

OFFICIAL PROCEEDINGS OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS AT 6:00 P.M. ON WEDNESDAY, NOVEMBER 8, 2023 HELD AT THE BONNIE NOBLE ADMINISTRATION BUILDING, 1125 WEST LAKE AVENUE, PEORIA IL

TRUSTEES PRESENT: Trustees Timothy Bertschy, Joyce Harant, Reagan Leslie Hill, Steve Montez, Alexander Sierra, Vice President Laurie Covington, and President Robert Johnson.

TRUSTEES ABSENT: None

STAFF PRESENT: Executive Director Emily Cahill, Brent Wheeler, Attorney William Streeter, Attorney Kevin Day, Becky Fredrickson, Matt Freeman, Todd Green, Scott Loftus, Jonelle McCloud (v), Shalesse Pie, Karrie Ross, Kristi Shoemaker, Doug Silberer (v), Nicole Staley (v), Yvonne Strode, Jenny Swanson, Nyk Sutter-Downs (v), Greg Walker, Sue Wheeler, and Alicia Woodworth.

Note: (v) = Attended Virtually

OTHERS PRESENT: None

1. CALL TO ORDER

President Johnson presided and called the meeting to order at 6:04 pm.

2. ROLL CALL

3. MOTION TO PERMIT TRUSTEE TO ATTEND MEETING ELECTRONICALLY

No request to attend meeting electronically was received.

4. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

5. MINUTES

5.A. Approval of Minutes of October 25, 2023 Regular Board Meeting

Trustee Harant MOVED TO APPROVE the October 25, 2023 Regular Board meeting minutes.

Motion seconded by Trustee Hill and carried on the following roll call vote: Trustees Bertschy, Harant, Hill, Montez, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

6. STAFF REPORTS

6.A. Executive Director

Executive Director Cahill stated that to kick off the District's upcoming holiday events and celebrations, Trustees all have newly-arrived Park District winter beanies.

Trustee Bertschy stated that he was very sad to learn about the recent passing of Arthur, Peoria Zoo's male African Lion. Will there be a replacement or is it too early to consider at this time? Emily Cahill expressed condolences not only to the community but to Zoo staff as well. Yvonne Strode stated that that the Species Survival Plan (SSP) recommends that Zoo staff monitor Arthur's female mate, Lizzy. If she still has a great quality of life living on her own in the exhibit, not to bring in another lion at this time as lion introductions at an adult age could be dangerous. Lizzy is 18 years old so once she passes, Peoria Zoo would be in line to receive two or three younger lions. The SSP is aware of Arthur's passing and will coordinate the new addition(s) when

the timing is right. The SSP is an organization that genetically manages zoo animals. Trustee Bertschy stated that the press release that was sent out about Arthur's passing was very touching and reflected very well on the Zoo's work and that of the Park District.

6.B. Superintendent of Planning, Design & Construction

Becky Fredrickson presented the October 2023 Project Report and stated that currently, there are no projects materially behind schedule. *Please see Attachment A.* Of particular note is the Morton Square Park improvements are progressing and the shelter construction is complete and looks really nice.

Trustee Sierra stated that he read an article last week that there was some interest in the Morton Square Park developments by the Peoria City Council and how certain councilors have been advocating to connect that park to the Riverfront Trail. Are staff having any conversations about those efforts? Emily Cahill stated that staff was invited to a meeting to talk about what the impact of that might be with Councilor Riggerbach and City staff. She learned of the news that it was moving forward budgetarily when the newspaper called her. As was stated in the article however, staff did say there is value to connecting public spaces to each other and the Park District is certainly supportive of that. Trustee Sierra asked at what point would the Board be brought into conversations, if they were strategic development conversations about how to connect the District's places and spaces directly to efforts by the City? Emily Cahill stated that in a situation where it would require some sort of financial commitment on the part of the Park District or some sort of a public promotion of that. In this case, the City just wanted the District's advocacy to agree with the idea. If the idea progresses, later on there would need to be a conversation about what that would all mean. With the size of Morton Square Park, it is one of the District's small but mighty parks. If a large number of people from the community come into the park, it would change its use. The Board would be involved if the park were to experience a change of use or expectations. Because at this time there isn't that impact, there isn't much of an opportunity for the District to advocate either way.

6.C. Chief of Police

Chief Todd Green presented the October 2023 Police Activity Report. *Please see Attachment B.* President Johnson asked how many full-time police officers the District currently has, in which Chief Green replied there are four full-time officers and eight part-time officers. President Johnson stated that he is aware of a new full-time officer having been recently hired and he would like the opportunity to meet him at the next Board meeting. Chief Green stated he is more than happy to bring him to the next Board meeting on December 6 to introduce him. President Johnson asked if there are some sort of personal development courses available for the officers to take in working with the public? Chief Green stated that personal and professional continuing education classes and opportunities are always available for the officers, many of which are mandatory. He himself will be attending a class soon on best practices for evidence and property room procedures. The week after Thanksgiving he is sending Officers Issa and Davis to a professional development class on how best to have conversations and conduct interviews with individuals as part of an investigation. President Johnson asked what is the job description and duties and what they are allowed to do and not do in the parks, for part-time officers. Chief Green stated that there is no distinction between the mission, duties, or roles of full-time and part-time officers. Part-time officers are sworn, certified police officers, the same as full-time. Duties of security officers are primarily focused on civilian relations. Currently, the Park District has eight security officers, one full-time and seven part-time. They serve as the front eyes and

ears in the District's places and spaces to enforce ordinance violations and deescalate any conflicts. They are trained to be the first contact to alert a patron of a possible ordinance violation and persuade them to comply.

Trustee Sierra asked how many full-time officers would be considered a full force? Chief Green replied four full-time officers, based on the current call load and his assessment of coverage. This is satisfactory, especially when considering the supplemental work of the part-time officers. Trustee Sierra asked how many park districts in the state of Illinois have their own police force? Brent Wheeler stated that there have been a number of park districts within the last year that folded their police force and transferred that levy to the city in which they exist in order to receive some of that coverage. A major contributing factor to this is their difficulty in hiring and retaining police officers.

