

OFFICIAL PROCEEDINGS OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE PLEASURE DRIVEWAY AND PARK DISTRICT OF PEORIA, ILLINOIS AT 6:30 P.M. ON WEDNESDAY, JANUARY 10, 2024 HELD AT THE BONNIE NOBLE ADMINISTRATION BUILDING, 1125 WEST LAKE AVENUE, PEORIA IL

TRUSTEES PRESENT: Trustees Timothy Bertschy, Joyce Harant, Reagan Leslie Hill, Steve Montez, Alexander Sierra, Vice President Laurie Covington, and President Robert Johnson.

TRUSTEES ABSENT: None

STAFF PRESENT: Executive Director Emily Cahill, Brent Wheeler, Attorney William Streeter, Attorney Kevin Day, Becky Fredrickson, Mike Friberg, Todd Green, Scott Loftus, Mary Harden, Officer Byron Glover, Christina Mitchell, Brenda O’Russa, Shalesse Pie, Karrie Ross, Yvonne Strode (v) Jenny Swanson, Nyk Sutter-Downs (v), Greg Walker, and Alicia Woodworth.
Note: (v) = Attended Virtually

OTHERS PRESENT: Dr. Maury Brucker, Hugh Higgins, and Julie Jenkins

1. CALL TO ORDER

President Johnson presided and called the meeting to order at 6:44 pm, wishing everyone a happy new year and shared his optimism for yet another successful year at the Peoria Park District.

2. ROLL CALL

3. MOTION TO PERMIT TRUSTEE TO ATTEND MEETING ELECTRONICALLY

No request to attend meeting electronically was received.

4. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

5. MINUTES

5.A. Approval of Minutes of November 8, 2023 and December 6, 2023 Regular Board Meetings

Trustee Sierra MOVED TO APPROVE the November 8, 2023 and December 6, 2023 Regular Board meeting minutes. Motion seconded by Trustee Harant and carried on the following roll call vote: Trustees Bertschy, Harant, Hill, Montez, Sierra, and Vice President Covington. (Results: 6 Ayes; 0 Nays).

6. STAFF REPORTS

6.A. Executive Director

Executive Director Cahill stated that this past Sunday, a very generous donor arranged for Jonelle McCloud, another staff member, and six kiddos from the Proctor Rec Center, sit front row at the Harlem Globetrotters game as VIPs. It was an amazing experience for all and a big thank you goes to the donor.

6.B. Superintendent of Planning, Design & Construction

Becky Fredrickson presented the December 2023 Project Report and stated that currently, there are no projects materially behind schedule. *Please see Attachment A.* Trustee Sierra asked for a status of the Logan Park playground construction. Becky Fredrickson stated that most of the new playground construction is complete. The old playground will eventually be deconstructed and removed, however, that process has not yet started. Trustee Hill asked if the hot tub at the

RiverPlex is now operational. Becky Fredrickson stated that the heater is down and staff has been trying to find a replacement for several weeks now.

Trustee Sierra asked if the increased usage of Logan Park by the South Side Soccer Club cause any new damage, erosion, other adverse effects. Becky Fredrickson stated that this past fall, additional turf work was done to help lower the potential impact on it. She's not aware of any other issues beyond what's usual in terms of damage.

6.C. Chief of Police

Chief Todd Green presented the December 2023 Police Activity Report. *Please see Attachment B.* Chief Green introduced new part-time Park District Police Officer Byron Glover. Officer Glover started his law enforcement interest as an Explorer Cadet with the Peoria Park District when he was 15 years old.

7. COMMITTEE REPORTS

7.A. Peoria Zoological Society Update

Vice President Covington provided an update on the December 2023 PZS Board meeting. *Please see Attachment C.*

8. NEW BUSINESS

8.A. Appointment of 2024 Vice President

In accordance with Policies, Rules and Regulations, Section II, 2.00 RULES OF THE PARK BOARD, "The Board shall at once at its organizational meeting proceed to the appointment of a Vice President. The Term of office in each case shall begin with their appointment and shall continue for the period of the fiscal year or until their successors shall be respectively appointed and qualified." As such, President Johnson nominates Trustee Alexander Sierra to serve as the 2024 Park Board Vice President.

