagoon Path Glen Oak Lagoon Fence Removal GVD Storage Building Roof Replacement Kellogg Storage Bldg Kellogg Lake Drain Tube on #6 Newman Storage Bldg Noble Center Front Doors Owens Front Doors Owens Interior Painting Proctor Roof Tile RiverPlex Resurface Pools Tawny Oaks Shed Roof Zoo Boardwalk Decking Repl.	<p style="text-align: center;"><b>Bold Type indicates projects that have moved to a new column since last month.</b></p>

PROJECTS IN PLANNING AND/OR DESIGN	PROJECTS OUT TO BID/QUOTE	PROJECTS UNDER CONSTRUCTION	
<p>Luthy Conservatory Boiler Burner Replace            Madison Extend Irrigation on #2            Madison Lean-To on Service Building            Madison Pump House B/F Preventor Repl.            Madison Concrete NE of Clubhouse Repl.            Morton Sq. Sidewalks            Morton Sq. Fence Replace            Newman Replace Isolation Valves            Newman Irrigation Control/Satellite Boxes            Newman Chemical/Storage Replacement            Newman Replace Irrigation Pump            Newman Replace Steps on Tee #1            Noble Center Lower NW Doors Repl            Noble Center Exterior Building Paint            Noble Center Ice/Snow Guards - Serv. Entr.            Owens Interior Paint            Owens Gas Heaters over Rink #1            Owens Generator Radiator Replace            Owens Back Bridge Decking Replace            Peoria Zoo Path Lights            Peoria Zoo Red River Hog Fence Improv.            PlayHouse Slate Roof Replace            PlayHouse Parking Lot Improv - Ph. 2            Pond Aerators            Proctor Skylights Improv.            Proctor Auditorium Partial A/C Repl.            Proctor Library Carpet            Proctor Polish Locker Room Floors            Proctor Gym Roof            Proctor Balcony Upgrade            RiverPlex Men's Locker Room Renov.            Riverplex Flat Roof Coating - Ph. 2            Sommer Farm Living History Utility Improv.            Tawny Oaks Visitor Center A/C            Tawny Oaks House Garage Roof            Zoo Cooler/Freezer Repl.            Zoo Tiger Paths</p>			

## POLICE ACTIVITY SUMMARY – January, 2023



**TOTAL NUMBER OF ALL REPORTS: 7**

**CRIME REPORTS**

<i>Location</i>	<i>Date/Time</i>	<i>Offense Type</i>	<i>Case #</i>
Schmoeger Park	1/4/23 - 1415	Criminal Damage to Property Case Summary: Turf Damage	23-001
Glen Oak Park	1/4/23 – 1530	Criminal Damage to Property Case Summary: Fence Chain Damage	23-002
Glen Oak Park	1/4/23 - 1805	Traffic Case Summary: Operating Motor Vehicle w/o Valid License	23-003
Glen Oak Park	1/11/23 - 1533	Park Ordinance Violation Case Summary: Illegal Dumping	23-004
Detweiller Park	1/13/23 - 1159	Criminal Damage to Property Case Summary: Broken Window at Nature Preserve Building	23-005
Bradley Park	1/14/23 - 1235	Traffic Case Summary: Disobeying Stop Sign	23-006
Lakeview Park	1/20/23 – 1351	Theft of Motor Vehicle Parts Case Summary: Stolen Catalytic Converter	23-007

**MONTHLY TOTAL – CRIME REPORTS: 7**

**NON-CRIME REPORTS**

<i>Location</i>	<i>Date/Time</i>	<i>Offense Type</i>	<i>Case #</i>
Owens Center	1/21/23 – 1945	Sick Cared For Case Summary: Youth Fell and Lacerated Hand – Transported to OSF by AMT	23-008

**MONTHLY TOTAL – NON-CRIME REPORTS: 1**

**TRAFFIC CRASH REPORTS**

<i>Location</i>	<i>Date/Time</i>	<i>Tickets Issued</i>	<i>Case #</i>

**MONTHLY TOTAL – TRAFFIC CRASH REPORTS: 0**

January, 2023

**TRAFFIC CITATIONS**

<i>Location</i>	<i>Date/Time</i>	<i>Offense</i>	<i>Ticket #</i>
Glen Oak Park	1/4/23 - 1830	License Plate/Registration Expired	23-096
Bradley Park	1/14/23 -1235	Disobeying Stop Sign	038176
Knoxville @ Lyndale	1/22/23	Speeding	38151

**MONTHLY TOTAL – TRAFFIC CITATIONS: 3**

**ORDINANCE VIOLATIONS**

<i>Location</i>	<i>Date/Time</i>	<i>Offense</i>	<i>Case #</i>
Glen Oak Park	1/11/23 – 1507	No Trash Dumping	23-004

**MONTHLY TOTAL – ORDINANCE CITATIONS: 1**

**PARKING VIOLATIONS**

<i>Location</i>	<i>Date and Time</i>	<i>Offense</i>	<i>Ticket #</i>
Lakeview Park	1/31/23 – 1908	No Parking Zone	09348-09350
Lakeview Park	1/31/23 – 1923	No Parking Zone	08030

**MONTHLY TOTAL – PARKING VIOLATIONS: 4**

Reviewed by: Chief Todd C Green Date: 02/02/23

January, 2023