7. COMMITTEE REPORTS

7.A. Finance Committee - Approval of Accounts Payable

Trustee and Finance Committee Chair Bertschy reported that the Finance Committee met and has examined the bills and found without exception. Therefore, as Chair of the Finance Committee, Trustee Bertschy moves that the President and Secretary be authorized to issue orders to the Treasurer for the several amounts shown in the agenda and **MOVED TO APPROVE** the current listing of accounts payable. Motion seconded by Vice President Covington and carried on the following roll call vote: Trustees Bertschy, Harant, Hill, Montez, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays)

7.B. Finance Committee – Police Fund Over Reserve

Trustee and Finance Committee Chair Bertschy stated that this past year, the Board adopted a policy that set reserve targets for the various funds. One of those funds is the Police Fund of which there is an over reserve of a little more than \$600,000. Staff is recommending to the Board that \$500,000 of those funds be utilized to purchase camera equipment and related items for use by the Park District's Police Department. The materials that would be purchased would be used for Police Fund statutory purposes. A description of the items to be purchased is included with tonight's agenda materials. This matter was reviewed by the Finance Committee and as such, is recommending to the full Board by virtue of vote taken by the Finance Committee that the Board approve the expenditure of \$500,000 in funds from the police over reserve for the purpose as described in the agenda materials.

Trustee Bertschy **MOVED TO APPROVE** the Police Fund Over Reserve. Motion seconded by Trustee Montez and carried on the following roll call vote: Trustees Bertschy, Harant, Hill, Montez, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

7.C. Finance Committee – Investment Policy Revisions

Trustee and Finance Committee Chair Bertschy thanked the Board stating that three Trustees sit on the Finance Committee but all seven Trustees were present for tonight's Finance Committee meeting and it respectfully shows the importance that Trustees hold in respect to financial matters. He truly appreciates that all seven Trustees attended to have discussions on these financial matters.

Trustee Bertschy stated that in the September 13, 2023 and October 4, 2023 Finance Committee meetings the first and second redraft of the Investment Policy was reviewed. Based on those

meetings, some language changes were made. For review and first read is the current draft of the policy. The investment policy document is provided for feedback, discussion, and/or recommendation for Board approval.

8. NEW BUSINESS

8.A. Approval of 2024 Operating Budget

Emily Cahill stated in advance of the vote tonight on the 2024 budget, she'd like to review the key points from the budget presentation last week and the process to get there: As reported last week, the 2023 revised budget is projected to finish with a net over-reserve position due to higher than budgeted replacement tax revenue. We look forward to working with the Board as part of our annualized financial policy process to review this opportunity and allocate funds to support our communities in the best way possible.

Next, our anticipated increases in revenue tied to fees and charges and tax levy combined with responsible expense controls allow for the addition of three full-time positions focused on supporting care and maintenance of our spaces and places. Further, while we have been projected to see an Equalized Assessed Valuation increase of 6%, we have been informed that we should not expect to receive another year of higher than average personal property replacement tax revenue.

With the news that 2024 will not see these same levels of replacement tax revenue, our strategy to honor this income source as not a sustainable one that can be relied upon to grow our infrastructure or our workforce is in many ways, validated.

These short-term revenues have helped us to address deferred maintenance and support revenue generation across our organization that will result in longer-term benefits. If these taxes had been relied upon for growth, with the news that these funds will revert back to pre-COVID levels in 2024, our budget presentation would be very different and would include service or staff reduction, rather than cautious growth. As stated last week, from a programming standpoint, the 2024 budget anticipates at least consistent levels of programming and events across our inventory. We highlighted the expansion of the Rec -n- Roll mobile programming effort in collaboration with the Greater Peoria YMCA and we look forward to highlighting other work of our outstanding programming team as we proceed through 2024. Our strategic planning focus will be on thoughtfully allocating our programming efforts to further the commitments that serve as our District foundation.

In 2023, the District will offer more than 1100 programs that are documented in our recreation software. Several of these are multi-date drop-in programs and the software does not track Zoo education programs or fitness offerings at the RiverPlex. With these, that total grows to more than 1500 programs offered this year.

We also took great strides in our efforts to increase the vibrancy of our communities with the inaugural Park-A-Palooza event in June. Park-A-Palooza is a great example of the quality events that our teams offer, especially when we are able to work together. It's a great example of collaboration and the trust shown by our local legislators in our capacity.

This three-day event focused on bringing experiences to Peoria that are generally only found in larger markets. With that goal in mind, we hosted the world's largest bounce house, a Grammy

award winning country music star and the first-ever drone show in our region was a shining example of our expertise in event planning, logistics and security. It is notable that following that weekend, the bounce house moved on to New York City, the country music star to Nashville, TN, and the drones to Los Angeles.

2024's budget includes the addition of three new full-time positions, all focused in different ways on helping our District take care of what we have, which has been one of our priority efforts over the last 5-7 years. These positions are as follows:

- A Senior Keeper added to Peoria Zoo to support animal enrichment and keeper development;
- A Maintenance and Repair staffer primarily focused in Glen Oak Park; and
- A Land Manager who will oversee and coordinate uses of the District's inventory.

With these additions in mind, a key takeaway from this year's budget presentation is the rising cost of quality labor. In 2019, the District employed 323 full-time equivalents and the hourly rate average was \$18.03, whereas in 2024, the District is projecting to employ 310 full-time equivalents with an hourly rate average of \$23.92. Even with these increases in costs, our financial position is such that we are committed to targeted growth that supports the long-term health of the District.