Trustee Bertschy MOVED TO APPROVE the appointment of Trustee Alexander Sierra to serve as the 2024 Park Board Vice President. Motion seconded by Trustee Hill and carried on the following roll call vote: Trustees Bertschy, Harant, Hill, Montez, Sierra, Vice President Covington, and President Johnson. (Results: 7 Ayes; 0 Nays).

8.B. Appointment of 2024 Officers and Advisors

According to Park District Policy, the Board shall appoint the Officers and Advisors of the Board of Trustees for their organization for each fiscal year. Staff recommends approval of the following appointments for 2024: Secretary – Alicia Woodworth; Treasurer/Assistant Secretary – Emily G. Cahill; Assistant Treasurer: Karrie A. Ross, Kadar Heffner (2nd), and Eduardo Wence (3rd); Assistant Secretary – Amber Eash (2nd); Executive Director of Parks & Recreation – Emily G. Cahill; and Attorney – William P. Streeter of Hasselberg, Grebe, Snodgrass, Urban and Wentworth.

Trustee Bertschy MOVED TO APPROVE the appointment of the 2024 Officers and Advisors as recommended by staff. Motion seconded by Trustee Montez and carried on the following roll call vote: Trustees Bertschy, Covington, Harant, Hill, Montez, Vice President Sierra, and President Johnson. (Results: 7 Ayes; 0 Nays).

8.C. Ratification of Phone Poll dated December 18, 2023: Proposal – 2024 Fuels

Trustee Bertschy MOVED TO APPROVE items 8.C., 8.D., and 8.E. Motion seconded by Trustee Harant and carried on the following roll call vote: Trustees Bertschy, Covington, Harant, Hill, Montez, Vice President Sierra, and President Johnson. (Results: 7 Ayes; 0 Nays).

8.D. Ratification of Phone Poll Dated December 18, 2023: Purchase of Replacement Hardware for Gift Card, Check, and Credit Card Processing

See item 8.c. vote results above.

8.E. Ratification of Phone Poll dated December 19, 2023: Proposal for the Purchase of Irrigation Control Panel with Add on Pump System for Kellogg Golf Course

See item 8.C. vote results above.

9. CALENDAR OF CONSENT ITEMS

None at this time.

10. PENDING BUSINESS

Vice President Sierra asked when the Board would receive a marketing report for 2023. Executive Director Cahill stated that it will be presented some time in February as it does take quite a while to compile and assimilate the year's data.

Vice President Sierra stated that at the last budget meeting, he requested a review of the rental fees policy to include language for the fee structure for non-profit and government agencies. As such, he has drafted policy language relating to this that he would like to share for everyone's consideration. Executive Director Cahill stated that it is also in the strategic plan document for everyone's review and feedback. Vice President Sierra stated that he will share the language he drafted with Alicia Woodworth and Executive Director Cahill for distribution and consideration.

11. CITIZEN REQUEST TO ADDRESS THE BOARD

Dr. Maury Brucker of 2724 W. Reservoir, Peoria, of the Peoria Audubon Society addressed the Board stating that the changes that have occurred at Detweiller Riverside result in many species of birds seen there. As such, thank you. However, that area is being mowed. Please stop mowing as it disturbs the bird and wildlife habitat in that area. President Johnson encouraged Dr. Brucker to contact Executive Director Cahill for more information.

Hugh Higgins of 1211 Elmhurst, Peoria, member of the Fogelberg Foundation of Peoria. Within RiverFront Park is a small area dedicated to Dan Fogelberg. The Fogelberg Foundation requests permission to place four boulders in Forest Park, etched with Fogelberg lyrics. President Johnson encouraged Mr. Higgins to contact Executive Director Cahill for more information.

12. COMMUNICATIONS

Thank you notes from Jackie's Warrior Foundation to Fight Dementia and the Peoria Zoological Society were received and filed.

13. OTHER BUSINESS

None at this time.

14. ACTION STEPS REVIEW

Executive Director Cahill will contact the two citizens that addressed the Board at tonight's meeting.

15. ADJOURNMENT

At 7:20 pm, Trustee Bertschy MOVED TO ADJOURN. Motion seconded by Vice President Sierra and carried on the following roll call vote: Trustees Bertschy, Covington, Harant, Hill, Montez, Vice President Sierra, and President Johnson. (Results: 7 Ayes; 0 Nays).

Full discussion can be viewed at the following link: <https://fb.watch/pBa67J2Wj8/>

Respectfully Submitted by Alicia Woodworth
Executive Assistant and Board Secretary

**PLANNING, DESIGN, CONSTRUCTION DIVISION
MONTHLY PROJECT REPORT
DECEMBER 2023**

PROJECTS IN PLANNING AND/OR DESIGN	PROJECTS OUT TO BID/QUOTE	PROJECTS UNDER CONSTRUCTION	COMPLETED PROJECTS
Bike Trail Repave North Section Camp Wokanda Lodge Siding - Ph. 2 Cassidy Walking Paths Cassidy Pier Upgrades Charter Oak Path Replace - Ph.1 Detweiller North Road Inlets Replace Detweiller Restroom Building Improvements Detweiller Connect to Public Water - Bore Donovan Covered Storage Bldg FPNC Valley Loop Trail Bridges - Upgrades FRC Sidewalk by Concession Bldg GLC Main Tee Improvements GLC Improvements - DCEO Grant GLC Irrigation Improvements Golf Cart Path Improvements Gun Range Road Improv. GVD Lower Sediment Basin Improvement GVD Pavilion Move GVD Pavilion Floor Repairs GVD Erosion Repair at Grand View Ave Gwynn Asphalt Paths Kellogg Culvert Replace on #1 Lakeview Family Aquatic Center - Demo Lakeview Splashpad Luthy Conservatory Boiler Burner Replace Madison Extend Irrigation on #2 Madison Lean-To on Service Building Madison Concrete NE of Clubhouse Repl. Morton Sq. Sidewalks Newman Replace Irrigation Pump Newman Replace Steps on Tee #1 Noble Center Ice/Snow Guards - Serv. Entr. Owens Back Bridge Decking Replace Peoria Zoo Path Lights PlayHouse Slate Roof Replace Pond Aerators Proctor Polish Locker Room Floors Proctor Balcony Upgrade Sommer Farm Living History Utility Improv. Tawny Oaks Visitor Center A/C Zoo Cooler/Freezer Repl.	Lakeview Park Repair Storm Sewer/Culvert	Bike Trail Underdrains at Bishop Bradley Upper Playground Improv. Bradley Ballfield Dugout Improv. Camp Wokanda Replace Well Transformer Glen Oak Electric Train Glen Oak Lagoon Path Glen Oak Lagoon Fence Removal Glen Oak Playground Replacement Glen Oak Site Work Glen Oak Tennis Court Lights - Upgrade HISRA Roof Coating Kellogg Pump House B/F Preventor Repl. Logan Site Improvements Morton Square Site Improvements Newman Storage Bldg Owens Zam Garage Door Repl Proctor Ext Window Trim Repair	Bicycle Safety Town Bridge Handrail Upgrade Bradley Upper Playground Site Work Camp Wokanda Shower House Furnace Repl. Detweiller Mill & Repave N. Road Edges Detweiller House Carpet Detweiller Cross Country Bridge/Culvert Districtwide Chip & Seal 2023 Donovan Pump House Roof Replace ESC Vestibule Roof ESC A/C Unit Over Planning ESC Exterior Lights - Upgrade FPNC Office Floor Replace FPNC Shelter FPNC ADA Access Improvements FPNC Exterior Door Replacement FRC Recoat Roof FRC Door Replacements GLC Netting & Poles Glen Oak Swing Gates on Roads (2) Golf - Three Forward Tees Gun Range Asphalt Overlay & Striping Gun Range Shelter Replacement GVD Storage Building Roof Replacement GVD Full Depth Patching Gwynn Pool Painting Kellogg Lake Drain Tube on #6 Kellogg Pump House Door Kellogg Storage Bldg Kellogg Walking Bridge on #2 Kellogg Serv. Bldg Siding Repairs/Staining Lakeview Rec Flooring Logan East Windows Logan Playground Logan HVAC Rooftop Unit Logan Shelter Logan Exterior Lights - Upgrade Madison Pump House B/F Preventor Repl. Madison Entrance Culvert Replacement Newman Chemical Bldg Newman Replace Isolation Valves Newman Irrigation Control/Satellite Boxes Noble Center Front Doors Noble Center Exterior Building Paint Noble Center Lower NW Doors Repl Owens Front Doors
		Bold Type indicates projects that have moved to a new column since last month.	