I would like address in regular session some of the questions that were raised last week and that have been raised since our presentation. First, there have been questions raised regarding the levels of community leases in some of our facilities and their potential impact on programming. The District currently leases the following spaces and places to local groups for either for-profit or not-for-profit efforts and these relationships support quality programming and vibrancy efforts in our community and in some cases, bring revenue to the District to support programming and stability. Each of our collaborations around use of space also provide impact on our key commitments. These include:

For Profit:

- Cyd's in the Park at Donovan Park
- Keller Station at the former IDOT Building

Not-for-profit:

-Regional Office of Education in the lower level of the FRC, as referred by the Village of West Peoria. Drop in pickleball sessions and multiple sports clinics are offered in the gym at the facility and rentals are offered there as well. Fitness will be added in 2024 based on instructor availability.

-Peoria Area Performing Arts Studio... at Lakeview Rec Center have taken over the space vacated by the private fitness group whose did not renew their lease. They are using the space to offer youth fine arts programming and opportunities.

-Junior League of Peoria is preparing to move into the second-floor fireplace room in Lakeview Rec Center and will utilize the space to provide administrative support to their volunteer civic organization. The space was not regularly used for programming and will not have impact on the District's inventory of offerings at LRC. Four additional classrooms are available for PPD and/or public use for programming.

-African American Hall of Fame Museum is also preparing to shift from its space at the Proctor Recreation Center to the Noble Center no later than early 2024. They will utilize the former book court space to house a public exhibit and will use an empty classroom that is not used by the District for their administrative space. Moving the group will help to revitalize their efforts to engage and inspire and will allow for expansion of Proctor programming into the space where they were.

-Peoria Grown is utilizing the upstairs of the Trewyn Pavilion after moving to that space in early 2023. They previously utilized our Logan Recreation Center as a Sunday market providing access to fresh produce to those living in the south side food desert. With their move to Trewyn, the group has secured funding from both the National Recreation and Parks Association and Build Peoria to support their work both from a capital and operational perspective. At a recent Planning Committee meeting, the group's lead shared that they have served between 500-700 people in 61605 and 61603 and hope to expand their support of local residents by adding additional days of produce sales and healthy grab-and-go meals out of the Trewyn location in addition to nutritionist consultation and wellness programming like yoga and mindfulness. This will require the certification of the kitchen in the facility by the Peoria City/County Health Department. This again, is mission-supported work of the Park District and is being taken on by a not-for-profit.

None of these collaborations reduce the District's program inventory and in many of the examples, access to programming and supports are increased because of the collaboration.

I want to reiterate something that was shared last week and is an important part of our resource allocation work as managers of the District. First, it is our common practice to look at revised budgets in quarter three each year and see where we sit by fund. When we are able, we look for goods or supplies that can be purchased in the current year in order to reduce the strain on the next year's budget. This gives us some protections against outside impacts on our annual budget like weather, which reduces revenues and can increase expenses depending on its severity. Two examples of this, which vary in impact, are the pre-purchase of groundskeeping chemicals for golf and of staff t-shirts for the upcoming year.

Second, since 2017, we have worked to incorporate more green practices into our operational plan for care and maintenance of our spaces and places. Incorporation of native plant areas and an increased use of perennials may help to decrease costs in the long-term, but they are also more environmentally-focused efforts to care responsibly for the public land in our trust. It is our responsibility to advocate for our planet and in doing so, we must walk the walk, in order to make change.

Next, I want to thank our Board for supporting a strong committee system that allows for regular discussion between staff and board. This process offers ongoing opportunities to evolve the connections between governance and operations and has reduced the reliance on this budget presentation for highlights and introductions. With a nearly \$49 million operating budget and another \$5 million in bonds issued each year, the level of detail that spins up to get to the big picture is undoubtedly overwhelming and to have a committee system that supports the foundational pieces of this work has helped to make us stronger over the last year.

One key place where this is the case is with data. In talking with staff over the last few weeks, we have taken some time to look historically at how we shared data points and the progress made in the veracity of this information is remarkable. As we have worked to build out participant tracking within our recreation software and other systems, we've been able to ensure that for every number that we provide you, there is clear documentation of its source and accuracy. In the past, budget presentations included estimates of participation based on traffic counts for cars that drove past a facility... we've come a long way in this regard and that should be honored, not discounted.

Last week we talked about the super powers of this team... and I want to celebrate this as my last point here tonight. This team. I am awestruck by their creativity, their commitment, and their generosity. To a person, they are here because they want to be and because they believe in our work. And it shows. They are super powerful and their capacity shows through in the results that we share with you at every Board or committee-level meeting. They show through in a budget presentation that highlights responsibility and innovation and the desire to continue to get better every day. A record-setting year at our Park District golf courses. Positive trends in membership at the RiverPlex. A revised and rejuvenated scholarship program that is more accessible and impactful than ever before. Restoration work across our parks and trails. The successes of Park-a-Palooza and Lakeview Park After Dark. Policies focused on increasing participation of minority, women, and disabled contractors. Grant and donor dollars that support high-quality STEAM programming. Recreational engagement and community support that engage residents where they are. Coordinated marketing efforts that celebrate the collaborative efforts of our many teams to achieve targeted shared goals. Acquisition of the Springdale Cemetery Savannah so that it may be protected in perpetuity. A Summer of Fun. American Camps Association accreditation for all five of our camps in a single application. SoulFest and GospelFest and our other cultural festivals that we support. More than 52 miles of trails with the addition of a parcel that will move us closer to connecting with the Illinois River Bluff Trail. Investments in all parts of our park system. Environmental Stewardship. Diversity Equity Inclusion and Accessibility. Vibrancy. All of those things took place in 2023.

As we watch 2024 quickly approach, our team is filled with optimism. Collectively, we have built a system that relies on powerful inputs from our board, our staff, and our communities to serve with strength and speed, with flexibility and the ability and willingness to change to meet the shifting needs of those who live, work and play in our District.

Are there tough times ahead? Most certainly. That's how our economy works. There will always be some ebb and flow of resources and when those challenging times come back around, we will be ready to apply the lessons we've learned through COVID and to rely on the relationships we have built as part of our commitment to public private partnership to support our patrons.