PROJECTS IN PLANNING AND/OR DESIGN	PROJECTS OUT TO BID/QUOTE	PROJECTS UNDER CONSTRUCTION	COMPLETED PROJECTS
			<p>Owens Interior Painting Owens HVAC Repairs Owens Generator Radiator Repair Owens Gas Heaters over Rink #1 Peoria Zoo Red River Hog Fence Improv. Players Basement Dewatering Syst. Players 3-Way Valve Replacement Players Boiler Replace PlayHouse Parking Lot Improv - Ph. 2 Proctor Library Flooring Proctor Lobby Lights Proctor Art Room Painting Proctor Auditorium Partial A/C Repl. Proctor Roof Tile Purchase Proctor Library Painting Proctor Gym Roof Proctor Skylights Improv. RiverPlex Flat Roof Coating - Ph. 2 RiverPlex Resurface Pools RiverPlex Locker Room Renov. Ph. 2 Rock Island Greenway Bridge Repair Tawny Oaks Shed Roof Tawny Oaks House Garage Roof Trewyn Small Office Upgrades Zoo Tiger Paths Zoo Boardwalk Decking Repl.</p>

POLICE ACTIVITY SUMMARY – December, 2023

**TOTAL NUMBER OF ALL REPORTS: 7****CRIME REPORTS**

<i>Location</i>	<i>Date/Time</i>	<i>Offense Type</i>	<i>Case #</i>
Rock Island Trail	12/21/23 - 1331	Park Ordinance Violation Case Summary: Possession of Alcohol in Rock Island Parking Lot	23-162
Proctor Center	12/21/23 - 1715	Battery Case Summary: Juvenile Struck Another Juvenile	23-163

MONTHLY TOTAL – CRIME REPORTS: 2**NON-CRIME REPORTS**

<i>Location</i>	<i>Date/Time</i>	<i>Offense Type</i>	<i>Case #</i>
Rock Island Trail	12/12/23 – 1115	Found Property	23-159
Lakeview Park	12/18/23 – 1315	Found Property	23-160
Bradley Park	12/19/23 – 1629	Other Investigation Case Summary: Golf Disc Accidentally Struck a Vehicle	23-161
Bradley Park	12/23/23 – 0948	Other Investigation Case Summary: Service to Peoria Police – Unusual Circumstances	23-164

MONTHLY TOTAL – NON-CRIME REPORTS: 4**TRAFFIC CRASH REPORTS**

<i>Location</i>	<i>Date/Time</i>	<i>Tickets Issued</i>	<i>Case #</i>
Riverplex	12/11/23 – 1600	None	23-158

MONTHLY TOTAL – TRAFFIC CRASH REPORTS: 1

TRAFFIC CITATIONS

<i>Location</i>	<i>Date/Time</i>	<i>Offense</i>	<i>Ticket #</i>
900 Block of W. Glen Ave	12/03/23 - 1730	Speeding	23008250
Detweiller Park	12/06/23 - 2020	Speeding	23008331
8500 block N. Galena Road	12/17/23 - 1440	Speeding	23008624
8500 block N. Galena Road	12/17/23 - 1530	Speeding	23008625

MONTHLY TOTAL – TRAFFIC CITATIONS: 4

ORDINANCE VIOLATIONS

<i>Location</i>	<i>Date/Time</i>	<i>Offense</i>	<i>Case #</i>
Rock Island Trail	12/21/23 - 1331	Possession of Alcohol	23-162

MONTHLY TOTAL – ORDINANCE CITATIONS: 1

PARKING VIOLATIONS

<i>Location</i>	<i>Date and Time</i>	<i>Offense</i>	<i>Ticket #</i>

MONTHLY TOTAL – PARKING VIOLATIONS: 0

Reviewed by: Chief Todd C. Green Date: 01/04/24

Peoria Zoological Society
Board of Director's Meeting
Staff Report December 2023

- 1) The meeting was called to order by President David Bielfeldt and minutes from the November 2023 meeting were approved.
- 2) Peoria Park District Update: Emily Cahill reported that Luthy Lights is continuing on Friday and Saturday evenings through December. She also mentioned there are 2 more weekends of Winter Wonderland, held on Saturdays at the Zoo, PlayHouse, and Luthy. In 2024 the Park District will be focusing on strategic plan efforts and several ways to activate the zoo. Emily passed out PPD magnets with a QR code that sends people to a website listing upcoming events.
- 3) Annual Administrative and Operational Agreement: A resolution was adopted in support of the Agreement with the need for further evaluation on some of its provisions.
- 4) Zoo Director's Report: Yvonne Strode reported November attendance at the Zoo was good. We are also seeing a bump in December due to Winter Wonderland attendance. She updated the board on animals that arrived at the Zoo. The first is a male Lady Ross' turaco, which arrived from Phoenix named Arizona. We are waiting for a female to join him next year. The second is a female Thomson Gazelle that came from Busch Gardens in Tampa. She has joined the other animals in our herd on exhibit. The Zoo has received COVID-19 vaccinations for our animals, and the process of inoculating the animals has started. Finally, our muntjac was recently euthanized. Her teeth had deteriorated significantly, leading to a decreased quality of life for the animal.
- 5) Membership Report: Tara Jacobsen reported on membership totals for November. Sales are up compared to last year. The plush promotion is going well; many people will renew their memberships just to receive the stuffed tiger. She informed the board of updates made to the membership brochure and reciprocal list. She passed around examples of both for the board to review.
- 6) Staff Request for Funds: PZS Staff made a proposal to the Board to purchase tables to use at our events. Tables could be purchased for approximately \$9,000 and we are spending over \$3,000 annually to rent tables. In addition to the tables, staff asked for funds to purchase a storage container to hold the tables. The total request for expenditures was \$13,000. PZS board approved the request.
- 7) Event Update: PZS Board set a date for Zoobrew for 2024. It will be held on Thursday, October 3 at the Zoo.
- 8) Update from PPD Regarding Allocated Funds: Brenda O'Russa informed the Board of a presentation Jennifer Swanson made to the finance committee about how money from the \$200,000 grant made to Peoria Zoo was being allocated. The board moved to transfer the full grant balance to the Zoo by the end of 2023.

- 9) Message from President Johnson: Peoria Park Board President Robert Johnson thanked PZS board for their continued work. He recognized the concerns facing the zoo in regards to the Tropics Building and showed PPD's commitment to working toward solutions in 2024.
- 10) Finance Report: Stan Butler reported end of year revenues will be significantly higher than 2022. PZS board reviewed and approved check requests.
- 11) Budget: Stan Butler presented the 2024 budget to the board. He informed the board the operating budget is balanced and break-even. Finance has included \$400,000 for capital campaign expenses for the year, making the overall budget show a deficit of \$382,00 for the year. He pointed out this is not in any way a reflection poor money management – it shows our commitment to kicking off a campaign in 2024. The budget was approved by the board of directors.
- 12) Other: Lucinda McArthur requested staff send out an end-of-the-year holiday appeal through Constant Contact. Staff will send the e-mail by December 19.

Respectfully submitted,

Brenda O'Russa

Director of Development
Peoria Zoological Society
borussa@peoriaparks.org
(309) 681-3504

12/15/2023