Are these tough times now? Most certainly not. Are we just floating along and acting with complacency because there isn't a dramatic recommendation as part of this process that asks for service cuts or layoffs? No, we are not. We are focused on our commitments and on continuing our work to build an organization with diversified revenues and policy driven evaluations that help to support objective processes that are designed to keep us from repeating some of our past organizational errors, and that hold us accountable for data tracking that is based in fact and on consistent metrics and definitions. We are here and will continue to work focused on contributing to healthy and vibrant communities by responsibly using our resources to offer high

quality parks, recreation, and education experiences to those who live, work, or play in our District.

Tonight, there is much to be thankful for... a strong near-term financial position, an inventory of quality programming and events that build vibrancy in our communities and use our spaces and places to do it, and most importantly, a team that continues to seek improvement in the quality and impact of our work. That team is proud to present a balanced budget for 2024 that supports continued improvement and innovation focused on service to our communities for your review and consideration.

Trustee Harant stated that she has a few questions, only to educate herself and not to question the numbers within the budget. She congratulated staff for developing really amazing documents and the budget itself. She stated that within the budget documents, it states that the ICJIA funds are geared towards violence prevention for youth and adults in the District's at-risk communities. As such, she inquired if in the Programming Committee, staff could provide a review of how the program elements come together and how they relate to the outcomes realized. Emily Cahill stated yes, that information could definitely be shared at the next Programming Committee meeting.

Trustee Harant's next question involved the 2024 budget for tennis within the Recreation Fund. She realizes the budgeted amount of \$31,872 also includes pickleball and as such, moving forward, could tennis and pickleball please be separated out? Scott Loftus stated yes, and pointed out that that budgeted amount does not include pickleball open gym, which is a significant number. The open gym numbers "live" within each individual facility's numbers, where open gym pickleball was offered. Going forward, he will pull those budget numbers and users to be included in the pickleball total as well.

Trustee Harant asked in relation to the personnel requirements noted in the non-operating funds, what comprises the personnel required in the Liability Fund? Karrie Ross stated that those personnel are part of the risk management efforts, i.e., the District's Environmental Health and Safety Manager whose efforts are funded through this levy. For program and activities and operating, the District works with PDRMA on plans of action and risk exposures relative to liability losses, property losses, etc. to find ways to mitigate or better handle change in procedures associated with any losses. Trustee Harant requested to receive an example of any such plans. Karrie Ross stated that currently, one of the plans of action being worked on is the common drivers of Worker's Compensation and liability claim activity is slip, trip, and fall. This is currently being assessed with gathering of metrics and reporting. Trustee Harant stated that's exactly what she's referring to and thanked Ms. Ross for the info.

Trustee Harant asked that when the FICA Fund or IMRF Fund has an excess or deficit, it just changes the fund balance, correct? Karrie Ross stated yes, that's correct. That particular levy does not have a rate ceiling but does stipulate what the funds can and cannot be used for. As it is very specific what the funds can be used for, if there are any excess funds at the end of the year, the excess, as represented in the financials, goes back to the funds' balance and there is an over reserve policy recently approved by the Board that addresses non-operating funds. However, there has yet to be an over reserve to be presented to the Board since that new policy was adopted. If/when there is, it will be presented as per the over reserve policy.

Trustee Montez stated that having been a staff member for 35 years, he's very aware of the budget process and he knows that there is much work in developing the budget and that staff starts its preparation as early as July. He congratulated and thanked staff for all the work performed in developing the 2024 budget. He has several questions about the budget and are merely for informational purposes and to learn how things have changed at the Park District since he's been a staff member.

In relation to the RiverPlex, Trustee Montez stated there are four pools (basins) and a whirlpool. Is there anything in the 2024 budget to make it more accessible to the public? Sue Wheeler stated that anyone can participate in open swims, water aerobics, and swimming lessons. Open swim (2.5 hours) for ages 10 and under with an adult or member is \$10, 14 and over is \$15, and a day pass is \$20. A monthly membership is very affordable at \$50 per adult, \$70 per couple, \$85 per household, \$37 per senior, \$58 per senior couple, \$24 for youth age 12-17, and \$29 for adults under 30. There is no initiation fee with month to month billing. Trustee Montez stated that if a family of four came for open swim, it would cost \$60 and as such, is that affordable recreation? Sue Wheeler stated that she's not certain but a membership would be encouraged and that \$85 membership would be very affordable recreation. In addition, there are scholarship opportunities if they could not afford the \$85 membership. Nobody would be turned away and everyone would have the same recreation opportunities. Trustee Montez stated that his concern, as the Park District is tax supported, and the RiverPlex operates at a significant subsidy, given that subsidy and the size of the building and given that the Park District is the only organization that has that type of facility, why is the RiverPlex not made available to at least the residents in Peoria at an affordable rate? The RiverPlex is operated as though it is a private facility but it is subsidized by taxpayers. Emily Cahill stated that she would stand by the fact that it is affordable, especially as compared to other recreation opportunities and this philosophical conversation would absolutely be appropriate at a committee level in the Programming Committee and/or as part of the RiverPlex/YMCA collaboration meetings. The pricing tracks with the YMCA as part of that collaboration and is certainly a testament to that partnership that the District is able to see that growth in membership and revenue seen over the last two years. Trustee Montez stated that he sees it more than a philosophical conversation and it is something that the Park District owes the community.

Trustee Bertschy asked if anyone has ever stated that they can't afford the RiverPlex and it has kept them from accessing its programming? He thinks that if people were saying they couldn't afford it, there would be at least some anecdotal evidence that it was not affordable. Also, the scholarship program was recently modified to make it more flexible and accessible for those individuals and families who are in need. As such, he's not entirely certain why this is being discussed in the abstract, as the scholarship program has been modified to be more flexible and accessible and there has been no report of anyone saying they couldn't afford the RiverPlex. Trustee Montez stated that he has not been told that someone cannot afford the RiverPlex. He has been told that someone would not pay \$60-\$80 to go swimming for two hours. Those are the people that are falling through the cracks and what is the Park District doing for them? How is that group being addressed? Trustee Montez stated that this is one of the concerns he will have at every budget meeting until he sees that it can be addressed.

Trustee Bertschy stated he respects Trustee Montez's opinions and comments and as a public official, he has every right to ask those questions. For him however, it should come down to the

facts. The facts are, are we hearing from people that state they cannot afford the RiverPlex? The answer is no.

Trustee Harant suggested that Trustee Montez bring to the Programming Committee agenda item(s) that would work through his ideas and concerns about accessibility at the RiverPlex.

Trustee Montez asked if the community will still be able to use the Trewyn Park pavilion in 2024. Emily Cahill replied yes.

Trustee Bertschy stated that the subsidy per participant is a construct that consists of a formula. The subsidy for any program can be decided at any time and is based on several factors including that year's budget. That year's revised budget shows the participant changes and therefore, can be reflected in the upcoming year's budget. While the per participant subsidy is a significant number, it's not a number that can be taken outside of what money is put in a budget of a given year. The budget is a spending roadmap and not a directional and value roadmap. The budget states what staff can spend and the Board has to pass it by law. If the Board wants to change the priorities for example, at the RiverPlex or some other facility or programming, that decision-making is set forth in committees and ultimately to the Board, and directs staff, prior to the budget presentation. The budget presentation is the end of the process that occurs all year long in the Board's direction to staff in both committees and Board meetings.

Trustee Sierra asked Karrie Ross, based on her interpretation when the RiverPlex was first proposed, how would she evaluate its performance to date based upon the 2024 budget? She replied that that is a difficult question to answer as the RiverPlex was developed several years ago and when times were very different. Trustee Sierra asked, based on staff's interpretation of the intent of the RiverPlex, was it meant to over time, be a revenue-generator or something that is highly subsidized? Brent Wheeler stated that he believes the original proforma had at least breaking even, if not revenue-generating. Trustee Sierra agreed, stating that he did read that information and it was in fact intended to be revenue-generating. Based on the new reality of what the RiverPlex is, he is of the opinion that it is time to have serious, intentional conversations about the future of the RiverPlex.

Trustee Sierra stated that he will not be asking for modifications to the 2024 budget, but, after reviewing minutes and his personal notes, one point of interest of his has been very consistent, which is the Park District's grass roots community connections department and staff, and how important it is to him for the District to continue to build that bridge with the community. As such, how is the District going to invest into more personnel to expand departments like community connections? How has staff addressed his personal request to expand community connections and if they have, how so, and if not, why not? Emily Cahill stated that she would not think of community connections as a department. She would think of it as that staff member's role as an ambassador for all the work the District is doing. That position is an absolute critical piece of the District's work and is a complement to the work other people in the District are doing. They advocate for staff to be able to do the work they do in the community, together. Everybody works together, collaboratively around that community outreach and is part of everyone's job that connects with the public. Trustee Sierra thanked and agreed with Emily Cahill and stated that his interest still lies in not only growing that connection, but in its documentation, as it lives in different places. Finally, Trustee Sierra stated that he would like to be considered in committee, is how the District can consider incentivizing and strengthening partnership initiatives

by considering non-profit and government organization rental rates. Over the past year, there have been a variety of non-profit organizations that have reached out to him specifically, asking for a discount and he thinks it would be important to have a consistent practice in this area.

Questions below were submitted by Trustee Montez, answered by staff, and subsequently shared with all Trustees:

-County Complex, is that the downtown County Courthouse?

No, this is for grounds maintenance services at the County Jail and surrounding grounds. PPD no longer does maintenance at Courthouse.

-\$0 equipment money for Arborist?

This is consistent with how we budget. Equipment is purchased using the maintenance supply budget or through the bond issue.

-\$0 equipment money for Equip Service?

This is consistent with how we budget. Equipment is purchased using the maintenance supply budget or through the bond issue.

-FT payroll down in 2023, up in 2024? Replaced manager?

There was turnover in the Fleet Manager position in 2022 - old Mgr. was paid a higher salary and there was a payout of benefit time and staff bonuses in the 2022 budget; there has also been an open position for part of 2023 that is reflected in the revised budget vs. 2024's proposed.

-IT FT up almost 10%?

There was turnover in IT staff in 2023. 2024 estimates full staffing for 12 months in 2024.

-\$0 equipment money for Lakeview Park in 2024?

This is consistent with how we budget. Equipment is purchased using the maintenance supply budget or through the bond issue.

-Maintenance and Repair FT payroll up 30%?

As presented in the budget discussion, the District is adding a full-time Maintenance and Repair position in 2024.

-Planning FT payroll up 30%?

As presented in the budget discussion, the District is adding a full-time Land Manager position in 2024.

-Why is Recreation Maintenance FT payroll so low?

The manager position is split between Donovan Park and Rec. Maintenance F.T. Rec. Maintenance Mgr. is not needed based on the current number of fields and other responsibilities.

-Small Parks Rental \$0 in 2024?

There are no rentable shelters in the Small Parks budget: Trewyn has own budget, other SP's shelters are first-come/first-serve unless "community" event.

-What are Unallocated costs?

The budget department called unallocated costs includes the District's purchase of bulk fuels, which are then charged out via the interfund charging system, when vehicles/equipment associated with facilities fill tanks at the PPD pumps. Also, this department includes the revenue and expenses associated with the rental housing owned by PPD.

-What are power Lunches?

Is this a HR activity? Power lunches are an activity developed and facilitated by the Supervisor of Community Connections. Lunches are hosted by PPD staff at each of the Peoria High Schools on Fridays. The lunches allow for education opportunities about PPD programming and feature workforce development education and recruitment for seasonal positions. They're a great way to get input from teens about PPD programming and relationship building.

-Community Recreation revenues going from 28k in 2023 to 94K in 2024?

We believe you're actually referencing Community Recreation's expenses (2023 Proposed \$84,725; 2023 Revised \$28,312; and 2024 \$94,023). The primary driver of this change is associated with budgeting for some level of absorbing ICJIA staff for the second 6 months of 2024, if the grant does not renew.

-What local agencies do we work with to provide supplemental programming? What is supplemental programming?

Supplemental programming is when the Park District collaborates with other organizations in the community to help improve the depth and breadth of a program. They are brought into District facilities to help augment work that is being done. The District works with the following to provide supplemental programming in the community (this is probably not an exhaustive list): Art Inc, Boys and Girls Club, Friendship House, Hispanic Chamber of Commerce, Junior League of Peoria, Peoria Players Theatre, Boy Scouts, Girl Scouts, Peoria Police Department, Peoria Public Schools District 150, Peoria Grown, African American Hall of Fame Museum, Kappa Alpha Psi, Peoria Baseball Association, Illinois Central College, Bradley University, Peoria Fire Department, Yani Collective, Rotary Club of Peoria, Peoria United Methodist Church, Pete Thomas, Sigma Gamma Rho, Peoria Public Library, Greater Peoria YMCA, Representative Jehan Gordon Booth, Happy Feet Soccer, Peoria FC United, Laser Ops.

-Do we still offer programs at Bicycle Safety Town?

No. District-facilitated programs take place at BST beyond special events and rentals where agencies offer bicycle safety checks. The District also makes the BST building available to HISRA for daily summer camp programming.

-Rec Admin FT payroll is up by \$75K?

Two factors driving this change: 1) changes in the percentage splits of FT staff in 2024; and 2) budgeting for some level of absorbing ICJIA staff for the second 6 months of 2024, if the grant does not renew.

-Advertising down by 40K in 2024?

2024's advertising expense projection of \$20k is the same as the proposed 2023 proposed number. 2023 revised expenses are projected to be higher (\$60,132), as staff strategically purchased some advertising items before EOY 2023, because of the net positive revised 2023 budget.

-Aquatics FT payroll up by 30%?

Two factors driving this change: 1) changes in the percentage splits of FT staff in 2024; and 2) budgeting for some level of absorbing ICJIA staff for the second 6 months of 2024, if the grant does not renew.

-Athletic Admin Costs down by \$11K?

This is primarily driven by a change in FT staffing percentage allocation in 2024.

-Community outreach is the Elite program?

Yes, this was the ELITE program, which separated from the District in 2022.

-Community Rec. up from \$28k to 94K?

What is this line used for? Please refer to answer above associated with Presentation book page #26 for Community Recreation.

-No FT payroll for Gwynn Aquatic Center?

The District has historically not budgeted for FT staff to directly charge into the GFAC budget. Rather, at the end of the year, the Aquatics Supervisor works with management to determine an appropriate internal services allocation to this budget, which accounts for FT staff oversight and management of GFAC. That number is in the Aquatic Expense account.

-ICJIA grant coming to an end?

As presented in the 11/2 meeting, staff did not budget ICJIA grant revenue after the first 6 months of 2024.

-Noble Center budget seems small for this building. What does it cover?

There are no personnel expenses in this budget; budget consists of contractual services for alarm system, fire extinguishers, elevator contract, pest control/phones/building repairs

-Who are the staff members on PZS?

PZS staff include full-timers Brenda O'Russa, Director, and Tara Jacobsen, Coordinator, as well as a part-time employee.

-Proctor FT payroll jumping from \$81K to 173K? Who are the staff members on payroll?

Varying percentage allocations of the following FT positions: Manager of Proctor Recreation Center, Foreman of Proctor Recreation Center, Assistant Manager of Proctor Recreation Center, Education Manager, Community Recreation Coordinator, Coordinator of Out of School Programs and Camps. This 2024 budget has some swing associated with absorbing some ICJIA staff for the second 6 months of 2024, if the grant does not renew.

-Why is Rec Security jumping from 104K proposed in 2023 to \$142K in 2024?

Revised budget for 2023 shows expenses totaling \$135,098. The increase from revised to proposed is appropriate and is offset by increased revenues that increase by \$23,800 (also shown in 2023 revised and 2024 proposed).

-Why did Soulfest lose so much more money in 2023 vs 2022?

In 2023, to secure Joe as the headliner, the festival organizers paid more than budgeted for the event. Funds were also expended to support GospelFest talent that were not in the original

budget. Participation and in-event revenues were strong, but the event is generally not a revenue generator.

-What is Grant Contract in Oktober Fest? No funding in 2024?

This was the DCEO festivals grant, which was a competitively awarded grant that ends in 2023. Management is assessing potential opportunities to write another grant application for festival funding in 2024. But, at the time of this budget, the District does not have a new or renewed festival grant.

-What are plans for LBG membership in 2024? Is it worthwhile for only \$1,600?

We continue to offer memberships at both Luthy and at Forest Park Nature Center with the goal of raising awareness and building relationships. We have tried to package these memberships with Zoo and PlayHouse memberships to try to increase memberships. The issue with both is that much of their programming/participation is available for free. We will continue to find ways to promote opportunities to support these membership opportunities in order to foster financial supports. Every little bit helps!

-Why are maintenance supplies dropping so much in 2024?

As discussed in budget message and 11/1's board presentation, staff strategically acquired many maintenance/groundskeeping supplies in 2023 that will be used in 2024.

Trustee Bertschy MOVED TO APPROVE the 2023 Revised and 2024 Proposed Operating Budget. Motion seconded by Trustee Sierra and carried on the following roll call vote: Trustees Bertschy, Harant, Hill, Montez, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

8.B. Approval of 2024 Bond Issue Budget

Becky Fredrickson stated that the proposed 2024 Bond Issue was presented at the October 4th Finance Committee and the November 1st Board meetings for review. As such, staff recommends approved the proposed 2024 Bond Issue.

Trustee Bertschy MOVED TO APPROVE the 2024 Bond Issue Budget. Motion seconded by Trustee Sierra and carried on the following roll call vote: Trustees Bertschy, Harant, Hill, Montez, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

8.C. 2024 Five-Year Capital Improvement Plan

Presented for receive and file, Becky Fredrickson stated that the proposed 2024-2028 Capital Improvement Plan was presented at the October 4th Finance Committee and the November 1st Board meetings for review. As such, staff recommends that the 2024-2028 Capital Improvement Plan be received and filed.

8.D. Approval of Pre-Travel Expenses for Trustees Attendance at 2024 IAPD Conference

Emily Cahill stated that staff recommends that the Board approve the attached pre-travel estimates for costs associated with the participation of Trustees Timothy Bertschy, Joyce Harant, Reagan Leslie Hill, Steve Montez, Alex Sierra, Vice President Laurie Covington, and President Robert Johnson at the IAPD Annual Conference in Chicago, IL January 25-27, 2024. Please note that at this time, not all Trustees have indicated their intent on attending and therefore we do not have an exact number of Trustees attending. As required by state law and Peoria Park District

policy, attached are pre-travel cost estimates for trustees who may express interest in attending the IAPD/IPRA Annual Conference in Chicago, IL January 25- 27, 2024. Staff recommends approval of these estimates and authorization to complete their registration for the conference. Trustees will complete the process by providing a post-travel audit of expenses, which will also be presented to the Board for consideration.

Trustee Sierra MOVED TO APPROVE the Pre-Travel Expenses for Trustees Attendance at the 2024 IAPD Conference. Motion seconded by Trustee Montez and carried on the following roll call vote: Trustees Bertschy, Harant, Hill, Montez, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

8.E. Ordinance 398: Authorizing the Disposition of Personal Property

Karrie Ross submitted for approval Ordinance 398 Authorizing the Disposition of Personal Property.

Trustee Sierra MOVED TO APPROVE Ordinance 398: Authorizing the Disposition of Personal Property. Motion seconded by Trustee Montez and carried on the following roll call vote: Trustees Bertschy, Harant, Hill, Montez, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

9. CALENDAR OF CONSENT ITEMS

9.A. foreUP License Agreement Extension

9.B. Purchase of a 2024 F450 Ford Dump Truck per State of Illinois Contract

9.C. Purchase of a Toro Groundsmaster 4000-D Mower per Sourcewell Contract

9.D. Quote – Purchase of Soccer Goals

9.E. Quote - Bradley Park Concrete Work

9.F. Proposal - Golf Simulators Purchase

Trustee Harant MOVED TO APPROVE Calendar of Consent items 9.A. thru 9.F. Motion seconded by Trustee Hill and carried on the following roll call vote: Trustees Bertschy, Harant, Hill, Montez, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

10. PENDING BUSINESS

Trustee Bertschy stated that Trustees were given a survey to respond to concerning committee meeting times for 2024, and specifically, Trustee's thoughts on combing more committee meetings prior to Regular Board meetings on Wednesdays. He is in favor of trying this method with the goal of making meetings more accessible not only for the public but for Trustees as well. If Trustees haven't yet already responded to that survey, please do so at your earliest convenience.

11. CITIZEN REQUEST TO ADDRESS THE BOARD

None at this time.

12. COMMUNICATIONS

None at this time.

13. OTHER BUSINESS

None noted at this time.

14. ACTION STEPS REVIEW

None noted at this time.

15. ADJOURNMENT

At 8:37 pm, Trustee Sierra MOVED TO ADJOURN. Motion seconded by Trustee Hill and carried on the following roll call vote: Trustees Bertschy, Harant, Hill, Montez, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

Full discussion can be viewed at the following link: https://fb.watch/oswWay6_-/

Respectfully Submitted by Alicia Woodworth
Executive Assistant and Board Secretary

**PLANNING, DESIGN, CONSTRUCTION DIVISION
MONTHLY PROJECT REPORT
OCTOBER 2023**

PROJECTS IN PLANNING AND/OR DESIGN	PROJECTS OUT TO BID/QUOTE	PROJECTS UNDER CONSTRUCTION	COMPLETED PROJECTS
Bike Trail Repave North Section Bradley Ballfield Dugout Improv. Camp Wokanda Lodge Siding - Ph. 2 Cassidy Walking Paths Cassidy Pier Upgrades Charter Oak Path Replace - Ph.1 Detweiller North Road Inlets Replace Detweiller Restroom Building Improvements Detweiller Connect to Public Water - Bore Donovan Covered Storage Bldg FPNC Valley Loop Trail Bridges - Upgrades FRC Sidewalk by Concession Bldg GLC Main Tee Improvements GLC Improvements - DCEO Grant GLC Irrigation Improvements Golf Cart Path Improvements Gun Range Road Improv. GVD Lower Bridge Column Repair GVD Lower Sediment Basin Improvement GVD Pavilion Move GVD Pavilion Floor Repairs GVD Erosion Repair at Grand View Ave Gwynn Asphalt Paths Kellogg Culvert Replace on #1 Lakeview Family Aquatic Center - Demo Lakeview Splashpad Luthy Conservatory Boiler Burner Replace Madison Extend Irrigation on #2 Madison Lean-To on Service Building Madison Concrete NE of Clubhouse Repl. Morton Sq. Sidewalks Newman Replace Irrigation Pump Newman Replace Steps on Tee #1 Noble Center Ice/Snow Guards - Serv. Entr. Owens Back Bridge Decking Replace Peoria Zoo Path Lights PlayHouse Slate Roof Replace Pond Aerators Proctor Polish Locker Room Floors Proctor Balcony Upgrade Sommer Farm Living History Utility Improv. Tawny Oaks Visitor Center A/C Zoo Cooler/Freezer Repl.	Bradley Upper Playground Concrete Work GLC Indoor Golf Simulators Lakeview Park Reline Culvert	Bike Trail Underdrains at Bishop Bradley Upper Playground Improv. Camp Wokanda Replace Well Transformer FPNC Exterior Door Replacement FRC Door Replacements GLC Netting & Poles Glen Oak Electric Train Glen Oak Lagoon Path Glen Oak Lagoon Fence Removal Glen Oak Playground Replacement Glen Oak Site Work HISRA Roof Coating Kellogg Pump House B/F Preventor Repl. Kellogg Serv. Bldg Siding Repairs/Staining Lakeview Rec Flooring Logan Site Improvements Logan East Windows Morton Square Site Improvements Newman Storage Bldg Noble Center Lower NW Doors Repl Owens Generator Radiator Replace Owens Zam Garage Door Repl Proctor Library Flooring Proctor Ext Window Trim Repair Proctor Lobby Lights Proctor Library Painting Tawny Oaks House Garage Roof Trewyn Small Office Upgrades	Bicycle Safety Town Bridge Handrail Upgrade Camp Wokanda Shower House Furnace Repl. Detweiller Mill & Repave N. Road Edges Detweiller House Carpet Detweiller Cross Country Bridge/Culvert Districtwide Chip & Seal 2023 Donovan Pump House Roof Replace ESC Vestibule Roof ESC A/C Unit Over Planning FPNC Office Floor Replace FPNC Shelter FPNC ADA Access Improvements FRC Recoat Roof Glen Oak Swing Gates on Roads (2) Golf - Three Forward Tees Gun Range Asphalt Overlay & Striping Gun Range Shelter Replacement GVD Storage Building Roof Replacement GVD Full Depth Patching Gwynn Pool Painting Kellogg Lake Drain Tube on #6 Kellogg Pump House Door Kellogg Storage Bldg Kellogg Walking Bridge on #2 Logan Playground Logan HVAC Rooftop Unit Logan Shelter Madison Pump House B/F Preventor Repl. Madison Entrance Culvert Replacement Newman Chemical Bldg Newman Replace Isolation Valves Newman Irrigation Control/Satellite Boxes Noble Center Front Doors Noble Center Exterior Building Paint Owens Front Doors Owens Interior Painting Owens HVAC Repairs Owens Gas Heaters over Rink #1 Peoria Zoo Red River Hog Fence Improv. Players Basement Dewatering Syst. Players 3-Way Valve Replacement Players Boiler Replace PlayHouse Parking Lot Improv - Ph. 2 Proctor Auditorium Partial A/C Repl. Proctor Roof Tile Purchase
		Bold Type indicates projects that have moved to a new column since last month.	

PROJECTS IN PLANNING AND/OR DESIGN	PROJECTS OUT TO BID/QUOTE	PROJECTS UNDER CONSTRUCTION	
			<p>Proctor Gym Roof Proctor Skylights Improv. Riverplex Flat Roof Coating - Ph. 2 RiverPlex Resurface Pools RiverPlex Locker Room Renov. Ph. 2 Rock Island Greenway Bridge Repair Tawny Oaks Shed Roof Zoo Tiger Paths Zoo Boardwalk Decking Repl.</p>

POLICE ACTIVITY SUMMARY – October, 2023



TOTAL NUMBER OF ALL REPORTS: 11

CRIME REPORTS

<i>Location</i>	<i>Date/Time</i>	<i>Offense Type</i>	<i>Case #</i>
Tawny Oaks	10/3/23 - 0830	Criminal Trespassing Case Summary: Unknown Suspect Trespassed	23-142
Bradley Park	10/5/23 - 0715	Park Ordinance Violation Case Summary: After Hours Use of Park	23-143
Morton Square Park	10/5/23 - 0852	Battery Case Summary: Mob Action	23-145
Glen Oak Park	10/6/23 - 1830	Battery Case Summary: Juvenile Struck Another Juvenile	23-146
Riverplex	10/12/23 - 1300	Theft and Assault Case Summary: Theft and Assault by Unknown Suspect	23-147
Detweiller Riverside	10/15/23 - 1937	Burglary Case Summary: From Storage Unit	23-148
Detweiller Riverside	10/16/23 - 1106	Park Ordinance Violation Case Summary: Illegal Camping	23-149
Bradley Park	10/29/23 - 1321	Motor Vehicle Burglary Case Summary: Vehicle Burglary	23-152

MONTHLY TOTAL – CRIME REPORTS: 8

NON-CRIME REPORTS

<i>Location</i>	<i>Date/Time</i>	<i>Offense Type</i>	<i>Case #</i>
Kellogg Golf Course	10/17/23 – 1036	Found Property	23-150
Rock Island Trail	10/23/23 – 1430	Found Property	23-151

MONTHLY TOTAL – NON-CRIME REPORTS: 2

TRAFFIC CRASH REPORTS

<i>Location</i>	<i>Date/Time</i>	<i>Tickets Issued</i>	<i>Case #</i>
Bradley Park	10/5/23 – 0730	Leaving the Scene/Speed to Fast for Conditions	23-144

MONTHLY TOTAL – TRAFFIC CRASH REPORTS: 1

TRAFFIC CITATIONS

<i>Location</i>	<i>Date/Time</i>	<i>Offense</i>	<i>Ticket #</i>

MONTHLY TOTAL – TRAFFIC CITATIONS: 0

ORDINANCE VIOLATIONS

<i>Location</i>	<i>Date/Time</i>	<i>Offense</i>	<i>Case #</i>
Bradley Park	10/55/23 – 0847	After Hours Use of Park	23-143

MONTHLY TOTAL – ORDINANCE CITATIONS: 1

PARKING VIOLATIONS

<i>Location</i>	<i>Date and Time</i>	<i>Offense</i>	<i>Ticket #</i>
Lakeview Park	10/14/23 – 20:00	Handicapped Parking	10502
Bradley Park	10/17/23 – 2035	Abandoned Vehicle	09207

MONTHLY TOTAL – PARKING VIOLATIONS: 2

Reviewed by: Chief Todd C. Greer

Date: 11/02/23